

NAAC ACCREDITED



तेजस्विनावधैतमस्तु  
FAIRFIELD

# FAIRFIELD

## Institute of Management & Technology

Affiliated to GGSIP University & an 'A' Grade College by DHE, Govt. of NCT Delhi  
Approved by BCI & NCTE Recognised under 2(f) of UGC Act of 1956

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SUSTAINABILITY  
A PRIDE  
COMMITMENT

07-03-2024

### CIRCULAR

This is to inform all the students of BA.LL. B(H) & BBA LL. B (H) (4th Semester onwards) that the Center of Policy Research and Governance is looking for interns. Center of Policy Research and Governance (CPRG) is a Delhi-based independent think-tank that aims to promote responsive and participatory policy-making through cutting-edge research and analysis across a wide range of policy areas.

After preliminary inquiries, a list of interested students shall be sent to the CPRG Research Internship Programme. Students shall appear for the interview conducted by the CPRG Team. Interested Students are requested to please send us the following information via google form:  
Link :<https://forms.gle/YxFRVjpYW667ZPXn7>

- Curriculum Vitae (CV)
- Writing sample
- SOP

Once we receive the required information, the FIMT team will review the applications and get back to you with further details and the next steps in the process. Please find enclosed the information regarding the interview procedure by CPRG in Annexure 1

Placement Cell  
FIMT

  
7/3/2024  
Dr. Shaveta Gagneja  
Director School of Law

वन्दे-शक्ति  
FIMT NCC UNIT



FIMT Institutional Campus,  
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## Center of Policy Research and Governance

Center of Policy Research and Governance (CPRG) is a Delhi-based independent think-tank that aims to promote responsive and participatory policy-making through cutting-edge research and analysis across a wide range of policy areas. We seek to bring together multiple stakeholders to provide effective solutions for contemporary policy challenges. CPRG works in close cooperation with leading public policy practitioners and scholars from across the globe. We actively provide training and opportunities for young individuals interested in pursuing a career in policy-making and governance.

### The Position

The position is for **Policy Research Intern**

This internship will be unpaid. Certificate will be given after completion of the internship

It is an in-office internship

### Requirements

- graduates or students pursuing graduation from a recognised university
- a degree in one of the following may help: public administration, social policy, political science, economics, anthropology, philosophy, law, sociology, english

### Responsibilities

As a research intern, you will need to:

- Provide vital research, writing, and editing support on various policy issues.
- Contribute to the organization of conferences, workshops, and events.
- Participate in the design and implementation of initiatives, projects, or programs.
- Prepare informative communication materials, such as speeches, brochures, success stories, social media content, and podcasts.
- Stay updated on social, political, and economic developments, and share insights with the team.
- Produce briefings, reports, articles, and papers on relevant subjects.
- Collaborate with diverse individuals and organizations.

### Skills Required

You'll need to have:

- Strong interest in public policy and a commitment to driving positive social change.
- Excellent written communication skills to convey complex ideas clearly and concisely.
- Strong critical thinking and analytical abilities to dissect policy issues, identify potential solutions, and assess their impacts effectively.
- Strong verbal communication skills to articulate research findings, engage in discussions, and collaborate effectively with diverse stakeholders.
- Demonstrated ability to manage workloads efficiently with minimal supervision and meet deadlines consistently.
- Excellent interpersonal skills, including active listening and the ability to work harmoniously with a wide range of colleagues and stakeholders.
- Proactive in seeking input and taking initiative when necessary.

### Location

Center of Policy Research and Governance is located at 102, Silver Arch Apartments, 22 Firoz Shah Road, Mandi House, New Delhi - 110001.