

**Objective:**

The objective of this assignment is to provide basic knowledge to the students about corporate accounting. It will help them exclusively and fully cater to their needs in terms of the course content as well as the level of knowledge required to excel in the examinations.

**Questions:**

1. State the provisions of the companies act regarding the utilization of securities premium account.
2. What is capital redemption reserve account? How is it created? How can it be utilized?
3. Distinguish between interim dividend and final dividend.
4. Distinguish between amalgamation and absorption of joint stock companies and explain the concept of purchase consideration as per AS-14?
5. Write short notes on-
  - a) Non-performing assets;
  - b.) Money at call and short notice;
  - c.) rebate on bill discounted

**Procedure:**

The students should refer to the books mentioned in references and they can also take help from internet. The assignment should be handwritten and properly filled. Students should cover all these headings in their assignments.

- Index
- Introduction
- Objective of the assignments
- Assignment questions with answers
- Conclusion
- References

**Outcome:**

After completing the assignment, students will understand the various basic concept of corporate accounting, and will be able to perform better in the subject.

**Reference Books:**

1. JR MONGA, corporate accounting, MKM PUBLISHER pvt. ltd.
2. ASHOK SEHGAL, fundamentals of corporate accounting, TAXMANN PUBLICATIONS pvt. ltd.

**B.COM (H): 4<sup>th</sup> Semester**

**Auditing**

**Code: 204**

**OBJECTIVE:**

The basic objective of this assignment is to make the students realize the importance of Auditing. This course endeavors to provide a background to Auditing as a prelude to learn and, then, to apply those skills to the real and current challenges of the professions.

**QUESTIONS:**

- 1) Define auditing. State its objectives. How does auditing differ from accounting?
- 2) What is an audit programme? What are its essential requirements? State its advantages.
- 3) Difference between verification and valuation of assets. Explain the duties of Auditor regarding verification and valuation of inventories
- 4) What is Auditor's report? What are its various types? Give a specimen of clean auditor's report.
- 5) What are the different kinds of audits? Give the merit and demerit of each.
- 6) Explain.
  - (a) Internal Audit.
  - (b) Audit working paper.
  - (c) Give the concept of voucher.
  - (d) Cost Audit.

**PROCEDURE:**

For completing the assignment students should refer to the books mentioned in syllabus and they can take help from internet. The assignment should be handwritten and properly filled. Students should make assignment in the following manner:

1. Cover page
2. Objectives
3. Index
4. Content
5. Conclusion
6. References
7. Softcopy AND Hardcopy
8. Give proper headings and subheadings
9. Explain every topic in points and using diagrams.
10. Put Examples

**OUTCOME:**

After doing this assignment, students will come to understand the Auditing in conducting a business.

**REFERENCE BOOKS:**

- 1) Kumar, Ravinder, and Sharma, Virender, (2009), Auditing: Principles and Practices, PHI.
- 2) Jha, Arlina, (2010), Auditing, Taxmann Publishers.

<b>B.COM (H) SEM: 4<sup>TH</sup></b>	<b>MACRO ECONOMICS</b>	<b>CODE: 206</b>
<b>OBJECTIVE:</b> The objective of the course is to develop the concepts of macro economics variables, working of an economy, and how business decisions are affected with the influence of macro variables in business.		

**QUESTIONS:**

- Q1. What do you mean by macro economics. Discuss the importance and limitations of macro economics.
- Q2 Discuss the concepts of marginal efficiency of capital and marginal efficiency of investment.
- Q3 what is inflation. Describe the types and causes of inflation.
- Q4 .Determination of National income for two, three, and four sector model.
- Q5 Write short note on
- (a) Fiscal policy
  - (b) Monetary policy

**PROCEDURE:**

For completing the assignment students should refer to the books mentioned in syllabus and they can take help from internet. The assignment should be handwritten and properly filled. Students should make assignment in the following manner:

1. Cover page
2. Objectives
3. Index
4. Content
5. Conclusion
6. References
7. Softcopy OR Hardcopy
8. Give proper headings and subheadings
9. Explain every topic in points and using diagrams.
10. Put Examples

**OUTCOME:**

After doing the assignment, students will understand the Basic of macro economics and which will further help them in their career and Professional Life.

**REFERENCE BOOKS:**

- Dwivedi, D.N. 2010 Macro Economics, 3<sup>rd</sup> edition, McGraw Hill Education.
- Chaturvedi, D.D, 2011, Macro Economics, International Book House.

<b>B. Com. IV<sup>th</sup> Semester</b>	<b>Human Resource Management</b>	<b>Paper Code B. COM-208</b>
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**Objective:**

The objective of this assignment is to make students familiarize with basic concepts of human resource management and people related issues.

**Questions:**

6. What do you mean by HRM? Write down its nature, objective and importance.
7. What do you mean by recruitment? Write down its objectives, process and methods of recruitment?
8. What do you mean by human resource forecasting? Write down its types and technique?
9. What is training? What is the process and methods of training?
10. What are the methods of job evaluation? Explain.

**Procedure:**

The students should refer to the books mentioned in references and they can also take help from internet. The assignment should be handwritten and properly filled. Students should cover all these headings in their assignments.

- Index
- Introduction
- Objective of the assignments
- Assignment questions with answers
- Conclusion
- References

**Outcome:**

After completing the assignment, students will understand the various basic concepts of human resource and will be able to perform better in the subject.

**Reference Books:**

1. Snell et al (2010), Human Resource Management, Cengage Learning(India Edition).
2. Haldar, Uday Kumar and Sarkar, Juthika (2012), Human Resource Management, Oxford University Press.

### OBJECTIVE

To gain an understanding of the concepts fundamental to environmental science, To understand the complexity of ecosystems and possibly how to sustain them, To understand the relationships between humans and the environment.

### QUESTIONS

Q1. Explain the methods of Solid Waste Management.

Q2. Write note on:

- 1) Water pollution
- 2) Air pollution

Q3. What do you understand by renewable and non-renewable resources? Discuss in detail.

Q4. What is Biodiversity? Explain the major causes and consequences of degeneration of biodiversity.

Q5. Define Sustainable development. What are the various components of sustainable development?

### PROCEDURE

For completing the assignment students should refer to the books mentioned in syllabus and they can take help from Internet. The assignment should be handwritten and properly filled. Presentation of assignments is important; students should make assignment in the following manner:

1. Cover page
2. Objectives
3. Index
4. Content
5. Conclusion
6. References
7. Softcopy and Hardcopy
8. Give proper headings and subheadings
9. Explain every topic in points and use diagrams, wherever applicable.
10. Put Examples etc.

### OUTCOME:

After doing the assignment, students will be able to use self expression and social communication in an effective manner.

### Text Books

1. Gupta N.C.; *Social Auditing of Environmental Law in India*, edited book, New Century Publications, Delhi-2003.
2. Divan, Shyam and Rosen Ceranz; *Armin. Environmental Law and Policy in India, Cases, Materials and statutes*, second edition, Oxford University Press, 2001.

**B.Com IVth Semester**

**Work Psychology**

**Paper Code B.Com 212**

**Objective:** The basic objective of this assignment is to familiarize the students with the various aspects of work psychology

**Questions:**

1. Discuss the origin of psychology and its scope.
2. How can an organization and an individual cope up with the issue of:  
1. Retirement 2. Redundancy 3. Unemployment
3. What is perception? Elaborate its process.
4. Discuss the difference between pro social behavior and altruism
5. Define Self-Efficacy. What are its effects?

**Procedure:**

The students should refer to the books mentioned in references and they can also take help from internet. The assignment should be handwritten and properly filled. Students should cover all these headings in their assignments.

- Introduction
- Objective of the assignments
- Assignment questions with answers
- Conclusion
- References

**Outcome:**

After completing the assignment, students will understand the various concepts of work psychology and can apply the same in practical world. And will be able to perform better in the subject

**Reference Books:**

1. Saxena, S. (2015), Work Psychology, 1st Edition, Sun India Publication.