

Dear Ms.Vaishali

Greetings!

This is in continuation to your interview and our conversation for the post of Assistant. We are glad to offer you the profile and position of Assistant where you will be taking care in Admin, office / Computer work , filing, records, appointments, meetings, communication with Business houses, Industries etc. for more business enhancement effectively for Life Link Movies.

You should be Responsible and dependable as support staff. Your Job Responsibility includes Calling, fixing appointment, personal meeting, discussions and follow up after meeting till the deal is closed for further execution with Advance and Job Order. Technically your familiarization with camera, editing, scripting, production and over all film making will be next level of expectation , once you come up to the mark in basics.

You need to ensure smooth communication keeping your seniors in loop for all reasons. Business transactions, communications and interactions should always be kept between you, client and senior only.

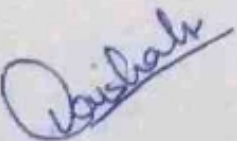
As mutually agreed, Terms which will be reduced further in writing at the earliest, when you will be confirmed after the successful completion of three month's probation period. To begin with you will be entitled for a monthly remuneration of Ten Thousand only with a Rider of ensuring that we must not stand at ZERO business month by month. Target is not fixed for first three months.

We are expecting you to give us your confirmation of joining from 15th of the current month.

With Warm Regards

Rajeev Gautam
(Director)

Life Link Movies
(Creating Hope With New Thoughts)



LETTER OF INTENT

Dear Ankit Jugtan

Subsequent to your interview with us at Policybazaar, we are pleased to offer you the position of

Associate sales consultant with effect from 23rd May, 2016

You are required to report atsharp at **9:00am** for your joining formalities. The address where you need to report to is as mentioned below:

Policy Bazaar.com
Building No 123, Sector 44, Gurgaon
Haryana - 122001

Landmark-behind Hotel Ramada

Nearest Metro Station: HUDA City Center Metro Station (Last Terminal Station on the Yellow Line)

ORIGINAL and PHOTOCOPY of the below mentioned documents to be brought on the first day of joining:

S No	Original Documents Details	No of copies
1	Class X pass out certificate and Marksheet	2
2	Class XII pass out certificate and Marksheet	2
3	Graduation degree/provisional certificate	2
4	Post Graduation degree/provisional certificate	2
5	PAN card	2
6	Aadhaar card, Voter ID, Passport, Driving License	2
7	Last organization - Service/ Relieving letter	2
8	Salary Slips last 3 months	2
9	Passport size color photos	6

- Please carry date of birth proof of your mother, father, nominee for statutory compliance.
- Bank account details of any existing account (Bank A/c number, Name as in bank account).
- Unique identification number (UAN) and PF account number of the previous employer.

Please ensure that you carry all the above mentioned documents, failing to submit will lead to postponement / or in some cases cancellation of your joining.

Your appointment is subject to employment verification.

If you have an HDFC Bank Account, please get account no with IFSC details; otherwise you are required to get address proof for opening bank account.

For any query related to Induction, please reach out to the following:

- Rahul Singh: +91 8800732196

Harish - 9888343487

For any query related to Joining/HR, please reach out to the following:

hr@policybazaar.com

Looking forward to having a wonderful relationship with us at PolicyBazaar.com

Thanks & Regards,



Orangestar Logistics Pvt.Ltd

Jun 8 , 2016

Ms. Micky

New Delhi

LETTER OF OFFER

Dear Ms. Micky,

With reference to your application and subsequent interview you had with us, we are pleased to offer you a position of " Indoor Sales Officer " in our organisation at an Annual Total Employment Cost (ATEC) of Rs. 168,000/- (Rupees One lakhs and sixty-eight thousand only). You will also be eligible for mobile expense and conveyance as per company policy.

The detailed letter of appointment will be issued to you on the day you join us which shall be not later than 13th JUN '16. The details with all the emoluments are enclosed in Annexure 1.

On the date of your joining, you may please bring along the following:

1. Copies of educational and experience certificates
2. Relieving certificate from the previous employer, if any
3. Appointment letter of the previous employer and salary revision letters, if any
4. Last pay slip received from the previous employer, if any
5. 3 Passport Size Photographs

Your appointment will be subject to verification of references.

We look forward to joining our team and here is wishing you a great career with Orangestar Logistics Pvt Ltd.

Please sign the duplicate copy of this letter as a token of acceptance of our offer.

For Orangestar Logistics Pvt Ltd

Authorized Signatory

Jun 8, 2016
Ms. Meenakshi Sharma
New Delhi

LETTER OF OFFER

Dear Ms. Meenakshi,

With reference to your application and subsequent interview you had with us, we are pleased to offer you a position of " Sales Executive " in our organisation at an Annual Total Employment Cost (ATEC) of Rs. 180,000/- (Rupees One lakh and eighty thousand only). You will also be eligible for mobile expense and conveyance as per company policy.

The detailed letter of appointment will be issued to you on the day you join us which shall be not later than 13th June '16. The details with all the emoluments are enclosed in Annexure 1.

On the date of your joining, you may please bring along the following:

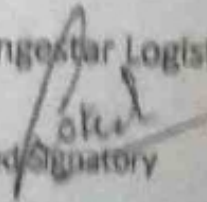
1. Copies of educational and experience certificates
2. Relieving certificate from the previous employer, if any
3. Appointment letter of the previous employer and salary revision letters, if any
4. Last pay slip received from the previous employer, if any
5. 3 Passport Size Photographs

Your appointment will be subject to verification of references.

We look forward to joining our team and here is wishing you a great career with Orangestar Logistics Pvt Ltd.

Please sign the duplicate copy of this letter as a token of acceptance of our offer.

For Orangestar Logistics Pvt Ltd


Authorized Signatory



Jun 8 , 2016
Mr. Keshav Giri
New Delhi

LETTER OF OFFER

Dear Mr. Keshav ,

With reference to your application and subsequent interview you had with us, we are pleased to offer you a position of " Sales Executive " in our organisation at an Annual Total Employment Cost (ATEC) of Rs. 180,000/- (Rupees One lakhs and eighty thousand only). You will also be eligible for mobile expense and conveyance as per company policy.

The detailed letter of appointment will be issued to you on the day you join us which shall be not later than 13th JUN '16. The details with all the emoluments are enclosed in Annexure 1.

On the date of your joining, you may please bring along the following:

1. Copies of educational and experience certificates
2. Relieving certificate from the previous employer, if any
3. Appointment letter of the previous employer and salary revision letters, if any
4. Last pay slip received from the previous employer, if any
5. 3 Passport Size Photographs

Your appointment will be subject to verification of references.

We look forward to joining our team and here is wishing you a great career with Orangestar Logistics Pvt Ltd.

Please sign the duplicate copy of this letter as a token of acceptance of our offer.

For Orangestar Logistics Pvt Ltd


Authorized Signatory

22-02-2016

Rhea Gulati,

Dear Rhea

This has reference to your application and subsequent interview you had with us for a suitable opening in our organization

1. We are pleased to offer you an appointment as **Management Trainee**. The offer is valid for you to join us on or before **18-07-2016**. You shall be reporting to work at **10.00 am** on the day of joining.
2. Your Annual Compensation shall be **342852 INR/- (Three Lakhs Forty Two Thousand Eight Hundred Fifty Two Only)**. Your salary shall be paid as per the given annexure below.
3. As informed, your place of posting shall be at **Delhi**. However, organization reserves the rights to transfer you to and / or utilize your services in any of the company's offices (Current or Future), work sites or associated or affiliated companies located **within the country**.
4. You shall be on probation for a period of six months. You shall be confirmed in the organization's regular grade on successful completion of your probation period.
5. Confirmation of your service is subject to suitable performance. Your probation cum training period is liable to be extended subject to your performance for the period deemed necessary.
6. You will be governed by the Company rules, as amended from time to time. You will be entitled to, leave and other benefits in accordance with such rules applicable from time to time.
7. On the day of joining, you are requested to contact **Shankar** working with us as **Assistant Manager HR** for completion of your joining formalities and induction. He could be contacted @**+918882939090**
8. A detailed Letter of Appointment setting out terms and conditions of your appointment shall be issued to you subsequent to your completing the joining formalities.

1/2/16

On the day of joining, please bring the following with you (Original + 1 Photocopy): -

1. Offer Letter
2. Proof of age (birth certificate/ class 10th certificate)
3. Proof of highest and latest qualification

22-02-2016

Jayant Kaushik,

Dear Jayant

This has reference to your application and subsequent interview you had with us for a suitable opening in our organization

1. We are pleased to offer you an appointment as **Management Trainee**. The offer is valid for you to join us on or before **18-07-2016**. You shall be reporting to work at **10.00 am** on the day of joining.
2. Your Annual Compensation shall be **342852 INR/- (Three Lakhs Forty Two Thousand Eight Hundred Fifty Two Only)**. Your salary shall be paid as per the given annexure below.
3. As informed, your place of posting shall be at **Delhi**. However, organization reserves the rights to transfer you to and / or utilize your services in any of the company's offices (Current or Future), work sites or associated or affiliated companies located within the country.
4. You shall be on probation for a period of six months. You shall be confirmed in the organization's regular grade on successful completion of your probation period.
5. Confirmation of your service is subject to suitable performance. Your probation cum training period is liable to be extended subject to your performance for the period deemed necessary.
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On the day of joining, please bring the following with you (Original + 1 Photocopy): -

1. Offer Letter
2. Proof of age (birth certificate/ class 10th certificate)
3. Proof of highest and latest qualification

22-02-2016

Shweta Roy,

Dear Shweta

This has reference to your application and subsequent interview you had with us for a suitable opening in our organization

1. We are pleased to offer you an appointment as **Management Trainee**. The offer is valid for you to join us on or before **18-07-2016**. You shall be reporting to work at **10.00 am** on the day of joining.
2. Your Annual Compensation shall be **342852 INR/- (Three Lakhs Forty Two Thousand Eight Hundred Fifty Two Only)**. Your salary shall be paid as per the given annexure below.
3. As informed, your place of posting shall be at **Delhi**. However, organization reserves the rights to transfer you to and / or utilize your services in any of the company's offices (Current or Future), work sites or associated or affiliated companies located within the country.
4. You shall be on probation for a period of six months. You shall be confirmed in the organization's regular grade on successful completion of your probation period.
5. Confirmation of your service is subject to suitable performance. Your probation cum training period is liable to be extended subject to your performance for the period deemed necessary.
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On the day of joining, please bring the following with you (Original + 1 Photocopy): -

1. Offer Letter
2. Proof of age (birth certificate/ class 10th certificate)
3. Proof of highest and latest qualification

Fimt Events <fimtevents@gmail.com>
To: Vinita Bhujel <vinita.bhujel@ladderindia.com>

Ok.
Thanks.

Madhu Arora
Placement Coordinator &
Sr. Assistant Professor,
FAIRFIELD Institute of Management & Technology,
Affiliated to GGSIP University,
Delhi.

[Quoted text hidden]

Vinita Bhujel <vinita.bhujel@ladderindia.com>
To: Fimt Events <fimtevents@gmail.com>

Dear Madhu,

We have selected below mentioned candidate for the profile of Executive Recruitment's & offer letter with you shortly.

- Sudhanshu Mishra
- Meenakshi Sharma
- Monika
- Sonam Kataria
- Saksham Sharma
- Shruti Rathore

Mukul Bakshi & Kunal Dhingra are on hold

Regards

Vinita Bhujel
Client Relationship Officer

Ladder HR Solutions
Ladder-No More Snakes!!!
2nd Floor Bhanu Complex
MG Road Sukhrali
Near PNB Bank Sukhrali
Gurgaon - 122002
Mob: 9971366005
Tel.: +91-124-4269937
ladderindia.com