



तेजस्वि नावधीतमस्तु  
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**FAIRFIELD**  
Institute of Management & Technology  
Managed by 'The Fairfield Foundation'  
( Affiliated to GGSIP University, New Delhi )

Ref. No. Notification/FIQAC/2015/01

Date: 31.05.2015

### NOTIFICATION

This is to notify that the Hon'ble Chairman is pleased to constitute the "Fairfield Internal Quality Assurance Cell" (FIQAC) in the Fairfield Institute of Management & Technology as per NAAC guidelines and it will be comprised of the following:

- |  |             |
|--|-------------|
| 1. Prof. (Dr.) R K Garg, Director - FIMT   | Chairperson |
| 2. Prof. B R Saini, Director<br>FIMT School of Law                                     | Member      |
| 3. Prof. (Dr.) Saroj Vyas, Principal<br>FIMT School of Education                       | Member      |
| 4. Mr. M P Singh, Chief Admn. Officer  | Member      |
| 5. Prof. S P Singh, Professor<br>FIMT School of Law                                    | Member      |
| 6. Dr. Shweta Gupta, Associate Professor<br>FIMT School of Management                  | Member      |
| 7. Mr. Manish Jha, Assistant Professor<br>FIMT School of Management                    | Member      |
| 8. Mr. Shashikant Tiwari, Assistant Professor<br>FIMT School of Information Technology | Member      |
| 9. Ms. Asma S, Assistant Professor<br>FIMT School of Information Technology            | Member      |

The tenure of the aforesaid Cell shall be two years (w.e.f. 01<sup>st</sup> June 2015).



  
Name & Signature



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Ref. No. Notice/FIQAC/2015/01

# FAIRFIELD

Institute of Management & Technology  
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Date: 14.06.2015

## NOTICE

**Subject: Conducting a meeting regarding plan of action for the Academic Year 2015-2016**

The Fairfield Internal Quality Assurance Cell (FIQAC) of Fairfield Institute of Management & Technology is conducting a meeting regarding plan of action for academic year 2015-2016 on 16<sup>th</sup> June, 2015 at 01:00 P.M., Conference Room, FIMT Campus, Kapashera, New Delhi-110037.

The following members have to be present for the meeting:

- |  |             |
|--|-------------|
| 1. Prof. (Dr.) R.K Garg, Director – FIMT   | Chairperson |
| 2. Prof. B R Saini, Director<br>FIMT School of Law                                     | Member      |
| 3. Prof. (Dr.) Saroj Vyas, Principal<br>FIMT School of Education                       | Member      |
| 4. Mr. M P Singh, Chief Admin , Officer  | Member      |
| 5. Prof. S P Singh, Professor<br>FIMT School of Law                                    | Member      |
| 6. Dr. Shweta Gupta, Associate Professor<br>FIMT School of Management                  | Member      |
| 7. Mr. Manish Jha, Assistant Professor<br>FIMT School of Management                    | Member      |
| 8. Mr. Shashikant Tiwari, Assistant Professor<br>FIMT School of Information Technology | Member      |
| 9. Ms. Asma S, Assistant Professor<br>FIMT School of Information Technology            | Member      |



  
Name & Signature



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**FAIRFIELD**  
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Ref. No. Notice/FIQAC/2015/02

Date: 16.06.2015

**MINUTES OF MEETING**

**Agenda: Conducting a meeting regarding plan of action for the academic year 2015-2016**

The following points were discussed in the meeting:

1. Director welcomed the members of FIQAC. The restructured composition of FIQAC was presented.
2. The functions and role of FIQAC in sustaining the quality of the academic programmes of the Institute were highlighted.
3. Plan of Action was devised and measures to be taken were presented.
4. A team comprising of various members was formulated and guided to check and maintain the data base.
5. A concrete action plan based on the above suggestions to be brought forward in the next meeting.

The following members have to be present for the meeting:

- |  |             |
|--|-------------|
| 1. Prof. (Dr.) R.K Garg, Director – FIMT   | Chairperson |
| 2. Prof. B R Saini, Director<br>FIMT School of Law                                     | Member      |
| 3. Prof. (Dr.)Saroj Vyas, Principal<br>FIMT School of Education                        | Member      |
| 4. Mr. M P Singh, Chief Admin , Officer  | Member      |
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| 7. Mr. Manish Jha, Assistant Professor<br>FIMT School of Management                    | Member      |
| 8. Mr. Shashikant Tiwari, Assistant Professor<br>FIMT School of Information Technology | Member      |
| 9. Ms. Asma S, Assistant Professor<br>FIMT School of Information Technology            | Member      |



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