

Ref No:/FIMT/Notice /Admn./2021

Date: 30.01.2021

ATTENDANCE CIRCULAR

(FOR THE STUDENT'S WHO HAVE EITHER NOT REPORTED or ARE IRRGEULAR IN VIRTUAL CLASSES)

Dear Student,

All the students of various professional course are informed that as per the Govt. guidelines the session have commenced from 28th December 2020, virtual classes along with various *professional skill development activities*; workshops, guest lectures, career guidance counseling sessions are ongoing as per the schedule and in case if you have not attended any of it till date or you are not regular in your classes we would like to remind you **that as per the Ordinance 11 of the GGS IP University, minimum required attendance for appearing in the Term End University Examinations is 75% (per paper, per semester)**, We advise you to be regular in various subjects being conducted from Monday to Friday , your absence will withdraw your participation from major events at National & International levels. Your continuous absence or irregularity will hamper your position in placements, dissertation & Internship programs. The marks of such activities will be reflected in your internal assessment grading too.

If you do not join your virtual classes or your attendance in the upcoming days does not improve, then you will not be granted permission to (*take the exam, receive a certificate, undergo performance task, etc.*) and your name will be added in the list of detained students and also in the list of students who shall not be eligible to appear in the upcoming Internal semester examination and **shall not be eligible to appear in the External Term-end University Examinations as per the GGSIP University Ordinance 11, therefore you shall be responsible for the consequences thereof.**

Kindly treat this notice as communicated, read, understood and accepted by you. No further communication will be done in this regard and the action taken by the institution shall be considered as final and accepted by you, your parent(s)/guardian(s). Absenting yourself is a misbehavior for which you are making yourself responsible for the necessary action therefore it is advisable in your own interest to be a regular student of the college,

In case of any assistance kindly contact us on offices numbers.

Thanks & Regards

TEAM FIMT

CC to: Student File

The Parent(s)/ Guardian(s)

IT Department for uploading of FIMT website

No individual communication shall be undertaken by the institute and students are therefore advised to regularly visit the college / GGSIP University for any academic, examination related information. Please note it is the responsibility of the candidate to obtain any examination/academic etc related information from the college.