


 29<sup>th</sup> January, 2018

## NOTICE

This is to inform all the students of BALLB and BBALLB that Fairfield School of Law is conducting a "One Day Training Workshop on Legal Drafting and Professional Ethics" on 5<sup>th</sup> February, 2018 (Monday) 9:15 onwards.

Brief Outline of the Programme

1. Introduction to pleadings
2. Writing Agreements
3. Opinion Agreement
4. Ethics

- All the attendees will be awarded with the **Certificates**.
- **Lunch** will be provided to all the attendees.

The students must comply with the following instructions:

1. Attendance of all the students is mandatory.
2. Shall report to the college at 9:00 AM sharp.
3. Shall be dressed in formals (black trouser, white shirt, black blazer, black formal shoes).
4. Shall carry their respective college ID card, diary and a pen.
5. Shall maintain discipline and decorum during the workshop.
6. Shall not leave the premises without prior permission of the Faculty-in-Charge.
7. Shall submit a feedback form to the Faculty-in-Charge.

Prof. (Dr.) B.R. Saini  
Director