

WE WELCOME YOU ALL TO START THE NEW SESSION WITH FRESH ENERGY AND HIGH SPIRITS!

Following are the instructions and guidelines to be followed by the students:

It is notified to all the students of B.Ed, B.Com.(H), BCA, BA LLB (H), BBA LLB(H), LL.M., BA-JMC, BBA (Gen), BA-ECO.(H), BA-Eng (H) that the new Semester at the Fairfield Institute and Management and Technology shall commence from 13th March 2023. The session shall run from 13th March-2023 till 30th June 2023.

In order to get acquainted with the class routine and working some of the guidelines are as follows:

- The class starts at 10 AM in the morning; students are instructed to enter through Gate No: 01 only.
- According to Ordinance 11 of GGSIP University, it is mandatory for every student to have 75% attendance hence students are suggested to attend daily classes in their own interest.
- As part of the G20 Initiative FIMT will organize various events, students are advised to attend all the events in their own interest and contribute to the same as well, as also those conducted as part University course curriculum.
- Students must also ensure to return their book bank in time for issuance of new books for even semester failing which fine shall be imposed after the due date.
- Students coming by own conveyance i.e Two-Wheelers/Four-Wheelers are instructed to use the FIMT parking space for their vehicles and avoid parking on the road near the college. Management will not be responsible for the theft/damage of your personal property. It is also expected that due discipline and decorum be maintained and no student is allowed to wait or sit in their vehicle in parking. Also, Entry of Vehicles for students and faculties will be from the rear gate of Parking No: 02
- It is also advisable for all students coming for classes to cooperate with Admin staff at the gate during any ID/document verification.
- Please carry your ID card for entry in the college campus. In case of loss/damage of your ID card please apply to collegefairfield@gmail.com along with a charge of Rs. 200/- as a duplicate ID card supported with a copy of FIR (First Information Report) on/before the commencement of the semester i.e 13th March 2023. Please no entry shall be given without FIMT College ID Card either on campus or in parking.
- Students can avail of transport from Dwarka Sec-21, the time for which will be from 08:50 am to 09:15 am. The last bus will leave the pickup point by 09:15 am, hence students must in their own interest ensure to reach the pickup point on time/ahead of the schedule.
- Students are advised to cooperate with Faculties and Administration for the smooth functioning of the classes.

**DIRECTOR
FIMT**



[FORTUNATE IS THE ONE WHO HAS FRIENDS AND FAMILY TO IMMERSE IN COLOURS WITH
HAVE A JOYOUS HOLI FILLED WITH LOVE, COLOUR AND HAPPINESS!]

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