

NAAC ACCREDITED



FAIRFIELD Institute of Management & Technology

Affiliated to GGS IP University, an 'A' Grade College by DHE, Govt. of NCT DELHI,
Approved by the Bar Council of India, NCTE and Recognised under 2(f) of UGC Act of 1956

तेजस्वि नावधीतमस्तु
ISO 9001:2015 & 14001:2015

Ref. No. Notice/FIQAC/2019/05

Date: 10.06.2019

NOTICE

Subject: Meeting regarding preparation for NAAC Cycle 2

This to inform all the listed members below that the meeting for preparation for NAAC Cycle 2 will be held on 12.06.2019 i.e. on Wednesday at 03.30 p.m., Wing-A, Multipurpose Hall.

The following members have to be present for the meeting:

- | | |
|---|-------------|
| 1. Sh. V.K. Nangalia Bhardwaj, Head of the Institution- FIMT | Chairperson |
| 2. Smt. Nalini, Representative- Management | Member |
| 3. Prof. (Dr.)Saroj Vyas, Director- FIMT
FIMT School of Education | Member |
| 4. Prof. B R Saini, Director
FIMT School of Law | Member |
| 5. Dr. Shalini Kumar, NAAC Coordinator
Assosiate Proffesor, FIMT School of Management | Member |
| 6. Prof. S P Singh, Professor
FIMT School of Law | Member |
| 7. Mr. K.N Singh, Assistant Professor
FIMT School of Information Technology | Member |
| 8. Mr. Rinku Sethi, Assistant Professor
FIMT School of Journalism and Mass communication | Member |
| 9. Dr. Shweta Gupta, Associate Professor
FIMT School of Management | Member |
| 10. Dr. Manmohan Chaudhary, Associate Professor
FIMT School Of Management | Member |
| 11. Dr. Ranjeeta, Associate Professor
FIMT School of Information Technology | Member |
| 12. Ms. Shikha Mehmi, Assistant Professor
FIMT School of Journalism and Mass Communication | Member |
| 13. Dr. Apurva Chauhan, Assistant Professor
FIMT School of Humanities | Member |

14. Ms. Afsha Naaz, Assistant Professor FIMT School of Humanities	Member
15. Mr. Jai Kumar, Assistant Professor FIMT School of Education	Member
16. Ms. Deepa Bhutani, Assistant Professor FIMT School of Education	Member
17. Mr. Anil Sharma, Sr. Admn Officer	Member
18. Mr. Farooq, Sr. Admn Officer	Member
19. Mr. Noor Ul Amin Naqsh, Sr. Admn Officer	Member
20. Mr. Praveen Kumar, Sr, Admn Officer	Member
21. Shr. Dharamveer Singh, Nominee- Local Society	Member
22. Mr. Jaugrut Chawal, Student	Member
23. Ms. Kirtika Seth , Student	Member
24. Ms. Priyanka Kumar , Student	Member
25. Ms. Vrinda, Student	Member
26. Mr. Hamraj Dingh, Alumni	Member
27. Ms. Deepa, Alumni	Member
28. Ms. Shalini Bhardwaj, Alumni	Member
29. Mr. Aditya Pandey, Alumni	Member
30. Ms. Ritu Kashyap, Stakeholder	Member
31. Shri. Raju Jindal, Industrialist	Member
32. Ms. Tarvinder kaur, Employer	Member

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Ref. No. Notice/FIQAC/2019/06

Date: 12.06.2019

MINUTES OF MEETING

Agenda: Conducting a meeting regarding preparation for NAAC Cycle 2

The following points were discussed:

Director welcomed all the members of FIQAC and addressed them regarding the agenda of the meeting.

1. NAAC Coordinator oriented all the FIQAC members regarding the different criteria of NAAC.
2. Responsibilities were allotted to different criteria heads
3. Feedback from the previous NAAC visit was analyzed in order to work efficiently.
4. Suggestions were received from all the members of FIQAC.
5. Coordinator motivated all the members including the student members and stakeholder for working diligently for achieving the desired goal.
6. A team comprising of various members was formulated and guided to check and maintain the data base.
7. A concrete action plan based on the above suggestions to be brought forward in the next meeting.

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| 2. Smt. Nalini, Representative- Management | Member |
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9. Dr. Shweta Gupta, Associate Professor FIMT School of Management	Member
10. Dr. Manmohan Chaudhary, Associate Professor FIMT School Of Management	Member
11. Dr. Ranjeeta, Associate Professor FIMT School of Information Technology	Member
12. Ms. Shikha Mehmi, Assistant Professor FIMT School of Journalism and Mass Communication	Member
13. Dr. Apurva Chauhan, Assistant Professor FIMT School of Humanities	Member
14. Ms. Afsha Naaz, Assistant Professor FIMT School of Humanities	Member
15. Mr. Jai Kumar, Assistant Professor FIMT School of Education	Member
16. Ms. Deepa Bhutani, Assistant Professor FIMT School of Education	Member
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27. Ms. Deepa, Alumni	Member
28. Ms. Shalini Bhardwaj, Alumni	Member
29. Mr. Aditya Pandey, Alumni	Member
30. Ms. Ritu Kashyap, Stakeholder	Member
31. Shri. Raju Jindal, Industrialist	Member

32. Ms. Tarvinder Kaur, Employer

Member



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Name & Signature