

Information & Guidelines for Offline Classes

Dear Students,

We hope you are doing well in these unprecedented circumstances. We would like to welcome you in the premises of **Fairfield Institute of Management and Technology, New Delhi** for **OFFLINE Classes** with below mentioned schedule.

- 1) BBA (Gen.), BCA, B.COM (Hons.), BAJMC & BA.ECO. (Hons.) – From **15th December 2021 (Wednesday)**.
- 2) BA.LLB (Int.), BBA.LLB (Int.), B.ED & BA.ENG (Hons.) – From **03rd January 2022 (Monday)**.

Note: *The above schedule is only for students admitted under the above mentioned course during the current academic session i.e 2021-2022.*

This is to get acquainted with the offline classes routine and working and some of the guidelines are as follows:

S.NO.	COURSE	SEM/SEC	WING	ROOM NO.
1	BBA (Gen.)	I-A	A	201
		I-B	A	204
		I-C	A	208
2	BCA	I	A	101
3	B.COM (Hons.)	I	A	102
4	BAJMC	I	A	103
5	BA.ECO. (Hons.)	I	A	105

1. The class starts at **10AM** in the morning, students are instructed to enter through Gate No: 02 only.
2. Students should follow Covid protocols at all times in the campus, during the class, lunch break, during entry and exit.

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FAIRFIELD Institute of Management & Technology

Affiliated to GGS IP University , an 'A' Grade College by DHE, Govt. of NCT DELHI ,
Approved by the Bar Council of India, NCTE and Recognised under 2(f) of UGC Act of 1956

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3. Wearing mask is mandatory in campus and in classes at all times, do carry a personal bottle of hand sanitizer, and do not share water or food with anyone.
4. Students coming by own convenience i.e Two-Wheelers/Four-Wheelers is instructed to use the FIMT parking space for their vehicles and avoid parking on the road near the college. Management will not be responsible for the theft/damage of your personal property.
5. It is also advisable to all students coming for offline classes to cooperate with Admin staff at the gate during temperature checking or any document verification.
6. Please do not come for class in case of any symptoms associated with Covid-19.
7. Please carry your vaccination certificate if you are vaccinated with Single/Double dose.
8. Please carry your fee slip for entry in the college campus.
9. Students can avail transport from Dwarka Sec-21, the time for which will be 09:15am.
10. Students are advised to cooperate with Faculties and Admin for smooth functioning of the classes.

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