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PLACEMENT DATA FORM

1. Personal Details of Applicant :

Name _____ Discipline/Program _____
Enrolment No. _____ Date of Enrolment _____
Date of Program completion _____

Current Address:

Tele No. _____ Mobile No. _____ E-mail ID _____

Permanent Address:

Tele No. _____ Mobile No. _____ E mail ID _____

(Any change in the above details should be furnished immediately to the Placement Cell)

2. Project Work Details :

Title : _____

Guide : _____

Co-Guide: _____

Place of Work : _____

3. Any other Program / Course attended, other than the present one :

(a) Professional _____

(b) Soft Skills _____

a) Any other _____

4. Your Area/s of professional interest –(Indicate specific functional area of interest. Highlight any niche talent/ knowledge with in the functional area where you have additional strength)

5. Your strengths and weaknesses:

6. I accept the Terms of the Placement Cell, given overleaf.

Date _____ Name _____ Signature _____

TERMS & CONDITIONS OF PLACEMENT CELL – FIMT, New Delhi

1. Students should register with the FIMT PLACEMENT CELL. Only those students who have registered with FIMT PLACEMENT CELL are eligible to participate in the placement activities.
2. Students who have poor academic performance and poor attendance in more than two semesters may not be allowed to appear for the campus interview.
3. Students are advised to have decent dress and pleasing manners when they appear for the interview with the representatives of the recruiting company/organization.
4. Students should take every effort to maintain the decorum and the image of the institute with the visiting representatives of the organization.
5. If a candidate who has forwarded his/her resume for a particular company and decides not to appear for the test/interview, he/she should take the permission for not attending the interview. This will not only enable the placement cell to give an accurate estimate of the number of candidates appearing for the interview to the company, but also help other students who would otherwise miss out on a good chance.
6. If the student has been selected in the campus interview and has received an appointment letter, then he/she cannot apply again and his/her name is removed from the placement cell, even if he/she rejects the previous job offer.
7. Students pursuing further studies in India or abroad are not eligible to attend the interviews. The students are hereby informed that they should not avail the facilities of FIMT PLACEMENT CELL for stop-gap arrangements.
8. Students who have applied or secured a job through off campus application should inform the placement officer immediately. Such students will not be allowed to take part in further placement process and their names will be removed from the placement cell register.
9. Once a student receives an appointment letter it is assumed that the student will join the organization. If the selected students do not join the organization, then they should inform the placement cell immediately. Any queries must be clarified through the placement cell only.
10. Interview will be conducted on given appointment time at provided address only, Interviews are to be attended at your own cost. If company provides transportation expenses, you shall claim such expenses to company. } FIMT,ND will not be responsible for expenses done on attending the interview.
11. Required documents should be available, Recent 2 passport size photographs, Two hard copy of Curriculum Vitae/ Resume ,Xerox & Original Copies of academic certificates , Xerox & Original Copies of internship certificates.
12. Students violating any of the above mentioned rules and regulations or found indulging in any act of indiscipline/misbehavior thereby earning a bad name for the Institute will be debarred from availing any further placement facilities and is liable for strict disciplinary action, as per the FIMT rules and regulations.
13. The Director of FIMT, ND reserves the right to disallow any student to appear for campus interview, on disciplinary grounds.
14. The rules or various instructions mentioned herein can be modified at any point of point.

Date _____ Name _____ Signature _____