



# FAIRFIELD

## Institute of Management & Technology

NAAC ACCREDITED



तेजस्वि नावधीतमस्तु  
ISO 9001:2015 & 14001:2015

Affiliated to GGS IP University, an 'A' Grade College by DHE, Govt. of NCT DELHI,  
Approved by Bar Council of India, NCTE and Recognised under 2(f) of UGC Act of 1956

# EC-LECTIC

# IQAC

2019 — 20

## VOLUME 1 ISSUE 1 AUGUST-DECEMBER 2019



INTERNAL QUALITY ASSURANCE CELL  
NEWSLETTER

## Mission & Vision of the IQAC

1. "To achieve excellence in technology led teaching, education, training and research for continuous improvement".
2. "Ensure a quality culture aimed at all round excellence at the institutional level".

## Goals of the IQAC

1. "To develop quality systems for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College".
2. "To cultivate & impart moral values in today's youth".

## Functions of the IQAC

IQAC will facilitate / contribute & shall evolve mechanisms and procedures:

1. To encourage measures for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices".
2. To the enhancement and integration among the various activities of the institution and institutionalize best practices.
3. Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks & the credibility of evaluation procedures.
4. Optimization and integration of modern methods of teaching and learning.

## About the Internal Quality Assurance Cell

With a vision to build and ensure a quality culture aimed at all round excellence at the institutional level, the Internal Quality Assurance Cell (IQAC) was established in Fairfield Institute of Management & Technology. The IQAC in FIMT acts as nodal & has integrated the various functional units required for efficient and effective functioning of the College viz. Faculty from all courses, Administration, Accounts and Library. Each of these units contributed to the holistic development of institution and the students. The IQAC coordinates these units into a single direction oriented for the qualitative development of academic and administrative standards in the College. A facilitative and participative voluntary organ of the institution, the IQAC combines the synergies of each of the interlinked constituents in the process of planning, development, assurance and monitoring of quality in the College. IQAC Cell Prepare the Annual Quality Assurance Report (AQAR) as per guidelines and parameter of NAAC, to be submitted to NAAC. The prime task of the IQAC is to develop a system for conscious, consistent & catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, it will channelize all efforts & measures of the institution towards promoting its holistic academic excellence.

## About the Internal Quality Assurance Cell

In pursuance of its Action Plan for performance evaluation, assessment & accreditation & quality up-gradation of institutions of higher education, NAAC proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system & work towards realization of the goals of quality enhancement & sustenance. The prime task of the IQAC is to develop a system for conscious, consistent & catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, it will channelize all efforts & measures of the institution towards promoting its holistic academic excellence. With a vision to build and ensure a quality culture aimed at all round excellence at the institutional level, the Internal Quality Assurance Cell (IQAC) was established in Fairfield Institute of Management & Technology. The IQAC in FIMT acts as nodal & has integrated the various functional units required for efficient and effective functioning of the College viz. Faculty from all courses, Administration, Accounts and Library. Each of these units contributed to the holistic development of institution and the students. The IQAC coordinates these units into a single direction oriented for the qualitative development of academic and administrative standards in the College. A facilitative and participative voluntary organ of the institution, the IQAC combines the synergies of each of the interlinked constituents in the process of planning, development, assurance and monitoring of quality in the College. IQAC Cell Prepare the Annual Quality Assurance Report (AQAR) as per guidelines and parameter of NAAC, to be submitted to NAAC.

## Functions of the IQAC

- FIQAC is ensuring to heightened level of clarity and focus in institutional functioning towards quality enhancement of the institution.
- It is working towards the development and application of quality benchmarks/parameters for various academic and administrative activities of the institution.
- FIQAC is facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- It's working towards the continuous feedback responses from the students, parents and the other stakeholder's on quality-related institutional processes are always welcomed.
- It's focusing on the dissemination of the information on various quality parameters of higher education. Organization of inter and intra institutional workshops, seminars on quality related subject matters and promotion of quality circles.
- FIQAC is fairly working on the documentation of the various programs/activities leading to quality improvement. Acting as a nodal agency of the institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- FIQAC is operating the development and maintenance of the institutional database through the MIS (Management Information System) for the purpose of maintaining & enhancing the institutional quality.
- FIQAC is effectively developing the quality culture within the institution.

# COMPOSITION

<b>1. Chairperson: Head of the Institution</b>	
<b>Name</b>	<b>Designation</b>
Shri V. K. Nangalia Bhardwaj	Chairman
<b>2. Teacher to represent all levels</b>	
<b>Name</b>	<b>Stream</b>
Prof. B.R.Saini	Law
Prof. S. P. Singh	Law
Dr. Manmohan	Management
Dr. Shweta Gupta	Management
Dr. Ranjeeta Popli	IT
Mr. K. N. Singh	IT
Ms. Garima Bora	Mass Communication
Ms. Shikha Mehmi	Mass Communication
Ms. Shikha Dutt	Humanities
Ms. Afsha Naaz	Humanities
Ms. Shikha Verma	Education
Ms. Deepa Bhutani	Education
<b>3. One member from Management:</b>	
Smt. Nalini	
<b>4. Few Senior Administrative Officer:</b>	
<b>Name</b>	
Mr. Anil Sharma	
Mr. Farroq	
Mr. Noor Ul Amin Naqash	
Mr. Parveen Kumar	
<b>5. One nominee each from local society, students and alumni society:</b>	
<b>Name</b>	<b>local/Alumni society/Students</b>
Shri Dharamveer Singh, Ex. Manager, Airport Authority of India	Local Society
Mr. Jagrut Chawla	Student
Ms. Kritika Seth	Student
Ms. Priyanka Kumar	Student
Ms. Vrinda	Student
Mr. Hamraj Singh, Founder of Jan Soch Consultancy Pvt.Ltd.	Alumni
Ms. Deepa Bhutani, Asst. Prof.	Alumni
Ms. Shalini Bhardwaj, Teacher	Alumni
Mr. Aditya Pandey, Advocate	Alumni
<b>6. One nominee each from Employers/Industrialists/Stakeholders:</b>	
<b>Name</b>	<b>Employers/Industrialists/Stakeholders</b>
Ms. Ritu Kashyap	Stakeholders
Mr. Inderjeet Sehwari	Industrialist
Ms. Tarvinder Kaur	Employer
<b>7. One of the senior teacher's the Coordinator/Director of the IQAC</b>	
Prof. (Dr.) Saroj Vyas	
Dr. Shalini Kumar	

VIGILANCE AWARENESS WEEK  
 Save the date  
**30.10.2019 - 02.11.2019**  
**INTEGRITY**  
 -a way of life..  
 NMAC ACCREDITED  
 Fairfield Institute of Management & Technology

VIGILANCE AWARENESS WEEK  
**INTEGRITY**  
**DEBATE EXTEMPORE**  
 SATURDAY 2ND NOVEMBER 2019 11:00 A.M

**TALK SHOW**  
 EMINENT SPEAKERS-  
 DR. DANISH SINGH, DR. S.D. SINGH, DR. A.K. SAJANI, DR. SAKSHI VERMA  
 11.00AM-1.00PM | **INTEGRITY**  
 -a way of life  
 NMAC ACCREDITED  
 Fairfield Institute of Management & Technology

VIGILANCE AWARENESS WEEK  
 26th, October, 2019 - 2nd, November, 2019  
**INTEGRITY FEELS BEST**  
 • Even when it makes parts of my life harder  
 • Even when it allows others an unfair advantage  
 • Even when it requires uncomfortable conversations  
 • Even when it exposes my weaknesses  
 • Even when it means I won't fit in  
 • Even when no one else will know the difference  
 • Even when it requires me to treat others better than they've treated me  
 FAIRFIELD INSTITUTE OF MANAGEMENT & TECHNOLOGY

VIGILANCE AWARENESS WEEK  
**ART Showcase**  
 2019 @ TIA Hall  
**INTEGRITY**  
 NMAC ACCREDITED  
 Fairfield Institute of Management & Technology

**INTEGRITY-A WAY OF LIFE**  
**TALK SHOW**  
**BE HONEST... BE REAL... BE YOU...**  
 1ST, NOVEMBER, 2019  
 11:00 A.M  
 WING-A, AUDITORIUM  
 VIGILANCE AWARENESS WEEK

VIGILANCE AWARENESS WEEK  
**INTEGRITY - a way of life**  
**OPEN YOUR MIND**  
**OCTOBER 31ST 2019**  
 EXCEL WITH INTEGRITY  
 ART CONTEST  
 NMAC ACCREDITED  
 Fairfield Institute of Management & Technology

**FREE YOUR MIND**  
**THINK OUT OF THE BOX !!!**  
 VIGILANCE AWARENESS WEEK 30TH, OCTOBER - 2ND NOVEMBER, 2019

VIGILANCE AWARENESS WEEK  
**HONOUR RESPECT ATTITUDE**  
**VALUES MORAL INTEGRITY HONEST**  
**PRINCIPLE ETHIC**  
**THE EXTEMPORE**  
 Inspire your brain,  
 Know your personality.  
 NMAC ACCREDITED  
 Fairfield Institute of Management & Technology

The Vigilance Awareness Week 2019 was organized by Fairfield Institute of Management and Technology from

*30<sup>th</sup> October 2019 to 2<sup>nd</sup> November 2019,*

on the theme "Integrity - A Way of Life" to spread awareness amongst faculties, students and staff members.

FIMT's theme as per the guidelines of GGS Indraprastha University celebrating Vigilance Awareness Week was "*Integrity - A Way of Life*"

with emphasis on spreading awareness on 'Mindfulness- A healthy way of living' (Yoga), spreading awareness related to issues like sanitation, living standards of life to all sections of society. Several other activities were organized like

- *Poster Making Competition Of Students,*
- *Talk-show On 'Westernization',*
- *Extempore On 'Know Your Personality' Etc.*

*We gave wide publicity to our run-up activities, ahead of the Vigilance Awareness Week.*

*INAUGURAL FUNCTION HELD ON 30TH OF OCTOBER, 2019*

Inaugural function of Vigilance Awareness Week (VAW) - 2019 was organized by Fairfield Institute of Management and Technology from 30<sup>th</sup> October, 2019 to 2<sup>nd</sup> November, 2019 on the theme "Integrity - A Way of Life". Shri V.K. Nangalia, Chairman, FIMT Group of Institutions delivered welcome address. Vigilance Awareness Week commenced with the Ganesh Vandana and lamp lighting.

Dr. Saroj Vyas, Director and Principal FIMT, delivered address lauded the efforts put by both the faculties and the students for conducting several activities.

### ***YOGA- MINDFULNESS - 'A HEALTHY WAY OF LIVING'***

To enable staff members and students to become more conscious of their responses to experiences, observations of life situations, as also of ideas and issues that arise in their minds, and to thus develop their capacity for reflection; FIMT organised a Workshop on Mindfulness- A healthy way of living in campus.

### ***TALK-SHOW ON 'WESTERNIZATION'***

On the 3<sup>rd</sup> day Fairfield Institute of Management and Technology organized a talk show in the college premises and the topic of discussion was "Westernization" in which the panelists were to discuss about the changes that are happening in the lives of the youth of this country.

## EXTEMPORE COMPETITION- KNOW YOUR PERSONALITY

One has rightly said, "For effective extempore speaking a participant must be fluent, erudite and articulate." An extempore is an impromptu speech which the participant is required to make on a topic there and then. An Extempore Competition was organized for faculty of all programs on Friday, November 1<sup>st</sup>, 2019 to enhance their communication skills with a topic "Know your Personality".

The participants were judged on the basis of content, confidence, voice modulation, pronunciation and overall impact. It gave chance to self –groom, develop confidence etc among all members.

**SOCIAL MEDIA:** The Posters/Banners and information about various activities in connection with

VAW-2019 have been uploaded in College's Official Facebook Page.

**BULK SMS:** Bulk SMS's were forwarded to create awareness and to encourage citizens to take

**MASS INTEGRITY PLEDGE:** Mass integrity Pledge was administered for the staff members of FIMT as well as for the students of the college.





## **INDUSTRIAL LINKAGE**

### **आज तक**

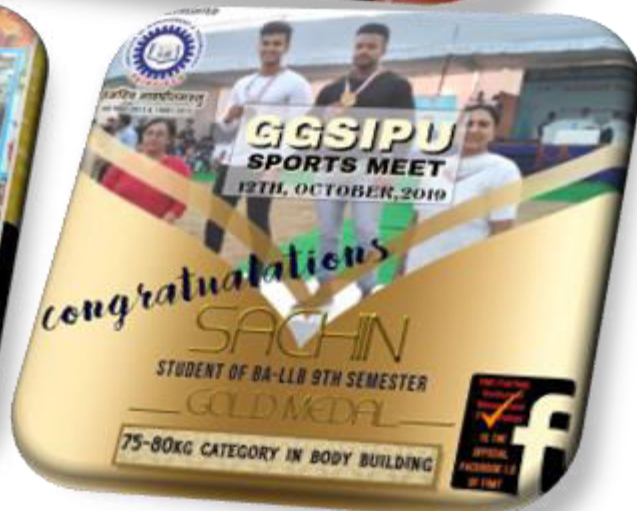
**Students of FIMT- School of Journalism visited at AAJ TAK News Channel for practical exposure.**

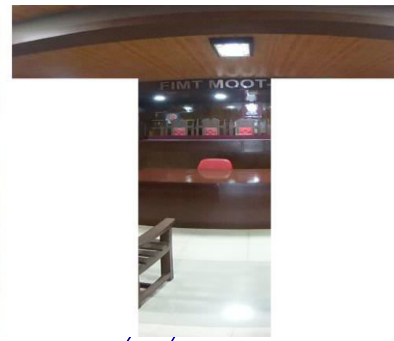
## **LEPROSY FREE INDIA CAMPAIGN**

**FIMT organized Leprosy Free India campaign to accelerate towards Leprosy Free India.**



# ACHIEVERS





## NEWSLETTER TEAM



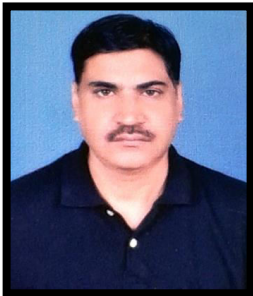
Prof. (Dr) Saroj Vyas  
Director- FIMT



Dr. Shalini Kumar  
NAAC Coordinator



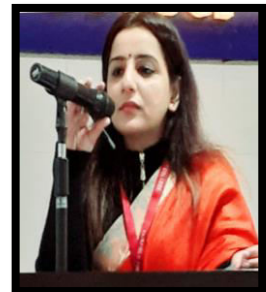
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PR and Publicity Head



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Technical Head



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Editor-In-Chief



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