Hello All,

Good Evening,

Hope you all are doing good.

QSpiders Heartily Congratulate you all for getting selected for our incubation program[Free Training & 100% placement assistance].

As per your offer we are providing your joining date to be on 12th June @11 am on the below venue.
Dear Team,

Greetings from CCGPC, GGSIPU!!!
Please find below email for your reference and necessary action.

Best regards,
Nisha Singh
Training and Placement Officer
Centralized Career Guidance & Placement Cell
Guru Gobind Singh Indraprastha University
Ground Floor, New Auditorium Block
Sector 16 C, Dwarka, New Delhi
Email - cpc@ipu.ac.in; nisha.cpc@ipu.ac.in
Website: http://www.ipu.ac.in

Hi All,
Greetings!!

I apologize for the delay caused in the process of joining date. I am sharing the list of selected students again, so you can reassure them that they have secured a position in our company.

The joining date for the students will be 25th August, 2023. Students will get the offer letters on the day on joining.

Below is the list of selected students.
The list of the Students is attached below.

1. Akhilesh-
2. Akanksha Tanwar- MAIMS
3. Jaspreet Kaur- SGTBMIT
4. Abhishek Shishodia- DTC
5. Prabhmeet Singh- SGTBIMIT
6. Monika Khandelwal- SGTBIMIT
7. Akshat Sehgal- KIHEAT
8. Rahul- KIHEAT
9. Rakesh- MSIT
10. Kshitij Chaudhary- GBPEC
11. Muskan- GBPEC
12. Anil Kumar- GBPEC
13. Aditi Bhatia- SGTBIMIT
14. Gautam Kumar Mallick- BMCEM
15. Varun Gandhi- MVSAT
16. Harjot Singh- SGTBIMIT
17. NITESH KUMAR- GBPEC
18. Mohd Arif- GBPEC
19. Rakhi- KIHEAT
20. Soniya Kanojia- GBPEC
21. Shubham Tomar- GBPEC
22. Ayan Shahjada- KIHEAT
23. Dharmender- KIHEAT
Date: 15 Mar 2023
Name: Prabhutara Gera...
Email id: prabhutara1607@gmail.com
Contact Number: +91 7982386508

LETTER OF INTENT FOR EMPLOYMENT

Dear Prabhuta,

This is in reference to your interest in Graduate Management Intern at Big Oh Notation (OPC) Pvt. Ltd. and subsequent interviews with us.

Congratulations! We are pleased to extend an offer to you as Graduate Management Intern at Big Oh Notation (OPC) Pvt. Ltd. On the following terms and conditions:

<table>
<thead>
<tr>
<th>Date of Joining</th>
<th>03-04-2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reporting into</td>
<td>Gaurav Sah</td>
</tr>
<tr>
<td>Compensation after completion of 2 months of Internship*</td>
<td>Your compensation after successful completion of 2 months of internship program will be Rupees 10,000. *</td>
</tr>
<tr>
<td>Location</td>
<td>Sector - 2, Noida</td>
</tr>
<tr>
<td>Work Timings</td>
<td>10AM-7PM</td>
</tr>
</tbody>
</table>

*Eligible for Pre Placement Offer based on the Interview after successful completion of 2 months internship program.

During your appointment with the company, you shall be governed by the policies and rules of the company. Though you have been engaged for a specific position, the company reserves the right to send you on training/deputation/secondment/transfer/assignments to any other project, unit or its associate companies, subsidiaries, group or customer locations in India or overseas.

You shall become eligible for a pre-placement offer after your successful completion of the internship tenure with the company. Your employment shall be subject to authenticity of the documents submitted by you.

You hereby authorize the company or any external agency hired by the company to verify your documents and other background checks prior to your joining the company or thereafter.

This offer is contingent upon successful completion of the background check and the company reserves the right to end your employment, should the results of your investigation not be successful.

You are required to sign and submit this document, within 24 hours of receiving it.

We are looking forward to a fruitful association with us and are confident that your contribution will help company to grow in India and globally.

For Big Oh Notation (OPC) Pvt. Ltd.

Vikas Kumar Rustogi

This document contains proprietary information of Big Oh Notation Pvt. Ltd. Unauthorized access, copying and replication are prohibited. This document must not be copied in whole or part by any means, without the written authorization of Big Oh Notation Pvt. Ltd.

Please note: Do not reply to this email. This email is sent from an unattended mailbox. Replies will not be read.
Additionally:

Mobile Phone/Data Card provisions covered over and above CTC as per company policy.

**Job Responsibilities**

Act as the primary project and development contact with clients and assess business needs in order to Develop and outline Statements of Work and Specifications based on customer requirements. Help generate revenue by getting more clients, affiliates to the company. Ensure collection of accounts receivable/outstanding amount from clients/accounts. Planning of competitive strategy including business plan and action plan. Sector - 2, Noida. Your compensation after successful completion of 2 months of internship program will be Rupees 10,000.
HI Mam – PFB complete list for provisionally selected student from college placement drive.

Company: ICICI BANK
Designation: Senior Officer
Role: Relationship Manager
Expected Salary: 2.45 - 2.85 Lacs
Job Location: DELHI NCR
Expected date of joining: 1st Week of JULY

These Students are Selected for the Final Round.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Email Address</th>
<th>Phone Number</th>
<th>Name</th>
</tr>
</thead>
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<tr>
<td>1</td>
<td><a href="mailto:Jaspreechopra2712@gmail.com">Jaspreechopra2712@gmail.com</a></td>
<td>8826885309</td>
<td>Jaspree Kaur Chopra</td>
</tr>
<tr>
<td>2</td>
<td><a href="mailto:Ginnyshr9187@gmail.com">Ginnyshr9187@gmail.com</a></td>
<td>9910739392</td>
<td>Om Kar Sah</td>
</tr>
<tr>
<td>3</td>
<td><a href="mailto:diyachawla3003@gmail.com">diyachawla3003@gmail.com</a></td>
<td>9667814758</td>
<td>Diya Chawla</td>
</tr>
<tr>
<td>4</td>
<td><a href="mailto:adnanmirza9354@gmail.com">adnanmirza9354@gmail.com</a></td>
<td>9354666289</td>
<td>Adnan</td>
</tr>
<tr>
<td>5</td>
<td><a href="mailto:vs3311410@gmail.com">vs3311410@gmail.com</a></td>
<td>8376070912</td>
<td>Vinay Singh</td>
</tr>
<tr>
<td>6</td>
<td><a href="mailto:Ayush143nick@gmail.com">Ayush143nick@gmail.com</a></td>
<td>9990535846</td>
<td>Ayush Sharma</td>
</tr>
<tr>
<td>7</td>
<td><a href="mailto:Hardikverma531@gmail.com">Hardikverma531@gmail.com</a></td>
<td>8130608688</td>
<td>Hardik verma</td>
</tr>
<tr>
<td></td>
<td>Name</td>
<td>Email</td>
<td>Phone</td>
</tr>
<tr>
<td>---</td>
<td>-----------------------</td>
<td>---------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>9</td>
<td><a href="mailto:Himanshubisht238@gmail.com">Himanshubisht238@gmail.com</a></td>
<td>9643116983</td>
<td>Ayush Mazumdar</td>
</tr>
<tr>
<td>10</td>
<td><a href="mailto:aakashpratap49251@gmail.com">aakashpratap49251@gmail.com</a></td>
<td>9955717940</td>
<td>Himanshu Bisht</td>
</tr>
<tr>
<td>11</td>
<td><a href="mailto:tushar2003bhardwaj@gmail.com">tushar2003bhardwaj@gmail.com</a></td>
<td>8750923842</td>
<td>Aakash Pratap Singh</td>
</tr>
<tr>
<td>12</td>
<td><a href="mailto:mpawasia998@gmail.com">mpawasia998@gmail.com</a></td>
<td>7062437227</td>
<td>Tushar Bhardwaj</td>
</tr>
<tr>
<td>13</td>
<td><a href="mailto:harshyadav20011010@gmail.com">harshyadav20011010@gmail.com</a></td>
<td>8267142743</td>
<td>Satender Singh</td>
</tr>
<tr>
<td>14</td>
<td><a href="mailto:Shivamrathi422@gmail.com">Shivamrathi422@gmail.com</a></td>
<td>9310620796</td>
<td>Harsh</td>
</tr>
<tr>
<td>15</td>
<td><a href="mailto:namitaljotish2001@gmail.com">namitaljotish2001@gmail.com</a></td>
<td>9205328705</td>
<td>Shivam Rathil</td>
</tr>
<tr>
<td>16</td>
<td><a href="mailto:Shubhamrjchauhan@gmail.com">Shubhamrjchauhan@gmail.com</a></td>
<td>8810801374</td>
<td>Namita Jotishi</td>
</tr>
<tr>
<td>17</td>
<td><a href="mailto:Avanhans99@gmail.com">Avanhans99@gmail.com</a></td>
<td>9990120199</td>
<td>Shubham Chauhan</td>
</tr>
<tr>
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<td><a href="mailto:prabhutagera1607@gmail.com">prabhutagera1607@gmail.com</a></td>
<td>7582366508</td>
<td>Avantik hans</td>
</tr>
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<td><a href="mailto:Sahil26jti@gmail.com">Sahil26jti@gmail.com</a></td>
<td>9870202293</td>
<td>Prabhuta Gera</td>
</tr>
<tr>
<td>20</td>
<td><a href="mailto:25vkumar146@gmail.com">25vkumar146@gmail.com</a></td>
<td>8586808050</td>
<td>Sahil</td>
</tr>
<tr>
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<td><a href="mailto:anuj1122002singh@gmail.com">anuj1122002singh@gmail.com</a></td>
<td>7011365489</td>
<td>Vineet Gola</td>
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<td><a href="mailto:rishasinha07@gmail.com">rishasinha07@gmail.com</a></td>
<td>9687909323</td>
<td>Anuj pratap siny</td>
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<td><a href="mailto:ashwanikumaripathak13@gmail.com">ashwanikumaripathak13@gmail.com</a></td>
<td>7703923700</td>
<td>Risha Sinha</td>
</tr>
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<td><a href="mailto:grover.bhumika23@gmail.com">grover.bhumika23@gmail.com</a></td>
<td>9315862472</td>
<td>Ashwani kumari</td>
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<td><a href="mailto:saikatg0102@gmail.com">saikatg0102@gmail.com</a></td>
<td>9580845839</td>
<td>Bhumika Grover</td>
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<td><a href="mailto:ghanishth.thakur@gmail.com">ghanishth.thakur@gmail.com</a></td>
<td>9958987423</td>
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</tr>
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<td><a href="mailto:dharyaahuja15@gmail.com">dharyaahuja15@gmail.com</a></td>
<td>8178436100</td>
<td>Ghanishth Thakur</td>
</tr>
<tr>
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<td><a href="mailto:mohitpamar0292@gmail.com">mohitpamar0292@gmail.com</a></td>
<td>7042653089</td>
<td>Dhaiya Ahuja</td>
</tr>
<tr>
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<td><a href="mailto:kartiksarohiya88@gmail.com">kartiksarohiya88@gmail.com</a></td>
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<td>Mohit parmar</td>
</tr>
<tr>
<td>30</td>
<td><a href="mailto:abhipandey67290@gmail.com">abhipandey67290@gmail.com</a></td>
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<table>
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<td>31</td>
<td><a href="mailto:Soumyasharma1002@gmail.com">Soumyasharma1002@gmail.com</a></td>
<td>8627273126</td>
<td>Soumya Sharma</td>
<td></td>
</tr>
<tr>
<td>32</td>
<td><a href="mailto:manmohansingh123@gmail.com">manmohansingh123@gmail.com</a></td>
<td>9318431521</td>
<td>MANMOHAN SINGH</td>
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<td><a href="mailto:vatsdangerous@gmail.com">vatsdangerous@gmail.com</a></td>
<td>9717905883</td>
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<td>34</td>
<td><a href="mailto:harshsehrawat112@gmail.com">harshsehrawat112@gmail.com</a></td>
<td>8882332029</td>
<td>HARSH SEHRAWAT</td>
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<td><a href="mailto:reshmigupta2002@gmail.com">reshmigupta2002@gmail.com</a></td>
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<td>Reshmi gupta</td>
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<td><a href="mailto:jagriti2822@gmail.com">jagriti2822@gmail.com</a></td>
<td>9910177584</td>
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<td><a href="mailto:nd0211314@gmail.com">nd0211314@gmail.com</a></td>
<td>9971082037</td>
<td>Nitin dubey</td>
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<td><a href="mailto:Sharmaabhay8285@gmail.com">Sharmaabhay8285@gmail.com</a></td>
<td>8700192910</td>
<td>Abhay Sharma</td>
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<td>39</td>
<td><a href="mailto:invegma@gmail.com">invegma@gmail.com</a></td>
<td>9110060028</td>
<td>Himanshu Kumar Singh</td>
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<td><a href="mailto:dhimansaloni27@gmail.com">dhimansaloni27@gmail.com</a></td>
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<td>7603060675</td>
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<td>8383047080</td>
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<td><a href="mailto:stanu1401@gmail.com">stanu1401@gmail.com</a></td>
<td>8376050440</td>
<td>Tanu Srivastava</td>
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</table>

Regards,
Sumit – CEB
7015154785

Visit us at: https://www.nilt.com
Follow us on: https://www.twitter.com/niltld

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18 August 2021

Deepti Shangari

Subject: Offer of Appointment as Content Writer - TBO Academy

Dear Deepti,

This refers to your application and subsequent interviews with us. We are pleased to offer you an appointment in our organization as Content Writer - TBO Academy.

Your Cost to Company will be Rs. 288,000/- per annum. Details of salary and benefits are outlined in annexure I, which also reflects the overall Cost to Company (CTC).

You are expected to join us on 18 August 2021. Offer stands cancelled in case of any deviations in information or if you fail to report to us on or before pre-decided date.

You will be on a probation period of six months.

We expect to receive the photocopies of following documents on the first day of your joining:

1. Relieving letter or Resignation Acceptance letter or Experience letter
2. PAN card, Passport
3. All Educational Marks sheets and Certificates.
4. Salary slips for last 3 months
5. Proof of Date of Birth
6. Certificate of Merit / Appreciations (if any)
7. Four photographs

Please sign the duplicate of this letter as a token of your acceptance and return the same to us. On your day of joining, you are requested to report to HR department at 9:30 am.

We are sure that our working environment will be conducive to helping you grow professionally as well as personally. We welcome you to being a part of Tek Travels family and also look forward to your valued contribution in taking Tek Travels Pvt. Ltd. to greater heights.

Yours Faithfully,

[Signature]

Sahyadri Mohanty
Head of HR - Technology and Global Operations
## Salary Breakup of Deepti Shangari

<table>
<thead>
<tr>
<th></th>
<th>CTC yearly</th>
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<tbody>
<tr>
<td>A</td>
<td>288,000.00</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Monthly Gross</td>
<td>24,000.00</td>
</tr>
<tr>
<td>C</td>
<td>Basic</td>
<td>12,000.00</td>
</tr>
<tr>
<td>D</td>
<td>HRA</td>
<td>6,000.00</td>
</tr>
<tr>
<td>E</td>
<td>Travelling Allowance</td>
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</tr>
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<td>F</td>
<td>Special Allowance</td>
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<td></td>
<td>Statutory Bonus</td>
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<tr>
<td>G</td>
<td>Employer’s PF contribution</td>
<td>1,440.00</td>
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<tr>
<td></td>
<td>Yearly CTC</td>
<td>288,000.00</td>
</tr>
<tr>
<td>H</td>
<td>Employee’s PF contribution</td>
<td>1,440.00</td>
</tr>
<tr>
<td></td>
<td>Net Monthly Salary</td>
<td>B–G</td>
</tr>
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</table>

In-hand Salary subject to applicable taxes = B–G–H
Personal & confidential

25-Jul-22

Deepti Shangari
Employee Code: 12336
Department: TBO Academy

Further to your performance review, we are pleased to inform you that your compensation is being revised to INR 384019/- p.a. effective July 01, 2022.

The details of your revised compensation and terms and conditions applicable are as per the Annexure-1 enclosed.

Please also find attached your grade details as per the new banding, grade and designation. The same will be with effect from 1st April 2022.

<table>
<thead>
<tr>
<th>Band:</th>
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<tr>
<td>Band 1</td>
<td>T1</td>
<td>Executive - Content writing</td>
</tr>
</tbody>
</table>

Wishing you a long & mutually rewarding journey towards our vision.

Yours Sincerely

Sandyp Bhattacharya
Chief People Officer
## Annexure-1

### Compensation Structure

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<th>Current Structure</th>
<th>New Structure</th>
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<td>Salary Components</td>
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<tr>
<td>Basic</td>
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<td>144000</td>
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<td>Flexi Basket</td>
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<td>90720</td>
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<tr>
<td>Employer's PF contribution</td>
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<tr>
<td>Statutory Bonus</td>
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<td>36000</td>
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<tr>
<td>Total Annual CTC (without Gratitude)</td>
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<td></td>
</tr>
<tr>
<td>Gratitude**</td>
<td></td>
<td>6926</td>
</tr>
<tr>
<td>Total Annual CTC (with Gratitude)</td>
<td>294926</td>
<td></td>
</tr>
</tbody>
</table>

**Terms and Conditions:**

1. All payments due will be done in consequent pay roll of the scheduled month only.

2. Flexi Basket -- The entitlements for Flexible Pay components will be as per your level and will be governed by the guidelines applicable from time to time. Please refer to the policy guidelines on Intranet / InFlexi/ email communications. House Rent Allowance (HRA) component is part of Flexi basket. Please await separate communication on the re-opening of the tax declarations.

3. Gratuity** will be paid as per The Payment of Gratuity Act, 1972 or on completion of 5 years whichever is earlier.

4. Basis the eligibility criteria for your coverage under ESIC and in line with the statutory requirements and amendments thereto from time to time, your salary will be subjected to necessary deductions towards employee's contribution to ESIC. The company will make the necessary employer's contribution accordingly.

5. Deductions -- These will be as per tax law applicable, statutory deductions or any other deductions as per policy and programs applicable from time to time.

6. Applicability of Policies, Benefits, Processes & Programs - During your employment period, you would be governed by policies, benefits, processes & programs of the entity, grade, group and location where you are posted; or any other policies, benefits and guidelines as applicable to you from time to time. Company will communicate its changes / withdrawals / new introductions to the above through notice boards / physical displays / employee letters / company Intranet / email communication / company systems & tools or tools & systems of external partners appointed by the company, or any other formal mechanism. It will be your responsibility to stay abreast with the same on a regular basis, and abide by these as required.

7. Hours of Work, Holidays & Leave - You will be governed by company’s policies and practices as applicable for your role at your location as per your general or rotating shift roster; or as defined by your manager. Wherever such implementation is in conflict with statutory requirements applicable for your role at the location of work; such laws of the land and statutory guidelines would supersede the company policy, unless such an exception or waiver has been taken by the company.

You will be entitled for paid leave as per applicable company policies or statutory guidelines applicable for your role and location. All such leaves must be pre-approved by the defined authority applicable for you. In case you are faced with unforeseen circumstances where such prior permission is not feasible; you will ensure proper
I accept the offer.

On Sat, Apr 1, 2023, 16:45 C N Network Media Services <communicationsnetwork.pr@gmail.com> wrote:

Dear Drishti

Greetings!

This is to inform you that you have been selected for the post of 'Executive - Public relations' at C N Network Media Services.

You are requested to join from 3rd April 2023. The working hours are from 10:00 AM to 6:00 PM. All Saturdays are half day working (10 AM to 2 PM)

Kindly confirm your acceptance on the same.

--

Best Regards,

CN Network Media Services
www.cnnmediaservices.com
0120-4227044 / 8044
OFFER LETTER

Mr. Vinay Kumar

Dear Vinay,

Ok We are very excited about the future growth of our organization and it is our pleasure to extend the offer of training to you on behalf of Regional Public Relations Pvt Ltd, further to the interview and discussions you have had with us.

We are happy to offer you the position of Media Trainee in our Organization,

Listed below is the summary:

<table>
<thead>
<tr>
<th>Position Offered:</th>
<th>Media Trainee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date &amp; Time of Joining</td>
<td>July 3, 2023 and 10:00 AM</td>
</tr>
<tr>
<td>Location:</td>
<td>B-152 SECTOR 6, Noida</td>
</tr>
</tbody>
</table>

You will be on a training period of three months.
During the Training Period you will get a **Fixed Probationary Allowance @ Rs 20,000 per month**.

After successful completion of the training and performance review thereof, Your designation would be Executive - PR and your compensation will be revised as per the company standards.

Offer stands cancelled in case of any deviations in information shared or as per the documents submitted and or you fail to report to us on or before pre-decided date.

This letter is confidential in nature and the contents of this letter or any part thereof are to be kept in strict confidence by you.

Please sign and return duplicate copy of this letter in token of your acceptance.
Offer Letter

12.03.2023

Dear Vinay Kumar,

We are pleased to offer you the position of [Technical Engineer] at Henobix Automation Systems. We feel confident that you will contribute your skills and experience to the growth of our Organization.

As per the discussion your starting date will be on 13.03.2023. Please find the employee handbook enclosed herewith which contains the medical and retirement benefits offered by our Organisation.

Your basic salary is 300,000 per annum.

Please confirm your acceptance of this offer by signing and returning a copy of this Offer letter.

We look forward to welcoming you on board.

Sincerely,

Henobix Automation Systems.

Signing Authority
Offer Letter

12.03.2023

Dear Ayush Tondak,
We are pleased to offer you the position of [Technical Engineer] at Henobix Automation Systems. We feel confident that you will contribute your skills and experience to the growth of our Organization.

As per the discussion your starting date will be on 13.03.2023. Please find the employee handbook enclosed herewith which contains the medical and retirement benefits offered by our Organisation.
Your basic salary is 300,000 per annum.
Please confirm your acceptance of this offer by signing and returning a copy of this Offer letter.

We look forward to welcoming you on board.

Sincerely,
Henobix Automation Systems.
Signing Authority
Date. 23-Mar-2023

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Raghav Mittal has been doing the internship with us since 01-Sep-2022 in our Delhi office. As per our records, he is the student in Fairfield Institute of Management & Technology (Guru Gobind Singh Indraprastha University) for Bachelor of Arts in Journalism & Mass Communication.

This letter is being issued to him on his request for his college records submission.

For HORIBA India Private Limited

Megha Vipin
Human Resources
SERVICES AGREEMENT

THIS SERVICE AGREEMENT ("Agreement") is made at Noida on this 30th day of January 2023 by and between:

SARG Global Digital Pvt Ltd, a company incorporated under the Companies Act, 2013, having its registered office at, NBW Building, Bombay Dyeing Mills Compound, Pandurang Bhudkar Marg, Worli, Mumbai 400025 (hereinafter referred to as "Company" which expression shall unless repugnant to the meaning thereof shall include its successors in title and permitted assigns) of the ONE PART; and

Vansh Jamdagni, an Indian resident residing at RZ-82, Old roshan pura, Najafgarh, Delhi -110043 and having PAN C6YVPV5937D (hereinafter referred to as "Consultant" which term shall include his/her successors, and permitted assigns) of the OTHER PART.

The Company and the Consultant are hereinafter individually referred to as "Party" and collectively as "Parties".

RECITALS

A. The Company is engaged in the business of broadcasting news and generating news, including in digital form, in English, Hindi and Bengali.

B. The Consultant has been engaged as a Junior Video Editor with effect from 16 January 2023 pursuant to the Agreement dated 30 January 2023.

C. The Parties are now entering into this Agreement to set out the revised terms and conditions of the Consultant's engagement with the Company.

NOW THEREFORE, in consideration of the mutual premises and covenants hereinafter contained for the fees payable to the Consultant and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows.

1. APPOINTMENT AND SCOPE OF SERVICES

1.1. The Consultant has been appointed by the Company on an exclusive basis to provide the Services (as defined hereinafter) on the terms and conditions provided for in this Agreement.

1.2. In relation to providing the Services, the Consultant shall comply with all the instructions of the Company. The Consultant shall also be bound by the rules, regulations, policies handbooks, guidelines and directives of the Company, as may be amended from time to time (collectively, "Policies"), notified to the Consultant, relating to leave, discipline and decorum, conduct, timing, leave and holidays and such other similar matters. In the event of any conflict or inconsistency between any term in this Agreement and the Policies, the term in this Agreement shall, unless expressly stated otherwise, prevail to the extent of such conflict or inconsistency.
1.3. The Consultant shall make himself/herself available at the Company’s Noida office or such other location as may be specified by the Company from time to time.

1.4. All Services to be provided by the Consultant shall be performed with promptness and diligence in a workmanlike manner and at a level of proficiency to be expected of a consultant with the background and experience that Consultant has represented it has and shall conform to the instructions of the Company and the terms contained herein. The Company shall provide such access to its information, property and personnel as may be reasonably required in order to permit the Consultant to perform the Services.

1.5. The contractual obligations of the Consultant contained herein are personal and neither the rights nor obligations of the Consultant under this Agreement shall be assigned or transferred by the Consultant to any other person.

1.6. During the term of this Agreement, the Consultant shall not provide the Services or any similar services to any entity/person directly or indirectly in competition with the Company. The Consultant shall not carry out any activities directly in competition with that carried on by the Company.

1.7. The Consultant shall:

(a) undertake, provide and deliver the Services to the best of his/her ability and skill and in accordance with the standards reasonably expected of a professional in this particular field;

(b) act in good faith towards the Company and shall not do anything which in inconsistent with the Company’s image/reputation;

(c) provide and deliver the Services in close consultation with, and in accordance with all reasonable instructions of the Company; and

(d) make himself/herself available for the delivery of Services during the Term, as per the schedules as will be mutually agreed between the Parties;

(e) not do anything which, in the Company’s reasonable opinion, undermines, prejudices or detracts from the objective, spirit or theme of the Company’s business, goodwill, or reputation.

2. REPORTING

The Consultant will from time to time provide reports of the work performed to Anuj Goswami- Lead - Videos or such other person as may be notified by the Company to the Consultant, who will be the main point of contact for the Consultant in connection with the Services under the terms of this Agreement.

3. COMMITTED DAYS
Hi Falak,

Congratulations on your offer from Vermillion Communication Pvt. Ltd. We are delighted to offer you the position of Assistant Director Intern with an anticipated start date of 27th January 2023 at Chaudhary Farm, Asola Homes Asola New Delhi 110074, India. You will be expected to 6 days in a week, Timing will be 11:00 AM to 8:00 PM.

Your annual compensation cost to the company is Rs. 1,80,000/- (Rupees One Lac Eighty Thousand Only). Which paid out on a monthly basis via direct deposit.

Your acceptance of the offer must be sent in writing. Also, please share your Aadhaar, PAN card, and account details for employee verification. In the meantime, please do not hesitate to reach out to me by email or call me directly at 9654556204 should you have any questions or concerns.

We look forward to hearing from you and hope you'll join our team!

Best regards,
Sweety Nakoti
Manager HR & Admin
PRIVATE AND CONFIDENTIAL

27/09/2022

Candidate ID: 6750
Mr. Varun Tiwari
RZF 767/49, GALI NO 8, RAJNAGAR PART 2
PALAM COLONY, SOUTH WEST DELHI
NEW DELHI, Delhi - 110077

SUBJECT: Offer of Employment and Appointment Letter

Dear Varun,

With reference to the recent meetings and discussions you have had with us, we are now pleased to make you an Offer of Employment with IGT Solutions Private Limited (“Company”).

This Offer is made subject to and is conditional upon you meeting the following criteria:

A pre-employment screening check, including receipt of references to the satisfaction of the Company, as applicable.

Verification to the satisfaction of the Company of the information that has been provided to the Company during the course of your application process.

You are requested, to provide documentary proof to the Company that you are (and continue to be throughout your employment) in possession of the necessary permission to live and work in India. This includes satisfying the requirements of the government medical check, as applicable.

Every effort will be made to complete the Company’s recruitment procedures before the date of your joining the Company. The checks/verifications listed above may be repeated at any time during your employment. If the checks listed above are not completed prior to the commencement of your employment and if you fail in any of the checks/verification performed, the Company may withdraw its Offer of Employment and Appointment Letter immediately and you will not be entitled to any pay in lieu of notice or any other compensation or damages.

If the checks are carried out while you are employed but do not return satisfactory results on account of misconduct, the Company may terminate your employment without notice or pay in lieu of notice, if you have been employed for less than one month, and/or by giving one week’s notice if you have been employed for one month or more (subject to any greater notice period as may be required by law).
PRIVATE AND CONFIDENTIAL

10/03/2023

Candidate ID: 25241
Ms. Suhani Singh
1187 p, Sector 21, dhundahera
Gurugram
Delhi, Delhi - 122016

SUBJECT: Offer of Employment and Appointment Letter

Dear Suhani,

With reference to the recent meetings and discussions you have had with us, we are now pleased to make you an Offer of Employment with IGT Solutions Private Limited ("Company").

This Offer is made subject to and is conditional upon you meeting the following criteria:

A pre-employment screening check, including receipt of references to the satisfaction of the Company, as applicable.

Verification to the satisfaction of the Company of the information that has been provided to the Company during the course of your application process.

You are requested, to provide documentary proof to the Company that you are (and continue to be throughout your employment) in possession of the necessary permission to live and work in India. This includes satisfying the requirements of the government medical check, as applicable.

Every effort will be made to complete the Company's recruitment procedures before the date of your joining the Company. The checks/verifications listed above may be repeated at any time during your employment. If the checks listed above are not completed prior to the commencement of your employment and if you fail in any of the checks/verification performed, the Company may withdraw its Offer of Employment and Appointment Letter immediately and you will not be entitiled to any pay in lieu of notice or any other compensation or damages.

If the checks are carried out while you are employed but do not return satisfactory results on account of misconduct, the Company may terminate your employment without notice or pay in lieu of notice, if you have been employed for less than one month, and/or by giving one week's notice if you have been employed for one month or more (subject to any greater notice period as may be required by law).
Ms. Khushi Gupta  
D/O Mr. Arun Kumar Gupta  
308, R.K Residency, Palam Vihar Extension,  
Gurgaon, 122017  

16th May 2022  

Subject: Appointment Letter  

Dear Khushi,  

Congratulations! Following our recent discussions, we are delighted to offer you the position of Content writing Executive with us.  

Your date of joining the in company is 16th May 2022 and your joining location is Noida.  

The terms and conditions of your prospective employment with the company are available to you, detailed in this letter.  

Kindly sign the duplicate copy of this letter and return it to us as your acceptance of the appointment and its terms and conditions.  

We welcome you to Digitally WoW family and wish you a rewarding and successful career with us.  

Regards,  

For, Digitally WoW Media Solutions  

[Signature]  

Ashish Ranjan  
Co-Founder & Partner
TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Khushi Gupta, D/O Mr. Arun Kumar Gupta, was working with Digitally Wow Media Solutions from 1st February 2022 to 15th May 2022 as a Content Writing Intern.

During her internship with us, we found her to be hardworking, honest, quick learner and professional towards work. The company would like to thank her for her services and we wish her all the best in her future plans.

For, DIGITALLY WOW MEDIA SOLUTIONS

Ashish Ranjan
Co-Founder & Partner
Appointment Letter

August 29th, 2022

To,
Miss, Kanika Tomer,
Flat No. 55D, Metro apartment, sector 71, Noida

Dear Kanika,

With the reference to your application and subsequent interview with us, we have pleasure in appointing you as Content Writer at our Noida office effective from August 23rd, 2022, on the following terms and conditions:

1. PLACE OF WORK: You will be placed at Noida and can be transferred to any other location/department within India or to any present or future affiliate or associate company in India on 30 days’ notice. Thereafter you will be governed by the rules and regulation of the transferred place/entity. As a part of your employment, you to undertake National and/or international travel.

2. REPORTING: You will be reporting to your Reporting Manager, or a person nominated by him/her.

3. LEAVE: You will be eligible for leaves as per the Company rules, as sent out in the leave policy and as amended from time to time. All leave must be prior approved and will be approved depending on the requirement of work. In case of leave not approved in advance due to sickness, a medical certificate along with the leave application requires to be submitted. Please note that in the event of your remaining absent or overstaying your leave without sanction for seven days continuously, your services are subject to terminated without notice or intimation.

4. TERMS OF SERVICES: The management reserves the right to terminate your services by written notice of one month or salary in lieu of such notice. Similarly, you shall be at liberty to resign from services after giving one-month notice or not -month salary in lieu of notice period. On acceptance of the notice of termination, you will return to the Company all books, materials, documents, drawings, data or records belonging to the Company or any of its affiliates or customer and you shall not make or retain any copy thereof.

5. RETIREMENT: You Date of Birth as entered in the Company records as 2nd April 1999. The retirement age according to the Company rules is 58 years. Any extension in retirement age will be given at the discretion of the management.

6. PROVIDENT FUND: You will be eligible for Provident fund at the applicable rate (with is currently 12% of Basic and DA) (if applicable).
MR. Akhil Soni

Congratulations!! We are pleased to confirm that you have been selected to work for Digitech Media. We are delighted to make you the following job offer:

The position we are offering is DA with an annual cost to the company of INR 144,000/- (INR 12,000/- monthly)

We would like you to start work on 03rd April 2023.

Please report to the office at 09:45 AM for documentation and orientation.

Documentation to be carried:
  a) Adhar Card
  b) PAN Card
  c) 2 Photographs
  d) Photocopy of Passbook or cancel cheque
  e) Experience letter of the previous company
  f) previous company salary slip

We are confident you will be able to make a significant contribution to the success of Digitech Media and look forward to working with you. Please acknowledge this email to indicate your acceptance of this offer.

Thanks and Regards
Ananya Gupta
Human Resource Manager
Digitech Media
9818429573
Mr. Bhaumik Solanki

Congratulations!! We are pleased to confirm that you have been selected to work for Digitech Media. We are delighted to make you the following job offer:

The position we are offering is BDE with an annual cost to the company of INR216,000/- (INR 18,000/- monthly)

We would like you to start work on 27th March 2023 (Monday)

Please report to the office at 09:45 AM for documentation and orientation.

Documentation to be carried:
  a) Aadhar Card
  b) PAN Card
  c) 2 Photographs
  d) Photocopy of Passbook or cancel cheque
  e) Experience letter of the previous company
  f) Previous company salary slip

We are confident you will be able to make a significant contribution to the success of Digitech Media and look forward to working with you. Please acknowledge this email to indicate your acceptance of this offer.

Thanks and Regards
Ananya Gupta
Human Resource Manager
Digitech Media
9818429573
Ms. Khushi Singh

Congratulations!! We are pleased to confirm that you have been selected to work for Digitech Media. We are delighted to make you the following job offer:

The position we are offering is BDE with an annual cost to the company of INR204,000/- (INR 17,000/- monthly)

We would like you to start work on 27th March 2023 (Monday)

Please report to the office at 09:45 AM for documentation and orientation.

Documentation to be carried:
   a) Aadhar Card
   b) PAN Card
   c) 2 Photographs
   d) Photocopy of Passbook or cancel cheque
   e) Experience letter of the previous company
   f) Previous company salary slip

We are confident you will be able to make a significant contribution to the success of Digitech Media and look forward to working with you. Please acknowledge this email to indicate your acceptance of this offer.

Thanks and Regards
Ananya Gupta
Human Resource Manager
Digitech Media
9818429573

Digitech Media

[Signature]
OFFER LETTER FOR THE POST OF CLIENT RELATIONSHIP EXECUTIVE

Date: 10/03/2023

Dear Ujjwal Srivastava,

RAS MEDIA is pleased to offer you the position of Client Relationship Executive for our Company “RAS Media and Entertainment Private Limited”. We are excited about the potential that you bring to our company.

As we discussed during your interviews, you will be working in Noida Branch. You will report directly to Mr. Anmol Baluja.

Job duties (are to):
- Contacting potential or existing customers to inform them about a product or services.
- Answering questions about products or the company.
- Asking questions to understand customer requirements and convince for walk-ins.
- Direct prospects to the field sales team when needed.
- Enter and update customer information in the database.
- Handle grievances to preserve the company’s reputation.
- Keep records of calls and sales and note useful information.

Contract includes:
- The offered position is at INR 15,000/month + incentives if any.
- Increment will be given after probation as per your performance.
- The offered remuneration is applicable from 11th March ’23.
- Incentives will be dispersed quarterly.
- Your working hours will start from 10:00 AM till 19:00 PM.
- Six Days working in a week & Monday off will be provided.
RAS MEDIA & ENTERTAINMENT PVT. LTD.
Corporate Office: A-102, Sector 65, Noida - 201301

Please submit the following documents to HR at the time of your joining:

(1) Photocopies of your degree & certificates,

(2) Certifications, if any,

(3) Experience/relieving letters

(4) Two color passport-size photos,

(5) Latest salary slips from your previous organization and

(6) KYC (Address proof and Pan Card).

We look forward to your arrival at our company and are confident that you will play a key role in our company’s expansion into national and international markets. Please let me know if you have any questions or if I can do anything to make your arrival easier.

Kindly revert with the acceptance term and conditions to the same email within 2 working days.

RAS MEDIA & ENTERTAINMENT PRIVATE LIMITED

Authorized Signatory

info@rasmedia.in  www.rasmedia.in  0120-4282348  +91-9999534242
September 15, 2023

Mr. Mukul Joshi  
New Delhi

Dear Mukul,

Congratulations!

With reference to your interview, we are pleased to offer you the position of Photographer in our organization Teamwork Communication Pvt. Ltd. You will be based at our New Delhi-client office with one year locking period.

We are happy to offer a gross package of Rs. 3,60,000/- (Rupees Three Lakhs Sixty Thousand only).

Your date of joining is 25th September 2023

Your appointment letter with a copy of the company policies shall be issued within 7 days of joining.

You are requested to send us an acceptance through email within the next 24 hours to HR department. Once you find the above terms acceptable.

Please Note – This offer is valid for next 3 days from the date of issue and shall not be valid if you don’t confirm your acceptance on it. If in case, there is an issue in date of joining. Please get in touch with HR department.

Look forward for successful relationship.

With Best Wishes  
Yours Sincerely,

Teamwork Communications Solutions

[Signature]

Mohita Verma  
Manager HR
Apprenticeship Letter

09-August-2022

Code -ITVA-0684

Ishu Sikka

173 F-4 Near Kali Mata Mandir,
Ward No-3, Mehrauli South Delhi,
Delhi-110030

Dear Ishu,

We are pleased to offer you on the Job Training (under Apprentice Act 1961) for appointment to the position as Apprentice with Social Media Department in ITV Digital Services Pvt. Ltd. "ITV-Digital". This training position is for a Six (6) months term beginning from 09-August-2022 and ending 08-February-2023. If you successfully complete the training program, you may be offered a suitable position as per Company Policy in ITV Digital Services Pvt. Ltd. "ITV-Digital" subject to sole discretion of the Company.

You will be paid a fixed Stipend of Rs.10000/- (Rupees Ten Thousand Only) per month which includes your conveyance and mobile expenses. Please note that your place of posting will be at Delhi. You may however be transferred to any place outside Delhi, at the discretion of the Company.

You are requested to submit the following documentation on your date of joining, failing which the offer shall stand void:

1. Latest Passport Size Colour Photographs (Four).

2. Proof of Date of Birth, in the form of certificate issued by the Central Board of Secondary Education or any equivalent board or by the Registrar of Births and Deaths of the concerned State/ Municipality.

3. Copies of Certificates and Mark sheets of your educational and professional qualification duly attested by gazetted officer.

4. Medical certificate of your fitness, also stating your blood group issued by a registered MBBS doctor (Original).

5. Copy of ID proof in form of PAN card or Passport or Driving License.

6. Copy of Address proof (Current Residence) in form of lease agreement or electricity bill or landline telephone bill.

REGD. OFFICE: F-79 & 80, OFFICE NO. DPT 442, DLF PRIME TOWER,
OKHLA, INDUSTRIAL AREA, PHASE-I, NEW DELHI – 110020
EMAIL ID: legal.secretarial@outlook.com TELEPHONE NO.: 011-66231000
We would be grateful if you please return the duplicate copy of this letter, duly signed by you in token of your acceptance of the above terms and conditions and indicate your date of joining, which should not be later than 09th day of August-2022.

We wish you a prosperous time with us.

Yours Truly,
For ITV Digital Services Pvt. Ltd.

Naresh Jaswal
Human Resources

ACCEPTANCE OF APPOINTMENT

I accept the offer on the terms and conditions outlined.

Signature ____________________________ 9/08/22  

Date
Dear Christer Chacko

Greetings from Stubborn Factory Pvt Ltd!

We at Stubborn Factory are delighted & excited to welcome you as Marketing and Sales intern. At Stubborn Factory, we believe that our team is our biggest strength and we take pride in hiring ONLY the best and the brightest. We are confident that you would play a significant role in the overall success of the organization and wish you the most enjoyable, learning packed and truly meaningful internship experience with Stubborn Factory.

You shall be governed by the following terms and conditions of service during your internship with Stubborn Factory, and those may be amended from time to time.

1. You are being hired as a Marketing and Sales Intern.
2. Your date of joining is 5th May 2023 and the duration of the internship would be one month. You are required to let your mentor know about forthcoming events (if there are any) in advance so that your work can be planned accordingly.
3. You will be working for 4 hours per day for 6 days a week from home for the duration of the internship. There will be catch ups scheduled with your mentor to discuss work progress and overall internship experience at regular intervals of 10-15 days.
4. Under normal circumstances either the company or you may terminate this association by providing a notice of 7 days without assigning any reason. However, the company may terminate this agreement forthwith under situations of in-disciplinary behaviors.
5. You are expected to conduct yourself with utmost professionalism in dealing with your mentor, team members, and clients and treat everyone with due respect.

6. Stubborn Factory is a student led company and we love people who like to go beyond the normal call of duty and can think out of the box. Surprise us with your passion, intelligence, creativity and hard work – and expect appreciation & rewards to follow.

7. Stubborn Factory will provide you with an Internship Letter and a Certificate at the completion of the internship.

We look forward to you joining us. Please do not hesitate to call us for any information you may need.

Regards,

Ritu Thakur
Chief Marketing Officer
Stubborn Factory Private Limited
Mob. No.: 7761032630

I hereby accept the offer.

Name  
Address  
Date  
Signature  

Christen Clarke
To Khushi,

RE: Employment with Cha Chi Communications Private Limited

Dear Khushi,

It gives me great pleasure to offer you the position of PR Intern at Cha Chi Communications Private Limited.
In addition to confirming the offer, this letter will describe the terms and conditions of your employment.

Your internship period will be for three(3) months starting from 05th april. However, this period can be cut short or extended based on the individual’s performance and at the discretion of the management.
You might be placed in any project as & when required by the management.

Either party can nullify this contract by giving two(2) week notice. Post Probation period, you will be given a proper letter of appointment with the terms & conditions of permanent employment.

Effective Date: Your association with Cha Chi Communications Private Limited will begin on April 05, 2023
Working Hours: 10am – 7pm, Monday to Friday
Remuneration: INR 8,000 monthly.

A. Confidentiality: During your employment and thereafter, you agree to keep strictly Confidential all clients details and information that the Company holds proprietary or confidential. You also agree that as a condition of your employment, you will sign, and comply with, a company standard, Employee Proprietary Information and Inventions and Non-Competition Agreement, including the related arbitration agreement. Your further agree to follow company’s strict policy that employees must not disclose, either directly or indirectly, any information, including any of the
terms of this letter, regarding compensation to any person, including other employees of the Company; provided, however, that you may discuss the terms of this letter with members of your immediate family and any legal, tax or accounting specialists who provide you with individual legal, tax or accounting advice.

You understand and agree that any breach by you of the provisions in this section could cause the Company to suffer irreparable harm and no adequate remedy at law would be available in respect thereof. Accordingly, you agree that upon any such breach, the Company shall be entitled to seek equitable relief, as well as such further relief as may be granted by a court of competent jurisdiction.

We look forward to having you join us and we expect that our relationship will be mutually rewarding. To confirm the acceptance of this offer, please return a signed copy of this document.

B. You will be responsible for carrying out your work as assigned to you to the entire satisfaction of the Management.

C. You will be punctual and regular in your duties and will not absent yourself without prior permission of the Management.

Sincerely,

[Signature]

Priyanka Rana
Director, Cha Chi Communications Private Limited
[April 5th, 2023]

Acknowledged and Agreed:

[Khushi]
Date: 28-Jul-2023

To Whomsoever It May Concern

We are glad to inform that Manas Kukreja undertook an internship project in the Editorial Department of ABP Live for the period 03-Apr-23 to 30-Jun-23 and has successfully completed it.

We wish him all the best in his future endeavors.

For ABP Network Pvt. Ltd.

Atinder Kaur Puri
Senior Manager-People Practice
Dear Mansi,

Congratulations!!!

We are pleased to extend the following offer of employment to you on behalf of eSEO Solutions Pvt. Ltd. The position we are offering you is Content Writer and your in-hand salary will be Rs. 22,000 per month. Your start date is recorded as 17th July 2023 and working hours will be 10:00 am to 07:00 pm.

We believe that your knowledge, skills, and experience would be an ideal fit for our organization. We hope you will enjoy your role and make a significant contribution to the overall success of eSEO Solutions.

We need a few documents from your side to complete your joining formalities. So, kindly bring the following documents on the first day of your joining:

- Aadhar Card Copy
- Pan Card Copy
- Offer Letter of your last company
- Experience letter of your last company
- Last three Months' Salary Slip
- Qualification Certificate
- 2 Photograph
- 1 Cancelled Cheque

Please do not hesitate to contact us with any questions about your employment here. In the meantime, we look forward to you joining the team.

Regards,
Ritu Sharma
Senior HR Executive
Email: ritu@eseosolutions.com
Mobile: +91 9310058895
Website: www.eseosolutions.com

Address: Eseo Solutions, 10th Floor, Unit No. 1017, JMD Megapolis, Sector 48, Sohna Road, Gurugram, Haryana 122001 (INDIA)
THE NAZRABATTU PRODUCTIONS PRIVATE LIMITED
CIN: U74999DL2016PTC304569
REGISTERED OFFICE: 1/1575, 1st FLOOR NAVEEN SHAHDARA
COLONY, DELHI 110032, INDIA
Email: nazarbattuproductions@gmail.com

Internship letter

Date: 9th May, 2023

Dear Pratham Goyal,
S/O Arun Kumar Goyal,

Sub: Internship offer letter.
This is to certify that Pratham Goyal has joined his internship as an Assistant of Director at Nazarbattu Productions from 1st May 2023. This internship period will be for three months (till 1st August 2023) and after the completion of the internship company will decide the regular post for the candidate.

During his internship, candidate should complete the given assignments on time. We wish him all the best for her upcoming career.

Harshwardhan Gautam
(Founder)
FOR THE NAZRABATTU PRODUCTIONS PRIVATE LIMITED
B-10, Sector-52
Noida, Uttar Pradesh-201301
Contact no- 8595541412

DELHI
Dear Sanya Patiyal,

Congratulations! We are excited to offer you a full-time position as Business Development Executive. Your joining date is 22 September 2022.

As is customary, new employees are subject to a six-month probationary period during which either party can terminate this contract without assigning any cause. Your performance will be evaluated against standard criteria during probationary period and your status will be confirmed based on a satisfactory performance review. In case of unsatisfactory performance, the employment can be terminated or probationary period can further be extended for another three months.

We would like to offer you an annual starting CTC of Rs.3.75 lakhs.

The remuneration breakup for your reference is mentioned in Annexure A.

We would require you to submit a copy of the documents mentioned below. Kindly ensure to bring them along with your original ones on the date of your joining.

1. Aadhar Card
2. PAN Card
3. Academic documents including mark sheets of 10<sup>th</sup>, 12<sup>th</sup> and graduation certificate.
4. 1 passport size photograph
5. Copy of cancelled cheque (If you have any)
6. Joining letter of the previous company (If you have any)
7. Relieving letter from the previous company (If you have any)

You will receive your appointment letter upon successful verification of your documents, post your joining formalities. Should you wish to accept this offer of employment, we kindly request that you provide us with notification of your acceptance in writing and confirm your joining date. We look forward to welcome you in our team.

Thanks and Regards:


Agraja Srivastava
Human Resources Manager
Dear Shubham,

Greetings from the People Practice team @ ABP Network!

Please find attached a few forms as part of your pre-joining documentation required at our end.

Kindly be in the office at the address below at 10:00 am on 10th May 2023. Please note that printing and filling the attached forms in advance is mandatory. The entire filled set is to be submitted on the day of joining.

ABP Network,

FC-12, Film City,

Sector 16A, Noida, Uttar Pradesh 201301
VATSAL GOSWAMI
Co-Founder, Creative Film maker
A : C-106/S202, Dlf Dilshad, Extn-2, Bhopura Ghazebad
W : alphavvisuals.in
P : +91 8178630319

Date, 18 March, 2023

Dear Rishabh,
I am pleased to offer you the position of Video Editing at Alpha Visuals! After carefully reviewing your qualifications and experience, we believe that you would be great fit for our team. During your first week, you will receive an orientation that includes a tour of the office, meeting your members and the various departments, reviewing our company policies, and attending a comprehensive training program.

To accept this offer, please sign and return a copy of this letter. If you have any questions or concerns, please don’t hesitate to reach out to us.

We are looking forward to your positive response and welcoming you to our Team!

Vatsal Goswami
Co-founder, Creative Film maker
Internship Letter

Dear Yatin,

We welcome you to Sunrise Mentors Private Limited (Coding Ninjas).

**Position.** We are pleased to appoint you as Intern for the “Associate Growth Intern”

**Compensation.** Your monthly cost to the company will be Rs. 10,000/- (Ten Thousand Only) subject to all deduction (if any).
Your anticipated start date of the internship will be **17th Oct 2022.**

Duration of the Internship will be for 1 Year.

We welcome you as part of our Sunrise Mentors Pvt. Ltd team. We foresee your potential skills as a valuable contribution to Sunrise Mentors Pvt. Ltd.

Please sign and return the duplicate of this letter as token of your acceptance.

Yours truly,

For **Sunrise Mentors Private Limited,**

[Signature]

Kanu Mittal
Director
Abhijeet Sharma

LETTER OF OFFER OF EMPLOYMENT: Executive - content

Dear Mr. Abhijeet,

Following our recent discussions, we are delighted to offer you the position of Executive - Content with Deltatech Gaming Ltd.

As a member of Delta tech team, we would ask for your commitment to delivering outstanding quality and results that exceed user expectations. In addition, we expect your personal accountability in all the products, actions, advice, and results that you provide as a representative of Our Organization. In return, we are committed to providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

We are confident you will find this new opportunity both challenging and rewarding. The following points outline the terms and conditions we are proposing.

Title: Executive - content

Start date: 6th February 2023

Compensation: ₹ 600,000 ctc

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,
Deltatech Gaming Ltd

With the signature below, I accept this offer for employment.

[Signature]
Akanksha Awasthi
Sr. Manager- Human Resources

[Signature]
Abhijeet
Signed & Accepted
Internship letter

Date: 9th May, 2023

Dear Pankhuri Sharma,
D/O Mr Ajay Sharma,

Sub: Internship offer letter.
This is to certify that Pankhuri Sharma has joined her internship as an Assistant of Director at Nazarbattu Productions from 1st May 2023. The internship period will be for three months (till 1 August 2023) and after the completion of the internship company will decide the regular post for the candidate.

During her internship, the candidate should complete the given assignments on time. We wish her all the best for her upcoming career.

Harshwardhan Gautam
(Founder)
FOR THE NAZRBATTU PRODUCTIONS PRIVATE LIMITED
B-10, Sector-52
Noida, Uttar Pradesh-201301
Contact no: 8996541412
Fwd: Internship | ABP Network

1 message
chaudhary Ritik raj singh <ritikrajsingh675@gmail.com>
To: fimtplacement@gmail.com

--------- Forwarded message ---------
From: Ayush Aggarwal <ayusha@abpnetwork.com>
Date: Wed, 1 Mar 2023 at 17:08
Subject: Internship | ABP Network
To: ritikrajsingh675@gmail.com <ritikrajsingh675@gmail.com>

Dear Ritikraj,

Congratulations you are shortlisted for an internship program with ABP Network!

You are being offered a 3 months internship with our Digital Team w.e.f. 01 March 2023. Reporting time will be 10:00 AM.

An Internship certificate shall be issued to you, subject to successful completion of the internship and feedback received from your Manager.

Below are the required documents:

1. Marksheets (10th, 12th, Graduation, and Post-Graduation)
2. NOC or Course completion certificate from college
3. Aadhar Card
4. Pan Card
5. Two passport-size photographs

Please carry your own laptop for an internship program.

Contact Person: Vaishali Arora

Location: ABP Network
FC-12, 1st & 2nd Floor, Sovereign Capital Gate
Sector-16A, Film City
Noida-201301
DISCLAIMER:

The contents of this e-mail and any attachment(s) are confidential and intended solely for the named recipient(s) only. This message and its attachments contain confidential information and may also contain legally privileged information. If you are not the addressee indicated in this message (or authorized to receive for addressee), you may not copy or deliver any part of this message or its attachments to anyone or use any part of this message or its attachments. Rather, you should permanently delete this message and its attachments (and all copies) from your system and kindly notify the sender by reply e-mail at administrator@abpnetwork.com.

Any views or opinions presented in this email are solely those of the author and may not necessarily reflect the opinions of ABP Network Pvt. Ltd. or its affiliates. It shall not attach any liability on the originator or ABP Network or its affiliates. Any form of reproduction, dissemination, copying, disclosure, modification, distribution and / or publication of this message without the prior written consent of the author of this e-mail is strictly prohibited. All reasonable precautions have been taken to ensure no viruses are present in this e-mail. Before opening any mail and attachments please check them for viruses and defect(s). Email communications are not private and no warranty is made that e-mail communications are timely, secure or free from computer virus or other defect(s).
DECLARATION:

I accept the appointment on the terms and conditions contained in this letter, the Company’s Terms and Conditions of Service, Code of Conduct, Non-Disclosure Agreement and its other policies/regulations as applicable to the employees of the company from time to time.

I have read and understood the Company’s Terms and Conditions of Service, Code of Conduct, Non-Disclosure Agreement and its other policies/regulations and will abide by them.

I understand that for the verification and validation of information, an outside background agency may obtain information it deems appropriate from various sources including, but not limited to, the following: current and past employers, school records, college records and professional and personal references.

I authorize, without reservation, any individual, corporation or other private or public entity to furnish Nuworld Retail and the outside background Agency all information about me.

I unconditionally release and hold harmless any individual, corporation, or private or public entity from any and all causes of action that may arise from furnishing to Nuworld Retail and the outside agency information that they may request pursuant to this release.

Accepted
Annexure I: Terms and Conditions of Service

1. **Job Title:** You shall be designated as **Graphic Designer**

2. **Date of Joining:** As agreed between us, you shall join the services of the Company on the 14th Dec. 2022

3. **Transferability:** Your place of posting will be Gurugram, Haryana. However, your services are liable to be transferred from one location to another, anywhere in India.

4. **Leave:** As per Nuworld Retail Policy (Attached)

5. **Holidays:** As per Nuworld Retail Policy (Attached)

6. **Working Hours:** As per Nuworld Retail Policy (Attached)

7. **Responsibilities & Duties:** Your minimum job description is the following:
   a. Drive sales and revenue expansion of Nu Republic in India. During the interview process you have been apprised of our targets. These targets will be communicated to you and continue to grow as the company expands.
   b. To work across-functions and departments to learn the company processes. Effectively manage the tasks allocated.
   c. Any responsibilities given by your Reporting Manager in writing.
   d. You must effectively perform such activities to ensure results and you will be expected to work extra hours to achieve this whenever the job requires.

8. **Remuneration:** As per Annexure II.

9. **Retirement:** Your retirement age at Nuworld Retail shall be 60 years.

10. **Confidentiality**
    a. **Remuneration:** It is a condition of your service to ensure that the organization's policy of maintaining the strictest confidentiality for the remuneration you receive is observed by you at all times.
    b. **Information:** You shall observe utmost confidentiality and secrecy of any and all information received by you or entrusted to you in the course of your employment and you shall at all times, whether during or after the termination of your employment, act with utmost fidelity and not disclose or divulge such information to a third party or make use of such information for your own benefit.

11. **Company Assets**
    a. **Employees should use the company’s assets solely for the benefit of the company and its clients and not for personal benefits or gain. The company's assets include, its stationary, office property like laptops, headphones & other hardware and facility-related documents such as l-Card, insurance card, etc.**
    b. **Employees are responsible for the safeguarding and return, in good condition and order, of all of the company's property, which may be in their use, custody or charge.**
    c. **In the event any property/asset of the company, in the custody or charge of the employee, is damaged or lost by the employee, the employee is liable to pay the cost of the asset to the company.**

12. **General Terms and Conditions**
    a. You will not either directly or indirectly engage yourself, either full time or part time, elsewhere in any job, profession or business of any nature during the tenure of your employment with the Company.
    b. Subsequent to your separation from the Company, for a period of twelve months you will not take up any job or assignment, either full time or otherwise, either directly or indirectly for/ on behalf of any other organization working with the client of the Company, whose assignment you have worked on in the twelve months immediately preceding your separation from the Company. Any violation may include legal action.
    c. **The Rules and Regulations as framed by the organization from time to time shall become conditional upon you and by which you shall abide.**
    d. **This appointment is valid subject to:**
       i. **Your being medically fit,**
ANNEXURE II
REMUNERATION

A. Fixed Salary:

Fixed Salary payable Annually, subject to statutory deductions and TDS as per law (CTC)

<table>
<thead>
<tr>
<th>INR 6,20,000/- (Rs Six Lakh Twenty Thousand Only) or INR 48,000/- (Rs Forty Eight Thousand Only)</th>
</tr>
</thead>
</table>

and

Retention Bonus: INR 36000 per year, 30% payable at the time of completion of 180 days and Rest 70% payable at the time of 366th day from date of appointment.

B. General Rules

- Adherence to rules and company policies is mandatory.
- For any expenses undertaken on behalf of the company prior written approval from the finance team and your reporting manager is a must.
OFFER LETTER

Dear Komal Chourasiya,

Congratulations! We are excited to offer you a full-time position as Business Development Executive. Your joining date is 22 September 2022.

As is customary, new employees are subject to a six-month probationary period during which either party can terminate this contract without assigning any cause. Your performance will be evaluated against standard criteria during probationary period and your status will be confirmed based on a satisfactory performance review. In case of unsatisfactory performance, the employment can be terminated or probationary period can further be extended for another three months.

We would like to offer you an annual starting CTC of Rs.3.75 lakhs.

The remuneration breakup for your reference is mentioned in Annexure A.

We would require you to submit a copy of the documents mentioned below. Kindly ensure to bring them along with your original ones on the date of your joining.

1. Aadhar Card
2. PAN Card
3. Academic documents including mark sheets of 10th, 12th and graduation certificate.
4. 1 passport size photograph
5. Copy of cancelled cheque (If you have any)
6. Joining letter of the previous company (If you have any)
7. Relieving letter from the previous company (If you have any)

You will receive your appointment letter upon successful verification of your documents, post your joining formalities. Should you wish to accept this offer of employment, we kindly request that you provide us with notification of your acceptance in writing and confirm your joining date. We look forward to welcome you in our team.

Thanks and Regards

Agraja Srivastava
Human Resources Manager
My name is Harsh Dadwal from BAJMC course, 6th semester and my enrollment number is 00690102420. Due to my internship, I was not able to come to college to attend classes and I was not able to submit my appointment letter to college because the company I work with give you offer letter after you clear the certification. I realize my mistake and I know I am wrong. I should be more mature and attentive and I know I am wrong, but I humbly request you to please accept my apology and let me sit in exams because I also want to pursue higher education in coming months and I can't take risks.

Please accept my request ma'am,

Thank you

Harsh Dadwal
APPOINTMENT LETTER

4 May, 2023

Dear Harsh Dadwal,
Resume ID - 26656680

This is with reference to discussion you had with us recently. We are pleased to offer you the position of a Customer service representative on the following terms:

1. Place of Employment and Timing:

1. Your initial place of work will be at IN-HR-Gurugram. However, your services are transferable, and may be assigned, after reasonable notice, to any location in India or abroad where the company or its affiliates conducts business. The duties to be performed by you hereunder shall be performed in such locations as are reasonably necessary or appropriate to carry out your duties hereunder, subject to reasonable travel requirements on behalf of the Company from time to time.

2. You will be expected to attend office - except when traveling on business during working hours/shifts as may be decided by the Company.

2. Compensation and Benefits:

1. Compensation. As compensation for services to be rendered pursuant to this letter, the Company shall pay you an annual basic salary of Rs 123200. Other allowances / reimbursements as due to you are detailed in Annexure I.

2. You will be provided with a Comprehensive Medical Insurance and will also be covered under the Group Personal Accident Insurance, while on Company business.

3. You will be provided with Retirement Benefits namely, Provident Fund and Gratuity, in accordance with the laws of the country, and/or, as per company policy.

4. Your compensation shall be reviewed on the basis of merit and will be at the sole discretion of the company.

3. Reimbursement of Expenses:

The Company will reimburse you for reasonable travel, and other business expenses incurred in connection with the performance of your duties hereunder, in accordance with the policy of the Company with respect thereto.
7. Confidentiality:

1. During the course of its business, the Company is required to keep confidential, the information about its Customers and itself and for that purpose to ensure the same from each employee assigned to perform services for the Company/its Customers and each employee who obtains or is in a position to obtain any information or materials.

2. During the normal course of business, it may be imperative to record / monitor all calls made by you in order to assess quality, as applicable. This clause by no means would impede upon your working ability / capacity and should be taken in light of company procedures and policies.

3. You shall therefore regard and preserve as confidential all information related to the business and activities of the Company as well as its Customers, their clients, suppliers and other entities with whom they do business which may be obtained by them from any source or may be developed as a result of any of the said agreements with the Company's Customers. You shall hold such information in trust and confidence for them and not disclose any such information to any person, firm or enterprise, or use any such information for your own benefit or the benefit of any other party, unless authorized by the Company.

4. You shall not directly or indirectly, engage or assist others to engage in, any activity or conduct that violates the provisions of this Clause.

5. You acknowledge that the information, observations and data concerning the Company and/or the Customers provided to you, is and shall continue to be the property of the Company and/or its Customer's, as the case may be and that you shall not be entitled to any right or license in relation to the said information, nor shall you copy, reproduce, publish, distribute, adapt, modify or amend any part thereof, without the prior written consent of the Company/the Customers, as the case may.

6. You are not a party to or aware of any agreement, obligation or restriction that prevents or prohibits you from complying with these obligations and you agree to take any other steps reasonably required and/or appropriate to ensure compliance with the obligations set forth herein.

7. You understand that if you threaten to or actually breach or fail to observe any of the obligations set forth in this Clause, Company will be subject to irreparable harm, which will not be adequately satisfied by damages and you therefore agree that the Company shall be entitled to injunctive relief and/or any other remedies permitted, to ensure and enforce your compliance with these obligations in the unlikely event you do not comply with them; provided, however, that no specification herein of any a particular legal or equitable remedy shall be construed as a waiver, prohibition or limitation of any legal or equitable remedies available to the Company.

8. You shall deliver to the Company upon cessation or termination of your employment, or at any other time the Company may request, all memoranda, notes, plans, records, reports, computer tapes and software and other documents and data (and copies thereof) relating to the said, or the business of the Company or any affiliate or its Customers which you shall then possess or have under your control.
<table>
<thead>
<tr>
<th>Name</th>
<th>Harsh Dadwal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Designation</td>
<td>Customer service representative</td>
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<tr>
<td>Date Of Joining</td>
<td>8 May, 2023</td>
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<tr>
<td>Level</td>
<td>AA</td>
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<tr>
<td>Basic</td>
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<tr>
<td>House Rent Allowance</td>
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<td>Bonus</td>
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<tr>
<td>WBP</td>
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</tr>
<tr>
<td>PF</td>
<td>21600</td>
</tr>
<tr>
<td>Gratuity</td>
<td>5926</td>
</tr>
<tr>
<td>Target Cost To Company (INR per Annum)</td>
<td>308000</td>
</tr>
</tbody>
</table>
ANNEXURE IV

CONSENT FOR RANDOM OR REASONABLE SUSPICION DRUG TEST

I am aware that Wipro has a policy which stipulates that employees while at work cannot be under the influence of any narcotic drugs, psychotropic substances and/or alcohol so as to ensure a healthy work force. To ensure the adherence of this policy, Wipro might be required to collect specimen of employee’s hair, urine, blood, or any other relevant bodily sample, as may be required (hereinafter the “Sample”) and submit it for drug test screening (hereinafter “Test”).

I hereby Harsh Dadwal, consent to allow Wipro Limited (hereinafter “Wipro”) to collect Sample from me for the Test.

In furtherance of the above stated:

1. I understand that the Test shall be conducted on random basis without any prejudice to anyone.
2. I authorize Wipro to share the Sample with Wipro’s authorized vendor for the purpose of processing the Sample and making the result available to Wipro.
3. I understand that Wipro provides adequate security measures to safeguard the information resultant from the Test and all other personal data associated with it.
4. I understand that neither Wipro nor any authorized third party under clause (3) above shall retain the data collected in respect of the Test for period no longer than as required for statutory purposes and the data shall be suitably destroyed thereafter.
5. I understand that Wipro is entitled to initiate suitable actions against me including but not limited to disciplinary action based on the Test results.
6. I understand that Wipro may notify and publish the information resultant or ancillary to the Test if obliged under law to do so.

Name: Harsh Dadwal

Signature: E-Signature Signature

Place: IN-HR-Gurugram

Date: E-Signature Date

Please note: More details on the above-mentioned policies are available on My Policies Section in The DOT, which is accessible on joining.
10. Declaration of Nationality

You are required to declare your nationality to your recruiter immediately as non-Indian passport/OCI/POI holders are governed by different guidelines as per the Employees' Provident Fund Organization. The Provident fund computation differs for employees holding a non-Indian passport. In absence of any declaration, nationality will be deemed as Indian. Any discrepancy highlighted in nationality post joining and requiring change in provident fund computation will be considered for modification prospectively. Wipro will not be responsible for retrospective liability. Kindly update and validate your nationality in The DOT, post your onboarding.

11. Work Allocation

As part of your work responsibilities, you may be assigned to work on certain projects/accounts or other assignments at any of the Wipro or Wipro’s client locations based on project/assignment’s requirement as may be deemed fit by the Company in its sole discretion. Refusal to accept and deliver on such assignments shall be treated as a refusal to work and may result in termination of your employment or other disciplinary action.

12. Government Employment Policy

If you were engaged and worked in capacity of a Government employee, you are required to comply by the cooling off period clause of 12 months from the date of retirement prior to accepting offer from a private Sector / Commercial offer and you shall ensure that you shall not, directly or indirectly, engage in any activity or have any interest in, or perform any services for any government Organization/ Entity/ Department or Individual, which are or shall be in conflict with the interests of Wipro during your employment with Wipro.

It is understood that your date of joining Wipro Limited, will not be later than 8 May, 2023 failing which this offer will automatically stand revoked without any further notice. Please sign and return the duplicate copy of this letter in token of your acceptance of the terms described in this letter.

We wish you a long and mutually beneficial association with us.

Yours faithfully,
For Wipro Limited.

[Signature]

Sandesh Kumar
General Manager - Talent Acquisition
SERVICES AGREEMENT

THIS SERVICE AGREEMENT ("Agreement") is made at Noida on this 30th day of January 2023 by and between:

SARG Global Digital Pvt Ltd, a company incorporated under the Companies Act, 2013, having its registered office at, NBW Building, Bombay Dyeing Mills Compound, Pandurang Bhudkar Marg, Worli, Mumbai 400025 (hereinafter referred to as "Company" which expression shall unless repugnant to the meaning thereof shall include its successors in title and permitted assigns) of the ONE PART; and

Vansh Jamdagni, an Indian resident residing at RZ-82, Old roshan pura, Najaigarh, Delhi -110043 and having PAN CEYPV5937D (hereinafter referred to as "Consultant" which term shall include his/her successors, and permitted assigns) of the OTHER PART.

The Company and the Consultant are hereinafter individually referred to as "Party" and collectively as "Parties".

RECITALS

A. The Company is engaged in the business of broadcasting news and generating news, including in digital form, in English, Hindi and Bengali.

B. The Consultant has been engaged as a Junior Video Editor with effect from 16 January 2023 pursuant to the Agreement dated 30 January 2023.

C. The Parties are now entering into this Agreement to set out the revised terms and conditions of the Consultant’s engagement with the Company.

NOW THEREFORE, in consideration of the mutual premises and covenants hereinafter contained for the fees payable to the Consultant and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows.

1. APPOINTMENT AND SCOPE OF SERVICES

1.1. The Consultant has been appointed by the Company on an exclusive basis to provide the Services (as defined hereinafter) on the terms and conditions provided for in this Agreement.

1.2. In relation to providing the Services, the Consultant shall comply with all the instructions of the Company. The Consultant shall also be bound by the rules, regulations, policies handbooks, guidelines and directives of the Company, as may be amended from time to time (collectively, "Policies"), notified to the Consultant, relating to leave, discipline and decorum, conduct, timing, leave and holidays and such other similar matters. In the event of any conflict or inconsistency between any term in this Agreement and the Policies, the term in this Agreement shall, unless expressly stated otherwise, prevail to the extent of such conflict or inconsistency.
During the Term of this Agreement, the Consultant shall be allowed to weekly offs and leaves as per the company policy.

4. TERM AND TERMINATION

4.1. This Agreement shall come into full force and become effective and binding on the Parties on and from 16 January 2023 and will, unless renewed/extended by the mutual consent of the Parties, expire on the 15 January 2024 ("Term").

4.2. The Company may at its sole discretion terminate this Agreement by giving 30 (Thirty) days' written notice to the Consultant without assigning any reasons for the same.

4.3. The Consultant may at his/her sole discretion terminate this Agreement by giving 90 days' written notice to the Company without assigning any reasons for the same.

4.4. The Company shall have the right to terminate this Agreement at any time without any notice to the Consultant in the event that:

(a) the Consultant is in breach of the terms of this Agreement;

(b) the Consultant is in breach of any of the Policies;

(c) the Consultant acts dishonestly or commits any act of misconduct or any act or omission which, in the opinion of the Company, is detrimental to the Company's business, reputation or goodwill of the Company, its promoters and/or any affiliate or group company of the Company and/or any of their respective directors, officers or employees;

(d) the Consultant commits any act or is negligent, which in the opinion of the management of the Company harms or is reasonably expected to harm the Company and/or any affiliate or group company of the Company and/or the business of the Company;

(e) the Consultant is charged or convicted of any crime or offence under Indian law; and/or

(f) the Consultant is declared insolvent/ bankrupt.

4.5. Any expiry or termination of this Agreement shall not affect the rights or liabilities of either Party that have accrued prior to such termination, nor shall it affect the coming into force or the continuance in force of any provision of this Agreement which is expressly or by implication intended to come into force or continue in force on or after expiry or termination of this Agreement.

5. Compensation

5.1. In consideration of the performance of the Services by the Consultant in accordance with the terms of this Agreement, the Company shall pay the Consultant an amount of INR CTC 300,000/- on a yearly basis as fee for Services rendered ("Consultant Fee"), in arrears.
I accept the offer.

On Sat, 1 Apr, 2023, 4:46 pm C N Network Media Services, <communicationsnetwork.pr@gmail.com> wrote:

Dear Ayush

Greetings!

This is to inform you that you have been selected for the post of 'Executive - Public relations' at C N Network Media Services.

You are requested to join from 3rd April 2023. The working hours are from 10:00 AM to 6:00 PM. All Saturdays are half day working (10 AM to 2 PM)

Kindly confirm your acceptance on the same.

--

Best Regards,
CN Network Media Services
www.cnnmediaservices.com
0120-4227044 / 8044
Dear Mukul

MAXIM Marcom Services Pvt. Ltd. is pleased to offer you the position of Digital Marketing Executive.

We would like you to start work from 8th September 2022. It’s a full-time position with the following terms and conditions:

- Your probation period will be for six months starting from the date of your joining. However, this period can be cut short or extended based on the individual’s performance and at the discretion of the management.
- Your pay during the probation period will be Rs. 20,000/- per month.
- You are not entitled to any leaves with pay during the probation period.
- You might be placed in any project as and when required by the management.
- Either party can nullify this contract by giving a notice of 15 days.

If you need any clarification, contact us for details.

Sincerely,

Reema Dhawan
Director

MAXIM Marcom Services Pvt. Ltd.
E 23, 1st Floor, Platinum Floors,
Ardee City, Sector-52,
Gurgaon, Haryana
www.maximmarcom.com
Sub: Offer of Employment

Raghav Gakhar
M-54, II Floor, Rajouri Garden,
Tagore Garden, West Delhi,
Delhi, 110027

Dear Raghav,

It gives us immense pleasure in inviting you to join HBG Knowledge Services Pvt. Ltd. as one of its valuable members.

You will be designated as “Executive – Legal (Audit & Compliance)” and your position will carry a gross compensation of INR. 3,80,365 per annum.

You will be on probation for a period of three months from the date of joining and will be confirmed in the services based on your performance. Your association and employment will be governed by the various associate related policies and guidelines of the organization.

Your date of joining is 10th Oct 2022 if unable to join on the same this Offer of Employment will stand null and void. On your joining day, we will require you to submit the various documents for our records, as mentioned in the list enclosed. You will be issued formal letter of employment after completing the joining formalities. Please return the signed duplicate copy of the letter as an acknowledgement.

While welcoming you to HBG Knowledge Services Pvt. Ltd. we are confident that you will contribute to the organization and its goals.

Sincerely,

HBG Knowledge Services Pvt. Ltd.

HBG Knowledge Services Pvt. Ltd.
Plot # 103, 3rd Floor, Udyog Vihar, Phase - 1, Gurugram – 122016, (Haryana)
Phone: +91-124-4879699,
Email: info@hbkgknowledge.com   Website: www hbkgknowledge com
Dear Mansi,

Congratulations!!!

We are pleased to extend the following offer of employment to you on behalf of eSEO Solutions Pvt. Ltd. The position we are offering you is Content Writer and your in-hand salary will be Rs. 22,000 per month. Your start date is recorded as 17th July 2023 and working hours will be 10:00 am to 07:00 pm.

We believe that your knowledge, skills, and experience would be an ideal fit for our organization. We hope you will enjoy your role and make a significant contribution to the overall success of eSEO Solutions.

We need a few documents from your side to complete your joining formalities. So, kindly bring the following documents on the first day of your joining:

- Aadhaar Card Copy
- Pan Card Copy
- Offer Letter of your last company
- Experience letter of your last company
- Last three Months’ Salary Slip
- Qualification Certificate
- 2 Photograph
- 1 Cancelled Cheque

Please do not hesitate to contact us with any questions about your employment here. In the meantime, we look forward to you joining the team.

Regards,
Ritu Sharma
Senior HR Executive
Email: ritu@eseosolutions.com
Mobile: +91 9310058895
Website: www.eseosolutions.com
Address: eSEO Solutions, 10th Floor, Unit No. 1017, JMD Megasol, Sector 48, Sohna Road, Gurugram, Haryana 122001 (INDIA)
TO WHOM IT MAY CONCERN

This is to certify that Mr. Sarthak Ganju S/O Rajesh Ganju is doing internship with us in editing department for 3 months.

Thanks & Regards
For Sangeet Audio India Private Limited

Deeksha Mishra
(Head, Human Resource)
Date: 07.02.2023

Gurgaon

Dear Mansi,

We are pleased to appoint you in our organization Brinkads, A Division of Accelerate Media Pvt. Ltd. on the following terms and conditions. Your joining date is 7th February 2023.

1. LOCATION / PLACE OF POSTING
   i. Your initial work location will be Gurgaon; however, you may be, based on organizational and business exigencies/imperatives, transferred to a Company location anywhere in Delhi & NCR.

2. BAND and DESIGNATION

   You will be designated as a Senior Executive — Content Syndication* with Accelerate Media Pvt. Ltd.

3. LEAVE POLICY & HOLIDAYS

   Company adheres a leave policy where you are being offered with 18 Leaves throughout the calendar year (With a provision of use). The Holiday calendar and Leave Policy will be shared with you in advance and our holidays would be in accordance to Delhi NCR & Maharashtra.

4. TOTAL COMPENSATION
   i. Your Total Cost to Company (CTC) will be Rs.2,16,000 (Two Lakh Sixteen thousand only) per annum. Annexure 1 is mentioned below
   ii. You will participate in the Provident Fund Scheme as applicable to your category of the employees if eligible.
   iii. Further you may be covered by Company sponsored and / or administered employee benefit program e.g., Insurance, Gratuity etc., if applicable.
   iv. The compensation shall be reviewed periodically as per the Company policy.
   v. Your increments are discretionary and will be subject to and on the basis of effective performance and results at the sole discretion of the Company. The remuneration shall be subject to deduction of taxes in accordance with Indian tax laws and it shall be your responsibility to meet and fulfill all tax liabilities and requirements under Indian tax laws including compliance and filing of tax returns etc.

5. PROBATION and CONFIRMATION

   You will be on probation for a period of Three (03) months from the start date of appointment. At the end of this period, you will be confirmed in service subject to your satisfactory conduct and performance. Your probationary period may be extended, at the sole option and discretion of the Company, in writing, if your conduct or performance falls short of expectation during the initial period of probation either by another six
months or for a shorter period as determined by the Company. The salary is subjected to be revised as per your performance in the event your conduct and performance are found unsatisfactory or if it falls short of expectation either during initial probationary period or during extended period of probation, your services are liable to be terminated without assigning any reason. You shall be deemed to be on probation until and unless your services are confirmed in writing.

6. TERMINATION OF EMPLOYMENT

This contract can be terminated by either party after giving:

i) One month’s notice or Basic Salary in lieu thereof during probation; and

ii) Two months’ notice or Basic Salary in lieu thereof, after probation.

i. Upon termination by either party, you will immediately hand over the Company all property belonging to the Company and/or relating to its business, including but not limited to any Laptop, Mobile Instrument including SIM Card, Brochures, Specifications, Formulae, Books, Documents, Market Data, Cost Data, Literature, Drawings, Effects or Records, etc. and you undertake not to make any copies of the same.

ii. The Company reserves the right to confirm receipt of all such material before processing the full and final amount.

iii. In case of separation due to voluntary, non-voluntary reasons of performance or misconduct earlier than 12 months of joining the performance and retention bonus would not be payable.

7. PHYSICAL & MENTAL FITNESS

i. This offer is subject to your being found physically and medically fit at the time of your joining and remaining fit during the tenure of your employment with us.

ii. The Company reserves the right to terminate your employment should you be found unfit at any point in time during the course of your employment and under such circumstances, the notice period specified in Clause 5 above shall not apply.

GENERAL SERVICE CONDITIONS

i. As part of your employment, you are expected to comply with standards of business behavior confirming to the code of conduct guidelines contained in various polices/procedures/rules and regulations.

ii. You are expected and required to familiarize yourself with these various Guidelines/Policies/Procedures/Rules or Regulations.

iii. You are required to specifically note the following

a. You will be wholly and exclusively in the full-time employment of the Company and are not permitted to carry on any other business, profession or employment. You will have to obtain prior written permission from the HR Head before undertaking any teaching, training or writing
assignment and ensure that views expressed by you in the media/publications are strictly your personal views.

b. Any violation of code of conduct / acts that are a criminal offense or involve moral turpitude would invite appropriate disciplinary action including termination of employment.

c. In addition to your usual duties, you may be required to perform any work assigned to you by the management / any officer of the management where you may be posted for the time being.

d. You will be covered by leave, holidays, and working hour policies as applicable to employees at all locations and as set out in the Company policies.

e. In the event you voluntarily terminate the contract of service or this appointment, as the case may be, within a period of One year from the joining date, the company shall recover all the expenses incurred by the company towards your joining which shall include but not be limited to the relocation expenses (charges for the transportation/packing/unpacking/loading/unloading charges) for self, spouse and children, bonuses of joining and retention or any other amount paid to you at the time of joining.

iv. The terms and conditions of this letter are as per the existing policies of the Company.

v. The Company reserves the right to incorporate such other terms and conditions as it deems fit, including non-solicitation agreements, agreements relating to protection of the Company's intellectual property and such other agreements as reasonably required by the Company for the protection of its interests and business and you agree to be bound by the stipulations therein and the same shall treated as if they were a part of this Letter of Appointment.

9. TRANSFER

i. In view of organization and business needs, your services can be transferred by the Company in such capacity as the Company may, from time to time, determine anywhere in India or abroad to any one of the Company's departments, subsidiaries, Joint Ventures, Associates, etc.

ii. Consequent to such transfers, you will be governed by the terms and conditions of service as applicable to your category of employees in the new organization and place.

10. RETIREMENT

i. You will retire from the services of the Company upon attainment of fifty-eight years of age. The actual date of retirement shall be the last working day of the calendar month in which your 58th birthday falls.

ii. However, you may be retired at any age before fifty-eight years during your services in the establishment if you are unable to continue in service satisfactorily due to any form of physical or the mental infirmity or are not able to perform the given work for any other reason whatsoever.

11. STATEMENT OF FACTS

Not with standing any other terms and conditions stipulated herein, if at any stage, during the tenure of your service, it is found that any particulars or details furnished by you are incorrect and/or this agreement of service has been obtained by misrepresentation of facts, the Company shall, in addition to taking such further and other action in civil and criminal law as it may be advised, have the right to terminate your services forthwith without giving any notice. The company reserves the rights to conduct verification checks to ascertain facts if needed.
12. APPLICABILITY OF OTHER AGREEMENTS

i. The Company has a policy of sponsoring certain employees for technical training assignments with the Group Companies/ Company's Technical Collaborators or any other Institutions/Organizations in India or abroad.

ii. Should you be selected for such an assignment, you will diligently and beneficially take part in such assignments. Further, all expenses towards travel, accommodation and other related expenses (excluding any personal expenses) for such training(s) shall be borne by the Company.

iii. In the event you voluntarily terminate the contract of service or this appointment before completing 1 year from the date of such training, you shall be liable for payment of all expenses incurred by the Company for such training(s).

13. INTELLECTUAL PROPERTY RIGHTS, NON-DISCLOSURE AND CONFLICT OF INTEREST UNDERTAKING

i. In course of your employment with the Company, you will have access to certain confidential and proprietary information of the Company/parent company/subsidiaries and their activities.

ii. You will not, at any time, without the written consent of an authorized signatory of the Company, disclose, divulge or make public except on legal obligations, any information related with Company's affairs or administration or research carried out whether the same may be confined to you or become known to you in the course of your employment or otherwise.

iii. Further, if you conceive any new or advanced methods of improving process/formulae/systems in relation to the business/operation of the Company, and/or any of its subsidiaries such development will be fully communicated to the Company and will remain sole right/property of the Company.

iv. The copyright for any software and other relevant software designed by you, and the intellectual property rights of and any other rights derived from the results of development and research through the research and development, including without limitation right to apply for patent, copyright for the software, technical documents and technical information shall be that of Company.

v. You shall not disclose either during your employment or afterwards, by word of mouth or otherwise, any information/detail/particulars pertaining to any technical, scientific, administrative, policy matter including financial details, pay packages/profile of employees and/or any other matter concerning the management or any of its subsidiaries etc. and/or any other matter/information/knowledge and/or skill that you may come to know/acquire during your employment with the management/its subsidiaries/any other concern where you may be posted during your employment

vi. Should any dispute arise out of or in relation to this Letter of Appointment and the matters dealt with therein, the same shall be referred to arbitration by a sole arbitrator to be appointed by the MD.

vii. The arbitration shall be governed by the Arbitration and Conciliation Act, 1996 and the venue of the Arbitration shall be New Delhi.

viii. The terms and conditions of this letter shall be governed and construed in accordance with the laws of India and, subject to the provisions as to resort to arbitration, in the event of any dispute arising out of this letter, the Courts at New Delhi only shall have jurisdiction.

ix. The invalidity or unenforceability of any part of this Contract shall not affect the binding effect of the rest of the letter.
<table>
<thead>
<tr>
<th>Particular</th>
<th>CTC (Cost to Company)</th>
<th>Monthly Amount</th>
<th>Annual Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Salary</td>
<td>7,200</td>
<td>3,600</td>
<td>66,400</td>
</tr>
<tr>
<td>HRA</td>
<td>86,400</td>
<td>86,400</td>
<td></td>
</tr>
<tr>
<td>Brinkd's Duty Allowance</td>
<td>43,200</td>
<td>43,200</td>
<td></td>
</tr>
<tr>
<td>Fixed Salary</td>
<td>7,200</td>
<td>7,200</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>18,000</td>
<td>2,16,000</td>
</tr>
<tr>
<td></td>
<td><strong>Total CTC</strong></td>
<td><strong>18,000</strong></td>
<td><strong>2,16,000</strong></td>
</tr>
</tbody>
</table>

We look forward to your joining us and take this opportunity to wish you many years of rewarding and mutually enriching association with Accelerate Media Network Pvt. Ltd.

Thanking you,
For Brinkd's, A Division of Accelerate Media Pvt. Ltd.

Ashish Kumar
Director
Date: 07.02.2023

Place: Gurugram

I agree to accept the employment on the terms and conditions mentioned in the letter.
# INTIMATION FOR ENGAGEMENT OF STUDENTS AS TRAINEES

| 1. Name of the Company/Organization with address | PRABHU & SONS FOODS TRADERS LLP  
Opp. JPM Factory, Daulatbagh Main Road, Gurugram (HR.) |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone No. (with STD code)</td>
<td>Mobile No: +91 9717908986</td>
</tr>
<tr>
<td>2. Contact Person with Designation and Email Id:</td>
<td>NIKHIL CHAUDHARY (PARTNER)- <a href="mailto:info@prabhusons.com">info@prabhusons.com</a></td>
</tr>
<tr>
<td>3. Status of Organization like proprietorship.</td>
<td>LIMITED LIABILITY PARTNERSHIP FIRM</td>
</tr>
<tr>
<td>Partnership Firm.</td>
<td></td>
</tr>
<tr>
<td>Pvt./Public Ltd. etc.</td>
<td></td>
</tr>
<tr>
<td>4. Nature of Business</td>
<td>FMCG</td>
</tr>
<tr>
<td>5. Particulars of Student registered as Trainee:</td>
<td></td>
</tr>
<tr>
<td>Name in full (in Capital Letters):</td>
<td>SHUBHAM SOLANKI</td>
</tr>
<tr>
<td>Course Enrolled.</td>
<td>BACHELOR OF BUSINESS ADMINISTRATION</td>
</tr>
<tr>
<td>College Name</td>
<td>FAIRFIELD INSTITUTE OF MANAGEMENT AND TECHNOLOGY</td>
</tr>
<tr>
<td>Residential Address</td>
<td>HNO-108, GALI NO. 1 SHAHBAZ MOH. PUR NEW DELHI-110061</td>
</tr>
<tr>
<td>Telephone No.</td>
<td>Mobile No: 9958277821 Duration: 4 Months</td>
</tr>
<tr>
<td>The period for which the Trainee has been engaged.</td>
<td>From:01/03/2023</td>
</tr>
<tr>
<td>6. Areas in which Trainee is being engaged</td>
<td>MANAGEMENT &amp; ACCOUNTING</td>
</tr>
<tr>
<td>7. Amount of Stipend fixed for the Trainee</td>
<td>Rs 5000/- Per Month.</td>
</tr>
</tbody>
</table>

Authorized Signatory with name  
NIKHIL CHAUDHARY  
Designation and Seal  
PARTNER  
Date:
Dear Muskan,

Congratulations!

We are excited to offer you a Full-Time position for an Associate Sales Consultant (Level: Executive II Band H) at Paisabazaar Marketing and Consulting Private Limited. Based on your interview and experience, we are looking forward to see how you will take our brand to the next level.

If you decide to accept this role, your Date of Joining will be 17-April-2023, and we would expect you to report to sharp at 9:00am for your Joining Formalities & Induction @Plot No 84 Basement-2, Near Ramada Hotel, Sector 44, Gurugram, Haryana 122001

Please refer to the annexure below for a detailed salary breakup and share your acceptance. Any changes in the induction plan will be communicated beforehand.

Paisabazaar Marketing and Consulting Pvt. Ltd.
Plot No - 135P, Sector - 44,
Gurgaon-122001

Employee Name: Muskan Singla
Date of Joining / Revision: 17-April-2023

https://mail.google.com/mail/u/1?ik=6a26ae73bc&view=pt&Search=all&permthid=thread-f:1777811955574620674&simPL msg-f:1777811955574...
Dear Candidate,

*Congratulations for getting selected as a Business development trainee at Planetspark.*
Please give a reply to this mail mentioning your work preference.

Please note that you will be working in office in your training period as well since the date of joining.
First month you will be getting 21K INR since you will be under training. Post completion of training the below given salary will be applicable:

1) DOMESTIC (Work From Office) -

INR 6.6 LPA (4 LPA fixed + 2.6 LPA variable)
Shift Timing - India- 10:30am onwards

2) US/CANADA (Work From Office) -

INR 7.2 LPA (4.6 LPA fixed+ 2.6LPA variable)
Shift Timing - 8:00pm onwards

NOTE-YOU WON'T BE ABLE TO SWITCH LATER

Regards,
PlanetSpark Recruitment Team.
Post: Assistant Manager
Date: 15/12/2022
Mr. SURAJ OJHA
A33, SHAYAM VIHAR PHASE 1
DEENPUR, NAJAFGARH
110043
Tel#: 91-8448566919

Dear SURAJ,

Sub: Letter of Appointment

Thank you for exploring career opportunities with TOPFLYER PILOT TRAINING ACADEMY. You have successfully completed our selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of ASSISTANT MANAGER. You will be assigned a role in the OPERATIONS, which is subject to change as per the business requirements of TPTA.

After you accept this offer, you will be a Part of TPTA.

COMPENSATION and BENEFITS
You will be entitled with a benefit of basic salary Rs 25,000 excluding all the taxes.

TERMS AND CONDITIONS

1. Disclaimer
Candidates who have applied to TFTA and who have not been successful in clearing the TOPFLYER PILOT TRAINING ACADEMY Selection process are not eligible to re-apply to TOPFLYER PILOT TRAINING ACADEMY within six months from the date on which the candidate had attended such selection Test and/or Interview. In case you are found to have re-applied to TOPFLYER PILOT TRAINING ACADEMY within six months of previous unsuccessful attempt, the management reserves the right to revoke/withdraw the offer/appointment, without prejudice to its other rights.
2. Working Hours
You may be required to work in shifts and/or in extended working hours as permitted by law. You may be required to work beyond your existing working hours depending upon the Class requirements/exigencies from time to time.

3. Alternative Occupation/Employment
Either during the period of your traineeship or during the period of your employment as a confirmed employee of TOPFLYER PILOT TRAINING ACADEMY, you are not permitted to undertake any other employment, business directly related to TFTA, honorary or remunerative, without the prior written permission of TOPFLYER PILOT TRAINING ACADEMY.

4. After the Occupation/Employment.
After the period of your employment with TOPFLYER PILOT TRAINING ACADEMY, you are not permitted to undertake/Start any Business within Delhi region that relates to TOPFLYER PILOT TRAINING ACADEMY business.

5. Confidentiality Agreement
As part of the joining formalities, you are required to sign a confidentiality agreement, which aims to protect the intellectual property rights and business information of TOPFLYER PILOT TRAINING ACADEMY and its clients.

6. TERMS and CONDITIONS
The above terms and conditions are specific to India and there can be changes to the said terms and conditions in case of deputation on National assignments.

7. TopFlyer Pilot Training Academy Code of Conduct
You are required to sign the TOPFLYER PILOT TRAINING ACADEMY Code of Conduct and follow the same in your day-to-day conduct as an associate of TOPFLYER PILOT TRAINING ACADEMY.

8. Notice Period

M:- +91-9555291956, 011-35738248 | Email:- info@topflyerpilot.com | Web:- www.topflyerpilot.com
During your tenure with TOPFLYER PILOT TRAINING ACADEMY, either you or TOPFLYER PILOT TRAINING ACADEMY can terminate the appointment by giving 60 calendar days written notice.

9. Retirement
No specific age has been prescribed for retirement at TPTA.

10. Submission of Documents
At the time of your joining, photocopy of the following documents should be submitted. Please carry the original copies for verification.
- Permanent Account Number (PAN) Card
  You are required to submit a copy of your PAN card along with other joining forms, immediately on joining. As per Indian Income Tax rules, the PAN number is a mandatory requirement for processing salary.
- Standard X and XII mark sheets
- Degree certificate and mark sheets for all semesters (if you are Graduate)
- Postgraduate degree certificate and mark sheets for all semesters (if you are a Postgraduate)
- Passport
- 1 photographs

11. Rules and Regulations of the Company
Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TOPFLYER PILOT TRAINING ACADEMY as applicable to you and the changes therein from time to time.

12. Compliance to all clauses
You should fulfill all the terms and conditions mentioned in this letter of offer. Failure to fulfill one or more of the terms and conditions and/or failure to clear one or more tests successfully would entitle TOPFLYER PILOT TRAINING ACADEMY to withdraw this offer letter anytime at its sole discretion.

Withdrawal of Offer
If you fail to accept the offer from TOPFLYER PILOT TRAINING ACADEMY within 7 days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.
We look forward to having you in our global team.

Yours Sincerely

Sujit Kumar Ojha
Director

M: +91-9555291956, 011-35738248 | Email: info@topflyerpilot.com | Web: www.topflyerpilot.com
Ms. Tanu Srivastava  
House No 12, Street No 2  
Bharat Garden, Main Maitlyala Road  
Uttam Nagar  
New Delhi - 110059

Offer Letter for Internship at CertiSafe Corporate Office

Dear Ms Tanu Srivastava,

We are delighted & excited to welcome you for your internship at CertiSafe. At CertiSafe, we believe that our team is our biggest strength and we take pride in hiring ONLY the best and the brightest. We are confident that you would play a significant role in the overall success of our venture and wish you the most enjoyable, learning packed and truly meaningful internship experience with CertiSafe.

Your appointment will be governed by the terms and conditions presented in the Annexure A. We look forward to you joining us on 26 July 2023. Please feel free to call us for any information you may need. Also, please sign the duplicate of this offer as your acceptance and forward the same to us.

Congratulations!

[Signature]

Gaurav Sharma  
Director & CEO  
CertiSafe Private Limited
Mr. Abhay Sharma
52/72, A-3, Street No 21
Anand Parbat
New Delhi – 110005

Offer Letter for Internship at CertiSafe Corporate Office

Dear Mr Abhay Sharma,

We are delighted & excited to welcome you for your internship at CertiSafe. At CertiSafe, we believe that our team is our biggest strength and we take pride in hiring ONLY the best and the brightest. We are confident that you would play a significant role in the overall success of our venture and wish you the most enjoyable, learning packed and truly meaningful Internship experience with CertiSafe.

Your appointment will be governed by the terms and conditions presented in Annexure A.

We look forward to you joining us on 25 July 2023. Please feel free to call us for any information you may need. Also, please sign the duplicate of this offer as your acceptance and forward the same to us.

Congratulations!

[Signature]
Gaurav Sharma
Director & CEO
CertiSafe Private Limited
Hi,

Congratulations!

We are pleased to offer you employment with Quampetence Business Solutions Pvt Ltd.

Subsequent to your job application and interviews you have had with us, we are pleased to extend the offer for the position of "HR Executive".

Request you to kindly accept the offer and acknowledge your date of joining as per offer letter.

Narender Singh| Asst. Manager | Quampetence Business Solutions Pvt Ltd
M: +91-9953908317 | Landline: +91-124-4227709

Quampetence
Quality with Competence
OFFER LETTER

Mr. Vinay Kumar

Dear Vinay,

Ok We are very excited about the future growth of our organization and it is our pleasure to extend the offer of training to you on behalf of Regional Public Relations Pvt Ltd, further to the interview and discussions you have had with us.

We are happy to offer you the position of Media Trainee in our Organization,

Listed below is the summary:

<table>
<thead>
<tr>
<th>Position Offered:</th>
<th>Media Trainee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date &amp; Time of Joining</td>
<td>July 3, 2023 and 10:00 AM</td>
</tr>
<tr>
<td>Location:</td>
<td>B-152 SECTOR 6, Noida</td>
</tr>
</tbody>
</table>

You will be on a training period of three months. During the Training Period you will get a Fixed Probationary Allowance @ Rs 20,000 per month.

After successful completion of the training and performance review thereof, Your designation would be Executive - PR and your compensation will be revised as per the company standards.

Offer stands cancelled in case of any deviations in information shared or as per the documents submitted and or you fail to report to us on or before pre-decided date.

This letter is confidential in nature and the contents of this letter or any part thereof are to be kept in strict confidence by you.

Please sign and return duplicate copy of this letter in token of your acceptance.

OFFICE: B-152(LGF). SECTOR-6. NOIDA
Contact No: +91 120 4998538 Website www.regionalprindia.com
We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming industry leaders. We assure you of our support for your professional development and growth.

We look forward to an enduring relationship with you.

Sincerely,

For Regional Public Relations Pvt. Ltd

Ritika Sood

Ritika Sood

Consultant-HR& Talent

Accepted

Full Name:  

Date (dd/mm/yy):  

---/---/-----
Dear Disha,

We are pleased to inform you that, based on your exceptional performance and dedication during your internship period with our organization, we would like to extend an offer for a full-time position of HR Executive, effective 2nd May 23.

Since joining our team as an intern, you have consistently demonstrated your skills, knowledge, and commitment to our organization. Your hard work and enthusiasm have made a significant impact on our projects and overall productivity. We believe that your continued contributions will greatly benefit our company and align with our long-term goals. An offer letter and appointment letter with detailed terms of employment will be provided to you.

Once again, congratulations on this well-deserved opportunity, and we look forward to having you as a valuable asset for our organization. We are excited about the great things we will achieve together in the future.

Feel free to contact us in case of any queries.

Regards,

[Signature]

Human Resource
LETTER OF OFFER

OL/011/2022-23

To S. Preeti Rana

Dear Ms. Preeti Rana,

Further to our recent interview, we are pleased to offer you the position of HR Executive in our organization on terms and conditions mutually discussed, and agreed. Your initial place of posting will be at Our office from 01/09/2023. You may contact Group-10 for any concern and query.

Please note that your appointment will be confirmed only on successful completion of your probation period of three months, which would be confirmed through a suitable letter. Your monthly remuneration will be as per annexure 1.

- Please note this offer is issued based on the information/details provided by you. If we found any information provided by you is false/incorrect your services will be terminated without notice and you are liable to pay necessary compensation as decided by the Company.
- No overtime/attendance bonus will be pay to you.
- Please note that you will be expected to subject yourself to the rules & regulations of the company for its management and will be required to sign a declaration of secrecy and confidentiality.

We look forward to your joining the Group-10 team for mutually rewarding association.

Annexure-1

<table>
<thead>
<tr>
<th>Basic Wages</th>
<th>RS - 18993.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gross Salary</td>
<td>RS - 18993.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DEDUCTION FROM GROSS SALARY</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>PF 12%</td>
<td>Rs 1800/-</td>
</tr>
<tr>
<td>ESI 0.75%</td>
<td>Rs 142/-</td>
</tr>
<tr>
<td>LWF</td>
<td>Rs 1/-</td>
</tr>
<tr>
<td>Total Deductions</td>
<td>Rs 1943/-</td>
</tr>
<tr>
<td>IN HAND SALARY</td>
<td>Rs 17050/-</td>
</tr>
</tbody>
</table>

Please sign and return the copy of this letter in acceptance of our Offer, to enable us to process your joining.

For Group 10 Manpower & Allied Services.

NAME: preeti rana

(SIGNATURE)
08/09/2023

To
Ms. Saloni
Jitendra Kumar, Rz-245/345, T/F, Kh.No-859/345,
Shivpuri, Nangal Raya, South West Delhi,
Delhi-110046.

Subject: Appointment for the post of Tele Caller.

Dear Ms. Saloni

With reference to your application and subsequent interview, we are pleased to appoint you as Tele Caller with effect from 08/06/2023 in our Company.

Your appointment shall be governed by the following terms and conditions:

1. **Position:** You are being engaged as Tele Caller and shall perform your duties and responsibilities as outlined in the job description attached herewith in Annexure-I and as is amended from time to time.

2. **Location and Transfer:** Initially you will be based in Gurugram, however, your services can be transferred by the Company from one shift to another shift, one department/project to other department/project or one office/branch to another office/branch of the company, or to any of the parent company, subsidiaries, joint ventures, associates, etc. anywhere in India or abroad as per the business exigencies and in such capacity as the company may from time to time determine and on same terms and conditions or as may be mutually agreed. Consequent to such transfer you will be governed by the terms and conditions of service as applicable to your category of employees in the new place. A refusal to accept transfer shall be considered as sufficient ground for immediate termination of employment by the Company without any salary in lieu of notice period.

3. **Probation Period:** You shall be on probation period of Six months from the date of joining. The management reserves the right to reduce/extend with or without your probation period at its absolute discretion. Upon successful completion of the probation period, you will be notified in writing.

4. **Compensation:**
   a. The Company shall pay you the following remuneration per month from the actual date of joining:

<table>
<thead>
<tr>
<th>Description</th>
<th>Rs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Salary</td>
<td>12200.00</td>
</tr>
<tr>
<td>House Rent Allowance</td>
<td>6100.00</td>
</tr>
<tr>
<td>Conveyance Allowance</td>
<td>700.00</td>
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<tr>
<td>Uniform Reimbursement</td>
<td>0.00</td>
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<tr>
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<td>Bonus</td>
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<tr>
<td><strong>Total Salary per month</strong></td>
<td><strong>19000.00</strong></td>
</tr>
</tbody>
</table>

   b. **Other Benefits:** Other benefits like Gratuity, Leaves, Medical Insurance, Personal Accident Insurance cover etc. shall be as per Company rules.

   c. **Deductions:** All the payments shall be made after statutory deductions as may be applicable viz. contribution to Provident Fund, ESIC, Labour Welfare Fund & Tax.

   d. **Annual Increment:** Any increment/promotion will be based on the performance appraisal/KRA and cannot be claimed as a right.

Birdres Technologies Pvt. Ltd., Regd. Office: E-9, Connaught House, Connaught Place, New Delhi - 110001
+91 11 2341 5516 | contact@birdres.com | www.birdres.com | CIN U72200DL1999PTC100517
5. **Transportation:** You will be responsible for making your own transportation arrangements to and from work irrespective of duty timings. The Company has no liability whatsoever in this regard, except as may be stipulated under any applicable law.

6. **Health Examination:** During the course of employment, if required, the Company has the right to ask you to undergo a medical examination to ascertain your medical fitness by a Company engaged medical officer. Refusal to undergo such examination shall be a mis-conduct on your part.

7. **Documentation:** In case of any misrepresentation or false information submitted by the employee or willful non-disclosure/concealment of any material information/facts which may have bearing on his/her selection for the above post, this appointment shall automatically stand null and void ab initio.

8. **Representation and warranty:** Employee represent and warrant that he/she shall not bind by or subject to any Court order, agreement, arrangement or undertaking including but not limited to any non-competition or non-solicitation undertaking or any other disability covenant/restriction of any nature whatsoever which may in any manner restrict/impede/prohibit him/her from entering into this contract of employment or from effectively performing their duties and providing services, on the terms and conditions contained herein, to the satisfaction of the Company.

9. **Code of Conduct:**

   a. **General Conduct:**

      The employee agrees to devote his/her full time to their employment and the duties of the Company and shall abide by the instructions, service rules, leave rules and other applicable rules formulated by the Company from time to time.

   b. The employee acknowledges that the employee shall during the continuance of his/her employment as well as thereafter, keep in confidence and prevent divulgance of any and all Confidential Information, as described in Clause 10, of the Company that he/she may have access to or that may come to his/her knowledge to any competitive industry. The employee covenants and undertakes not to directly or indirectly be engaged in any establishment or carry on as partner, proprietor or otherwise in any competitive industry, or take up employment with or as agent, consultant, contractor or in any other capacity in any competitive industry within the territory of India, either during or after the cessation of the term of his/her appointment or services for a period of one (1) year as aforesaid inevitably involve the divulgance, user and/or employment of trade secrets in connection with such competitive industry. The employee agrees to pay to the Company, in the event of breach of this Clause 9.1b, a compensation amount equivalent to twenty (20%) of annual gross salary drawn from the company for a period, NOT EXCEEDING MORE THAN LAST FIVE YEARS, ending on the date of termination. This amount of compensation is no way penalty and the employee agrees that the amount of compensation fixed as above represent the genuine, fair and reasonable pre-estimate thereof considering all the facts and circumstances as the loss and damages that would be likely suffered by Company on account of breach of Clause 9.1b by the employee.

   c. The employee shall not, directly or indirectly, in connection with the business operation of the Company or other business entities related to the Company, demand, ask, receive, accept, deal, agree to accept any benefit, commission, interest including but not limited to any money in any form or interest, either intentionally or non-intentionally, for him/herself or for other person as return induced by dishonest, lawful or unlawful means and/or by using his/her influence, power or authority which may or may not cause the conflict of interest against the business operation of the Company.

   The employee shall also procure and warrant that no immediate family member of the employee shall undertake or perform the same acts as stipulated under this clause.
d. The employee agrees to indemnify and/or compensate the Company in full for any loss and damage incurred from the breach or default or whether knowingly due to misunderstand of any content contained herein and such breach or default of the employee shall be constituted the legitimate right to the Company in order to disengage the employee from employment immediately without severance pay and advance notice under the Labor Protection Act.

2. IT Resources Conduct

This IT Resources Conduct sets out the appropriate standard of behavior for employees working in an IT environment accessing Intranet, Internet, email and other on-line services, etc. Employee shall use the IT Resources for legitimate business purposes related to the job. However, permission from his/her manager may be sought in written (e-mail approval) to use the Internet in non-work time for study, research or other reasonable purposes. Recreational use is strictly prohibited on the premises.

"Legitimate business purposes" does not include social club, trade union or employment related activities unless specific permission has been obtained.

The code prohibits:

i. Using company time and resources for personal gain.

ii. Using the IT Resources to send defamatory, threatening or obscene messages to other employees or to anyone outside the company.

iii. Using the IT Resources to send racially and or sexually harassing messages or other illegal communications to other employees or to anyone outside the company.

iv. Download, retrieve or send sexually explicit, racist or otherwise discriminatory or illegal material or any irrelevant material from the Internet or from email at any time while on working premises, or while using company computers outside of work premises. This behavior is considered serious misconduct and may also result in the instant dismissal of the employee(s) involved unless the employee is able to reasonably explain the occurrence as accidental or unintended.

v. Knowingly download or request software or media files or data streams that the employee has reason to believe will use a greater amount of network bandwidth than is appropriate.

vi. Sending chain mail in any format, including email and unsolicited long/bulky mails.

vii. Without express authority, access (hack) any computer, whether owned by the company or by any other organization. This behavior is illegal, leaving employees liable to disciplinary action by the company.

viii. Use another employee's computer/telephone terminals or access to gain unauthorized access to the Internet or on-line services or telephone calls.

ix. Using the Internet for the creation of legal or contractual obligations unless specifically authorized by senior management.

x. Connecting to personal (i.e. employee subscribed accounts) Internet or on-line services during working hours using personal or company equipment.

xi. Neglect copyright laws and upload, download, or otherwise transmit commercial software or any copyrighted materials belonging to parties outside the company.

xii. The company reserves the right to monitor (log) email and internet use in order to maintain the standards set out in this Code of Conduct and the security of our computer system. Senior managers [or nominated positions or personnel] of the company would have the right to access information so logged.

3. In the event of the employee committing a breach of his/her covenant and undertaking under this letter hereof, the employee acknowledges that the company shall be entitled to obtain an injunction from any court of competent jurisdiction in Delhi to enforce the said
covenant and undertaking of the employee and to prevent breach thereof. In addition, the Company shall be entitled to recover from the employee any damages it has incurred as a consequence of any breach as specified herein.

10. Non Disclosure & Confidentiality Agreement:

a. During the course of the employee's employment with the Company, his/her may be provided with or come in contact with or create certain Company Confidential Information. Company Confidential Information means (but not limited to) information such as business information, company market share and productivity data of company clients/subscriber, as well as any information related to subscriber/customer, business strategy, know-how, trade secrets, official emails, documents etc. of Company in any form viz, a document, presentation, tools, software or any other readable media. Information may be disseminated in written or it can be a verbal/electronic communication. Confidential Information shall also mean any information whether oral, written or otherwise (including without limitation electronic or computer based data), which information is non-public, confidential or proprietary in nature, in whole or in part, whether in tangible or intangible form. Confidential Information shall also include information, without limitation (i) any marketing strategies, plans, financial information, or projections, operations, sales estimates, business plans and performance results relating to the past, present or future business activities of Company, its affiliates, subsidiaries and affiliated companies; (ii) plans for products or services, and customer or supplier lists; (iii) any scientific or technical information, invention, design, process, procedure, formula, improvement, technology or method; (iv) any concepts, reports, data, know-how, works-in-progress, designs, development tools, specifications, computer software, Functional Specifications, source code, object code, flow charts, databases, inventions, information and trade secrets; and (v) any other information that should reasonably be recognized as confidential information of Company.

b. Employee shall use the Company Confidential Information received, at any time, solely in respect of his/her duties as part of his/her employment with Company. The Employee shall not make copies, in whole or in part of the Company Confidential Information except for copies that need to be made strictly in respect of your duties as part of his/her employment with the Company. The Employee shall, at the request of Company at any time, promptly return to Company, any tangible forms of the Company Confidential Information without maintaining a copy of it in his/her possession.

c. All Company Confidential Information shall, at all times, remain the property of Company. Upon termination or expiry of your engagement/employment with Company, whichever occurs first, you shall promptly return to Company, all Company Confidential Information, including any and all copies and partial copies.

d. The Employee will not utilize or Company Confidential Information to develop or let anyone else to utilise products or produce articles for his/her own or another's use, or to develop products or produce articles for sale or otherwise transferred or offered for transfer to anyone, without the prior written consent of Company.

e. The removing as well as copying of documents or of storage media for other than official purposes is strictly prohibited. This includes the oral or electronic transmission of data.

f. The employee only be allowed to use the Company’s client management system or any of the system and the Company central system or any other Company related software/database with only the personal login / sign-in allocated to him/her and he/she shall also be required to keep his/her login ID and password a secret. In case of any suspicion that somebody knows his/her login ID/password and/or uses it, he/she shall immediately change his/her password and inform his/her immediate supervisor as well as HR department in writing, who will get the same cancelled and apply for a new authorization immediately. This confidentiality commitment is also in force after he/she have finished the assigned work for Company.
g. This clause 10 shall continue to be in force for a period of three (3) years after termination of this agreement.

h. The Employee acknowledges that damages alone would not be an adequate remedy for the breach of any of the provisions of this Clause 10 of the Agreement. Accordingly, without prejudice to any other rights and remedies it may have, the Company shall be entitled to the granting of equitable relief (including without limitation injunctive relief) concerning any threatened or actual breach of any of the provisions of this Clause 10 of the Agreement. The Employee shall pay all reasonable costs, attorneys' fees and expenses that may be incurred by the Company in enforcing or defending any action relating to the breach or alleged breach of this Clause 10 of the Agreement.

11. Anti-Bribery and Anti-Corruption Policy:

The employee shall be completely transparent about his/her relationship with the government officials and/or political involvement that may result in a conflict with the principles described in Anti-Bribery and Anti-Corruption Policy of the company. If in doubt, employee can discuss the issue with their superiors or write to legal for guidance. The employee should avoid discussions on behalf of the company with any government official/employee about legislation, rule-making, policy development or other government action, even if employee is not officially representing the company unless employee has obtained prior review and approval from the legal.

12. Other terms and conditions:

a. Employment in the Company will be subject to the rules and regulations of the Company, as promulgated and modified from time to time in relation to your conduct, discipline and and other matters.

b. In addition to the above, all other rules and regulations as may be in operation at the time of your accepting the appointment with the Company and which may be amended or altered from time to time at the discretion of the Company will also apply to him/her.

13. Termination of Employment:

a) During probation either party can terminate this contract of employment by serving one month notice in writing or salary in lieu thereof (with applicable tax). However, the Company at its discretion may waive off the requirement of the employee to serve the one month notice period and relieve him/her earlier than that.

b) Thereafter, the Company can terminate the service by giving one advance notice in writing or pay in lieu thereof without assigning any reason. Similarly an employee may resign from services by giving one month's advance notice in writing or one month pay (with applicable tax) in lieu thereof. However, the Company at its discretion may waive off the requirement of the employee to serve the one month notice period and relieve him/her earlier than that.

c) During notice period employee shall not be entitled for any earned leave and no adjustment of any un-availed leave against the notice period shall be permitted.

d) Notwithstanding anything provided herein above, the Company will be entitled to terminate the employment of the employee without prior notice and any salary in lieu thereof if-

i. The Company is satisfied that the employee has become incapable of serving the Company by virtue of physical or mental infirmity and the satisfaction of the Company in this behalf shall be final.
ii. The employee commits breach of any clause of this Contract or misconduct. Misconduct includes without limitation, Insubordination or disobedience of any lawful order or instruction, insolent behavior, being under the influence of drugs or alcohol during working hours, dereliction of duty, irregular attendance, leave without approval or unauthorized absence, theft, misappropriation or defalcation of any funds or property, any financial losses due to negligence or doing any act prejudicial or subversive to the discipline of the Company.

iii. Business or economic exigencies require so.

iv. Employee's conduct and behavior at the workplace is in violation of any terms of this contract, company policy, any law, rules, regulation or orders applicable to the Company or other standards of conduct, or in violation of moral and legal turpitude including sexual harassment.

e) In case employee remains absent from duty without prior approval/proper authorization for a period of three days consecutively this act of the employee shall amount to abandonment of the job and will amount to 'deemed resignation from the services of the Company without giving proper notice' as required in clause 13 of this appointment letter. This deemed resignation will be effective from the first day of such unauthorized absence and employee will be liable to pay salary in lieu of applicable notice period along with any other amount due from him/her.

f) When the Employee's employment with the Company ends, the Employee shall return to the Company all property/assets provided to the Employee by Company for performance of his duties as well as contents, in whatever media, including, without limitation, all Confidential Information, papers, drawings, notes, memoranda, manuals, specifications, designs, devices, code, e-mail, documents, diskettes, tapes and any other material pertaining to Company's business. All data and information stored on or transmitted using the Company owned or leased equipment is the property of the Company.

14 Governing law: This employment letter shall be governed by and construed in accordance with the laws of India. The competent Courts at New Delhi shall have exclusive jurisdiction in the matters to the exclusion of all other Courts.

You are hereby requested to sign the duplicate of this appointment letter as a token of your acceptance of the above terms and conditions and return the same.

Yours faithfully,
for BirdRes Technologies Pvt Ltd

[Signature]
Shashikant Jugran
(Chief Operating Officer)

Accepted and confirmed

______________________________
Employee Name: __________________
Date: __________________
Dear SHUBHAM,

Congratulations! We take immense pleasure in offering you a position as Executive - Customer Success, Customer Success - Central at Moglix Labs (India) Pvt. Ltd.

We welcome you to be part of this close-knit family. You are joining a group of colleagues who are smart, passionate about what they do and have impeccable integrity.

You are requested to join us at the earliest, latest by 17-07-2023, at HO,Noida, Uttar Pradesh, India.

Your salary structure is attached herewith.

Kindly share your acceptance latest by 15-07-2023, failing which the offer shall be null & void.

As per the process, we need to conduct employee background verification for every new employee joining Mogli Labs. We would need your supporting documents to complete this activity. Your Talent acquisition POC will connect with you separately for the same.

Please upload all documents through Darwinbox.

Please note that the submission of all documents is mandatory to facilitate joining, background verification, and appointment process at Mogli Labs.

Looking ahead, we see exciting times. We look up to you to provide impetus in accomplishing our mutual endeavor of building a business around our world-class software products.

Taxes/ LWF as applicable to be deducted as part of payroll.

We look forward to a mutually fruitful association with us.

Warm Regards,

Saumya Khare (Senior Director- Human Capital)
08/06/2023

To
Ms Reshmi Gupta
C/o Arvind Kumar Gupta, C-2/17A, Bhagwati Garden Extension,
Near Polo Garden, Uttam Nagar, West Delhi,
Delhi-110059

Subject: Appointment for the post of Tele Caller.

Dear Ms Reshmi Gupta

With reference to your application and subsequent interview, we are pleased to appoint you as Tele Caller with effect from 08/06/2023 in our Company.

Your appointment shall be governed by the following terms and conditions:

1. **Position**: You are being engaged as Tele Caller and shall perform your duties and responsibilities as outlined in the job description attached herewith in Annexure-I and as is amended from time to time.

2. **Location and Transfer**: Initially you will be based in Gurugram, however, your services can be transferred by the Company from one shift to another shift, one department/project to other department/project or one office/branch to another office/branch of the company, or to any of the parent company, subsidiaries, joint ventures, associates, etc. anywhere in India or abroad as per the business exigencies and in such capacity as the company may from time to time determine and on same terms and conditions as and or may be mutually agreed. Consequent to such transfer you will be governed by the terms and conditions of service as applicable to your category of employees in the new place. A refusal to accept transfer shall be considered as sufficient ground for immediate termination of employment by the Company without any salary in lieu of notice period.

3. **Probation Period**: You shall be on probation period of Six months from the date of joining. The management reserves the right to reduce/extend with or without your probation period at its absolute discretion. Upon successful completion of the probation period, you will be notified in writing.

4. **Compensation**:

   a. The Company shall pay you the following remuneration per month from the actual date of joining:

   | Basic Salary | Rs. 12805.00 |
   | House Rent Allowance | Rs. 6195.00 |
   | Conveyance Allowance | Rs. 0.00 |
   | Uniform Reimbursement | Rs. 0.00 |
   | Entertainment Allowance | Rs. 0.00 |
   | Leave Travel Allowance | Rs. 0.00 |
   | Medical Allowance | Rs. 0.00 |
   | Bonus | Rs. 0.00 |
   | **Total Salary per month** | **Rs. 19000.00** |

   b. **Other Benefits**: Other benefits like Gratuity, Leaves, Medical Insurance, Personal Accident Insurance cover etc shall be as per Company rules.

   c. **Deductions**: All the payments shall be made after statutory deductions as may be applicable viz. contribution to Provident Fund, ESIC, Labour Welfare Fund & Tax.

   d. **Annual Increment**: Any increment/promotion will be based on the performance appraisal/KRA and cannot be claimed as a right.

+91 11 2341 5516 | contact@birdres.com | www.birdres.com | CIN U72200DL1999PTC100517
August 22, 2023

Appointment for Internship

Dear Diya Chawla,

On behalf of everyone at Cvent we would like to congratulate you on your offer as Associate Intern, Sales Support, Band 00 within the Project Management Office department at Cvent. Your demonstrated abilities and intellect have distinguished you from the many candidates we reviewed, and we believe you will be an asset to our growing company. Your internship with company will be from September 01, 2023 to January 12, 2024.

Your stipend from September 01, 2023 to January 12, 2024 will be INR 20,000 per month.

You will also be asked to execute a Non-compete, Non-solicitation and Confidentiality Agreement before you start with the organization.

You acknowledge that words or phrases like "employee", "employee ID" or "employee code" or other such similar terms will be used in reference to your position as an "intern" within Cvent’s systems or in third party systems (such as Workday) or otherwise and you understand and agree that under no circumstances shall you assume or claim to be an employee of Cvent. THIS IS NOT AN EMPLOYMENT CONTRACT.

Vacation and Other Benefits

You will be entitled to the Company’s fixed festival holidays.

Miscellaneous

During the tenure of your appointment with the Company as an Intern, you will comply with the employee’s service rules and policy issued or may be issued by the Company from time to time. You agree that Company’s employee service rules and policy also applies to Interns unless such rules or policies are inconsistent with the terms of this Appointment for Internship.

Once again, we are convinced you have the intelligence, energy, and commitment necessary to succeed at Cvent. We look forward to working with you as a part of the Cvent family to build a great institution.

Sincerely,

for Cvent India Pvt. Ltd.

[Signature]

September 6, 2023

Authorized Signatory

[Signature]

ACCEPTED AND AGREED TO this September 5, 2023

____ Day of ______

By: Diya Chawla
Dear Shatakshi,

Congratulations!!!

We are pleased to inform you that you have been selected as Customer Sales Associate with Enser Communications Pvt. Ltd.

Your date of joining will be **02nd August 23** and your take home salary per month will be **Rs. 18,000/- In Hand (No Deduction applicable)**.

Your reporting time: 10.00 AM sharp.

Please refer below office reporting location:-

**Enser Communications Pvt. Ltd.,**
217, 1st Floor, Udyog Vihar, Gurgaon 122008

HR Contact person: - Ms. Shreya Grover – 8851452534.

Your probation period with Enser Communication is for a period of 6 months.

If uncertified then you will be paid Rs. 1,500/- as stipend amount.

You can submit your KYC documents as per below link after joining.

https://docs.google.com/forms/d/1krtdPrKFVgNIWYThnJN-coGZOelJFpJ5_TjsdKyl3A/edit

Please note: - You needs to upload your KYC documents within 3 days, else will be liable for salary deducted.

Please acknowledge the receipt of this email.

AskHr Team.

Enser Communications Private Limited

https://mail.google.com/mail/u/1?ik=5ae26a973bo&view=pt&search=all&permthid=thread-f:17759191306963642951&ssl=1&mid=17759191306963642951!1 speaker=m-Acq-5o959191306963642951
13th July 2023

Bhumika Grover

D/O I K Grover
111/4, Near Krishan Mandir, Model
Lown, Gurgaon, Haryana, 122001

Dear Bhumika,

Congratulations! We are pleased to confirm that you have been selected to work for Viral Pitch. We are delighted to make you the following job offer.

The position we are offering you is that of Management Trainee. This position reports to Sudhanshu at our Gurgaon office.

Your working hours will be from 10AM to 7PM, Monday to Friday. You will be under the training period for 6 months.

Please sign the enclosed copy of this letter and return it to me within 24 hours to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of Viral Pitch and look forward to working with you.

Period of Appointment- Your employment shall commence on 17th July 2023
RISHAB MITTAL
Yours sincerely,

Ayushi Gupta  
Assistant Manager - HR  
Viral Pitch

Bhumika Grover have carefully read and understood the above offer terms including the terms contained in Annexure I and agree that the provisions of this letter and the Annexure are reasonable and necessary and accept the same irrevocably and unconditionally. I agree to update myself of all company policies and associate related guidelines and adhere to them during my tenure of employment with the Company.

Signature: 

Name:                    Date:

Viral Pitch Technologies Pvt Ltd  
CIN: U74999HR2022PLC101673
08/06/2023

To
Ms Reshmi Gupta
C/o Arvind Kumar Gupta, C-2/17A, Bhagwati Garden Extension,
Near Polo Garden, Uttam Nagar, West Delhi,
Delhi-110059

Subject: Appointment for the post of Tele Caller.

Dear Ms Reshmi Gupta

With reference to your application and subsequent interview, we are pleased to appoint you as Tele Caller with effect from 08/06/2023 in our Company.

Your appointment shall be governed by the following terms and conditions:

1. Position: You are being engaged as Tele Caller and shall perform your duties and responsibilities as outlined in the job description attached herewith in Annexure-I and as is amended from time to time.

2. Location and Transfer: Initially you will be based in Gurugram, however, your services can be transferred by the Company from one shift to another, one department/project to other department/project or one office/branch to another office/branch of the company, or to any of the parent company, subsidiaries, joint ventures, associates, etc. anywhere in India or abroad as per the business exigencies and in such capacity as the company may from time to time determine and on same terms and conditions or as may be mutually agreed. Consequent to such transfer you will be governed by the terms and conditions of service as applicable to your category of employees in the new place. A refusal to accept transfer shall be considered as sufficient ground for immediate termination of employment by the Company without any salary in lieu of notice period.

3. Probation Period: You shall be on probation period of Six months from the date of joining. The management reserves the right to reduce/extend with or extend your probation period at its absolute discretion. Upon successful completion of the probation period, you will be notified in writing.

4. Compensation:

   a. The Company shall pay you the following remuneration per month from the actual date of joining:

      | Description               | Rs.     |
      |---------------------------|---------|
      | Basic Salary              | 12805.00|
      | House Rent Allowance      | 6195.00 |
      | Conveyance Allowance      | 0.00    |
      | Uniform Reimbursement     | 0.00    |
      | Entertainment Allowance   | 0.00    |
      | Leave Travel Allowance    | 0.00    |
      | Medical Allowance         | 0.00    |
      | Bonus                     | 0.00    |
      | **Total Salary per month**| **19000.00** |

   b. Other Benefits: Other benefits like Gratuity, Leaves, Medical Insurance, Personal Accident Insurance cover etc shall be as per Company rules.

c. Deductions: All the payments shall be made after statutory deductions as may be applicable viz. contribution to Provident Fund, ESIC, Labour Welfare Fund & Tax.

d. Annual Increment: Any increment/promotion will be based on the performance appraisal/KRA and cannot be claimed as a right.

+91 11 2341 5516 | contact@birdres.com | www.birdres.com | CIN U72200DL1999PTC100517
Dear Sarthak Singh,

Congratulations !!!

We are pleased to inform you that you have been selected as Customer Sales Associate with Enser Communications Pvt. Ltd.

Your date of joining will be 02\textsuperscript{nd} August’23 and your take home salary per month will be Rs. 18,000/- In Hand (No Deduction applicable).

Your reporting time: 10.00 AM sharp.

Please refer below office reporting location:

Enser Communications Pvt. Ltd.,
217, 1st Floor, Udyog Vihar, Gurgaon 122008

HR Contact person: Ms. Shreya Grover – 8851452534.

Your probation period with Enser Communication is for a period of 6 months.

If uncertified then you will be paid Rs. 1,500/- as stipend amount.

You can submit your KYC documents as per below link after joining.

https://docs.google.com/forms/d/1ktrdPrKFVgNIWYThnJ_N-coGZoelJFpJ5_Tj3dKyl3AV/edit

Please note: You need to upload your KYC documents within 3 days, else will be liable for salary deducted.

Please acknowledge the receipt of this email.

AskHr Team.

Enser Communications Private Limited
https://mail.google.com/mail/u/1?ik=5a20ae73bc&prev=/m&search=all&permmsgid=msg-f:1775918931167775661&pli=1&start=0&end=50000...
Dear Ayush,

Greetings for the day!

Please refer to the below email which conveys our intent to hire based on your candidature submitted in our company. Your profile is shortlisted for the position of **Associate Analyst**. The tentative joining can be considered as 16th October, 2023. This is subject to background verification checks or any other delay in the project timelines, allocation of equipment, or any other unforeseen circumstances. We will keep updating you in case of changes that impact your onboarding with us.

You may find the details of the proposed compensation appended with this email.

We would require you to submit scanned copies of the education documents, address proof, and current/previous employment letters for our review. As a part of our hiring process, we would initiate your background verification. Upon completion of all the onboarding steps, we would be glad to provide you with a Letter of Appointment.

Please provide us with your acceptance and documents as mentioned in the email below within **24 hours** from the receipt of this email. Failure to do so would result in the nullification of this letter for intent to hire.

**Documents Required:**

1. BGV Form, (Sample form attached along with Editable BGV form)
2. 10th Mark-sheet and Passing Certificate and 12th Mark-sheet and Passing Certificate.
3. Address & ID Proof documents – Adhaar Card (Both side) & PAN Card
5. Post Graduation Semester-wise mark-sheets, Final Year Mark-sheet, Provisional Certificate, and Degree Certificate
6. Scanned Passport size colored photograph
7. Relieving letter from your previous employer(s)

**Notes:**

1. Please share all the documents in PDF format, organized in sets as specified in the Letter of Intent email.
2. It's essential to ensure that there is no visible background behind the documents, such as a bedsheet, tablecloth, or any obstructions like your thumb or fingers covering the documents.
3. Ensure that the documents are not cropped or cut off from any side, as this may result in the omission of crucial details, such as school name, roll number, registration number, serial number on mark sheets, signature, examiner’s stamp, etc.
4. Please make sure that the shared documents are clear, legible copies without any blurriness.

Warm regards,

Shruti Sharma
Human Resources

www.vaccobinary.in
www.vaco.com

DISCLAIMER:

The information contained in this e-mail is intended exclusively for the individual or entity to whom it is addressed and may contain confidential or privileged information. If you receive this email inadvertently or you are not the intended recipient, please delete and ignore this e-mail. Also, do not disclose, copy, modify, disseminate, distribute or take any action with the contents/attachments of the email/message as it could be considered unlawful. Unless the content of the email is related to Vaco Binary business, the contents available in this e-mail should be viewed as personal expression or views of the sender alone and will be deemed to have no resemblance to the organization’s statement or opinion and/or other officials of the organization.

4 attachments

- LOI_Annexure - Ayush Mazumdar.docx.pdf
  86K
- About Vaco Binary.pdf
  570K
- Sample BGV Form - FADV.pdf
  424K
- Background_Verification_Form (Editable) (7).docx
  771K
Dear VINEET,

Congratulations! We take immense pleasure in offering you a position as Executive - Customer Success, Customer Success - Central at Mogli Labs (India) Pvt. Ltd.

We welcome you to be part of this close-knit family. You are joining a group of colleagues who are smart, passionate about what they do and have impeccable integrity.

You are requested to join us at the earliest, latest by 17-07-2023, at HO, Noida, Uttar Pradesh, India.

Your salary structure is attached herewith.

Kindly share your acceptance latest by 15-07-2023, failing which the offer shall be null & void.

As per the process, we need to conduct employee background verification for every new employee joining Mogli Labs. We would need your supporting documents to complete this activity. Your Talent acquisition POC will connect with you separately for the same.

Please upload all documents through Darwinbox.

Please note that the submission of all documents is mandatory to facilitate joining, background verification, and appointment process at Mogli Labs.

Looking ahead, we see exciting times. We look up to you to provide impetus in accomplishing our mutual endeavor of building a business around our world-class software products.

We look forward to a mutually fruitful association with us.

Warm Regards,

Saumya Khare (Senior Director - Human Capital)
Letter of Intent

12th May, 2023

Mr. Gaurav Pandey,

D-809, Peshwa Road,
Mandir Marg, Gole Market
New Delhi,
Delhi-110001

Dear Gyan,

It was great meeting with you and discussing our company’s position of a Business Development Executive in the Sales & Marketing Department. We are pleased to let you know that we intend to hire you for this position with a starting date for employment, i.e., 13th May, 2023.

Please respond to me via e-mail or phone if you are comfortable accepting this offer. We hope to receive a favourable response from you, and to welcome you in our staff very soon.

Regards,

HR Department
Bullmen Realty India Pvt Ltd.
To,
Abhishek Sharma,

Fairfield Institute of Management & Technology, New Delhi

Subject: Confirmation for the Project Program

Dear Abhishek Sharma,

On behalf of the entire AMIGO CONNECT, we are pleased to inform you that you’ve been selected for the Project Program with AMIGO CONNECT.

Profile (Domain): Sales and Marketing
Start Date: March 01, 2022
End Date: July 30, 2023

Kindly note that the timings will be flexible however, your performance will be judged on the basis of target completion.
Working days will be counted as 6 days per week. You can choose your day off and inform your reporting manager of the same.

During your temporary employment with AMIGO CONNECT, you may have access to confidential or proprietary business information belonging to the company. By accepting this offer, you acknowledge that this information must remain confidential and agree to refrain from using it for your own purposes or disclosing it to anyone outside of the company.

During your internship program with AMIGO CONNECT, your allowance will be INR 18,000/-

We look forward to having you begin your career at AMIGO CONNECT and wish you a Successful internship. Welcome to our team!

Sincerely,
Padam Sharma (Managing Director)
AMIGO CONNECT
8627420360
Email: info@amigoconnect.co.in
Web: www.amigoconnect.in
Dear Nithik Solanki,

Thank you for your interest in choosing Decathlon Sports India Pvt Ltd (DSIPL). As we believe your passion for sport and your values match those of our Company, we at DSIPL, are pleased to appoint you as a Decathlon Temporary Employee, and your responsibilities would be those of a SPORT LEADER at our Delhi for the period from 22-08-2023 to 22-02-2024. After the completion of the period, the employment contract will automatically cease.

Your gross fixed compensation would be INR. 120.00 per hour. You are entitled to all the social security benefits like PF, ESIC (as per applicability), & bonus as specified in the respective statutory acts.

You would be eligible for an accidental and term life insurance which would be communicated to you by the benefits team within 45 days from the date of your joining.

Further you would be eligible to earn monthly performance bonus to a maximum of 20.0%. Monthly performance bonus is payable subject to the successful achievement of individual and Company goals as specified by your manager from time to time.

Arshita Aashi will be responsible to mentor and guide you in this phase of your professional journey or any such manager assigned by the later.

We at DSIPL strongly believe in your ability to manage yourself in the best interest of the Company. Fewer the rules better the productivity as far as we are concerned.

We trust you will enjoy working with DSIPL and take the utmost autonomy to complete your.

DECATHLON SPORTS INDIA PVT LTD
PRIVATE AND CONFIDENTIAL

09/03/2023

Candidate ID: 24325
Mr. Rudraksh Gurwan
E 1101, Corona Optus Society, Sec 37c
gurgaon
gurgaon, Haryana - 122002

SUBJECT: Offer of Employment and Appointment Letter

Dear Rudraksh,

With reference to the recent meetings and discussions you have had with us, we are now pleased to make you an Offer of Employment with IGT Solutions Private Limited ("Company").

This Offer is made subject to and is conditional upon you meeting the following criteria:

A pre-employment screening check, including receipt of references to the satisfaction of the Company, as applicable.

Verification to the satisfaction of the Company of the information that has been provided to the Company during the course of your application process.

You are requested, to provide documentary proof to the Company that you are (and continue to be throughout your employment) in possession of the necessary permission to live and work in India. This includes satisfying the requirements of the government medical check, as applicable.

Every effort will be made to complete the Company’s recruitment procedures before the date of your joining the Company. The checks/verifications listed above may be repeated at any time during your employment. If the checks listed above are not completed prior to the commencement of your employment and you fail in any of the checks/verification performed, the Company may withdraw its Offer of Employment and Appointment Letter immediately and you will not be entitled to any pay in lieu of notice or any other compensation or damages.

If the checks are carried out while you are employed but do not return satisfactory results on account of misconduct, the Company may terminate your employment without notice or pay in lieu of notice, if you have been employed for less than one month, and/or by giving one week’s notice if you have been employed for one month or more (subject to any greater notice period as may be required by law).
6. **Location/Domicile:** You will initially be posted in 2nd Floor, InfoTech Centre, 14/2 Old Delhi Gurgaon Road, Dundahera, Gurugram - 122016, Haryana, India. However, the Company may, at any time, at its sole discretion, transfer/second and/or depute you from one place to another anywhere in India or abroad and/or from one department to another and/or from one division to another and/or to any of its affiliates, associates, subsidiaries, group companies or customers or other concern in which the Company may be having any interest whether existing or which may be set up in future.

7. **Company Policies:** During the course of your employment with the Company, you shall be required, to keep yourself informed, updated and comply with, all the policies and procedures of the Company in force and as may be amended from time to time and as applicable to you, which shall be considered to be a part of your Appointment Letter and terms of employment. The company shall not be responsible for any damage/loss of any nature whatsoever accruing to you, owing to you not being aware of and/or updated with any such Company policies and amendments thereto.

8. **Role & Responsibility:** Your responsibilities and duties will be shared with you on your joining the company and you would be expected to discharge your duties accordingly. However, in addition to our usual duties, you may be required to discharge and perform any responsibility or work that may be entrusted and assigned to you by the Company. During the course of your employment with the Company, the Company shall be entitled to change your designation and/or reporting structure. You will also be responsible for the effective functioning of the staff or employees, if any, under your supervision.

9. **Confidentiality:** You will maintain strict confidentiality as regards all matters concerning the Company and will not divulge any information regarding the Company to any third party, without the prior written consent of the Company. In addition to the provisions of this clause, your confidentiality obligations towards the Company shall be governed by the terms and conditions of the Confidentiality and No-Disclosure Agreement, attached hereto as **Annexure B**, which shall be considered as an integral part of this Appointment Letter. In the event of any conflict, in respect of any confidentiality related provisions, between the contents of this Appointment Letter and the Confidentiality and Non-Disclosure Agreement, the provisions of the Confidentiality and Non-Disclosure Agreement shall take precedence.

10. **Veracity of Particulars Submitted:** It is understood that this employment is being offered to you on the basis of the particulars submitted by you in your application for employment under the Company. However, if at any time it should emerge that the particulars furnished by you as part of the joining formalities, are false, incorrect or inaccurate; or if any material or relevant information has been suppressed or concealed; if you are engaged in any fraudulent activity or misconduct; or if your performance is not up to the expected standard; your appointment will be considered ineffective and irregular and would be liable to be terminated by the Company forthwith without notice or salary in lieu thereof. This will be without prejudice to the other rights of the Company including taking disciplinary action against you for the same.

11. **Exclusivity:** During the period of your employment with the Company, you shall work exclusively for the Company and not secure any other job either for remuneration or on honorary basis, without the prior written consent of the Company.
18. **Severability:** It may be noted that in the event any one or more provisions of this Appointment Letter shall for any reason be held to be invalid, void or unenforceable by any court or governmental agency, the remaining provisions of this Appointment Letter shall remain in full force and effect and the invalid, unenforceable provision shall survive to the extent not so held.

Kindly sign and return a copy of this Appointment Letter to the under-signed as a token of your acceptance of the above terms.

Wishing you every success in this assignment!

Yours Sincerely,

For and behalf of,

IGT Solutions Pvt. Ltd.

Vineet Gupta
Vice President - HR

cc: Personal file

Agreed and Accepted

I have carefully reviewed and considered the aforesaid contents including the terms and conditions contained herein and have fully understood, acknowledge and agree with the same. I hereby accept the terms and conditions stated hereinabove.

Name: Rudraksh Gurwan  
Dated:
24/08/2023

Candidate ID: 56419
Mr. Swayam,
361/28 Jyoti Park Street No 7 Gurugram
361/28 Jyoti Park Street No 7 Gurugram
Gurugram, Haryana - 122001

SUBJECT: Offer of Employment and Appointment Letter

Dear Swayam,

With reference to the recent meetings and discussions you have had with us, we are now pleased to make you an Offer of Employment with IGT Solutions Private Limited ("Company").

This Offer is made subject to and is conditional upon you meeting the following criteria:

A pre-employment screening check, including receipt of references to the satisfaction of the Company, as applicable.

Verification to the satisfaction of the Company of the information that has been provided to the Company during the course of your application process.

You are requested, to provide documentary proof to the Company that you are (and continue to be throughout your employment) in possession of the necessary permission to live and work in India. This includes satisfying the requirements of the government medical check, as applicable.

Every effort will be made to complete the Company's recruitment procedures before the date of your joining the Company. The checks/verifications listed above may be repeated at any time during your employment. If the checks listed above are not completed prior to the commencement of your employment and if you fail in any of the checks/verification performed, the Company may withdraw its Offer of Employment and Appointment Letter immediately and you will not be entitled to any pay in lieu of notice or any other compensation or damages.

If the checks are carried out while you are employed but do not return satisfactory results on account of misconduct, the Company may terminate your employment without notice or pay in lieu of notice, if you have been employed for less than one month, and/or by giving one week’s notice if you have been employed for one month or more (subject to any greater notice period as may be required by law).
By accepting this offer, you consent to providing your Aadhar Card for the purposes of a) authentication; b) providing you with statutory dues like provident fund etc; b) proof of address, if applicable and c) background checks through Company personnel or third party vendor. In case you are unable to provide Aadhar card, you will immediately inform us the reason for the same.

Your appointment will be based on the following terms and conditions:

1. Appointment: You will be designated as Process Associate with effect from 25/08/2023. You will report to Practice Head or such other person as may be notified, from time to time, in writing to you by the Company. Your appointment is subject to your being found medically fit and a satisfactory verification of your qualification, references and background checks.

2. Compensation: Your role is currently positioned in Band 1C and your monthly compensation and other benefits will be as specified in Annexure ‘A’. You shall adhere to all policies framed by the Company and as amended from time to time. Further, you shall be liable for any income tax and all other applicable taxes arising out of payments received by you by way of remuneration as stated in this clause.

3. Probation and Confirmation: From the date of appointment, you shall undergo 90 days of probation in the Company, which may be extended if so deemed necessary by the Company for such further period as it deems fit. If you successfully complete the probation period, either initial or extended as the case may be, the Company may in its sole discretion confirm your employment. On expiry of the aforesaid probation period, your employment with the Company would be deemed to be confirmed. During the probation period either party can terminate the contract of employment within 10 days' notice prior written notice without assigning any reasons thereof.

4. Notice Period and Termination: Your appointment with the Company will be subject to termination with 30 days notice or payment in lieu thereof. Should you desire to resign from the Company you shall provide the Company with a prior written notice of similar period of such resignation or payment in lieu thereof at the discretion of the Company. However, in case any disciplinary proceedings are either contemplated or pending against you, the Company shall have the right not to accept your resignation. If you desire to resign from your services hereunder, you shall, notwithstanding the provision with respect to payment in lieu of the notice as provided hereunder, make yourself available during all office hours, for such period from the date of tendering your resignation, as maybe required by the Company at its discretion in order to ensure smooth transition.

5. Retirement: You shall retire upon attaining such retirement age as may be determined by the Company as per its policies from time to time. Upon such retirement, you shall cease to be an employee of the Company. The Company may, however, at its sole discretion, choose to extend the term of your employment for such further period as it may deem fit.
6. Location/Domicile: You will initially be posted in 2nd Floor, InfoTech Centre, 14/2 Old Delhi Gurgaon Road, Dundahera, Gurugram - 122016, Haryana, India. However, the Company may, at any time, at its sole discretion, transfer/second and/or depute you from one place to another anywhere in India or abroad and/or from one department to another and/or from one division to another and/or to any of its affiliates, associates, subsidiaries, group companies or customers or other concern in which the Company may be having any interest whether existing or which may be set up in future.

7. Company Policies: During the course of your employment with the Company, you shall be required, to keep yourself informed, updated and comply with, all the policies and procedures of the Company in force and as may be amended from time to time and as applicable to you, which shall be considered to be a part of your Appointment Letter and terms of employment. The company shall not be responsible for any damage/loss of any nature whatsoever accruing to you, owing to you not being aware of and/or updated with any such Company policies and amendments thereto.

8. Role & Responsibility: Your responsibilities and duties will be shared with you on your joining the company and you would be expected to discharge your duties accordingly. However, in addition to our usual duties, you may be required to discharge and perform any responsibility or work that may be entrusted and assigned to you by the Company. During the course of your employment with the Company, the Company shall be entitled to change your designation and/or reporting structure. You will also be responsible for the effective functioning of the staff or employees, if any, under your supervision.

9. Confidentiality: You will maintain strict confidentiality as regards all matters concerning the Company and will not divulge any information regarding the Company to any third party, without the prior written consent of the Company. In addition to the provisions of this clause, your confidentiality obligations towards the Company shall be governed by the terms and conditions of the Confidentiality and Non-Disclosure Agreement, attached hereto as Annexure 'B', which shall be considered as an integral part of this Appointment Letter. In the event of any conflict, in respect of any confidentiality related provisions, between the contents of this Appointment Letter and the Confidentiality and Non-Disclosure Agreement, the provisions of the Confidentiality and Non-Disclosure Agreement shall take precedence.

10. Veracity of Particulars Submitted: It is understood that this employment is being offered to you on the basis of the particulars submitted by you in your application for employment under the Company. However, if at any time it should emerge that the particulars furnished by you as part of the joining formalities, are false, incorrect or inaccurate; or if any material or relevant information has been suppressed or concealed; if you are engaged in any fraudulent activity or misconduct; or if your performance is not up to the expected standard; your appointment will be considered ineffective and irregular and would be liable to be terminated by the Company forthwith without notice or salary in lieu thereof. This will be without prejudice to the other rights of the Company including taking disciplinary action against you for the same.

11. Exclusivity: During the period of your employment with the Company, you shall work exclusively for the Company and not secure any other job either for remuneration or on honorary basis, without the prior written consent of the Company.
12. Non Solicitation: You shall not at any time during the term of your employment with the Company or thereafter, under any circumstances, directly or indirectly entice or solicit the Company's and/ or any of its subsidiaries' and/ or affiliates' personnel to leave the employment of the Company and/or any of its subsidiaries and/or affiliates or apply for employment with any third party or encourage such personnel of the Company to take any action or inaction that may adversely impact the performance by the Company of its obligations under this Letter and/or any other contract or adversely impact the ability of the Company to carry out its normal business activities. You further agree that you shall not engage in soliciting business or allied business that is in any way similar, identical or competitive with the business, activities, services of the Company, or with those customers of the Company with whom you had any contact, during your employment with the Company and for a period of one year after your employment ceases with the Company.

13. Personal Particulars: You shall be obligated to keep the Company informed of your latest postal address and other contact details at all times and you shall notify the Company in writing in case of change of such address or contact details. Any communication sent to you by the Company on your last known address (per the Company's records) shall be deemed to have been duly served notwithstanding the fact that you have changed your address.

14. Training: During the course of your employment with the Company you may be required to undergo specialized training(s) / skill and/or knowledge enhancement / developmental program to enable you to effectively discharge your current or new responsibility assigned to you. In such cases the Company may propose that an agreement, in the form and manner acceptable to the Company be entered into between you and the Company. Such agreement shall primarily intend to offset the expenses incurred by the company towards your specialized training / skill and/or knowledge enhancement subject to the terms and conditions of the aforesaid agreement. In the event that such an agreement is executed between you and the Company.

You shall be governed by the terms and conditions of such agreement as well, which shall be considered as an integral parcel of this Appointment Letter. In the event of any conflict in respect of any provisions between the contents of this Appointment Letter and such agreement, the provisions of such agreement shall take precedence.

15. Jurisdiction: Any dispute of whatsoever nature between you and the Company shall be subject to the exclusive jurisdiction of courts of Gurugram, Haryana only, whether they be civil courts, labour courts, industrial tribunals or any other courts or authority of whatsoever nature.

16. Medical Fitness: Your appointment and its continuation is subject to your being medically fit and the Company reserves its right to ask you to undergo appropriate medical examination, as and when deemed necessary, by a medical professional designated by the Company.

17. Amendment: Any amendment or modification to this Offer of Employment and Appointment Letter shall be made in writing and signed by both parties.
18. **Severability**: It may be noted that in the event any one or more provisions of this Appointment Letter shall for any reason be held to be invalid, void or unenforceable by any court or governmental agency, the remaining provisions of this Appointment Letter shall remain in full force and effect and the invalid, unenforceable provision shall survive to the extent not so held.

Kindly sign and return a copy of this Appointment Letter to the under-signed as a token of your acceptance of the above terms.

Wishing you every success in this assignment!

Yours Sincerely,

For and behalf of,
IGT Solutions Pvt. Ltd.

Pooja Sardana
Vice President – HR

cc: Personal file

Agreed and Accepted

I have carefully reviewed and considered the aforesaid contents including the terms and conditions contained herein and have fully understood, acknowledge and agree with the same. I hereby accept the terms and conditions stated hereinabove.

Name: Swayam.
Dated:
Annexure 'A'
(Monthly compensation and other benefits)

Your Annual CTC is Rs. 192,000.00 for which the monthly calculation is given below:

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<th>COMPONENT</th>
<th>MONTHLY (IN RS.)</th>
<th>ANNUAL (IN RS.)</th>
<th>REMARKS</th>
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<tr>
<td>Basic</td>
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<tr>
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Annexure ‘B’
Proprietary Information and Non-Disclosure Agreement

24/08/2023

To

Swayam.
Candidate ID: 56419
361/28 Jyoti park Street no 7 gurugram
361/28 Jyoti park Street no 7 gurugram
Gurugram, Haryana - 122001

E-mail ID: ahuja.swayam0036@gmail.com

Dear Swayam,

Subject: Confidentiality and Non-Disclosure Agreement

1. We refer to your offer of employment and appointment letter dated 25/08/2023 (“Appointment Letter”). Please treat the contents of this Agreement as part and parcel of the said Appointment Letter, whereby the contents of this Agreement are incorporated into the Appointment Letter. In the event of any conflict between the contents and effect of this Agreement and the Appointment Letter, the contents of this Agreement shall take precedence.

2. During your employment and association with IGT Solutions Private Limited, you may be provided with or come in contact with or create certain Proprietary, Personal Information, Personal Identifiable Information, Sensitive Personal Data (collectively referred to as "Personal Data") and Confidential Information. As used in this Agreement, the term Confidential Information shall mean written, oral, documentary, visual or other information, including but not limited to drawings, formulas, processes, specifications, photographs, documents, breadboards, samples, models, machines, tools, software/hardware, machine-readable media of any kind and other information submitted hereunder, business information, customer lists and details, customer information, business strategy, know-how, trade secrets, business strategy, personal identifiable information, confidential, or the equivalent etc. of Company and/ or any of its holding company(ies), subsidiaries, affiliates, customers, officers, employees, directors, consultants and/or advisors, or which the Company indicates in writing or verbally at the time of transmittal to, or any information that anyone receiving such information including you, may reasonably consider as proprietary, personal identifiable, confidential or the equivalent. For the purpose of this Agreement, Personal Information, Personal Identifiable Information, Sensitive Personal Data shall have the same meaning as in Regulation (EU) 2016/679 - General Data Protection Regulation ("GDPR") and any other applicable laws.
3. You shall use the Confidential Information and Personal Data received, at any time, solely in respect of your duties as part of your employment and association with Company and in compliance with all applicable laws, including without limitation the GDPR provisions. You shall comply with the Company policies pertaining to the GDPR provisions including without limitation the Binding Corporate Rules published on the Company's intranet. You shall not make any copies, in whole or in part, machine readable or otherwise, of the Confidential Information and Personal Data except for copies that need to be made strictly in respect of your duties as part of your employment and association with Company. You shall, at the request of Company at any time, promptly return to Company, all tangible forms of Confidential Information and Personal Data including any and all copies and partial copies thereof, whether machine readable or otherwise. You shall process Confidential Information and Personal Data only as instructed by the Company.

4. Except as may be expressly provided herein, you shall, at no time, whether during your employment or association with Company or after its termination or expiry, as the case may be, disclose any Confidential Information and Personal Data in whole or in part to any third party.

5. Any and all Confidential Information and Personal Data shall, at all times, remain the property of the Company. Upon termination or expiry of your employment or association with Company, whichever occurs first, you shall promptly destroy or return to Company, all Confidential Information and Personal Data, including any and all copies and partial copies, whether machine readable or otherwise, or at the option of Company, and provide Company with a written certification as to such destruction, in the form and manner acceptable to Company.

6. Nothing contained in this Agreement or the Appointment Letter shall be construed as: (i) requiring the Company to disclose to you any particular information; (ii) granting to you or to any party a license, either express or implied, under any patent, copyright, trade secret or other intellectual property right or any other Confidential Information and Personal Data, now or hereafter owned, obtained or licensed by the Company; (iii) creating warranties of any kind in connection with any particular information; (iv) constituting or implying any representation or commitment as to the development or availability of commercial products, features or services; or (v) soliciting any business or organization changes or incurring any obligations of any kind not specified herein

7. You will not utilize any such Confidential Information and Personal Data to render services, develop products or produce articles for your own or another's use, or to render services, develop products or produce articles sold or offered for sale or otherwise transferred or offered for transfer to anyone, without the prior written consent or instruction of the Company.

8. This Agreement shall be interpreted and the rights of both you and Company shall be determined in accordance with the laws of India.

9. You acknowledge and agree that damages suffered by Company or any of its holding company(ies), subsidiaries, affiliates and / or customers, shall be difficult to ascertain and inadequate to completely compensate or remedy the damages suffered, in the event of breach of any of the contents of this Agreement or the Appointment Letter by you.
and you agree that Company or any of its holding company(ies), subsidiaries, affiliates and / or customers shall be free to seek any remedy under law including without limitation any temporary or permanent injunction and / or specific performance of this Agreement and/or the Appointment Letter in order to protect its rights hereunder, without limiting any other rights and remedies that Company or any of its holding company(ies), subsidiaries, affiliates and / or customers, may have.

10. The contents of this Agreement supersede any prior oral or written understandings with respect to the subject matter hereof between you and Company and constitutes the entire agreement between you and Company with respect to the subject matter hereof and no modification, amendment or waiver thereof shall be effective unless in writing and signed by both Parties.

Yours Sincerely,

For and on behalf of

IGT Solutions Pvt. Ltd.

Pooja Sardana
Vice President – HR

Agreed and Accepted

I have gone through the aforesaid contents including the terms and conditions contained herein and have fully understood, acknowledge and agree with the same. I hereby accept the terms and conditions stated hereinabove and agree to the same being incorporated as a part of my Appointment Letter.

Name: Swayam.
Date:
Fwd: Invitation for Campus Drive in Fair Field college (26th May 2023)

1 message

Sakshi Sharma <sakshi.sharma@niitfoundation.org> To: fimtevents@gmail.com, fimtplacement@gmail.com
Cc: Indu Khurana <indu.khurana@niitfoundation.org>

Mon, May 29, 2023 at 10:13 AM

-------- Forwarded message --------
From: Rohit Kumar <rohit.kumar@flebo.in>
Date: Sat, May 27, 2023 at 5:21 PM
Subject: Re: Invitation for Campus Drive in Fair Field college (26th May 2023)
To: Sakshi Sharma <sakshi.sharma@niitfoundation.org>
Cc: Indu Khurana <indu.khurana@niitfoundation.org>, <saleem01993@gmail.com>, Rubeena <rubeena@flebo.in>

Dear Team,

I have attached the updated sheet of the Selected Candidates, as of now they have cleared the interview but they also need to complete the 5 Days training and after successful training, we can offer them the final salary.

Also, out of these candidates, 2 are selected for HR Intern and 1 for Accounts Intern profile. Their names will be shared on Monday after the final discussion with them.

Thanks and Regards
Rohit Kumar

On Sat, 27 May 2023 at 15:19, Sakshi Sharma <sakshi.sharma@niitfoundation.org> wrote:

Hi Rohit,

Hope you are doing well!

Please find attached the yesterday drive of the student list which was held on 26th May,2023 at Fairfield Institute. Please share the selection details of the student as mentioned in the attachment list.

Looking forward to hearing from you.

Warm regards
Sakshi Sharma

On Wed, May 24, 2023 at 3:18 PM Rohit Kumar <rohit.kumar@flebo.in> wrote:

Dear Indu,

Thanks for the invitation, we shall be there by 11:30 AM. Please make sure that everyone will bring their CVs. And we will try to at least hire 30-40 candidates for our call center process.

@Manish Mishra
Dear Manish,

Please plan accordingly.

Thanks & Regards,
Rohit Kumar

On Wed, 24 May 2023 at 15:08, Indu Khurana <indu.khurana@niitfoundation.org> wrote:

https://mail.google.com/mail/u/0/?ik=6a258e73bc&view=pt&search=all&permthid=thread-f:17672022292126236320&simp=msg-f:17672022292126236320
Dear Rohit ji,

It was a pleasure connecting with you over the phone. As per our discussion, we have planned a campus drive in FairField college Gurgaon on 26th May, 2023 (Friday).

We are cordially inviting you for the Placement Drive. Kindly be there on time. Please find below the required details:

College Name:
Location -1037, Kapas Hera Extension, Kapas Hera, Gurgaon
Date - 26th May
Day - Friday
Time - 11:00 AM

Kindly revert to the email.

Please acknowledge this email as per your confirmation.

Thanks & Regards
Indu Khurana
Asst. Manager- Placements
NIIT Foundation
8, Balaji Estate, Minerva Building, 1st Floor,
Kalkaji, New Delhi 110019
www.niitfoundation.org

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28K
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HI Mam – PFB complete list for provisionally selected student from college placement drive.

Company: ICICI BANK.
Designation: Senior Officer
Role: Relationship Manager
Expected Salary: 2.45 - 2.65 Lacs
Job Location: DELHI NCR
Expected date of joining: 1st Week of JULY

These Students are Selected for the Final Round.

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<td>8376050440</td>
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Regards,
Sumit – CEB
7015154765

Visit us at: https://www.nilt.com
Follow us on: https://www.twitter.com/niltlid

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23rd August, 2023

Dear Aryan Gaur,

We are pleased to offer you the position of Sales merchandiser at Business Point International. We were thoroughly impressed by your qualifications, experience, and interview performance, and we believe you will make a valuable addition to our team.

Job Details:
- Job Title: Sales merchandiser
- Department: Sales and Marketing
- Reporting to: Akshay Sharma (sup)
- Start Date: 1st September, 2023
- Compensation: 11000/

Please indicate your acceptance of this offer by signing and returning a copy of this letter by 26th August, 2023. You can also reach out to undersigned for any clarification or assistance you may require.

We are excited to have you join our team and look forward to your contributions.

[Signature]
Sincerely,
Sanjay Goel
CO-Founder/Partner
sanjay@businesspointinternational.com, (9355223191)
To,
Abhishek Singhal,

Fairfield Institute of Management & Technology, New Delhi

Subject: Confirmation for the Project Program

Dear Abhishek Singhal,

On behalf of the entire Bookmytrip, we are pleased to inform you that you’ve been selected for the Project Program with Bookmytrip.

Profile (Domain): Sales and Marketing  
Start Date: March 01,2022  
End Date: July 30, 2023

Kindly note that the timings will be flexible however, your performance will be judged on the basis of target completion. Working days will be counted as 6 days per week. You can choose your day off and inform your reporting manager of the same.

During your temporary employment with Bookmytrip, you may have access to confidential or proprietary business information belonging to the company. By accepting this offer, you acknowledge that this information must remain confidential and agree to refrain from using it for your own purposes or disclosing it to anyone outside of the company.

During your internship program with Bookmytrip, your allowance will be INR 15,000/-

We look forward to having you begin your career at Bookmytrip and wish you a successful internship. Welcome to our team!

Sincerely,
Sunil Bhan (Managing Director)
BookMyTrip  
8882113031  
Email: info@bookmytrip.co  
Web: www.bookmytrip.co
I accept this offer.

On Thu, 25 May 2023 at 6:43 PM, Yadav, Abhay <Abhay.Yadav@cvent.com> wrote:

Hi Chahak,

Congratulations and welcome to the Cvent family, we are excited to extend the Internship offer to you within PMO Dept. at Cvent India Pvt. Ltd. We look forward to work with you and taking Cvent to the next level together.

Below are details per our discussion regarding the offer:

- Profile: Intern, Sales Support
- Type: Internship
- Salary Details: Stipend INR 20,000/month
- Location: Gurugram
- Duration: May 31, 2023 to November 30, 2023

Note: Initially, during your training period, you will be coming in Hybrid Shift (12:00 PM – 9:00 PM). Further you will be working in East Coast hours (6:30 PM – 3:30 PM), as already discussed.

Kindly revert with your acceptance.

Regards,
Abhay Yadav
Associate, Talent Acquisition | www.cvent.com
M: +91-9269181666 |

https://mail.google.com/mail/u/0?ik=5a26ae73bc&view=pl&search=all&permthd=thread-f:1767307344011862644&simpl=msg-f:1767307344011862644
We are 
Great Place To Work® Certified™

Recognized by Great Place To Work • India

https://mail.google.com/mail/u/0?ik=5a26e673bc&view=pt&search=all&permthid=thread-f:1767307344011862644&simpl=msg-f:176730734401186264
Re: FINAL INTERVIEW SCHEDULE-05MAY23

Chakshu Prapatni

On Mon, 1 May 2023 at 1:27 PM, HR <hr@bta.in> wrote:

Dear Mr. Chakshu,

In continuation with your interview held with us, you are scheduled for final round of interview on Friday 05th May 2023 at 10:00 AM.

You are requested to carry following document photocopies along with original documents with you to finalize your selection.

1. All Education Documents i.e. 10th, 12th Pass Certificate, PCC Certificate, Graduation Documents,
2. Copy of diploma/ Certification Copy,
3. Copy of Adhar Card, Pan Card, Passport, Voter's ID
4. Copy of Bank, Pashbook or cancelled cheque,
5. Three Passport Size photograph,
6. Experience or reference letter if you have any experience.

You are advised to carry the Originals of all documents submitted for due validation.

For any queries you may call us on the numbers provided below anytime between 10:00 AM to 3:30 PM, Mon-Sat.

Regards,

Harish Chandra Pandey | Human Resources Division

Reservation Data Maintenance India Pvt Ltd

Atul Kawa | Director Commercial Housing | MD & CEO

https://mail.google.com/mail/u/1/?search=all+selection/FMkogzGsmNbVjSLCnEPQyFXjXkZzML
Greetins from CCGPC, GGSIPU!!!

We are pleased to inform you that two students of our university have been selected by the company "Cvent". Below are the details of selected candidates.

The concerned placement officer/coordinator of their college(s) is/are requested to please block them from sitting for any other drives.

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<tr>
<th>S. No</th>
<th>University Enrollment Number</th>
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<td>2390101720</td>
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<td>Fairfield Institute of Management &amp; Technology</td>
<td>BBA(G)</td>
<td>2023</td>
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</table>

We extend our heartfelt congratulations to the selected candidates and send our best wishes for their future endeavors.

*Please note that the selection of these students is subject to fulfilling all eligibility criteria, academic requirements by the university and passing all examinations.

Best regards,
Nisha Singh
Training and Placement Officer
Centralized Career Guidance & Placement Cell
Guru Gobind Singh Indraprastha University
Ground Floor, New Auditorium Block
Sector 16 C, Dwarka, New Delhi
Mobile: 9015705481, 8595417655
Email: cpo@jhu.ac.in; nsh@cpc@ipu.ac.in
Website: http://www.ipu.ac.in

On Mon, May 15, 2023 at 1:11 PM Centralized Career Guidance and Placement Cell, GGS Indraprastha University, Delhi wrote:

Dear Placement Officer,

Greetings from CCGPC, GGSIPU!!!

Please find below details of Placement opportunity for BBA/BA students of GGSIP University of the batch passing out in year 2023 in the company "Cvent" for your reference and circulation to students to apply on given link by 16th May 2023:

Registration Link - https://forms.gle/bKW8dSVJeYsR7kA8

Name of Company - Cvent

Date of Drive - The selection process will be conducted this week.

Details are as below:
- Eligibility: BA/BBA (2023 pass outs)
- Role Type: Internship (6 Months)
- Salary In-Hand: INR 20,000 per month
- Role: Intern, Sales Support
- No. of Positions: Multiple
- Work Location: Gurgaon
- Work Timings: Night (6:30 PM – 3:30 AM IST)
- Start Date: Immediate

Benefits: Air-conditioned cabs provided (pick & drop) + Free one time meal in office
Hiring Process:
Interview rounds: 2 (Interview rounds will be held at Cvent’s Gurgaon office)

Note: This role would be initially for 6 months. Post which, it would either be extended or can lead to conversion as full time (CTC - 4 LPA to 5 LPA) basis their performance during that period and as per business need.

Detailed JD is attached.

LAST DATE FOR REGISTRATION IS 16th May 2023.

Best regards,
Nisha Singh
Training and Placement Officer
Centralized Career Guidance & Placement Cell
Guru Gobind Singh Indraprastha University
Ground Floor, New Auditorium Block
Sector 16 C, Dwarka, New Delhi
Mobile: 9015705491, 8595417655
Email: cpc@jpu.ac.in; nisha.cpc@jpu.ac.in
Website: http://www.jpu.ac.in
May 25, 2023

Appointment for Internship

Dear Dipanshu Tomar,

On behalf of everyone at Cvent we would like to congratulate you on your offer as Intern, Sales Support, Band 00 within the PMO Department at Cvent. Your demonstrated abilities and intellect have distinguished you from many candidates we reviewed, and we believe you will be an asset to our growing company. Your internship with company will be from May 31, 2023 to November 30, 2023.

Your stipend from May 31, 2023 to November 30, 2023 will be INR 20,000 per month.

You will also be asked to execute a Non-compete, Non-solicitation and Confidentiality Agreement before you start with the organization.

You acknowledge that words or phrases like "employee", "employee ID" or "employee code" or other such similar terms will be used in reference to your position as an "intern" within Cvent's systems or in third party systems (such as Workday) or otherwise and you understand and agree that under no circumstances shall you assume or claim to be an employee of Cvent. THIS IS NOT AN EMPLOYMENT CONTRACT.

Vacation and Other Benefits

You will be entitled to the Company's fixed festival holidays.

Miscellaneous

During the tenure of your appointment with the Company as an Intern, you will comply with the employee's service rules and policy issued/may be issued by the Company from time to time. You agree that Company's employee service rules and policy also applies to Interns, unless such rules or policies are inconsistent with the terms of this Appointment for Internship.

Once again, we are convinced you have the intelligence, energy, and commitment necessary to succeed at Cvent. We look forward to working with you as a part of the Cvent family to build a great institution.

Sincerely,
for Cvent India Pvt. Ltd.

[Signature]

ACCEPTED AND AGREED TO this

May 25, 2023 Day of Thursday

By: [Signature]

Authorized Signatory
OFFER LETTER

Ms. Chetna Batra
S-3, Sunder Block, Street No. 1,
Shakarpur, Delhi-110092

Dear Chetna,
Greetings of the day!!

This refers to your application and subsequent interviews you had with us. We are pleased to offer you that you have been appointed as Sales Coordinator, on a CTC of INR 3,84,000/- Per Annum. You would be required to undertake your duties as specified from time to time. Your appointment is initially on probation for a period of Six Months from the date of your joining.

You are required to join duty on or before 25th April' 2023. Please carry the following documents,

1. Photocopy of educational testimonials (SSC/ HSC/ Graduation/ Post graduation/ Technical etc.)
2. Proof of address- Ration card/ Election card/ Electricity bill etc.)
3. ID Proof- Driving license/ Passport
4. Certificate indicating Date Of Birth
5. PAN + Aadhar card
6. 2 Passport size photographs
7. Photocopy of appointment letter issued at last/ current working company or any other proof of employment
8. Resignation and Experience Letter

This offer letter is subject to verification of your credentials submitted to HR upon joining. All the relevant documents must be submitted to HR Department at the day of joining. If, you fail to submit the same or it is found at any stage that you have given false information or concealed the facts, then the management has the right to terminate your service without any compensation or notice.

Congratulations, once again, and looking forward to welcoming you to the group.

Thanks & Regards,
Max-Digi Infotech Pvt. Ltd.

Authorized Signatory
Hi Sakshi,

Sharing selected Candidates from Fairfield college drive which was held on 21st May, 2023, candidates joining will be 10th of June, on the role of CCE at Gugusan location.

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<thead>
<tr>
<th>S.No</th>
<th>Candidate Name</th>
<th>Gender</th>
<th>Contact Number</th>
<th>Email ID</th>
<th>Recruiter Name</th>
<th>Address</th>
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<td>Female</td>
<td>7708926700</td>
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<td><a href="mailto:tanush1401@gmail.com">tanush1401@gmail.com</a></td>
<td>Itkhair</td>
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<tr>
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<td><a href="mailto:Shubhamjchauhan@gmail.com">Shubhamjchauhan@gmail.com</a></td>
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<td>Shivali</td>
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<td><a href="mailto:Sharma.shivali11@gmail.com">Sharma.shivali11@gmail.com</a></td>
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<td>Male</td>
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<td>36</td>
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<td>Female</td>
<td><a href="mailto:namratajyothi62@gmail.com">namratajyothi62@gmail.com</a></td>
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<td><a href="mailto:kunjalpande6055@gmail.com">kunjalpande6055@gmail.com</a></td>
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<td>Soumya Sharma</td>
<td>Female</td>
<td><a href="mailto:soumyasunil@gmail.com">soumyasunil@gmail.com</a></td>
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</tr>
</tbody>
</table>

Regards,

Ifthakharul Ameen

[Human Resource]

[Mobile: +91 8791872530]

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https://mail.google.com/mail/u/0?ik=5a26ae73bc&view=pt&search=all&permthid=thread-f1767290496055317380&simpt=msg-f1767290496055317380 2/2
On Mon, 10 Apr, 2023, 15:34 hrs, <email> wrote:

Dear Mr. Satish, 

In continuation with your interview held on 16th April 2023, you are requested to kindly submit the following documents at the earliest to ensure validation the tentative date of joining would be Monday, April 17th 2023.

1. Two Reference Letter in attached format
2. Current Address Proof i.e., rent agreement,
3. Additional ID proof i.e., Voter's ID, DL,
4. Admit card of 05th & 06th Semester,

All documents must reach us latest by Monday, 17th April. You are advised to carry the Originals of all documents submitted for due validation.

Kindly note references from Friends, Colleagues, own Relatives or own family member would not be accepted.

For any enquires you may call us on the numbers provided below anytime between 10:00 am-4:30 pm Mon-Sat.

Regards

Harish Chandr Pandey | Human Resources | RDM India Private Limited
453-454 Udyog Vilas Phase III, Gurugram 122016, Haryana, India
| Landline (91) 1244006002 | 9312906497 | Email: hcpandey@rdm.co.in

This message was transferred to another format for a better readability. However, the intended audience was not specified.
Dear Ms. Sunam, it was a pleasure speaking to you. I attached the Draft of our current requirement. Do revert back to us as soon as possible.

First Events
Good Morning ROM TEAM, here I am sharing the list of students registered for the shared profile, PFA.

Dear Ms. Sunam,

See below the list of the selected candidate who will be joining our organization tentatively from April 20th 2023, subjected to

1. Srikant Ghorai
2. Shiva Sharma
3. Mukul Verma
4. Shikha Dhir
5. Utkarsh Rana

Thanks for your valuable support for the placement of the above candidate.

Thanks & Best Regards

First Events

Dear ROM Team,

We are grateful for the information you have provided us and allowing our students to get an opportunity to serve your organization.

We believe this collaboration will help them gain valuable skills and experience while providing a platform for them to showcase their talents.
Internship Letter

Date: 15-04-2023

Dear Nishant Yadav,

We are pleased to offer you the position of Digital Marketing Executive at Secure Cover Consultant Pvt. Ltd. effective from 17th April, 2023. You will be directly reporting to Mr. Puneet Chopra, holding Director position at Secure Cover Consultant Pvt. Ltd. We believe your skills and experience are suitable enough to work and contribute towards our common organizational goals. The monthly stipend for this position is Rs.12000/- with no variable component and no allowances be paid over and above this amount. This amount may get affected due to possible deductions related to attendance and leaves during probation.

You have to revert to this offer with your acceptance at the earliest.

During your internship period you may have access to trade secrets and confidential or proprietary business details of the company. On acceptance of this offer, you acknowledge and are bounded to not disclose aforesaid information to anyone outside of Secure Cover Consultant Pvt Ltd.

Any changes to this agreement may only be made in writing. You may ask for answers for any of the queries you may have regarding this offer before accepting the same.

We look forward to you joining our organization.

Warm regards,

Sumeet Chopra
Secure Cover Consultant Private Limited.
Gmail - InsuranceDekho_Campus Recruitment<<>>FIMT

InsuranceDekho_Campus Recruitment<<>>FIMT

Abhay Chaunah <abhay.chauhan@insurancedekho.com>
To: fintlevents@gmail.com
Cc: Aashika Jain <aashika.jain@insurancedekho.com>, Ankita Das <ankita.dass@insurancedekho.com>, Ruchir Grover <ruchir.grover@insurancedekho.com>

Hello Chahat,

Greetings from InsuranceDekho

As discussed and details shared about the selected candidates for the interview, I would like to confirm their availability on 16th June from 10 AM to 2 PM. Will share the interview details accordingly.

Feel free to connect over the call.

Thanks & Regards
Abhay Singh Chaunah
Dy. Manager - TA CoE
M: +91-8297236321
Glimar Insurance Brokers Private Ltd.
InsuranceDekho

Thru, Jun 15, 2023 at 10:24 AM

---

Abhay Chaunah <abhay.chauhan@insurancedekho.com>
To: fintlevents@gmail.com
Cc: Aashika Jain <aashika.jain@insurancedekho.com>, Ankita Das <ankita.dass@insurancedekho.com>, Ruchir Grover <ruchir.grover@insurancedekho.com>

Hello Chahat,

As discussed over the call. Shared below is the joining link for the interview process.

Requesting you to kindly coordinate with all the selected students to be available.

Interview Process: Virtual
Time: 10:30 AM - 12 PM
Medium: Google Meet

Campus Hiring - LINK 1
Friday, June 16 - 10:30am - 12:00pm
Time zone: Asia/Kolkata
Google Meet joining info
Video call link: https://meet.google.com/qqv-ymp-vfh
Or dial: (US) +1 462-828-0245 PIN: 897 170 8596
More phone numbers: https://rel-meetinfoymp-vfh/?pin=857627656756

Feel free to connect for any further details.

Thanks & Regards
Abhay Singh Chaunah
Dy. Manager - TA CoE
M: +91-8297236321
Glimar Insurance Brokers Private Ltd.
InsuranceDekho

Thru, Jun 15, 2023 at 3:48 PM

---

Fintlevents <fintlevents@gmail.com>
To: Abhay Chaunah <abhay.chauhan@insurancedekho.com>

Hi,

Please share the results.

(Quote text hidden)

Abhay Chaunah <abhay.chauhan@insurancedekho.com>
To: fintlevents@gmail.com
Cc: Aashika Jain <aashika.jain@insurancedekho.com>, Ankita Das <ankita.dass@insurancedekho.com>, Ruchir Grover <ruchir.grover@insurancedekho.com>

Hello Chahat,

Greetings from InsuranceDekho

Thanks for being with us throughout the process. As requested for the results of the Tele - Relationship Manager. I am mentioning below the names of selected students for your reference.

<table>
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<tr>
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<th>NAME</th>
<th>COLLEGE NAME</th>
<th>Stage</th>
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<td>Nitin Dubey</td>
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<td><a href="mailto:nd02131314@gmail.com">nd02131314@gmail.com</a></td>
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Offer letters would be directly shared with the students on their provided mail ID.

Do let us know if you need any further information.

Thanks & Regards
Abhay Singh Chaunah
Dy. Manager - TA CoE
M: +91-8297236321
Glimar Insurance Brokers Private Ltd.
InsuranceDekho

Thru, Jun 16, 2023 at 9:30 PM
Dec 24th, 2022
Karan Tewatia
Gurgaon

Appointment letter from OriginBluy (erst. GreenLattey)

Dear Karan,

Welcome to OriginBluy!

It gives us great pleasure to offer the role of Operations Executive, for which you submitted your CV and subsequently interviewed with us.

Your remuneration will be INR 3,24,000 per year. This is subject to revision as per the company's policies and market conditions. A detailed split is shared in Annexure I of the appointment letter.

In addition, you are also entitled to be a part of Optional Employee Stock Option Plan of the organization. This will be applicable after your initial probation period is over. This is subject to revision as per the company's policies and market conditions. Refer Annexure II of the appointment letter for details.

Your appointment is subject to an initial probation period. This will be for the first three months of your tenure with the company. The company will assess your performance and fit to the company's values before confirming your appointment.

Your employment in Originbluy is subject to you accepting and following the terms stated in Annexure III of the appointment letter.

You join Originbluy in a very exciting time. We look forward to you joining our team. We are sure that you will have a bright career with our company.

With Regards

Vivek Slaria
Coach And Administrator, Originbluy
www.originbluy.com
D 101 Om Satyam, Sector 4 Plot 13
Dwarka, New Delhi
Vivek.slaria@Originbluy.com
Annexure I
CTC Detailed Split

Name: Karan Tewatia
Designation: Operations Executive

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<td>4 Special allowance</td>
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<td><strong>Total Earnings</strong></td>
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<td><strong>3,24,000</strong></td>
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| Deductions                    |               |               |
| 5 Employee state insurance    | N.A.          | N.A.          |
| 6 Provident fund              | N.A.          | N.A.          |
| 7 TDS                         | NIL           | NIL           |
| **Total deductions**          | **0**         | **0**         |

| Net Payable                   | 27,000        | 3,24,000      |
Annexure II

Employee Stock Options¹

At Originbluy we create value and wealth jointly. We are also part of this wealth through our employee stock option plan.

An employee stock options pool has been created to execute this belief. Below are highlights of the employee stock option.

Highlights

Below are broad terms governing the esop pool. These may be revised periodically to ensure relevance and sustainability of the company in the long term.

1. Employees are eligible for employee stock options after they complete the initial period.
2. These are non-transferable in nature and can be vested from and to employee options pool setup for this purpose.
3. The options will vest over time in accordance with the vesting schedule. The schedule will be shared at the time of starting of the options.
4. In the event that you cease to be employed by the Company, any options that have not been issued at the date you cease to be employed will be cancelled immediately. All issued options will have to be exercised within 3 months.
5. The options will be subject to drag-along rights, which means if the number of shareholders specified in the Company’s constitution wish to sell their shares in the Company, you will also be required to sell your options.
6. The options will have tag-along rights, which means that if the number of shareholders specified in the Company’s constitution wish to sell their shares in the Company, you may also choose to sell your options at the same time.
7. The options are subject to dilution as need arises for incoming investors, towards option plans and any such event.

Any benefits you get may be subject to tax, for which you will be liable.

¹ For information only
Annexure III

Terms of employment

1. It is the belief of the employer that the employee possesses those skills, qualifications and abilities necessary to contribute to and further the aims of the employer's business.

2. The employee shall carry out any and all lawful and legitimate duties assigned by the employer. Such duties may include, but are not limited to, duties performed by one in such a position, employed by a business or organisation similar to that of the employer.

3. The employee will perform his or her duties in a careful and prudent manner, conducting him or herself at all times so as to maintain and improve the reputation and interests of the employer.

4. The employee agrees to truthfully make and maintain such reports as the employer may reasonably require. Additionally, the employee agrees to make available to the employer any and all information derived from his or her employment, which will be of a benefit to the employer.

5. Increments are not automatic. They depend on employee and company performance. The company's leadership will define rules to be applicable across company for the same.

6. A notice period of thirty days is applicable in case an employee wants to move to other career prospects.

7. You will maintain, now and hereafter complete secrecy with respect to company's business. This includes information regarding projects, clients and any other. An allowance to this effect is being paid to you. Failure to maintain complete confidentiality of the company's information may lead to immediate termination and legal action.

8. If for any reason, the company is not able to provide you employment beyond a certain period, you will be deemed to have been laid off with a one-day notice period.

9. You are required to strictly adhere to Information security and disciplinary conduct manual of the company.

10. It is an express condition that the company's employees are whole time employees and you shall accordingly accord your entire time to the growth and development of the company. If at any time it is found that you are engaging in activities outside company's purview, your services may be terminated and action taken against you.

11. You will be bound by the rules and regulations of the company as decided by the management.

12. All employees are entitled for 12 paid leaves in a financial year. This is in addition to the government mandated leaves. The paid leaves start after the initial probation period is over. Any leave during probation period will be deducted from salary.

13. Absence for a continued period of 15 days without intimation including those days when leaves are applied but not granted will be automatic grounds for termination of services.

14. Your employment will be subject to being found suitable after a background and security check.

15. You will retire from the company at the age of 58 years.

16. For outstation candidates, one month's salary will be paid as relocation expense. This includes travel, stay, food, transportation and any other expense that they may deem necessary. This will be shared as a part of first months reimbursements.

We welcome you once again to the Originbluy family and look forward to a long-term association.
Dear Aman,

Congratulations! We take immense pleasure in offering you a position as Executive - Customer Success, Customer Success - Central at Mogli Labs India (Pvt) Ltd.

We welcome you to be part of this close-knit family. You are joining a group of colleagues who are smart, passionate about what they do and have impeccable integrity.

You are requested to join us at the earliest, latest by 23-03-2023, at Gurugram, Haryana, India.

Your salary structure is attached herewith.

Kindly share your acceptance latest by 21-03-2023, failing which the offer shall be null & void.

As per the process, we need to conduct employee background verification for every new employee joining Mogli Labs. We would need your supporting documents to complete this activity. Your Talent acquisition POC will connect with you separately for the same.

Please upload all documents through Darwinbox.

Please note that the submission of all documents is mandatory to facilitate joining, background verification, and appointment process at Mogli Labs.

Looking ahead, we see exciting times. We look up to you to provide impetus in accomplishing our mutual endeavor of building a business around our world-class software products.
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</table>

Taxes/ LWF as applicable to be deducted as part of payroll.

We look forward to a mutually fruitful association with us.

Warm Regards,

Saumya Khare (Senior Director- Human Capital)
Gmail

Placement Process || ICICI Prudential Life || Fairfield
3 messages
Jahnavi Dey /HR NO/ICICIPRI/Delhi <jahnavi.dey@iciciprulife.com>
To: Fint Events <fintevents@gmail.com>
Cc: Vaibhav Jain /HR NO/ICICIPRI/Delhi <vaibhav.jain@iciciprulife.com>, Sakshi Tiwari /HR NO/ICICIPRI/Delhi <sakshi.tiwari@iciciprulife.com>, "Bhawana /HR NO/ICICIPRI/Delhi" <bhawana.1@iciciprulife.com>, ABHIJITH SASIDHARAN /HR NO/ICICIPRI/Delhi <abhijith.sasidharan@iciciprulife.com>

Mon, Mar 6, 2023 at 1:19 PM

Dear Suman,

Greetings from ICICI Prudential!

We, at ICICI Prudential, are in the midst of expanding our workforce and are hiring candidates to be a part of our sales team.

Please find below the JD for your reference.

About the Organization

ICICI Prudential Life began its operations in fiscal year 2001 and has consistently been the market leader* amongst private players in the Indian life insurance sector. Our Assets Under Management (AUM) as on 31st March 2017 were 1,229.19 billion. At ICICI Prudential Life, we operate on the core philosophy of customer centricity. We offer long term savings and protection products to meet different life stage requirements of our customers. We have developed and implemented various initiatives to provide cost-effective products, superior quality services, consistent fund performance and a hassle-free claim settlement experience to our customers. ICICI Prudential Life is the first private life insurer to attain assets under management of 1 trillion and in-force sum assured of over 3 trillion. ICICI Prudential Life is also the first insurance company in India to be listed on NSE and BSE.

*On a retail weighted received premium basis (RWRP)

The organization offers a promising career with great opportunities to learn, develop one's skills and realize one's potential.

Job Description:

Role - To sell insurance as per given targets through:
- Extensive field work – Local Travel
- Generating leads through partners and own network
- Meeting customers as per their convenience (including weekends/holidays)
- Understanding customer needs and offering suitable products
- Regular customer service
- Maintaining and submitting daily sales report

Salary

2,70,000 Lakhs per annum + 18,000 p.a. conveyance = 2,88,000 (Fixed Pay) + Variable/Incentives (performance based)

Eligibility

Graduate or pursuing Graduation/ Post-graduate final year. Graduation can be in any stream – BA, B.com, BBE, etc. Post-graduation students are also eligible (M.Com and MBA).

Process of Campus:

Would expect a minimum nomination of 25 students for the panel from the organization to conduct the pre placement talk. Post which interested students will face the Personal Interview.

Hoping for your reply at the earliest, so that the recruitment drive can be conducted timely, for your final year students.
Regards,

Sakshi (8800909891)
Jahnavi (7347550048)
Bhawana (9599016306)

Human Resources

ICICI Prudential Life Insurance Co. Ltd.

"Print this mail only if absolutely necessary. Save Paper. Save Trees."

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Check them for viruses and defects and please note that ICICI Group accepts no liability or responsibility for any damage caused by any virus that may be transmitted by this email. Thank you for your cooperation.

Request you to please share interested students list.

---

Fiim Events <fiimevents@gmail.com>  Thu, Mar 9, 2023 at 11:22 AM
To: Jahnavi Dey /HR NO/ICICIPRU/Delhi <jahnavi.dey@icicipru-life.com>

Good Morning ICICI Team,

I am writing to share with you the list of students who have registered for the shared profile program. Attached is a list of all the students and their details.

Please let me know what are the further steps in the selection process, so that we can ensure that only qualified candidates are accepted into the program.

We look forward to hearing from you soon!

Thank you,

[Quoted text hidden]

Regards
Dr. Suman Yadav
Ph.D., MBA, NET-JRF
(Associate Professor & Training and Placement Co-Ordinator)
Fairfield Institute of Management and Technology, Affiliated to GGSIP University, Delhi

ICICI BANK (Responses).xlsx

/Thanks

---

Jahnavi Dey /HR NO/ICICIPRU/Delhi <jahnavi.dey@icicipru-life.com>  Mon, Mar 20, 2023 at 1:42 PM
To: Fiim Events <fiimevents@gmail.com>
Cc: Vaibhav Jain /HR NO/ICICIPRU/Delhi <vaibhav.jain@icicipru-life.com>, Sakshi Tiwari /HR NO/ICICIPRU/Delhi <sakshi.tiwari@icicipru-life.com>, "Bhawana. /HR NO/ICICIPRU/Delhi" <bhawana.1@icicipru-life.com>, ABHIJITH SASIDHARAN /HR NO/ICICIPRU/Delhi <abhijith.sasidharan@icicipru-life.com>

Dear Suman,

Greetings of the day!

We are pleased to inform you that below student have been selected from the placement drive:

https://mail.google.com/mail/u/0?ik=88d1d2e3be&view=pt&search=all&permthid=thread-f:17596038397916870922&simpt=msg-f:17596038397816... 3/4
<table>
<thead>
<tr>
<th>S.No</th>
<th>Name</th>
<th>Mobile No</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sohil</td>
<td>9870202293</td>
<td>Selected</td>
</tr>
</tbody>
</table>

Please find below the link on which the students can apply for documentation and please make a WhatsApp group where all the selected students, placement coordinator and ICICI Pru Life coordinator should be added:

Link: https://ismarthire.iciciplifefm.com/Campus/

Regards

Jahnvi Dey

Human Resources

[Quote text hidden]
1 March, 2023

To,

Sarthak Singh

SSARTAHK25@GMAIL.COM
8383047060

Subject: Appointment Letter

After reviewing your resume and interview, we were impressed with your personality, confidence, passion to work, an energetic attitude, and uprend for the progression in our organization. We found you capable of handling complicated forms of business and corresponding on the display of our company.

We see you as an appropriate candidate and thus we appoint you to join UAS international A unit of United Accrual Services Pvt. Ltd. as an intern from 13 March, 2023. We welcome you on board.

Please find your boarding pass for the journey towards success.

Best Wishes
(Authorized Signatory)
Dr Akanksha Singh
(9717853355)

Head HR
UAS International(A unit of United Accrual Services Pvt. Ltd.)
DATE: 01/03/2023

Shivam Maini
G-62, Villa Apartment
Space Privy the address
Sector-93, Garhi Hansar, Gurgaon, Haryana

Dear Shivam,

We are pleased to offer you an internship at our company in the operation department as Management Trainee. You would report to Manager – F&A based at D 480, First Floor, Near Gas Agency, Ramphal Chowk, Sector 7, Dwarka, New Delhi - 110075. Your internship shall commence on 10/03/2023 for six months. The terms and conditions of your internship with the Company are set forth below:

1. Subject to your acceptance of the terms and conditions contained herein, your project and responsibilities during the Term will be determined by the supervisor assigned to you for the duration of the internship.

2. You are eligible for a stipend of Rs. 10,000/- during the term which shall be paid on completion of the tasks assigned to you & regular attendance during your internship to the satisfaction of the Company.

3. Your timings will be from 10:00 AM to 6:00 PM, Monday to Friday. Please be sure to bring address proof, College identity card, Pan card copy and 2 passport size photos/documents with you on your first day of reporting for company records.

4. You will be asked to sign a confidentiality agreement with the company before you commence your internship.

5. The internship cannot be construed as an employment or an offer of employment with Avanzar Logistic Solution Pvt. Ltd.

As token to acceptance you may sign this letter, this will be treated as your acceptance of the terms of this offer by 10/03/2023 failing which, company hereby reserve all the rights to cancel the internship at any time.

We look forward to having you on our team! If you have any questions, please feel free to reach out to us.

Sincerely

Aruna Rawat
Manager – F&A

Accepted by

AVANZAR LOGISTIC SOLUTION PVT. LTD.
D-480, First Floor, Palam Ext., Sec-7, Dwarka, New Delhi-110077, INDIA | info@alslogisol.com | Website : www.alslogisol.com
CIN : U63000DL2016PTC302920
19th May 2023

Shobhit Panwar

Dear Shobhit,

I am pleased to offer you full time employment with CallBA as Service Advisor with effect from 31st May 2023 based at Gurgaon.

This offer of employment is subject to your CIBIL, criminal verification, previous employment and education check clearance.

Details of the cost to company that you will receive are given below:

- Basic Salary: INR 15,500/-
- House Rent Allowance: INR 9,300/-
- Vacation Leave Travel Allowance: INR 1,292/-
- Spcl Allowance: INR 3,048/-
- Provident Fund: INR 1,860/- (Employer’s Contribution)*
- Total Monthly CTC: INR 31,000/-
- Annual Total CTC: INR 3,72,000/-

**Monthly PF Deductions:**
- Employee’s Contribution INR 1,860/-
- Employer’s Contribution INR 1,860/-

Further, you agree that by accepting this offer, you are giving your explicit consent for Call BA- a wholly owned subsidiary of British Airways Plc and any associated company or agency appointed by Call BA or British Airways Plc to process your personal data, including sensitive personal data where necessary, whether electronically or manually for personnel administration and management purposes and where necessary to make such data available to its advisors, suppliers and other providers or services to Call BA, or other regulatory authorities and otherwise as required by law. Further, you agree that Call BA may transfer such data to and from its companies and any other associated companies in India, the UK and elsewhere, including any company located outside the European Economic Area.

For the avoidance of doubt, you will continue to be bound by the Call BA policies on data protection and security of information during the course of your employment with Call BA.

(This letter is electronically generated hence doesn’t require signature)

Corporate Office: DLF Plaza Tower, DLF City Phase-1, Gurgaon – 122002. Telephone +91 124 4173737
This offer of employment is given to you on the assumption that the information &
documents furnished by you are true & correct and in case any information document if
subsequently found to be false then this offer of employment stands revoked automatically.

This offer is valid till 20th May 2023 and the company reserves the right to revoke this offer
without any prior notice.

Please confirm your acceptance of this offer by signing this letter in duplicate. On receipt of
your signed acceptance and successful completion of your referral checks, we will issue you
your contract of employment.

May I take this opportunity to congratulate you, welcome you to Call BA and wish you
every success in your new appointment.

Yours sincerely,
For and on behalf of CallBA

Ritika Luthra
Head – Human Resources

Acceptance of Offer

I, Shobhit Panwar confirm my acceptance of the offer outlined above. I also understand and
accept the terms and conditions referred to in the offer and the commitment sheet. I am fully
aware of the fact that the offer is subject to my successful referral check (including CIBIL
check and Criminal Verification check).

Signed __________________________ Date __________________________

(This letter is electronically generated hence doesn’t require signature)

Corporate Office : DLF Plaza Tower, DLF City Phase-1, Gurgaon – 122002. Telephone +91 124 4173737
Registered Office : F-42, East of Kailash, New Delhi – 110065. Telephone + 91 11 46575667
CIN NO : U72300DL2006PTC150
TO,

Tanu Rana
ramatanu2003@gmail.COM
9354057932

Subject: Appointment Letter

After reviewing your resume and interview, we were impressed with your personality, confidence, passion to work, an energetic attitude, and upshot for the progression in our organization. We found you capable of handling complicated forms of business and corresponding on the display of our company. We see you as an appropriate candidate and thus we appoint you to join in R.S. LOGISTICS PVT. LTD. as an employee at the IR post. We welcome you on our board.

For R. S. LOGISTICS

[Signature]
[Date: 13 April 2023]
OL No: WSINT0541

OFFER LETTER

05/08/2023

Dear Tanisha Mittal

We are pleased to offer you the position of Business Development Trainee at WAYSPIRE ED-TECH PVT LTD, “at will basis” which can be extended. Please find the following confirmation of your Training:

Title: Business Development Associate
Training Date: 07/8/2023 to 14/8/2023
OJT Start date: 15/8/2023
OJT End date: 14/12/2023

Compensation: (Subject to statutory deductions)
Stipend (Per Month): INR 15,000+ INR 10,000 (Based on performance)
Target (Per Month): 1.8 Lakh

Salary will be calculated on the 20th of every month (i.e. 20 to 20) and will be credited to your bank account by 5th of every month.

Post Probation: 3 LPA to 5 LPA (Based on performance)
Your individual remuneration is strictly between yourself and the Company. It has been determined based on numerous factors such as your job, skills-specific background, and professional merit. This information and any changes made therein should be treated as personal and confidential.

You will not be eligible for any paid salary structure if you do not complete 24 days of your working period in the organization in total.

You are required to do Work-From-Office.

Working Hours: 11:00 am to 8:00 pm (Inc. 1 Hour Lunch break)
Working Days: 6 days a Week (Sat and Sunday mandatory working)

Please indicate your acceptance, by signing in the letter and mail the signed and scanned copy of the Training offer letter and the document mentioned below to Kanchan.bhadana@wayspire.in by 06th August 2023. The offer shall stand automatically withdrawn without further action on the part of Wayspire if we do not receive your acceptance as per the mentioned timeline.

I have read and understood the above terms and conditions and I accept this offer, as set forth above, with Wayspire, and will report on or before 07th August 2023.

SIGNATURE: ___________________________ DATE: ___________________________
<table>
<thead>
<tr>
<th>LWF</th>
<th>300</th>
<th>25</th>
</tr>
</thead>
</table>

**Net Pay** 216666 18055

*Employer Contributions:*

<table>
<thead>
<tr>
<th>PF Employer's Contribution</th>
<th>19125</th>
<th>1594</th>
</tr>
</thead>
<tbody>
<tr>
<td>Statutory Bonus**</td>
<td>10000</td>
<td>833</td>
</tr>
</tbody>
</table>

**Total Employer CTC** 267000 22250

**Monthly Salary Payout** 18055

*(After PF, ESI, but before Income tax & PT deduction)*

*LWF Deduction applicable Yearly basis only.*

**Statutory Bonus****, payable annually** 833

**Performance Variable Pay****, Payable annually** 0

**Total Payout Accrual for a full month** 18888

**Statutory Bonus will be paid as per government guidelines**

*** Performance Variable Pay, if any, would be paid on annual basis and will be Subject to performance review in accordance with the company policy; It would not be paid for the current eligibility when employee resign
Date: 12 Jun 2022

Ms Tanushree Mohanta
Location: Gurgaon
Employee ID: V5242834

Dear Ms Tanushree Mohanta

Letter of Appointment at V5 Global Services Pvt. Ltd.

We are pleased to appoint you at the position of Fashion Consultant at V5 Global Services Pvt. Ltd. You have been exclusively hired for our client project and shall be deputed at our client's project site at Gurgaon. You shall be governed by the policies, rules, processes, handbooks, and regulations of the Company as applicable and amended or altered from time to time during the course of your employment (the "Company Policies"). As we belong to a dynamic and evolving industry, future growth and expansion of the company entails that reporting relationships are liable to change in the future.

1) Compensation & Duration

The company reserves the right to revise your work profile and/or your salary structure, as per company policy or any change in the company's operational strategy from time to time or in case the profile becomes redundant for the company or in case of any non-achievement of targets as assigned to you by the company.

Your monthly compensation would be Rs INR 20998 CTC per month, payable in accordance with the Company's standard payroll practice and subject to applicable withholding taxes. The detailed compensation breakup is given in the enclosed Annexure. Your base salary is inclusive of both the employer's and the employee's contributions.

As the Project work awarded to us by our Clients is only for a certain period, your assignment with us initially will be from 16 Jun 2022 to 16 Jun 2023. If however, the Project work is extended, your association with us may be extended for such further period as may be decided by us. Hence, this contract of employment by no means be treated or construed to be of permanent in nature granting thereby to you a status of permanent employee of the Company. Your employment is governed by the contractual agreement between V5 Global Services Private Limited (V5 Global) and Lenskart for which your services have been engaged.

2) Probation Period

You will be on probation for an initial period of 6 months from the date of your joining. Thereafter, your employment may be confirmed, or probation period may be extended by the Company in its sole discretion. Non-communication of extension of probation, within 10 working days from the expiration of 6 months, shall be deemed as a confirmation of your employment, to be governed by the terms herein.

During the period of probation, either party is liable to terminate the services by giving notice of such intent for a period of 1 month or pay proportionate Basic Salary (excluding variable) in lieu of any notice to the Company. The Company in this event will not be liable to pay any amount for the remaining probation period, if any. Further in case of non-satisfactory performance during the probation period, the Company reserves the right to terminate your employment with immediate effect without notice.

3) Professional Commitment

Employees is required to comply with Company Policies, which shall be simultaneously communicated to you upon your joining of the company through our internal HR portal HR-One (https://portal.zinghr.com/). You are expected to read, understand, and keep yourself apprised of the same and also the changes/amendments from time to time. In case of any questions in respect of the Company Policies, you may reach out to the HR team for clarifications.
4) Conflict of Interest
   
a) During your employment, you will not engage in any activity or investment that:
   
i) conflicts with the Company's business interests,
   
ii) occupies your attention so as to interfere with the proper and efficient performance of your duties and obligations towards the Company, or
   
iii) interferes with the independent exercise of your judgment in the Company's best interests.
   
b) You will devote your entire time to the work of the Company and will not undertake any direct / indirect (including as an employee, independent contractor, consultant, principal, agent, director, joint venture party, partner, trustee, beneficiary etc.) business or work, honorary or remuneratory except with the written permission of the Company in each case.
   
c) During your employment and for a period of 12 months from the cessation of your appointment with the Company howsoever caused (whether your employment is terminated by you or the Company and whether with or without cause), you will not solicit, induce or encourage:
   
i) any customer or vendor of the Company to move his existing business with the Company to a third party or to terminate his business relationship with the Company,
   
ii) any existing investor to become associated with or perform services of any type for any third party.
   
5) Non-Solicitation of Clients and Employees; Non-compete
   
a) You agree that you will not at any time during your employment with the Company and the Restraint Period (i.e., the period of 12 months from the date of termination of your employment with the Company howsoever caused (whether your employment is terminated by you or the Company and whether with or without cause)):
   
i) either individually or through any Company controlled by you and either on your own behalf or on behalf of any person, directly or indirectly, canvass, solicit or endeavor to entice from the Company any client or customer(s) of the Company, or any person(s), who at any time during your employment, are the clients or employees or customers of the Company, or had a relationship with the Company.
   
ii) either individually or through any Company controlled by you and either on your behalf or on behalf of any other person, directly or indirectly solicit for employment, or endeavor to employ or to retain as an independent contractor or agent, any person who is an employee of the Company as of the date of termination of your employment or was an employee of the Company at any time during the Restraint Period.
   
iii) Counsel, Induce, Interfere, or otherwise assist any person to do any of the acts referred to in sub-paragraphs (i) and (ii) of this clause.
   
b) You agree and undertake that you shall not accept, continue or engage in, whether directly or indirectly, through being on rolls of or as a consultant and / or third party outsourced and / or in-sourced and whether on a part time or full time basis, any job, profession, business, service or vocation of any kind whatsoever, which is in competition with the Company, whether individually or in a Company, firm, sole proprietorship or other entity, for a period of 12 months from the date of termination of employment with the Company.
   
c) You agree that the restrictions set out above are reasonable & valid, and all defenses to the strict enforcement of this covenant by the Company are waived by you.
   
6) Copyright
Any and all copyrightable works prepared by you within the scope of your employment by the Company will be works made for hire, that the Company will own all rights under copyright in and to such works, and that the Company will be considered the author of all such works. If and to the extent that any applicable jurisdiction should fail to deem any copyrightable work prepared by you within the scope of your employment by the Company to be a work made for hire owned by the Company, you hereby irrevocably assign to the Company all rights, title and interest in and to such work to the extent permissible under applicable laws.

7) New Inventions

You will promptly and fully disclose to the Company any and all inventions, discoveries, designs, developments, improvements and trade secrets, whether or not patentable (collectively "Inventions") that you solely or jointly (with the Company) may conceive, develop, reduce to practice or otherwise produce during your employment with the Company. Subject to the 'Notice' below, you agree to grant, and you hereby grant, transfer and assign to the Company all your rights, title and interest in and to such Inventions. You waive any claim towards the Company of any nature whatsoever that you now or hereafter may have for infringement of any patent application, patent, or other intellectual property right relating to any Inventions so assigned to the Company.

Notice: Your obligation to assign rights shall not apply to any Invention that:

   a) Was developed entirely on your own time without using any equipment, supplies, facilities, or trade secret information of the Company.

   b) Does not relate:

      i) Directly to the business of the Company or

      ii) To the actual or demonstrably anticipated research or development of the Company; or

      iii) Does not result from any work performed by you for the Company.

   c) You will assign to the Company or its designee all your rights, title and interest in and to any and all Inventions, full title to which may be required to lie in the India government by law or by any contract between the Company and the Indian government (or any of its agencies). It is clarified that unless expressly required by law, the Company is not required to designate you as an author of any design, computer program, process or related documentation, or other work of authorship assigned, nor it is obligated to seek your consent for any modifications here to or for any other acts in relation thereto. You accordingly waive any and all rights to authorship, including but not limited to any rights to identification of or claiming authorship of the aforementioned works, and all rights of approval of or limitations or modifications to the same and all rights to restrain or claim damages in respect of any distortion, mutilation, modification or other acts in relation to the aforementioned works of authorship.

8) Excluded and Licensed Inventions

You must list and describe all Inventions that you are currently developing and all Inventions belonging to you and made by you prior to your employment with the Company that you wish to have those excluded from this Agreement. If no such list is provided, you represent that there are no such Inventions. As to any Invention in which you have an interest at any time prior to or during your employment, if you use or incorporate such an Invention in any released or unreleased Company product, service, program, process, machine, development or work in progress, or if you permit the Company to use or incorporate such an Invention, the Company is hereby granted and shall have an exclusive, irrevocable, perpetual, royalty-free, worldwide license to exercise any and all rights with respect to such Invention, including without limitation the right to protect, make, have made, use and sell the Invention without restriction and the right to sublicense those rights to others.

9) Documentation of Intellectual Property Rights
To the extent permissible under applicable laws, you agree to execute, acknowledge, verify and deliver to the Company, or cause the same to be accomplished, any and all further documents required under applicable laws (including without limitation patent applications, certificates of authorship, and other instruments appropriate for the protection and enforcement of intellectual property rights throughout the world) that the Company may reasonably deem necessary or appropriate to carry out, evidence or effectuate the purposes or intent of this Agreement. If for any reason whatsoever you fail to execute, acknowledge, verify or deliver any such document reasonably requested by the Company, you hereby irrevocably appoint the Company and its duly authorized officers and agents as your agent and attorney in fact, to act in your stead to execute, acknowledge, verify and deliver any such document (as applicable) with the same legal force and effect as if done by you. In furtherance of this Agreement, you will testify at the Company’s request and expense in any legal proceeding arising during or after your employment.

10) Leave Entitlement

Your leave entitlement shall be as per the Company Policies formulated from time to time. Absence for a continuous period of seven days without prior approval of your superior (including overstay of leave / training), would automatically terminate your services without any notice or intimation unless the Company communicates in writing to the contrary.

11) Working Days

The Company works on a 24x7 environment and hence you may have rotational shifts depending on your role, and in accordance with applicable laws.

12) Relocation

The Company may transfer you for work at any of the Company’s other offices or its affiliates’ offices, existing or to be opened in future, as it may deem necessary.

13) Role & Responsibility

The Company may change your role & responsibility for work, at its discretion as it may consider necessary from time to time and in accordance with relevant Company Policy.

14) Termination & Notice Period

a) Your employment will also be governed by Company Policies applicable from time to time. The Company reserves the right to terminate your employment without cause with a notice of 30 days or by paying proportionate Basic Salary (excluding variable) in lieu of any short notice.

b) Your employment / services can be terminated forthwith (for cause) in the event of misconduct (which includes but is not limited to non-adherence of or breach of this Agreement & Company Policies, Indiscipline, committing a criminal offence, theft, fraud, embezzlement, intoxication, violence, sexual harassment, damage to the Company’s reputation etc.)

c) If you wish to terminate your employment with the Company, you shall be required to serve minimum of “30 days” notice or pay proportionate Basic Salary (excluding variable) in lieu of any short notice to the Company. The Company in this event will not be liable to pay any amount for the remaining notice period.

d) On termination of employment you shall immediately:

i) Deliver to the Company or as may be directed, all Confidential Information; and

ii) Return to the Company all equipment, security keys, and other property belonging to the Company.

e) The Company reserves its right to place you under suspension in case any act of commission or omission constituting misconduct or misdemeanor, any act subverting discipline or violating Company Policies or
detrimental to the reputation or goodwill of the Company or prejudicial to the business, interests of the Company, etc., is alleged against you or is committed by you. In case of suspension you will be bound by the terms and conditions as contained in the letter of suspension including direction to mark your attendance at the directed place at the allotted time. During the suspension period you would be entitled to the subsistence allowance at the rate of 50% of the monthly Basic Salary, if otherwise not governed or regulated by any other applicable legal requirement.

15) Confidentiality & Non-Disclosure

During your employment you will have access to confidential information relating to Company, shareholder, related and affiliated entities and client (collectively “Confidential Information”). Confidential Information shall include any confidential and proprietary information concerning or relating to the Company or the business of the Company, including but not limited to trade secrets, secret formulae, computer hardware, software programs and designs, databases, sensitive information regarding the Company, its shareholders, related parties, affiliated entities, vendors, employees and clients of the Company, specifications, financial and accounting information, customer and supplier details, correspondence, negotiations and / or contracts with customers and suppliers, market research or other reports pertaining to the Company, performance data, business plan and marketing strategies of the Company & research and development plans and expenditure, research databases and any other information or material that the Company in the future may indicate as confidential, or which may be prima facie confidential.

a) During your employment and at all times thereafter, you will neither disclose to anyone outside the Company nor use for any purpose other than your work for the Company any Confidential Information.

b) You will not disclose Confidential Information to other Company employees except on a “need-to-know” basis.

c) If you have any questions as to what comprises such Confidential Information or to whom it may be disclosed, you will consult your manager immediately.

16) Company Property

a) You will be responsible for the safekeeping and return in good condition and order of all the property of the Company, which may be in your use, custody, care, or charge. For the loss or damage of any property of the Company in your possession, the Company will have the right to assess on its own basis and recover the actual damages of all such material from you and to take such action as it deems proper in the event of your failure to account for such damages to material or property to its satisfaction.

b) You acknowledge and agree that you will have no ownership or interest in materials, data or information stored on or transmitted using the Company owned or the Company leased property or equipment, all of which shall be subject to access by the Company at any time without notice. When your employment by the Company ends or expires, you will immediately return to the Company all documents, notes, manuals, specifications, designs, pictures, devices, code, email, documents, CDs and tapes created during or related to your employment with the Company, as well as any other material in any form or media containing any Confidential Information. You will also return all keys, access cards, credit cards, identification cards and other property and equipment belonging to the Company.

17) General

a) You are appointed on the basis of your educational qualification, background, certification, and prior experience mentioned by you in your application / personal information form/resume and contingent on us receiving a positive reference check from your previous employers. In case the facts mentioned by you in your application and during the course of your interview are found to be incorrect and unsatisfactory, it will result in termination of your appointment without any notice or salary in lieu thereof.

b) This offer is subject to your acceptance of terms of the employment agreements referenced below. This offer is contingent on a candidature reference, the background verification and successful completion of training done by the Company.

B1, HS Second Floor, Deutsche BMW showroom, Mohan cooperative Industrial area, Near Haldiram Pin Code – 110044

1724284-12962822-87896
c) You will inform in writing to the Company any change of address or details impacting statutory benefits within a week from the change of the same, failing which, any communication sent on your last recorded address shall be deemed to have been served to you.

d) The designation assigned to you may be revised depending upon work assignments/responsibilities being undertaken from time to time or as per Company's structural changes.

e) You will comply, and do all things that may be necessary for the Company to comply, with the laws and regulations of the central government and all the state governments under which the Company does business, and with provisions of contracts between any such governments and the Company that relate to Intellectual property.

f) This Agreement is governed by and subject to Indian laws. In case of any dispute, the jurisdiction to entertain and try such dispute shall vest exclusively in a Court of competent jurisdiction in New Delhi. You will be liable to the Company for violation of terms of this Agreement, as per applicable laws.

g) The terms of this Agreement detailed above are strictly confidential and should be treated as privileged information between you and the Company.

h) In the event any clause or part thereof of this agreement is held to be unenforceable or invalid then said clause or part shall be severed and struck off and all remaining provisions shall remain in full force and effect.

i) You acknowledge that the Company has provided you with a reasonable opportunity to review this Agreement and you accept & acknowledge that you understand the terms and conditions mentioned above.

j) Your location/ city/ region of work is subject to change as per the business expansion plans/ strategies of the company from time to time, to which you shall have no objection.

k) You confirm that you have 24x7 uninterrupted access to high speed internet connection to attend all your virtual training/ calls/ meetings pertaining to the company’s business/ operations if needed as per business need.

l) You are aware of your training plans, remuneration and allowances. You also confirm your clear understanding of the criteria of clearing/ passing the training and the consequences of not clearing/ passing the training.

m) For the avoidance of doubt, any person who abandons the training program or does not report for any reason whatsoever shall not be entitled to any allowances or reimbursements whatsoever.

n) During your training assessment period there will be no notice period clause applicable.

o) You confirm your clear understanding of the compensation breakup and accept the same.

p) You shall not apply for any leaves during your training period and you shall not apply for leaves for a continuous period of more than 2 days within the first 90 days of your joining the company except in case of medical emergency which shall be supported by a medical practitioner’s prescription.

q) Once you complete the training and start productive work on floor, you will be entitled to earn incentives as per ongoing Incentive plan, month on month.

r) Incentives shall be paid only to the employees who are active and not resigned or serving notice period at the time of incentive payout.

We look forward to having you contribute to our business growth and wish you all the best in your new assignment. Please share your acknowledgment to this offer letter as a token of your acceptance. In case of any clarification/query in regards to your offer letter, please revert within 3 working days on receipt hereof. If we do not receive any query/acknowledgement from your side, this offer letter shall be deemed accepted by you.
In the meantime, do not hesitate to call us, if you have any questions.

Yours truly,

For V5 Global Services Private Limited

[Signature]

Authorised Signatory

Signature of the Employee

Ms Tanushree Mohanta
## Salary Annexeure

<table>
<thead>
<tr>
<th>GROSS SALARY</th>
<th>STATUTORY BENEFITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic</td>
<td>PF Employer</td>
</tr>
<tr>
<td>Rs. 10600/-</td>
<td>Rs. 1482/-</td>
</tr>
<tr>
<td>HRA</td>
<td>ESIC Employer</td>
</tr>
<tr>
<td>Rs. 5300/-</td>
<td>Rs. 614/-</td>
</tr>
<tr>
<td>Bonus</td>
<td></td>
</tr>
<tr>
<td>Rs. 1250/-</td>
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</tr>
<tr>
<td>Other Allowances</td>
<td></td>
</tr>
<tr>
<td>Rs. 1752/-</td>
<td></td>
</tr>
<tr>
<td><strong>GROSS SALARY TOTAL</strong></td>
<td><strong>STATUTORY TOTAL</strong></td>
</tr>
<tr>
<td>Rs. 18902/-</td>
<td>Rs. 2096/-</td>
</tr>
<tr>
<td>PF Employee</td>
<td></td>
</tr>
<tr>
<td>Rs. 1482/-</td>
<td></td>
</tr>
<tr>
<td>ESIC Employee</td>
<td>COST TO COMPANY - Fixed (Gross +</td>
</tr>
<tr>
<td>Rs. 142/-</td>
<td>Statutory Benefits)</td>
</tr>
<tr>
<td>LWF(Employee)</td>
<td>Rs. 20998/-</td>
</tr>
<tr>
<td>Rs. 25/-</td>
<td>Monthly Variable</td>
</tr>
<tr>
<td><strong>NET SALARY</strong></td>
<td>Rs. 0/-</td>
</tr>
<tr>
<td>Rs. 17253/-</td>
<td>COST TO COMPANY - (Monthly Variable +</td>
</tr>
<tr>
<td></td>
<td>Fixed CTC)</td>
</tr>
<tr>
<td></td>
<td>Rs. 20998/-</td>
</tr>
</tbody>
</table>

# Professional Tax, Labour welfare fund & other statutory contribution as envisage under the prevailing Acts & Rules of respective state govt. shall be applicable.

You will be entitled to Bonus as per the payment of Bonus Act, in case applicable in your case and mentioned as a part of your CTC. Conveyance Allowance is part of your above mentioned CTC.
1. All tax implications arising out of your salary structure shall be borne by you.

2. Your salary is strictly confidential, and you should not disclose it to anyone without prior permission of the Company in writing.

3. Gratuity: Payment will be made as per Payment of Gratuity Act

4. Group Mediclaim Policy: You will be eligible for Mediclaim Benefit, as per Company Group Mediclaim Policy. You can enroll yourself and your family (Spouse + 2 Kids). This policy is not applicable for employees who are covered under ESIC as per eligibility criteria defined by the Statutory authorities.

5. Group Personal Accident Policy: You will be eligible for Accidental, Weekly benefit and Death Benefit as per Group Personal Accident Policy.

6. Group Term Life Policy: You will be covered under group Term life policy governed by the company.

Note: The insurance benefits of the Company would be subject to change from time to time, as per Company's Policies.

For V5 Global Services Private Limited

[Signature]

Authorised Signatory

Signature of the Employee

Ms Tanushree Mohanta
CODE OF CONDUCT ACKNOWLEDGEMENT FORM

I hereby acknowledge that I have read and understood the company’s principles pertaining to:

- Protecting Human Rights
- Safety, Health and Environment
- Drugs and Alcohol
- Sexual Harassment
- Fair Practices and Avoiding Conflict of Interest
- Reporting Relationships
- Political and Religious Affiliations
- Media and Communications
- Outside the Workplace – Conduct with Others
- Customers
- Competition
- Gifts, entertainment or Favors
- Confidential Information
- Use of Company Resources
- Record Retention
- Financial Reporting
- Fraud Prevention
- Corporate Social Responsibility

I have also understood the following terms of the Code of Conduct:

- Expectations from employees and the Applicability of the Code
- Sharing concerns without fear and Non-Retaliation Policy for reporting honestly an act of violation / potential violation
- Resources for asking questions or reporting concerns
- Violations of accounting practices and internal controls
- Omissions of reporting manager(s) and other(s) receiving potential code violations I hereby acknowledge that

I further acknowledge that I understand my responsibilities, duties and obligations for the above mentioned principles and provisions of the Code of conduct and that the violations of the Code of Conduct or the company’s policies may result in disciplinary action, up to and including termination of employment.
I also understand that the management reserves the right to make modifications to the terms of the Code of Conduct or any policy pertaining to it and that it is my responsibility to read and comply with any such modifications / changes made.

Employee's Name  Ms Tanushree Mohanta

Date

Signature
PREVENTION OF SEXUAL HARASSMENT PLEDGE

Tanushree Mohanta (Name of employee/ employer) as a business/ community member committed to the prevention of sexual harassment in all its forms, hereby pledge to support our/my employees/ co-workers and honor our customers/ clients by ensuring a workplace free from sexual harassment and discrimination. I pledge to:

Maintain a healthy and respectful environment free from discrimination based on gender to include all employees, customers, clients and others.

Not tolerate any form of sexual harassment or sexual violence including images or sayings which may objectify or degrade a group of people based on gender within workplace and outside.

Immediately and respectfully respond to every claim of sexual harassment or violence. Maintain and actively review/ follow sexual harassment policy of our organisation.

Regularly discuss protocol for reporting sexual harassment with employees/Co-workers.

Respect and abide by law of the land, i.e- The sexual harassment of the women at the workplace act- 2013.

Signature:

Date:
Date: 02.02.2023

Gurgaon

Dear Muskan,

We are pleased to appoint you in our organization Brinkads, A Division of Accelerate Media Pvt. Ltd. on the following terms and conditions. Your joining date is 1st March 2023.

1. LOCATION / PLACE OF POSTING

   i. Your initial work location will be Gurgaon; however, you may be, based on organizational and business exigencies/imperatives, transferred to a Company location anywhere in Delhi & NCR.

2. BAND and DESIGNATION

   You will be designated as a Senior Executive - Business Development & Client Servicing with Accelerate Media Pvt. Ltd.

3. LEAVE POLICY & HOLIDAYS

   Company adheres a leave policy where you are being offered with 18 Leaves throughout the calendar year (With a provision of use). The Holiday calendar and Leave Policy will be shared with you in advance and our holidays would be in accordance to Delhi NCR & Maharashtra.

4. TOTAL COMPENSATION

   i. Your Total Cost to Company (CTC) will be Rs.3,00,000 (Three Lakh only) per annum. Annexure 1 is mentioned below
   ii. You will participate in the Provident Fund Scheme as applicable to your category of the employees if eligible.
   iii. Further you may be covered by Company sponsored and / or administered employee benefit program e.g., Insurance, Gratuity etc., if applicable.
   iv. The compensation shall be reviewed periodically as per the Company policy.
   v. Your increments are discretionary and will be subject to and on the basis of effective performance and results at the sole discretion of the Company. The remuneration shall be subject to deduction of taxes in accordance with Indian tax laws and it shall be your responsibility to meet and fulfill all tax liabilities and requirements under Indian tax laws including compliance and filing of tax returns etc.

5. PROBATION and CONFIRMATION

   You will be on probation for a period of six (06) months from the start date of appointment. At the end of this probation period, your contract may be terminated by the Company after giving thirty days notice or you may be confirmed in service in accordance with the extant regulations.
probationary period may be extended, at the sole option and discretion of the Company, in writing, if your conduct or performance falls short of expectation during the initial period of probation either by another six
months or for a shorter period as determined by the Company. The salary is subjected to be revised as per your performance in the event your conduct and performance are found unsatisfactory or if it falls short of expectation either during initial probationary period or during extended period of probation, your services are liable to be terminated without assigning any reason. You shall be deemed to be on probation until and unless your services are confirmed in writing

6. TERMINATION OF EMPLOYMENT

This contract can be terminated by either party after giving:

i) One month’s notice or Basic Salary in lieu thereof during probation; and

ii) Two months’ notice or Basic Salary in lieu thereof, after probation.

i. Upon termination by either party, you will immediately hand over to the Company all property belonging to the Company and/or relating to its business, including but not limited to any Laptop, Mobile Instrument including SIM Card, Brochures, Specifications, Formulae, Books, Documents, Market Data, Cost Data, Literature, Drawings, Effects or Records, etc. and you undertake not to make any copies of the same.

ii. The Company reserves the right to confirm receipt of all such material before processing the full and final amount.

iii. In case of separation due to voluntary, non-voluntary reasons of performance or misconduct earlier than 12 months of joining the performance and retention bonus would not be payable.

7. PHYSICAL & MENTAL FITNESS

i. This offer is subject to your being found physically and medically fit at the time of your joining and remaining fit during the tenure of your employment with us.

ii. The Company reserves the right to terminate your employment should you be found unfit at any point in time during the course of your employment and under such circumstances, the notice period specified in Clause 5 above shall not apply.

8. GENERAL SERVICE CONDITIONS

i. As part of your employment, you are expected to comply with standards of business behavior confirming to the code of conduct guidelines contained in various polices/procedures/rules and regulations.

ii. You are expected and required to familiarize yourself with these various Guidelines/Policies/Procedures/Rules or Regulations.

iii. You are required to specifically note the following

a. You will be wholly and exclusively in the full-time employment of the Company and are not permitted to carry on any other business, profession or employment. You will have to obtain prior written permission from the HR Head before undertaking any teaching, training or writing
I agree to accept the employment on the terms and conditions mentioned in the letter.

Place: Gurgaon

Date: 02.02.2023
Hi Suman

Three candidates get onboarded.

1 Ashwani
2 Suraj
3 Anubhav

Thanks & Regards,

Kanchan Kumari - HR Manager
Technotrust Solutions
mobile: 9350066020
website: www.technotrustsolutions.com
Email kanchan.kumari@technotrustsolutions.com

IMPORTANT: The contents of this email and any attachments are confidential. It is strictly forbidden to share any part of this message with any third party, without a written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future.
Date of Offer: July 31, 2023

Mr. ABHISHEK  
1187 P DUNDAHERA ROAD SECTOR 21  
Gurugram-122016

Subject: Appointment Letter

Dear Mr. ABHISHEK,

We welcome you to Coforge SmartServe Ltd (hereinafter referred to as “Company”) and we are confident that you will build a long and mutually rewarding career with us. We believe that it is professionals like you who can, along with all of us, build a world class organization. The guiding principle behind our endeavor to succeed originates from our Vision “ENGAGE WITH THE EMERGING” and our Mission “TRANSFORM AT THE INTERSECT”.

With reference to the discussions that we had with you, we are pleased to offer you the role of TEAM MEMBER - OPERATIONS in the Company and your designation will be EXECUTIVE. Your joining location will be Gurgaon.

We are pleased to offer you an of ₹ 2,70,001.

Other details about your compensation are mentioned in Annexure A.

Your appointment will be governed by the terms and conditions of employment specified in Annexure B. You shall be governed by the rules, regulations, and practices of the Company which may change from time to time. In case there is a conflict between the terms and conditions of employment in Annexure B and the prevailing rules, regulations, and practices of the Company in future, the prevailing policy will overrule the terms and conditions prescribed in Annexure B.

Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager.

We request you to join us on or before August 02, 2023. This offer will stand withdrawn, if we do not receive your acceptance of the same within 5 days of receipt of this letter. On your acceptance, this offer shall constitute a valid and binding Employment Agreement between you and Company.

Please also note:

- This offer of appointment is subject to satisfactory professional reference checks and your joining by August 02, 2023 (hereinafter “DOJ”) as mentioned above. In the event of unsatisfactory outcome of the reference checks, the Company reserves the right to withdraw/revoke the Employment Agreement and/or terminate your employment with immediate effect if you have already joined the Company. In the event there is insufficiency in joining documents, the Company at its sole discretion may defer your DOJ and in such an event, a separate addendum shall be issued to you with the new date of joining. However, all remaining clauses of your employment shall remain same and shall be governed by the terms as mentioned in this offer letter.
Hello All

Good Evening

Hope you all are doing good.

QSspiders Heartily Congratulate you all for getting selected for our Incubation program[Free Training & 100% placement assistance].

As per you offer we are providing your joining date to be on 12th June @11 am on the below venue

Venue- QSspiders Gurugram

https://mail.google.com/mail/u/1?ik=5a25ae73bc&view=pt&search=all&permthid=thread-f:1776085979518301208&simpl=msg-f:1776085979518...
SPOC- Charu /97233325/ 6364577382
Address: Sector-14, IDC, Industrial Development Area, Sector 16, Gurugram, Haryana 122001

Joining Documents:
- 2 Passport size photo
- College ID Card
- 1 Government ID Proof

For More Information/Query call on-8951965481/8951938992/9513684738

Signature latest- Namratha

Thanks & Regards
Chandana.R
Contact no: 8951965481
Email: chandana.r@qspiders.in

Business Developer
QSpiders / JSpiders - A Unit of Test Yantra Software Solutions (I) Pvt Ltd
Qspiders Campus Connect Team
www.qspiders.com | www.jspiders.com


2 attachments

https://mail.google.com/mail/u/1/?ik=5a26ae73bc&view=pt&search=all&permthid=thread-f:1775085979518301208&simpl=msg-f:1775085979518...
Hi Gautam,

Hope you are learning a lot at Scaler.

Please find the details of your Scaler class scheduled for today.

Class details:

- Batch Name: Academy Aug23 Beginner Monday
- Topic to be covered: Beginner: Operators (Arithmetic, Assignment, Relational, Logical, Unary).
- Start Time: 09:00 pm (IST)
- Link to join: Classroom link

Looking forward to have you in the class :)

Thank You,
Team Scaler
Hi Gautam,

Hope you are learning a lot at Scaler

Please find the details of your Scaler class scheduled for today.

Class details:

- Batch Name: Academy Aug23 Beginner Monday
- Topic to be covered: Beginner: Operators (Arithmetic, Assignment, Relational, Logical, Unary).
- Start Time: 09:00 pm (IST)
- Link to join: Classroom link

Looking forward to have you in the class :)

Thank You,
Team Scaler
QSpiders 2023 Batch!!! Incubation Final Selection List

Hello Sir/Mam,
Dear Sir,

We are happy to announce the Final Selects for Incubation [Free Training & Placement] of 2023 Batch from your college.

We hereby congratulate students for getting placed & we officially welcome all the selected students to QSpiders.

Below mentioned students in the offer letter are the Final selects & Please communicate the same with students & we will post the details on the website.

Qspiders Campus Connect

A Unit of Test Yentra Software Solutions India Pvt Ltd

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact Number</th>
<th>Email ID</th>
<th>Degree</th>
<th>Degree Stream</th>
<th>College</th>
</tr>
</thead>
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<tr>
<td>Ashwani Kumar</td>
<td>9723932700</td>
<td><a href="mailto:ashwani.kumar@gmail.com">ashwani.kumar@gmail.com</a></td>
<td>BCA</td>
<td>Information Technology (IT)</td>
<td>Fairfield</td>
</tr>
<tr>
<td>Mehill Mishra</td>
<td>8928550041</td>
<td><a href="mailto:mishallmish556@gmail.com">mishallmish556@gmail.com</a></td>
<td>BCA</td>
<td>Information Technology (IT)</td>
<td>Fairfield</td>
</tr>
<tr>
<td>Lakshita kiski</td>
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<td>Information Technology (IT)</td>
<td>Fairfield</td>
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<tr>
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<td>8310452993</td>
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<td>Information Technology (IT)</td>
<td>Fairfield</td>
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<td>Information Technology (IT)</td>
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<tr>
<td>Ashutosh Dubey</td>
<td>9319848708</td>
<td><a href="mailto:ashutosh213@gmail.com">ashutosh213@gmail.com</a></td>
<td>BCA</td>
<td>Information Technology (IT)</td>
<td>Fairfield</td>
</tr>
</tbody>
</table>

Dated: [Date]

We are happy to inform you that below students from your college Fairfield Institute of Management & Technology have been selected for incubation program.

https://mail.google.com/mail/u/1/#search/qspider/FMfg2GrrbkPjPsGKhBkhMqjSnLmlrRNa
OFFER LETTER

Dear Ravi,

It is my pleasure to extend the following offer of employment to you on behalf of FA GIFTS PRIVATE LTD, further to the interview and discussions you have had with us. You are expected to join duty on 3rd October 2023.

You are appointed to the position of Image Editor and in this capacity, you will report directly to Mr. Ram Jamm. Your starting Total remuneration (CTC) will be Rs. 1,94,640/- (Rupees One Lakh Ninety Four Thousand Six Hundred and Forty Only) per annum (Annexure-1).

You will be on a probation period of Six(6) months during which time your performance will be reviewed. Your will have a rotational shift with standard Nine(9) working hours with One(1) hour break a day. The notice period if you leave the job, would be One(1) month.

Offer stands cancelled in case of any deviations in information/ misinformation or if you fail to report to the office on or before pre-decided date.

You will need to submit the following documents on your joining.

- Copy of all your original qualification documents.
- Relieving documents and salary slip (if any) of last three months.
- Copy of your ID/address proof.
- 2 Passport size photos.
- PAN card copy.

I look forward to welcoming you to FA GIFTS PVT LTD & hope you will soon feel part of the team.

Yours sincerely,

[Signature]

Parvati Kaur
Asst. Manager - HR,
FA GIFTS PRIVATE LIMITED

Address: C-2, OLD Dlf Colony, Sector-14, Gurugram - 122001 (HARYANA)
www.floweraura.com
Annexure-1

Following is the breakup of your CTC in INR.

<table>
<thead>
<tr>
<th>CTC Components</th>
<th>Monthly(INR)</th>
<th>Yearly(INR)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Pay</td>
<td>15,025</td>
<td>180,300</td>
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<tr>
<td>Special Allowance</td>
<td>1,195</td>
<td>14,340</td>
</tr>
<tr>
<td><strong>Total Fixed Allowance</strong></td>
<td><strong>16220</strong></td>
<td><strong>194640</strong></td>
</tr>
<tr>
<td>ESI Contribution by Employer</td>
<td>527</td>
<td>6,326</td>
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<tr>
<td>ESI Contribution by Employee</td>
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<td>LWF Contribution</td>
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<td>Medical Insurance by Employer</td>
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<td>5,400</td>
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<tr>
<td><strong>Total Fixed Deduction</strong></td>
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<td><strong>14302</strong></td>
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<td>Consolidated Output</td>
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<td></td>
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<tr>
<td>Take Home</td>
<td>15028</td>
<td>180338</td>
</tr>
<tr>
<td><strong>Total CTC</strong></td>
<td><strong>16220</strong></td>
<td><strong>194640</strong></td>
</tr>
</tbody>
</table>

1) Subject to deduction of tax at source & provisions of Income Tax Act of Government of India & other applicable statutes as notified from time to time.
2) Inclusive of incident on account of Income Tax Act as per prevailing Income Tax rules of Government of India & notified from time to time.

Date:

Employee Signature:
Subject: Offer for position of HR Recruiter Intern

Dear Srishti,

We are pleased to offer you, HR Internship with Zorang Technologies India LLP, Gurgaon, Haryana on the following terms and conditions:

1. Commencement of internship

Your internship will be effective, as of Nov 11th, 2022 for the duration of Eight (8) months. You are expected to report to the office at 9:30 AM on this date. Depending on your performance during your internship, the company will evaluate and will offer permanent employment to you at the end of three months.

Your internship is valid for a period of Eight months and during this time you will have the opportunity to be familiar with your role within the organization and you will be trained on the products and technologies that the company uses to conduct business. At the same time the organization will be measuring your actual performance against the expectations that were set during the interview process. Your performance will be measured at the end of the three month period and the company may extend you the offer of employment if the company feels your performance was up to the par with the expectations of your role.

If within the three month period, the company feels that your performance is not up to the mark, the company can terminate your internship without notice.

2. Job title and Reporting

You will work as a HR Recruiter Intern and you will report to Mr. Sumit Kapoor at Zorang, USA.

3. Stipend

During your Internship tenure with the company, you will be paid a stipend of ₹10,000/- per month.
4. Place of posting

You will be posted at Zorang Gurgaon Office at 402 D&E, Fourth Floor, Centrum Plaza, Sector 53, Gurgaon, Haryana. You may however be required to work at any place of business which the Company has, or may later acquire.

5. Hours of Work

The normal working days are Monday through Friday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9:00am to 6:00pm and you are expected to work no less than 40 hours each week, and if necessary for additional hours depending on your responsibilities and project expectations.

6. Leave/Holidays

You will not be entitled to leave and any days taken off by you will be deducted from your monthly stipend. However you are entitled to standard company holidays that the India office observes.

Please sign a copy of this letter to signify your acceptance of this offer.

Yours Sincerely,

For Zorang Technologies India LLP,

(Signature)

(Anjali Rathi)
HR Manager

Accepted:

[Signature]

Srishti Aswal
Date: 9/11/22
Date: 1st March 2023
Letter No.: EU/HR/OL/03/013

Aditya Singh
Gurgaon

Sub: Offer Letter “Internship-Sales”

With reference to your interview assessment, we are pleased to offer you 6 months “Internship in Sales Department” in our organization on terms & conditions discussed and agreed by you at the time of your interview.

Please be informed that you shall be given a monthly stipend of Rs 15000/- during your internship.

You are requested to submit the following documents to us at the date of your joining:

1. Education Qualification Certificates.
2. Last 3 months Bank Statements.
3. No Objection Certificate from College.
4. Passport size photograph - 4 nos.
5. Original Certificates for verification, which will be returned to you immediately after verification.
6. Photo Copy of Pan Card.
7. Photo Copy of Aadhaar Card
8. Voter ID Card
9. Cancelled Cheque

You are required to join us on or before 1st March, 2023. Please sign the duplicate copy of this letter as a token of your acceptance. This offer will be cancelled in case of failure to join on mention DOJ.

Thanking you,

For Euronics Industries Pvt. Ltd.

Sandhya Nair
HR Manager

Digitally signed by Sandhya Nair

Date: 2023.03.01
11:01:57 +05'30"

PAN INDIA: GURUGRAM | TDELHI | BANGALORE | AHMEDABAD | UMBAI | PUNE | HYDERABAD
CHENNAI | KOLKAA | KOD | INDORE | CHANDIGARGH | VIJAG | LUCKNOW | JAIPUR
OVERSEAS: NEW YORK | MADRID | SINGAPORE | MALAYSIA
06/03/2023

Dear Miss. Shweta Bisht,

Congratulations! We are pleased to confirm that you have been selected to work for [Abhishek Anand & Co.]. We are delighted to make you the following job offer.

The position we are offering you is that of [Account Assistant] at a monthly salary of Rs. 15,000/- month (Rupees Fifteen Thousand) with an annual cost to company Rs. 1,80,000/- (Rupees One Lakh Eighty Thousand). This position reports to Mr. Ashish Verma, Senior Accountant. Your working hours will be from 10.00 AM to 7.00 PM, Monday to Saturday.

Benefit (Casual Leave of 12 days per annum)

We would like you to start work on 13th March-2023 at 10.00 AM. Please report to Mr. Ashish Verma, for documentation and orientation. If this date is not acceptable, please contact me immediately.

Please sign the enclosed copy of this letter and return it to me by 10th March-2023 to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of our M/s Abhishek Anand and Co. and look forward to working with you.

Sincerely,

[Signature]

Abhay Kumar Singh
HR, Admin
For M/s Abhishek Anand And Co.
2021-20-25030880
June 07, 2022
Mr. Himanshu Haritash
VPO-BHARTHAL VILAGE, DWARKA SEC-26, NEAR MCD
SCHOOL OLD BUS STAND TERMINAL NEW DELHI 110077
New Delhi, Delhi
Pin Code-110077

Offer Letter

Dear Himanshu,

Congratulations! It is our pleasure to offer you employment with Globiva Services Private Limited in the position of Associate.

Your Annual CTC will be 216,000 (Rupees Two Lakhs Sixteen Thousand Only). Your monthly salary will be paid to you in accordance with our standard payroll procedure.

We would like you to start work on June 07, 2022. Please report to HR department, for documentation and orientation. If this date is not acceptable, please contact me immediately.

Please sign the enclosed copy of this letter and return it to us by to indicate your June 07, 2022 acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of Globiva Service Private Limited and look forward to working with you.

Sincerely,
For Globiva Service Private Limited

[Signature]

Authorized Signatory

Globiva Services Private Limited
Registered Office: AIHP Signature, 2nd Floor Plot No 418-419, Udyog Vihar, Phase-IV, Gurugram, Haryana, 122015
Ph: 0124-4003847
E-mail: info@globiva.com • www.globiva.com • CIN: U93000HR2017PTC070355
Hi Mam – PFB complete list for provisionally selected student from college placement drive.

Company: ICICI BANK
Designation: Senior Officer
Role: Relationship Manager
Expected Salary: 2.45 - 2.85 Lacs
Job Location: DELHI NCR
Expected date of joining: 1st Week of JULY

These Students are Selected for the Final Round.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Email Address</th>
<th>Phone Number</th>
<th>Name</th>
</tr>
</thead>
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<tr>
<td>1</td>
<td><a href="mailto:jaspreeetchopra2712@gmail.com">jaspreeetchopra2712@gmail.com</a></td>
<td>8826885309</td>
<td>Jaspreet Kaur Chopra</td>
</tr>
<tr>
<td>2</td>
<td><a href="mailto:Ginnysah1987@gmail.com">Ginnysah1987@gmail.com</a></td>
<td>9910739392</td>
<td>Om Kar Sah</td>
</tr>
<tr>
<td>3</td>
<td><a href="mailto:diyachawla3003@gmail.com">diyachawla3003@gmail.com</a></td>
<td>9667614758</td>
<td>Diya Chawla</td>
</tr>
<tr>
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<td><a href="mailto:adnanmirza9354@gmail.com">adnanmirza9354@gmail.com</a></td>
<td>9354655289</td>
<td>Adnan</td>
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<td>5</td>
<td><a href="mailto:vs3311410@gmail.com">vs3311410@gmail.com</a></td>
<td>8375070912</td>
<td>Vinay Singh</td>
</tr>
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<td>6</td>
<td><a href="mailto:Ayush143nick@gmail.com">Ayush143nick@gmail.com</a></td>
<td>9990535646</td>
<td>Ayush Sharma</td>
</tr>
<tr>
<td>7</td>
<td><a href="mailto:Hardikverma531@gmail.com">Hardikverma531@gmail.com</a></td>
<td>8130608658</td>
<td>Hardik verma</td>
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<tr>
<td>Name</td>
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<td><a href="mailto:ayushmazumdar06@gmail.com">ayushmazumdar06@gmail.com</a></td>
<td>8076387303</td>
<td>Ayush Mazumdar</td>
</tr>
<tr>
<td>Himanshu Bisht</td>
<td><a href="mailto:Himanshubisht238@gmail.com">Himanshubisht238@gmail.com</a></td>
<td>9643118683</td>
<td>Himanshu Bisht</td>
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<tr>
<td>Aakash Pratap Singh</td>
<td><a href="mailto:aakashpratap49251@gmail.com">aakashpratap49251@gmail.com</a></td>
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<td>Tushar Bhardwaj</td>
<td><a href="mailto:tushar2003bhardwaj@gmail.com">tushar2003bhardwaj@gmail.com</a></td>
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<tr>
<td>Satender Singh</td>
<td><a href="mailto:mpawasia988@gmail.com">mpawasia988@gmail.com</a></td>
<td>7082437227</td>
<td>Satender Singh</td>
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<tr>
<td>Harsh</td>
<td><a href="mailto:harshyadav20011010@gmail.com">harshyadav20011010@gmail.com</a></td>
<td>8287142743</td>
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<tr>
<td>Shivam Rathi</td>
<td><a href="mailto:Shivamrathi422@gmail.com">Shivamrathi422@gmail.com</a></td>
<td>9310620796</td>
<td>Shivam Rathi</td>
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<tr>
<td>Namita Jyotishi</td>
<td><a href="mailto:namitaljyotishi2001@gmail.com">namitaljyotishi2001@gmail.com</a></td>
<td>9205326705</td>
<td>Namita Jyotishi</td>
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<td>Shubham Chauhan</td>
<td><a href="mailto:Shubhamrjchauhan@gmail.com">Shubhamrjchauhan@gmail.com</a></td>
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<td>Avantik Hans</td>
<td><a href="mailto:Avanhans95@gmail.com">Avanhans95@gmail.com</a></td>
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<td><a href="mailto:prabhutagera1607@gmail.com">prabhutagera1607@gmail.com</a></td>
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<td><a href="mailto:25vkumar146@gmail.com">25vkumar146@gmail.com</a></td>
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<td>Risha Sinha</td>
<td><a href="mailto:rishasinha07@gmail.com">rishasinha07@gmail.com</a></td>
<td>9567090323</td>
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<td>Ashwani Kumari</td>
<td><a href="mailto:ashwanikumaripathek13@gmail.com">ashwanikumaripathek13@gmail.com</a></td>
<td>7703923700</td>
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<td><a href="mailto:grover.bhumika23@gmail.com">grover.bhumika23@gmail.com</a></td>
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<td><a href="mailto:charyaahuja15@gmail.com">charyaahuja15@gmail.com</a></td>
<td>8178438100</td>
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<td>Mohit Parmar</td>
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<td>8376050440</td>
<td>Tanu Srivastava</td>
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</tbody>
</table>

Regards,
Sumit - CEB
7015154755

Visit us at: https://www.niiit.com
Follow us on: https://www.twitter.com/niiltd

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Dear Vandana Singh,

We are pleased to offer you the position of Creative Writer at SSBMedia. We are excited about the potential you bring to our team and your skills in storytelling will contribute greatly to our organization's success.

Your joining date is scheduled for August 28, 2023. Please ensure to mark this date on your calendar and make the necessary arrangements to be available on that day.

Please find the terms of your employment below:

Position: You will be joining SSBMedia as a Creative Writer. Your responsibilities will include creating two stories per week with complete plots and reviewing them properly. You will work closely with our editorial team to ensure high-quality content is delivered in a timely manner.

Compensation:
- During the Probation Period: INR 20,000 for the first two months of probation, including computer allowance.
- After the probation period: INR 25,000 per month, including computer allowance.
- The performance-based incentive is also applicable.

Probation Period: You will be on probation for the first two months of your employment. During this time, we will evaluate your performance to ensure it meets the requirements of the position. Upon successful completion of the probation period, your employment will be confirmed.
**Notice Period:** In the event that you decide to leave the company, you are required to provide a 30-day written notice. You will also be responsible for training your replacement to ensure a smooth transition.

**Additional Bonuses:** In recognition of your quality work, you will be eligible for additional bonuses based on the discretion of the management team.

**Responsibilities:**
1. Come up with interesting, engaging plot ideas.
2. Write realistic stories based on approved plot ideas.
3. Provide creative input to improve the quality of our content.
4. Train New interns to ensure their proficiency in writing. (If needed)

Please review this offer letter and let us know if you accept the terms of employment by signing below and returning a scanned copy to [shr@ssbmedia.net]. Should you have any questions or concerns, feel free to contact us at [9896029760].

We look forward to having you join our team at SSBMedia and are confident that your contributions will help our company grow and thrive.

Sincerely,

Sagar Singh Bisht
[Creative Director]
SSBMedia
I Vandana Singh, accept the terms of employment as described in this offer letter.

Signature:
Date:
(no subject)

Palavi Sharma

Updated BIL 20,452,00 deposited to HDFC Bank Ltd. A/C No: 123 on 15 OCT'22 for NEST-OID: 0987654321. Filed in the HFC
723232 FC. Cheque deposited in PC are subject to sharing.

The doing job is TGT SCIENCE in Rash Haroon Public school, Jharsuguda.

Palavi
09491012427

Thanks for the update.
Congratulations!

Hindi.
FACULTY

ARTI RANA

(Principal)

https://www.mbsinternational.edu.in/
Name: Palaq Thapar
ERP Code: 20231210151
Designation: Teacher
Contact: 9354618865
Address: Block-G, South City-1, Sec-41 Gurugram, Haryana
Principal
MBS/CTS/377/2023

To,
Ms. Shaanu
Rs-5, Ill Floor, Palam Vihar
Dwarka, Sec-6
New Delhi – 110075.

Date: 09.10.2023

Dear Sir/Madam

Reference your application and subsequent interview for the post of TGT against temporary vacancy in the school.

1. We are pleased to offer you the post of TGT in our school; your appointment will be on a consolidated salary of Rs.26000/- per month.

2. This is a contractual appointment for a fixed period from 11.10.2023 to 31.03.2024.

3. Your temporary appointment shall automatically terminate on the expiry of the period as mentioned in the letter.

4. You are requested to report to the duty on 11.10.2023.

5. Kindly sign duplicate copy of this letter in token of your acceptance of the offer.

6. If your services are terminated before the contractual period no compensation or remaining remuneration for unexpired period of contractual and fixed period of appointment will be payable by the management except one month's notice or salary in lieu of one month's notice. The same condition will apply in case you desire to quit the contractual employment, but the acceptance of notice pay and resignation will be at the discretion of the Management. During notice period, you will not avail any leave.

A final appointment letter shall be given to you after the submission of the all necessary documents.

HOS/Manager

I agree to accept the job on the terms and conditions stated herein above and hereby confirm that I will complete the term of appointment in accordance to rules and regulation of the school. In case of leaving during the period one month notice/salary in lieu thereof shall be applicable.

Date: 11/10/2023

Accepted
Date: 12.05.2023
Ms. Khushboo Selini
TGT Hindi

Congratulations!

I am pleased to inform you about your selection for the post of TGT Hindi at ADARSH WORLD SCHOOL, SEC 12 DWARKA, with the effect from 28.06.2023.

Adarsh Family congrads you & welcome you. I hope that we together will work very hard to achieve the goals of our School.

Thanking you!
Principal/Manager.
Dear Mr. Mammad,

Good afternoon,

This is a note from a student of G.S. No. 5 (2021-22) currently preparing to go to Holy Innocents Public School.

I have been following your safety and kindly consider it.

Thanking you,

Guseli Tahm.
(202110212)

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Dear Mr. Mammad,

School details

Myself, Fizah, is in 8th class.

This is to inform you that I am currently working at St. John's International School as PR(Social Science and Life Skills).

I am hereby attaching the proof of my temporary shift, if needed for your reference.

Thanking you,

Yours sincerely,

Fizah (2021-22)

One attachment • scanned by Gmail
Adarsh World School
Sector-12, Dwarka

LETTER OF CONTRACT/ APPOINTMENT

To,

[Name]

Ref No. - Aws/Dwk/2023/ 412

Date - 04-07-23

With reference to your application/resume/bio-data, we are pleased to inform you that you have been appointed on temporary basis as [Position] in our school. You will be governed and abide by standing orders/rules & regulations and such other orders of the school. THIS APPOINTMENT IS SUBJECT TO YOUR ACCEPTANCE TO THE FOLLOWING TERMS & CONDITIONS:

1. You are appointed for the post of [Position] w.e.f. [Date], purely on temporary basis and the contract valid till [Date].
2. You are engaged purely on ad-hoc basis. You are not entitled to regular appointment. You will not claim salary allowances, leaves, facilities and other benefits according to regular teachers. You will not file any court case regarding salary and regularization etc. Your service will automatically come to an end after expiry of contract.
3. This engagement can be terminated by either side with one month prior notice without assigning any reason thereof. In case a teacher is unable to serve a notice period of 30 days, he/she will surrender one month salary to the employer.
4. You will return in good condition, all the material/property of the school which may be under your custody, upon termination/quitting of the engagement.
5. During the period of your services with this school you will not get engaged in any type of other work anywhere else.
6. You will keep us to inform in writing of any change in your residential address or civil status as well as your Mobile No.
7. As a contractual employee of the school, you will receive Consolidated Monthly Salary @Rs. [Salary]/- (as per contractual rule applicable from time to time).
8. You are required to work in accordance with school norms & and can be called whenever your service required.
9. Your working hours shall be as per school timings.

The offer shall stand cancelled after 10 days in case of not joining without proper reason.

[Signature of the Contract Employee]

[Signature of Manager]

(With stamp)

ADARSH WORLD SCHOOL
NEW DELHI-110075
Fwd: Offer Letter

adarshworldschool 15 Sep

to me

Ms. Ritika Rai

Congratulations!

I am pleased to inform you about your selection for the post of TGT- Science at ADARSH WORLD SCHOOL, SEC 12 DWARKA.

Adarsh Family congratulates you & welcomes you. I hope that we together will work very hard to achieve the goals of our School.

Thank you!

--

ADARSH WORLD SCHOOL
Sector-12, Dwarka, Phase-1, New Delhi-110075
Ph: 011- 45017923, 011- 45017924
Website: www.adarshworldschool.co.in
Email: adarshworldschool@gmail.com
adarshworldschooldwarka@gmail.com
principaladarshworldschool@gmail.com
ARYA MODEL SCHOOL
(RECOGNISED)
ARYA SAMAJ, ADARSH NAGAR, DELHI-33
PHONE : 011-43562525, 41802525
IDENTITY CARD 2023-24

RADHIKA

Designation : PRT
F/H Name : Mr. Deepak Kumar
D.O.B. : 17.01.2001
Blood G. : B+
Address : 2253/171, Ganesh Pura-B,
Tri Nagar, Delhi-35

Mobile No. : 9315610040
Headmistress
Resham Yadav - Offer Confirmation - Primary Teacher - English with ORCHIDS - The International School - Golf Course Sector-55 Gurgaon.

Inbox

Welcome To Orchids 29 Sep
to me, HR, HR.corporate, Jamila, B...

Dear Resham Yadav,

Congratulations!!

This is with reference to your application and subsequent interviews you had with us.

We would like to offer you the position of Primary Teacher - English with ORCHIDS - The International School - OIS, Golf Course Sector-55, Gurgaon.

This offer (subject to you joining us) on 3rd October 2023 will carry an annual CTC of INR 4,00,548/- (Four Lakh Five Hundred Forty Eight per annum).
Adarsh World School
Sector-12, Dwarka

LETTER OF CONTRACT/ APPOINTMENT

To,

Ms. Swasti Pandey

Ref No – Awd/Dsh/2023/1346
Date – 21/8/23

With reference to your application/resume/bio-data, we are pleased to inform you that you have been appointed on a temporary basis as

2023-01-09

in our school. You will be governed and abide by standing orders/rules & regulations and such other orders of the school. THIS APPOINTMENT IS SUBJECT TO YOUR ACCEPTANCE TO THE FOLLOWING TERMS & CONDITIONS:

1. You are appointed for the post of

2023-01-09

is purely on a temporary basis and the contract valid till

2023-03-24

2. You are engaged purely on an ad-hoc basis. You are not entitled to regular appointment. You will not claim salary allowances, leaves, facilities and other benefits according to regular teachers. You will not file any court case regarding salary and regularization etc. Your service will automatically come to an end after expiry of contract.

3. This engagement can be terminated by either side with one month prior notice without assigning any reason thereof. In case a teacher is unable to serve a notice period of 30 days, he/she will surrender one month salary to the employer.

4. You will return in good condition, all the material/property of the school which may be under your custody, upon termination/ quitting of the engagement.

5. During the period of your services with this school you will not get engaged in any type of other work anywhere else.

6. You will keep us to inform in writing of any change in your residential address or civil status as well as your Mobile No.

7. As a contractual employee of the school, you will receive Consolidated Monthly Salary @Rs. 60,000/- (as per contractual rule applicable from time to time).

8. You are required to work in accordance with school norms & and can be called whenever your service required.

9. Your working hours shall be as per school timings.

The offer shall stand cancelled after 10 days in case of not joining without proper reason.

Signature of the Contract Employee

Name – Ms. Swasti Pandey

(With stamp)

Signature of Manager

MANAGER
ADARSH WORLD SCHOOL
SECTOR-12, DWARKA
NEW DELHI-110045
Offer Letter

Ms. Akshita
RZF-I/359-C, Street No. -3
Mahavir Enclave, Palam
New Delhi-110045

Date: 03/10/2023

Madam,

With reference to your application and subsequent interview for the post of PRT (EVS). The Management is pleased to offer you post on contractual basis w.e.f 3rd Oct 2023 till the commencement of summer vacation 2024, on a consolidated salary of Rs. 30,000/- Per Month. The formal appointment letter will be issued to you on your joining in the mean time you are requested to submit the following documents:-

1. Self-attested Photocopies of all your academic and professional certificates along with your original documents for verification.
2. Two Character Certificates issued by the two individual Gazette Officers.
3. One Medical Certificate from MBBS doctor of registered Nursing Home or Government Hospital.
4. Two passport size photographs & Proof of residence.
5. Certificate to the effect of last salary drawn from the previous school.
8. Kindly note that you need to give one month prior notice or month salary at the time of resignation from the said post.

You are requested to give your acceptance letter for the above.

For & on behalf of N.K Bagrodia Global School

[Signature]
Neetu P. Nawani
Principal
(no subject)
Forwarded message

From: adarshworldschool@yandex.com
Date: Fri, 15 Sep 2013, 14:37
Subject: Offer Letter
To: lastname21399@gmail.com

Mr. Bugra

Congratulations!

I am pleased to inform you about your selection for the post of TGT-English at ADARSH WORLD SCHOOL, SEC 12 DHAJWA.

Adarsh Family congratulates you & welcomes you. I hope that we together will work very hard to achieve the goals of our school.

Thank you.

----------
Subject: Appointment for the post of PGT-English on Contractual Basis.

On the basis of your interview, demonstration lessons' hands-on activity, and the subsequent interactions' interview with the Selection Committee, you've been selected to be appointed on Contractual Basis on the post of PGT-English on a consolidated salary of Rs. 51,000/-(Fifty-One Thousand only p.m)

Your appointment will be governed by the terms and conditions laid in the Contract (a copy of the same is enclosed for your perusal).

In case you agree to follow the terms and conditions as mentioned in the Contract, you are required to submit your acceptance and sign the contract of your appointment.

Your service conditions (Contractual Basis) have been mentioned in detail in the Contract and shall remain applicable to both the parties, i.e., yourself and the School Management.

You shall not have any right claim against any regular post in the school or raise any subsequent issue to be appointed against any regular post with service benefits, which are admissible to a regular employee of the school.

For Indraprastha International School

(Dr. Karuna Dahiya)
Head-Administration

Enc: A above
Welcome To Orchids Aug 27

to me, Jamila, Principal, ea1

Dear Shivani Dhyani,

Congratulations!!

This is with reference to your application and subsequent interviews you had with us. We would like to offer you the position of "Pre-Primary Teacher" with ORCHIDS - The International School OIS Sec 55, Gurugram.
July 20, 2023

Kanav Vashist
6143/6, D-6 Santushti Apartments, Vasant Kunj,
New Delhi, DL 110070

Dear Kanav,

This agreement (the “Agreement”) confirms the terms and conditions of your engagement with Elevate Services India Pvt. Ltd. (“Company”, “we” or “us”).

Start Date
Your engagement with us commences on August 1, 2023 (“Start Date”) and will end on August 31, 2023 (“End Date”). You acknowledge that you have completed any notice period required by your current or previous employer and by performing your duties for us you will not be in breach of any other obligations.

Role and Responsibilities
Title: Data Breach Reviewer

Manager: Punit Sharma, Senior Manager

Duties: Your duties will include, but not be limited to:

- Review high volumes of complex litigation documents with highest productivity and accuracy.
- Identify and assess the impact of application of review guidelines on documents.
- Draft decision logs and perform quality control.
- Ensure adherence to Elevate’s standard operating procedures on projects.
- Be trained in and required to use the most advanced litigation technology review tools.
- Work as part of a global team.

Change of duties/manager: In consultation with you, the Company may change your job duties, manager, responsibilities, and account assignments. You will be given the opportunity to discuss and be involved in defining any changes to your role.

Outside Activities: As a condition of your ongoing engagement with us, you may not undertake employment or professional activities outside of your duties without permission from your
manager and advance written consent from the Company. If you wish to seek consent, ask your
manager to contact the People Operations Team POps@elevateservices.com.

**Background Check Contingency**
Your engagement is contingent on the results of a third-party background check by a provider of
our choice. The provider will check criminal records, obtain references, verify that you are legally
authorized to work in the country where you are employed, and validate the employment history,
education, and licenses you provided to us during the recruiting process.

**Place of Work**
Your normal place of work is Remote - India. You are required to notify of any change in your
address. You may be requested to visit office or travel for business needs at the Company’s
discretion.

**Hours of Work**
You are expected to work a minimum of 45 hours per week. Your hours will follow business needs
as agreed between you and your manager and may be flexible and include additional hours.

**Compensation and Benefits**
Your fixed fee shall be INR 1,300.00/day. The Company is not obligated to increase your fee as a
result of a review. If we overpay your fee or expenses or if you owe money to the Company for
loans, advances or other similar transactions, we are entitled to make deductions from your fee.

**Leave:** Leave in the form of vacation, sick and personal days are accrued based on when you join
us. The Elevate Handbook gives further guidance on how the process works. We may change our
leave policy from time to time at our discretion.

**Termination**
**Notice Period:** You or the Company may end your employment at any time with 2 days' notice in
writing, during which notice period you will faithfully fulfill your responsibilities.

**Termination for Cause:** An employee may be terminated for "Cause" without notice by the
Company. Examples of "Cause" include, but are not limited to:

- refusal or failure to perform any material duties, failure to comply with policies, manuals,
or lawful directives of the Company
- willful misconduct or malfeasance or gross negligence in the performance of duties
- conduct of a criminal nature or that may have an adverse impact on the Company’s
  reputation
- theft, fraud, or embezzlement
- conviction of a felony or crime involving moral turpitude
- excessive absenteeism
- a wrongful or disloyal act that does, or is likely to, harm the Company

The existence of "Cause" shall be solely determined by the Board of Directors of the Company in
accordance with local labor regulations.
Medical Fitness: Engagement with us and its continuance are subject to your being and remaining medically fit. If so required, the Company may get this confirmed by a Medical Officer or Medical Practitioner approved by the Company.

Non-Disclosure of Confidential Information
As part of your engagement, you are likely to receive confidential information that must not be shared with unauthorized parties. Confidential information may be disclosed to you through written or verbal communication or through your review of documents, business plans, source code, technical documentation, financial data and analysis, marketing plans, customer names, customer lists and customer data.

All confidential information is considered the property of the Company and remains the property of the Company in perpetuity regardless of your engagement status. You agree not to disclose such information while you are engaged with us and after your engagement ends ("Separation Date"). Confidential information must be returned to the Company at the Separation Date. You must not make copies of confidential information unless approved in advance in writing. In addition, you agree not to reverse engineer, disassemble, or recompile any prototypes, software, or other confidential information.

Non-Solicitation of Customers, Employees & Contractors
No Solicitation of Customers: Beginning on your Start Date and for one year following your Separation Date, you agree not to solicit or accept business from any of our present or former customers either on your own behalf or on behalf of another organization. You also agree not to solicit, serve, or accept business from customers you sold to or served at any time during the twelve months prior to your Separation Date.

No Solicitation of Employees/Contractors: Beginning on your Start Date and for one year following your Separation Date, you agree not to recruit or otherwise encourage any Company employee or contractor to leave the Company for any purpose.

Obligations to Prior Employers
You represent that you have provided us with details of any ongoing obligations to prior employers or other third parties that may restrict your ability to perform your role. These obligations include but are not limited to, non-compete, non-solicitation or inventions restrictions still in effect at your Start Date. You agree to abide by these obligations and refrain from using or disclosing confidential or proprietary information belonging to any third party in conjunction with performing your role with us.

By signing this Agreement, you represent that you have not and will not knowingly breach any contractual agreement you have with, or any contractual obligations you owe to, any third party. The Company will have no liability to you in the event a claim is brought against you by a former employer or other third party as a result of your engagement by the Company and you agree to hold the Company harmless against any costs (including reasonable legal fees) or damages you incur as a result of any such claim.

Signed by Kanav Vashist | kanav.vashist@gmail.com | 7/20/2023 12:01:00 PM UTC | 103.70.155.5
Inventions

Company Inventions: Inventions developed with the Company’s equipment, supplies, facilities, trade secrets or time belong to the Company. Specifically, inventions that result from work you performed for the Company belong to the Company without further compensation to you.

Inventions documentation: You agree to execute all documents that the Company considers necessary, including domestic and foreign patent applications and formal assignments to the Company of all rights in such Inventions and patent applications and the patents issued together with all divisions, continuations and reissues.

You confirm that you have no unpatented inventions to be excluded from this Agreement or that you have previously disclosed those inventions and have received approval in writing by an authorized representative of the Company to exclude them from this Agreement.

Company Policies

You agree to sign an acknowledgment that you have read, understood, and agree to abide by the Company policies and rules of conduct, as described in the Employee Handbook for your country.

Confirmed and Agreed

This Agreement supersedes any prior written and oral communications with you on this subject. This Agreement may not be amended, nor any obligation waived, unless agreed in writing and signed by both parties. In order to confirm your acceptance of this Agreement and its terms, please sign via this ICIMS package.

Elevate Services India Pvt. Ltd.

By

Yogesh Bendre
Managing Director - People

Signed by Kanav Vashist | kanav.vashist@gmail.com | 7/20/2023 12:01:00 PM UTC | 103.70.155.5
Date: 20th May 2023

Ref No. HR/WFC/OI/2023245

Mr. Harshwardhan,
F-15, Gall No. 10, Main Road Rajapuri,
Uttam Nagar, NEW DELHI.
Delhi-110059

Subject: Offer Letter for On-Job Training

Dear Harshwardhan,

This is with reference to your internship interview with management. Management is pleased to offer you an appointment in Workforce Expert as Legal (Trainee).

Your date of appointment commences with 01 June 2023. Your location of posting will be at Company’s Head Office in Delhi.

Your Monthly Stipend will be same as agreed and discussed with management. Your other terms of employment will be same, as we agreed at the internship.

This offer letter is made relying upon the information furnished by you. However, if there is a discrepancy or false information in the Details of the resume, copies of documents, certificates furnished by you as a proof of above, the management retain the right to take appropriate action against you and the Company will have the right to withdraw this letter of intent or subsequent appointment letter any time without assigning any reason. All the consequences arising due to misrepresentation of the facts will be borne by you. Company/management will take the necessary action as it deem fit and proper.

Please sign and return duplicate copy of this letter in token of your acceptance within the five (5) days from the date of the receipt of this letter failing which they said letter shall become redundant and void.

Your appointment is subject to the submission to the completion of joining formalities.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming world leaders.

We assure you of our support for your professional development and growth.

With best wishes,

Yours sincerely,

[Signature]

Authorized Signatory

[Company Name]
31 July 2023

To,

Ms. Somya Mendiratta

Subject: Your engagement as an Legal Executive in A2Z Taxcorp LLP ("We" or "the Firm")

Dear Ms. Somya Mendiratta,

Please refer to the conversation we had with your good self. We are pleased to accept your candidature for the post of Legal Executive in the Firm, subject to the following terms & conditions.

Legal Executive

As an Legal Executive you will report to the Executive Director/Partners/Senior Associates/Associates of the Firm as may be communicated from time to time.

COMPENSATION

You shall be paid a gross salary of Rs. 20,000/- per month along with Rs. 60,000/- annual bonus on completion of 1 year of service from the date of joining.

TAXATION

Your fees may be subject to Income Tax as per the provisions of the Income-Tax Act, 1961

DATE OF JOINING

As per our discussion your date of joining the services of the Firm will be on or before 1 August 2023.

OFFICE TIMINGS

We work Monday to Saturday from 10 am to 7:30 pm.
Dear Aakash,

Congratulations!

We are excited to offer you a Full-Time position for an **Associate Sales Consultant (Level: Executive II Band H)** at **Paisabazaar Marketing and Consulting Private Limited**. Based on your interview and experience, we are looking forward to see how you will take our brand to the next level.

If you decide to accept this role, your Date of Joining will be **18-September-2023**. and we would expect you to report to sharp at 9:00am for your **Joining Formalities & Induction @Plot No 84 Basement -2 ,Near Ramada Hotel ,Sector 44, Gurugram, Haryana 122001**
With reference to your job application and subsequent interview with us, we are pleased to offer you the position of Assistant Manager - GST for ASC Group, Delhi. We expect you to join on 03rd October 2023.

As discussed, your remuneration will be an Annual CTC of INR 4,80,000-.

You are requested to submit the self-attested copies of following for on-boarding formalities-

- Personal ID with Address Proof (Aadhar Card)
- PAN Card
- Testimonials and highest educational qualification documents
- Cancelled Cheque
- Four Passport size photographs
Dear Shruti,

We are happy to inform that you have been selected for the post of Researcher for a short term project on 'Insolvency Resolution of Real-Estate Companies.' You will be paid a consolidated amount of Rs. 25,000 after the completion of 3 months. However, please be mindful that the project is for 6 months. If required, your appointment may be extended for further period.

You are expected to join by 1st October, 2023. Kindly send in your acceptance by 21st September, 2023.

Written appointment letter will follow. Kindly note, this appointment will be subject to the applicable University norms.

Warm Regards,

Harshita Garg,
Research Fellow,
Centre for Regulatory Studies,
National Law University, Delhi
Sector 14, Dwarka,
New Delhi-110078
Mob- +91 7762006380
+91 8707257113
Dear Akhil G. Krishnan,

We hope this email finds you in good health and high spirits.

On behalf of the entire team, we are delighted to extend our warmest congratulations and officially welcome you aboard as our newest team member. Our management has decided to offer you the position of Associate at our company. The period shall start from 1st August 2023. Kindly acknowledge the receipt of this email.

Once again, congratulations on your successful selection for this position. We eagerly anticipate your valuable contributions and are excited about having you as a part of our dynamic team. Welcome aboard! We look forward to a bright and successful journey together.

Best Regards

Nageshwar Kumhar | Partner - Advocate
Regd. Trademark Attorney

DEY & KUMHAR CO. 
Advocates & IPR Law Office
With reference to your job application and subsequent interview with us, we are pleased to offer you the position of Assistant Manager - GST for ASC Group, Delhi. We expect you to join on 03rd October 2023.

As discussed, your remuneration will be an Annual CTC of INR 4,80,000-.

You are requested to submit the self-attested copies of following for on-boarding formalities-

- Personal ID with Address Proof (Aadhar Card)
- PAN Card
- Testimonials and highest educational qualification documents
- Cancelled Cheque
- Four Passport size photographs
Letter of Intent/Appointment Offer

Dear Vishal Yadav,

Date: 28 Aug 2023

With reference to your application/interview and subsequent discussions you had with us, we are pleased to offer you a position of Legal Executive with Team Lease Services Limited on fixed-term assignment and your date of Joining would be 04 Oct 2023. Your appointment is subject to confirmation from our client on the selection of your candidature by our client, in accordance with their selection criteria.

Your Monthly & Annual CTC will be INR 33333.00 and 399996.00 respectively. The Management reserves the right to bifurcate or merge the allowances in basic salary. Your work location will be Gurgaon. The job is transferable anywhere within India.

The appointment offer is subject to the information provided by you in your Resume / Bio-data/CV and interviews are correct and valid. Detailed job objectives and salary structure along with appointment letter will be provided upon joining. This Letter of Intent/Appointment Offer does not guarantee employment and shall be valid for two weeks or till the date of joining, whichever is earlier.

You are required to download the TeamLease Mobile App and upload the mandatory documents listed below. Appointment Letter is issued subject to filling all mandatory fields on the Mobile App and uploading the mandatory documents on the Mobile App.

- Copy of Aadhaar Card (both sides).
- Copy of the first sheet of Bank Passbook or canceled cheque (with your name, bank account number, and IFSC clearly printed).
- Copy of highest educational qualification certificate.
- Copy of PAN card.


Link for iOS App: https://itunes.apple.com/in/app/teamlease/id1033421268?mt=8

Please note that any claims based on the alleged verbal promises by any authority, not a part of this letter, will not be entertained in the future.

Yours sincerely,

For TEAMLEASE SERVICES LIMITED

Kartik Narayan
(Authorized Signatory )

Accepted and Agreed

Signature and date:
Name:
29-September-2023

Name: Geetika Negi  
Location: Noida

Sub: Offer Letter for Employment at Integreon Managed Solutions

Dear Geetika,

We at Integreon Managed Solutions Pvt. Ltd. is pleased to offer you the role of Associate L1 with our organization. Your all-inclusive annual remuneration on a cost-to-company (CTC) basis shall be Rs.360000/- (Rupees Three Lakh Sixty Thousand Only) which is inclusive of performance bonus. Please refer to Annexure I on Page 2.

You are requested to join not later than 29-September-2023. A detailed appointment letter will be given to you on your first day with us.

You will be on probation for a period of three (3) months from your date of joining, which period may be either extended or reduced at the sole discretion of the Company based on your performance. Your employment will be confirmed via a confirmation letter upon your successful completion of the probationary period, unless otherwise communicated to you.

You shall be required to abide by Integreon's rules and regulations as listed down in the 'Associate Handbook' and your 'Appointment Letter'. You are requested to thoroughly read-through these documents once they are received by you on your first day of joining.

Kindly confirm your acceptance of this offer and your date of joining latest by 04-October-2023 post which the offer stands null and void.

Once again, welcome to Integreon Managed Solutions (India) Pvt. Ltd and we look forward to working with you.

For Integreon Managed Solutions (India) Pvt. Ltd.,

[Signature]

Anshu Gupta  
Chief Of Staff

Dated: 29-September-2023
Annexure I
Salary Break - Ups
Location : Noida

<table>
<thead>
<tr>
<th>COMPENSATION STRUCTURE</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Name : Ms. Geetika Negi</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Designation : Associate L1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grade : IJG09</td>
<td></td>
<td></td>
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<tr>
<td>Salary Component</td>
<td>Amount (Rs.)</td>
<td></td>
</tr>
<tr>
<td><strong>A) Gross Salary</strong></td>
<td>Per Month</td>
<td>Per Annum</td>
</tr>
<tr>
<td>BASIC</td>
<td>14,500</td>
<td>1,74,000</td>
</tr>
<tr>
<td>HOUSE RENT ALLOWANCE</td>
<td>5,800</td>
<td>69,600</td>
</tr>
<tr>
<td>TRANSPORT ALLOWANCE</td>
<td>1,600</td>
<td>19,200</td>
</tr>
<tr>
<td>MEDICAL ALLOWANCE</td>
<td>1,250</td>
<td>15,000</td>
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<tr>
<td>SPECIAL ALLOWANCE</td>
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<td>43,457</td>
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<td>TOTAL (A)</td>
<td>26,771</td>
<td>3,21,257</td>
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<tr>
<td>B) Variable Pay</td>
<td></td>
<td></td>
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<tr>
<td>ANNUAL PERFORMANCE BONUS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total (B)</td>
<td>17,143</td>
<td></td>
</tr>
<tr>
<td>C) Company Contribution</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROVIDENT FUND</td>
<td>1,800</td>
<td>21,600</td>
</tr>
<tr>
<td>Total (C)</td>
<td>1,800</td>
<td>21,600</td>
</tr>
<tr>
<td>Total CTC (A+B+C)</td>
<td>3,60,000</td>
<td></td>
</tr>
</tbody>
</table>

Performance Bonus mentioned is based on achieving a rating of E and will be paid annually.
Employees must be active on payroll on the payout date to receive a bonus payment. For new-joiners, this payout will be prorated based on their Date of Joining in the Company.

For Integreon Managed Solutions (India) Pvt. Ltd

Anshu Gupta
Chief Of Staff
Ms. Namita Dayal  
657, DDA LIG flats, 

Sub: Offer for Legal - Internship Trainee 

Dear Mr. Robin,  

This is in reference to our meeting with you at your campus. We are pleased to offer you the position of “Legal - Internship Trainee” on the following terms and conditions:

1. You will currently be based at Gurugram, Haryana during your training period. The job is however transferable and you may be transferred to any other ALL office and its group companies offices, at the sole discretion of management.

2. The Internship training will be for an Initial period of six months with effect from 14th July 2023 to 13th January 2024 and may be extended at the sole discretion of the management. However, your performance will be reviewed on monthly basis in case at any point of time if your performance is rated below desired standards, management reserves the right to cancel your training in lieu of a one week notice on either side as stated in the Para 11.

3. The training period will consist of an initial induction training which will be followed by on-the-job training at our plant.

4. During your training period, you will be paid a stipend amount of Rs.15,000/- per Month (Rupees Fifteen Thousand Only).

5. In case you complete your training successfully, you may be given an opportunity for regular employment in the organisation. This is stated without prejudice, and is solely at the discretion of the management & subject to successful & satisfactory performance during the Training Period.

6. You shall be responsible for safe custody of documents, material, property and equipment of the Company entrusted to you or which may be in your use, custody or charge.

7. As part of your Orientation, (On the day of joining), you should read the Employee Handbook of the company, and adhere to their provisions at all times.

8. Email messages: ALL encourages use of e-mail for business purposes. The messages generated or received via the e-mail including the backup copies are company property.

   Though the company does not recommend the use of e-mail for personal use, it may be used provided it does not use more than a trivial amount of resources. The company has the right to retrieve and review any message composed or received through the company’s e-mail system.

9. The continuity of your service as a “Legal - Internship Trainee” at any given relevant point of time shall depend upon continuous attendance, satisfactory job performance and good conduct etc.

Date: 13th July 2023  

[Signature]

H.R
10. If at any time, in the opinion of the Company, which shall be final, your performance is found below satisfactory or you are found guilty of dishonesty, disobedience, misappropriation, theft, guilty of fraud, disorderly behavior, negligence, indiscipline, absence from duty without permission or any other conduct considered by the management of the company as detrimental to its interests or of violation of one or more terms of this employment, your engagement as a "Legal - Internship Trainee" may be terminated without notice and without payment of the "stipend" in lieu of notice.

11. Your "Training" can be terminated by One-week notice in writing on either side, or on payment of One-week stipend in lieu of such notice, notwithstanding Para 10 above.

12. You shall keep the company informed of any changes in your residential address.

13. The policies, rules and regulations of the Company in force at the time of your appointment as a "Legal - Internship Trainee" will govern your services or those may be framed and amended from time to time by the Company.

14. This offer for the position of "Legal - Internship Trainee" is subject to your joining at our corporate office as per the stipulated date which is communicated to you.

15. We request you to return the duplicate copy of this offer letter duly signed, as a token of your acceptance of this offer for training on the terms and conditions provided herein.

Yours Sincerely,

For Assurance Int'l Limited

Authorized Signatory [Signature]

I confirm that I have read and understood the above terms and conditions and confirm that the same are acceptable to me.

Signature : Namita
Name : Namita
Date : 13/07/2023
Result of the placement drive of “Areness” conducted and coordinated by CCGPC, GGSIPU

Centralized Career Guidance and Placement Cell, GGS Indraprastha University, Delhi <cpc@ipu.ac.in>  Thu, Jun 1, 2023 at 12:31 PM
Bcc: fimtevents@gmail.com

Dear Placement Officer,

Greetings from CCGPC, GGSIPU!!!

We are pleased to inform you that three students of our university have been selected by the company “Areness”. Below are the details of selected candidates.

The concerned placement officer/coordinators of their colleges are requested to please block her from sitting for any other drives.

<table>
<thead>
<tr>
<th>S. No</th>
<th>University Enrollment Number</th>
<th>Name of Student</th>
<th>College</th>
<th>Degree</th>
<th>Year of passing</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>40216503818</td>
<td>Akshita Khanna</td>
<td>University School of Law &amp; Legal Studies</td>
<td>INT(BA-LLB)</td>
<td>2023</td>
</tr>
<tr>
<td>2</td>
<td>35390103518</td>
<td>Anshul mittal</td>
<td>Fairfield Institute of Management &amp; Technology</td>
<td>INT(BBA-LLB)</td>
<td>2023</td>
</tr>
<tr>
<td>3</td>
<td>9690103518</td>
<td>Rohit</td>
<td>Fairfield Institute of Management &amp; Technology</td>
<td>INT(BBA-LLB)</td>
<td>2023</td>
</tr>
</tbody>
</table>

We extend our heartfelt congratulations to the selected candidates and send our best wishes for their future endeavors.

*Please note that the selection of these students is subject to fulfilling all eligibility criteria, academic requirements by the university and passing all examinations.

Best regards,
Nisha Singh
Training and Placement Officer
Centralized Career Guidance & Placement Cell
Guru Gobind Singh Indraprastha University
Ground Floor, New Auditorium Block
Sector 16 C, Dwarka, New Delhi
Mobile - 9957054919, 8595477859
Email - cpc@ipu.ac.in; nisha.cpc@ipu.ac.in
Website: http://www.ipu.ac.in

https://mail.google.com/mail/u/0/?ik=98d1dceb4f&view=pl&search=all&permthid=thread-f:1767482802686555538&simple=msg-f:17674828026861... 1/1
TO WHOMSOEVER IT MAY CONCERN

That I, Saksham Gupta S/o Rajeev Gupta R/o House no-21 Gupta Park opposite Najafgarh police station, Najafgarh, Delhi is currently engaged in self litigation practice in dwarka court complex with an enrolment no.- d/4791/2022, In chamber No. 420 Dwarka Court.

With Regards

Saksham Gupta
(ADVOCATE)
TO WHOM SO EVER IT MAY CONCERN

That I, Shivam Juneja S/o Ajay Juneja R/o House no-803, sector, Gurugram, Haryana (NCR), am a registered Advocate in the State of Delhi with an enrolment no-D/03/2023 and am currently practising in Dwarka Court. That I am practising individually in Dwarka Court and am currently self-employed.

With regards

Adv. Shivam Juneja
9899838400
-TO WHOM SO EVER IT MAY CONCERN-

This is to certify that ANMOL KUMAR (ADVOCATE), R/o. RZ-D-60, DABRI EXTENSION EAST, GARI No.9, GROUND FLOOR, NEAR MOHALLA CLINIC, NEW DELHI-110045 is practicing with me in all the District Courts and High Court of Delhi as an Associate Advocate since the date of his Enrollment with Bar Council of Delhi i.e., on 17/08/2022.

He also done his internship under me and during his internship he worked in various aspects of law and helped in drafting and office work as well. During his internship period, he executed his work with due diligence.

His contribution to the office is immense and he always exhibits keen interest and great potential in all the work assigned to him.

AMRESH KUMAR

ADVOCATE