

GUIDELINES FOR SUMMER INTERNSHIP & STR

This is to inform to the student of 4th, 6th and 8th that they have to do internship for one Month (Working days excluding the Saturday and Sunday). You are required to follow these guidelines as mention below:

- Minimum Period of Internship should be 4 weeks. Which starts from 7th May to 20th June 2020.
- Students may Complete their Internships in India at offices of law firms, in-house legal departments, Indian and international NGOs, Statutory bodies, Research organizations, chambers of standing counsels, Independent lawyers etc.
- Student Training Report must contain the details of various task which is handled by the student during summer/Winter internship which consist of following.
 - (i) Organization or place of internship
 - (ii) Reason of choice of Particular Internship
 - (iii) what could be the student learn from this internship
 - (iv) date wise specific task assigned to students / duties/ work assignment/ Research work etc.
- All the students are required to adhere the given format for the offline submission, the following formatting requirements shall be followed across the document: (i) Report should not be handwritten (ii) Font: Times Roman, Font Size: 12, Line Spacing 1.5 and Page number on each page.
- All students are required to submit two copies of duly signed internship certificate from concerned person. One should be spiraled in STR report after the cover page odd semester viva and one Copy to submit at the time of odd semester viva. Student shall carry original copy of internship certificate at the time of their odd Semester Viva to produce if demanded.
- All students who took the opportunity to shift to another online internship Between the month of May- June 2020 have to update the concern shift with reason.
- STR must be in spiral binding.
- All the student has included their daily work in their STR Report that consist name of the cases dealt with which section or subject of law etc. with pervious date and next date of hearing. (According to the sample STR)

- All students are supposed to submit an internship report regarding their internship (including online internship) as and when it is asked to do so.
- All students are supposed to complete 4 weeks of internship from 7th may, 2020 to 20th June 2020.

Note: Take all necessary Precaution during COVID-19 Pandemic to be safe and healthy.

Dr. Sanjay Singh

Director Academics

FIMT