



FAIRFIELD Institute of Management & Technology

Affiliated to GGS IP University, an 'A' Grade College by DHE, Govt. of NCT DELHI,
Approved by the Bar Council of India, NCTE and Recognised under 2(f) of UGC Act of 1956

GUIDELINES FOR ASSIGNMENT SUBMISSION

1. The Front Page of assignment should be as per the format provided on FIMT website (**Attached Hereunder**)
2. All the students are required to use uniform font and format i.e., **Times New Roman** in size **12** and **1.5** spacing.
3. Assignment should be of **Minimum 6 pages** and **Maximum 10 pages** excluding front page.
4. Students are directed to follow the following steps for the submission of assignment:
 - I. Go to FIMT website <http://www.fimt-ggsipu.org/>
 - II. Login to Student Portal using provided **username** and **password**.
 - III. Go to the tab "**Upload Assignment**".
 - IV. Upload the assignments in **pdf form** only subject wise as mentioned there.
5. Assignment should be submitted in **pdf form only**. No other format i.e. JPEG, jpg, docx etc will be accepted.
6. Students can submit their assignments on the dates which will be notified on the Institute Website.
7. No further submission will be entertained after the last date. Also the **Submission Link** will be **disabled**.
8. Assignment should not be copy pasted as **plagiarism** will be checked.
9. Once the assignment has been uploaded **no correction** or **alteration** can be made thereafter. So, kindly be careful while uploading the assignments.

Fairfield Institute of Management and Technology

TOPIC OF RESEARCH PROJECT

Subject Name:

Subject Code:



Submitted to:

Name of the Faculty

Submitted by:

Name: _____

Enrollment no:

Course: _____

Semester/Section: _____

FORMAT FOR RESEARCH REPORT

Content of Synopsis

1) Title of Research Project

2) Table of contents

Including columns for 'contents', 'page number' E.g.:

Contents	Page No.

3) Introduction

It includes Brief Introductory information related to the study which develops conceptual frame work of students.

4) Objective(s)

- To develop further understanding of the theories and concepts covered in the course.
- To develop a practice of learning new aspects of the subject and develop a habit of research related to the subject.

5) Expected Outcomes/Conclusion

This Point includes expected result of the study.

6) Bibliography:

Books: Name of the Author & Publishing House

Journals: Name of the Journal and Year of Publishing

Magazines

Website