Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**FAIRFIELD INSTITUTE OF MANAGEMENT & TECHNOLOGY**
Name of the head of the Institution	**Prof. Dr. Saroj Vyas**
Designation	**Director**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01125063208**
Mobile no.	**9868472404**
Registered Email	**fimtnaaccycle2@gmail.com**
Alternate Email	**dr.sarojvyas@fairfieldcollege.co.in**
Address	**FIMT Institutional Campus, Kapashera**
City/Town	**New Delhi**
State/UT	**Delhi**
Pincode	**110037**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Dr. Shalini Kumar**
Phone no/Alternate Phone no.	**01125063208**
Mobile no.	**8017821012**
Registered Email	**fimtnaaccycle2@gmail.com**
Alternate Email	**fimtnd@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://fimt-ggsipu.org/pdf/AQAR-2018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://fimt-ggsipu.org/pdf/FIMT-Academic-Calender-2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.67**	**2016**	**17-Mar-2016**	**16-Mar-2021**

6. Date of Establishment of IQAC	**01-Jun-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Institute conducted	**02-Nov-2019**	**22**

Vigilance Awareness Week as per GGSIP University guidelines	4	
Two Annual Meetings of IQAC conducted	05-Mar-2020 1	27
Organized Beti Bachao Beti Padhao Jan Aandolan Rally along with Staff & Students	13-Feb-2020 1	1300
Institute implemented Mentor-Mentee Scheme	15-Apr-2020 180	3000
Faculty Student International Residential Program at KSL, Kathmandu, Nepal	28-Dec-2019 21	2
Faculty Student National Residential Program at Sophia College, Ajmer, Rajasthan	27-Jan-2020 7	10
Literacy Awareness Drive in collaboration with Robinhood Academy at FIMT Campus	25-Jan-2020 1	210
Faculty Participation in NAAC (A&A) Workshop, Ajmer, Rajasthan	28-Feb-2020 2	3
Participation in International Youth Festival, University of Rajasthan	13-Feb-2020 3	22
Women's day Celebration at FIMT Campus	07-Mar-2020 1	60
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Not Applicable	Not Applicable	Not Applicable	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? IQAC of FIMT has been actively involved in maintaining quality within the institution as per the Academic calendar 201920 in accordance with the University Guidelines. ? As part of routine activity, IQAC conducted periodical meetings with department IQAC representatives to disseminate information on their roles and responsibilities towards IQAC. ? Students mentoring system implemented in the institution, in continuation Value added, Motivational and Career guidance was also offered to strengthen the confidence level of students to pursue their higher studies and for the overall development of students. ? Collaborative undertakings with industries through industrial visits and summer training, internship. Activities like seminar, conference, symposium, Professional Society, Club Activities. ? Under FIMT IQAC biannually Newsletter was published.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
The IQAC has chalked out the Plan of action for the year 2019 20 in its meeting.	Three meetings were conducted.
Academic Calendar Prepared for Odd and even semester	The Academic Calendar for the Odd sem was more elaborate and was successfully executed.However Due to COVID -19 even semester Academic calender was revised and uploaded on website with the Updated changes
Student Orientation session	Conducted on 15th July onwards
Formation of new committee.	Committee has been reconstitued by the Director and roles and responsibilities were assigned for upcoming session. Canteen Committee & Library Committee (Two new Committees) were formed.
Performance Indicators of Students at University Level: Academic and Cultural	Law Student bags Gold Medal on University Level : Mehak Sachdeva and Tanya Khurana titled as Ms. Anugoonj.
Welfare services on Social Cause	Organised rally with Faculty & student participation from FIMT on "Beti Bachao

	Beti Padho".
Academic autonomy was ensured through systematic check points	All Courses follow a lecture plan and faculty prepares a course file for their respective subjects each semester. Even during the Lockdown period, online classes along with the audio/video virtual feed were conducted for all courses with full participation of student and faculty .
Student Mentorship Scheme introduced & implemented in the even semester of Academic session	Mentor Mentee ratio introduced & implemented students were motivated and encouraged to seek guidance from the mentor . Students participated in variuos activities through out the academic session.
Up gradation of the college Library.	Implementation of E-Library & Subscription of Manupatra taken for Law Faculty & Students for their case laws.
Alumni Meet	Alumni Meet was proposed on 7th May 2020 but due to COVID 19, the meet got postponed and conducted virtually on online platform on 22.06.2020
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	13-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The following activity heads are maintained through MIS: • Accounts financial works • Store material requisition • Staff attendance leave approval • library institute teaching learning industry information science. • Student Support System • Detailed List of Examination • Admission data of candidates • Result Analysis.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• The College follows the curriculum designed by Guru Gobind Singh Indraprastha University. • The head of the departments conduct Academic Meeting to plan and organize the lecture schedule as per the time-table and allotment of subjects among the faculty members of their departments. • Faculties are requested to submit their subject Lesson Plan at the beginning of the session. • The faculty members are guided by the head of departments to complete the syllabus within the stipulated time. If for any reason, a faculty fails to finish his/her syllabus within the stipulated time, he/she is being asked to arrange extra classes for his/her subject. • After completion of every unit, maximum students of the total class strength should sign the unit completion format before final submission. • Activity class is scheduled in every week for students through which faculty try to organize Skill-based activities eg., group discussion, debates, quiz, case study, action research, etc. • To enrich curriculum provided by GGSIP University, Institute conducts Workshops, Guest Lectures, Seminars, Conferences, Field Visits time to time in each department. • Student academic performance is done by continuous comprehensive evaluation time to time for overall development. • Feedback for the syllabus completion and improvement in teaching Learning Methodology is being taken periodically from the students. • Institution provides E-library facilities with the scheduled class in time table to the students by which they can enhance themselves in the global world. • During the Pandemic syllabus completion and implementation was done on virtual platform

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	01/08/2019	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Nil - No New course Introduced During Academic Session 2019-20	01/08/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCA	Nill	01/08/2019
BCom	Hons.	01/08/2019
BA (Journalism)	Nill	01/08/2019
BA	Economics	01/08/2019
BA	English	01/08/2019
BA LLB	Integrated	01/08/2019

LLB	BBA LLB (Integrated)	01/08/2019
BEd	Nill	01/08/2019
BBA	General	01/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Personality Development Course in BCA	06/01/2020	72
Communication Skills Course in BCA	01/08/2019	50
Cyber Ethics Course in BCA	06/01/2020	50
Skill Enhancement in BBA(G)	01/08/2019	159
Ability Enhancement in BBA(G)	06/01/2020	159
Personality Development in BA(JMC)	01/08/2019	67
Understanding the Self (B.Ed.)	01/08/2019	93
Drama Art in Education (B.Ed.)	01/08/2019	93
Reading Reflecting on Texts (B.Ed.)	06/01/2020	93
Environment Sustainability	01/08/2019	228
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	General	181
BCom	Hons.	24
BCA	Nill	62
BA (Journalism)	Nill	40
BA LLB	(Integrated)	599
LLB	BBA LLB (Integrated)	464
BEd	Nill	100
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.	
Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from students about faculty is an integral part of the overall assessment of faculty members and teaching quality improvement in the Institute. Student Feedback from all courses is given to each faculty by the Principal/ Director after being analyzed clarified. A self-appraisal is prepared by each Faculty. The Principal/Director intervenes and addresses possible areas of improvement. Efforts are made to motivate Alumni to process feedback forms on the College. Similarly, feedback is done with the out-going Student Representative before they leave college. It is also an important criterion for the presentation of Best Teacher/ Best Researchers' Award. Feedback mechanism has been extended to cover other stakeholders such as Faculty, Alumni, Student to be used as input for programme review and improvements. The formats have been made available online at our Institutional Website.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English (Hons.)	30	31	13
BA	Economics (Hons.)	60	73	21
LLB	BBA LLB (Integrated)	240	283	130
BA LLB	BA (Integrated)	240	290	159
BEd	Nill	100	105	93
BCom	Hons.	120	162	82
BA (Journalism)	Nill	120	134	69
BCA	Nill	60	80	50
BBA	General	240	317	159
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers

	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2019	3491	Nill	132	Nill	132

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
132	132	132	14	Nill	132
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

? Mentor System is implemented from the even semester, however before that Institute was providing counselling and guidance to students through full-time Faculty and a student counsellor meets every student of the college and offers counsel to those seeking personal professional help. ? By adopting the Mentor system, it has created a sense of secure feeling that students can approach their Mentor for any guidance and suggestions about both educational and personal. ? Institute tries to maintain the ratio of 1:25 for the mentor-mentee system so that the students can interact with the concerned faculty. ? This system enables to bridge the gap between the Faculty and Students. ? Frequently mentors interacted with their assigned students for their overall development. ? Motivate students to attend holistic activities like placement, internship, and other extension activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3560	132	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	19	11	19	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nil	Assistant Professor	Not Applicable
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end

				examination
BBA	017	II,IV,VII Semester	05/10/2020	27/11/2020
BA (Journalism)	024	Semester	20/12/2019	15/07/2020
BCA	020	Semester	20/12/2019	10/07/2020
BEd	021	Semester	20/12/2019	29/06/2020
BCom	888	Semester	20/12/2019	19/06/2020
LLB	035	Semester	20/12/2019	12/06/2020
BA LLB	038	Semester	20/12/2019	12/06/2020
BA	216	Semester	20/12/2019	12/06/2020
BA	217	Semester	20/12/2019	12/06/2020
BBA	017	Semester	20/12/2019	02/07/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institute focuses on continuous comprehensive assessment and Internal evaluation by imparting knowledge and skills. For Continuous Internal Assessment and to enhance the knowledge and skills of the students, Class test, internal examination and literary competitions like assignments, skill-oriented programs are conducted. As per the University rules and regulations, end-semester examinations and evaluations are conducted for the odd semester. Even during the COVID, 19 pandemics online continuous evaluation process was maintained for even semester and a structured evaluation process has been designed and implemented. The Internal tests were prepared and conducted as per the University guidelines. The teachers were connected virtually for guidance on to how to score better in internal examination by expressing themselves more appropriately in response to questions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is an affiliated college. Examinations are conducted at the end of each semester by the affiliating University. College informs students about the university notices and circulars related to the Term End Semester Examinations from time to time through student notice board / departmental notice boards, the college website and also verbally by the faculty members of the department. All departments conduct Internal Assessment of students and students are well informed about these Internal Examinations well in advance by the respective departments. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session, which is uploaded on the college website. Results of internal assessment are declared and communicated to students within a scheduled time. Every department conducts project progress review and seminar presentations as per the standard procedure set by the affiliating University. Institute adheres to Academic Calendar (Odd Even both) keeping in view of all the events (like Sports / Cultural) prescribed by the affiliating University by incorporating the institute's activities (like Seminars / Workshops / Conferences / Role-Plays / Field Court Visits / Skill Development / Personality Development / Internships / Placements) along with festival celebrations (like Holi, Deepawali, E-ID, Christmas, Guru Nanak Birthday) and various National / International Days' (like Republic Day, Independence Day, International Women's Day, International Yoga Day), during the semester. In case of any eventuality/emergency, a particular event may be rescheduled with the

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://fimt-ggsipu.org/program-outcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
038	BA LLB	Integrated	107	89	83.17
021	BEd	Nill	98	96	97.96
888	BCom	Hons.	86	80	93.02
024	BA (Journalism)	Nill	98	90	91.83
020	BCA	Nill	63	59	93.65
017	BBA	General	322	282	87.57
035	LLB	BBA LLB (Integrated)	52	44	84.61
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://fimt-ggsipu.org/pdf/Feedback2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	60	Slum Life Upliftment Mission Foundation	1	0.85
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Mobile Forensic	School of Information Technology	14/10/2019
Workshop on Mental Health	School of Law	16/01/2020
Workshop on Leprosy	All Departments	23/01/2020

Workshop on Android Application Development	School of Information Technology	26/02/2020
Workshop on Expert Talk about Future	All Departments excluding IT	26/02/2020
Workshop on Data Mining	School of Information Technology	02/03/2020
Workshop on One Man One Plant	School of Commerce and Humanities	03/03/2020
Workshop on Outcome Based Education, AA	All Faculties	14/03/2020
Awareness Week - Vigilance	All Departments	02/11/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Student Academic Culutural Fest	Mr. Shubham Chavriya	School of Open Learning, University of Delhi	17/03/2019	Student Academic Culutural Fest
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	NA	NA	NA	NA	01/08/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
School of Management	1
School of Humanities	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Information Technology	10	5.81
International	Management	4	5.81
International	Law	1	2.00
International	Humanities	1	4.28
International	Education	9	6.51
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education - Book and Chapters	2
Education - Conference	3
Information Technology - Conference	5
Management - Book and Chapters	2
Management - Conference	1
LAW - Conference	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Not Applicable	Not Applicable	Not Applicable	2019	0	Not Applicable	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Not Applicable	Not Applicable	Not Applicable	2020	Nill	Nill	Not Applicable
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	19	136	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Industrial Visits	AAJTAK, India Bulls, Sulabh Internation and many more.	10	390
Organized Beti Bachao Beti Padhao Jan Aandolan Rally along with Staff	Dr. Ganesh Rakh, Pune, Maharastra	110	1190

Students			
Literacy Awareness Drive in collaboration with Robinhood Academy at FIMT Campus	Robinhood Academy	10	200
Swach Bharat Abhiyaan	IPHH	98	600

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Student Academic Culutural Fest	Faculty - President of Student Union Of M.Commerce (SOL)	School of Open Learning, UNIVERSITY OF DELHI	1
??????? ??????? ?? ???????	Recognition - Certificate	Slum life upliftment mission foundation	32

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swach Bharat Abhiyaan	IPHH	Swach Bharat Abhiyaan	98	600

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty and Student Exchange program	10	FIMT	7

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	Govt. and Public Schools(for	18/05/2020	31/07/2020	All Students enrolled

Industrial Academia	Virtual MPR/Summer Training	ITC, IBM ,Nestle ,Mother Dairy, Yakult, Parle(G), ITC, Sulabh Internationa l,	15/04/2020	15/05/2020	Students enrolled (5th Semester) and B.Ed. Final Year Students

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Kathmandu School of Law	21/05/2019	Faculty Student Exchange Programme	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
599	597.67

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Alice for Window 6.0 Software: Barcode Technology for Circulation, KOHA	Fully	For WIndows	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	53271	13912260	2009	583333	55280	14495593

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Prof. Dr Saroj Vyas	Teaching Pedagogy	https://www.youtube.com/channel/UCMG_G3abVEcXSNmIxHVwdCw/videos	25/04/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	140	3	0	3	3	3	9	200	0
Added	40	1	0	1	1	1	0	0	0
Total	180	4	0	4	4	4	9	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	`Not Applicable

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

99.6	88.59	599	597.67

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance is very crucial for the smooth flow of academic activities it is an ongoing process. The Civil and Maintenance department look after the overall maintenance of infrastructure as per the need, demand, and suggestions of all the stakeholders In the policymaking of the institution for enhancement of infrastructure to excel in the teaching-learning, the stake-holder members Faculty, Students, Alumni, Parents, Management including Academic AdvisoryBoard are considered. The Civil Maintenance department has appointed skilled persons/staff for maintenance and repair. ? Classrooms: The central timetable is designed in such a way that there is maximum utilization of infrastructure and classrooms. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. Adequate in-house staff is employed to meticulously maintain hygiene, cleanliness, and infrastructure on the campus to provide a congenial learning environment. With the help of the cleaning staff/sweepers, the cleanliness of classrooms is maintained regularly by Non-teaching staff assigned for each floor. ? Electric power Backup Facilities: The college has a separate Generator and Staff for maintaining power supply without interruption for the smooth functioning of the college. ? Round the clock Security: The CCTV cameras are also installed for the safety and security of students.The security of the College is maintained by the security guards. Several CCTV cameras have been installed to monitor the infrastructure. Security persons are also appointed to observe entire property from any kind of damage ? Library: The College has three libraries along with departmental libraries. The maintenance of the library includes shelving, shifting, sorting, binding, searching for missing items, preservation, and making sure the stacks are presentable and organized. Verification of books and replacing/ordering new books are done once every six months. The library is made fully automated. Computerized issuing and returning of books are done to save time. A suggestion box is installed inside the reading room to take users to feedback on the requirement and a list of books are taken from the concerned departments and faculty are involved in the process. The finalized list of required books is duly approved and signed by the Principal/Director. To ensure the return of books, 'no dues' from the library is mandatory for students before appearing in exam Annual maintenance contracts are done for the software used in the library. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. ? ComputersMaintenance and support are carried out by system administrators. Record is maintained by lab In charge Regular up-gradation is carried out for computers and software and supervised by the Management. There is systematic and regular disposal of waste of all types of e-waste. ? Canteen Facilities: The college provides Canteen facilities to students and staff through a third-party contract which is reviewed after the contract period for renewal or new contract with other service providers. The canteen is maintained by the service provider but facilities like water, electricity and other infrastructure including painting is provided by the college and these facilities provided by the college is maintained by the maintenance department. ? Transport Maintenance: The college has a transport department which is responsible for maintaining College buses and other vehicles. There is a separate parking facility is available for the students at the college which is maintained by the maintenance department. ? Hostels: Institution has a separate hostel facility for boys and girls The superintendent and hostel wardens look after the maintenance of the hostels and mess assuring the quality and hygiene in the hotel. ? Sports facility: Regular maintenance is carried out for gymnasium, sports equipment by the respective In-charge ? Fire extinguishers are installed and are checked every year ? For

electric work, electricians are appointed on the roll. ? Washrooms and restrooms are well maintained. Dustbins are placed on every floor. The Green Cover of the campus and maintenance of lawns is well maintained by a full-time gardener. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping is maintained.

http://fimt-ggsipu.org/pdf/Infrastructure-facility.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Economic Weaker Section 2019	9	713500
Financial Support from Other Sources			
a) National	Nil	Nill	0
b)International	Nil	Nill	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Professional Skills Development	20/09/2019	400	Dr.(Prof) Kanwal D.P. Singh, GGSIPU
Mock Interview Resume Writing	04/02/2020	315	IIM Rothak, Alumni and FMS, DU Alumni
Mental Health	16/01/2020	350	Dr.(Prof.) Upma Gautam, GGSIPU
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	Educational Professional Career Counselling	946	946	Nill	448
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

25	25	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Students yet to receive offer letters,delayed due to COVID-19	776	448	Not Applicable	Nill	Nill

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	100	B.Ed. BBA(G)	Education Management	Various	Various

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	National	2
Cultural Festival - Anugoonj 2020	State	66

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Tug-of-War,	National	4	Nill	08890103 815, 44951 401718	Prekshit Chauhan, Vikas Yadav

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

FIMT is not having at present Student Council however the Institution is actively encouraging to have student's participation involvement in various Academic, Cultural, sports, and CSR activities. It has been one of the best practices for FIMT as many students are motivated andactively involved in participation. Every class has a class representative who encourages students to participate in cultural activities and sports activities Communicating problems faced by students to the Principal/Director and management of the college. Participation in extension activities like Swachh Bharat Abhiyan, Tree Plantation, Yoga Day, Blood Donation, etc. They give their suggestions for the purchase of books, magazines for the library.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

However, Alumni participated and shared their online feedback to the institute for quality improvement and also share their industry experiences/exposure. The Institute keeps a regular touch with the passed out students. They are invited to all the cultural events and any other functions organized by institute.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institution practices Decentralization and Participative Management. The institution promotes the culture of participative management at the strategic level, functional level, and operational level. The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. The institution focuses keenly on decentralization by intending equal opportunity (equal role to participate in the functioning of the Institution management comprises of the different committees, and each committee has been provided with specific functions to provide to the needs of institutions for the ongoing progress and development of the Institution. Faculty members are given representation in various committees/cells nominated by the Director and the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure uniform exposure of duties for the academic and professional development of faculty members. Following are the different committees which have been nominated by the Director Internal Quality Assurance Cell (IQAC) Research Committee Placement Committee Discipline Committee Grievances committee Library Committee Sexual Harassment Committee Extension Activities Students Welfare Committee For the development of students, involved with the various committee established at the Institute level. Students are empowered for the functioning of different roles and responsibilities at various committees for further reinforces

decentralization. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co-and extracurricular activities

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	? At FIMT we follow a student centric approach for growth and development of students, our teaching and learning methodology includes brainstorming, presentations, quizzes, inquiry learning, hands on activities, case studies etc. ? The College organizes orientation programs for the fresher at the institution. Tutoring, counseling, remedial classes, and sponsorships are provided to students Special programs are arranged to cater to the needs of advanced learners. ? The IQAC conducts a student feedback and takes a parent feedback also to evaluate the teaching learning process at the institutional level and suggest measures for improvement. ? FIMT have well qualified and experienced faculty members .We provide adequate infrastructural facilities for teaching learning ? Education is a never-ending process, hence FIMT management motivates our faculty members to join Orientation Programme, Refreshers Courses, Workshops and FDPs to upgrade their skills and constantly be in the process of learning so that they can percolate the benefits of their updated knowledge and skills to students. ? FIMT is WI-Fi enabled campus and provides facility for students to use internet as a resource in their studies.
Curriculum Development	FIMT is affiliated to GGSIP University, New Delhi and follows the curriculum and syllabus prescribed by the University for All its Courses. Being an affiliated institute curriculum is developed at University Level the However Institute put an effort to strengthened curriculum through workshops and brainstorming sessions on developing research embedded syllabi to make students globally mobile and socially useful. Industrial experts and Subject experts

		are consulted and feedback from the various stakeholders has been yet another measure employed for quality sustenance and enhancement leading to effective development of the curricula. ? Affiliated Institutions are not allowed to design their own curriculum. However University revise their Syllabus after every 5 to 6 years. ? Senior faculty members from our college have been a part of the curriculum development committee formulated by university and have contributed to curriculum development.
	Examination and Evaluation	? The IQAC monitored and periodically evaluated the activities of the Examination Cell to ensure the continuous and comprehensive evaluation of students and the timely conduct examinations. ? The exam schedule and evaluation details are given in the College Handbook issued to the students and faculty members at the Guidelines of IQAC and submission of AQAR for Autonomous Colleges beginning of the academic year. ? Examination marks were scrutinized and displayed to assess learning outcome and identify areas and strategies for improvement. To ensure a fool proof examination system, various committees were constituted such as Examination committee and Result analysis in charge.
	Research and Development	? The faculty members were encouraged to engage in activities that promote research and development. ? To create research environment management put an effort to motivate and reward faculty, the institution encourages members to attend courses/conferences/workshops/seminars/training programs, etc, and to be research – oriented. ? The IQAC gives directions and monitors the activities of research committee to improve the quality of Research initiatives in the institution.
	Library, ICT and Physical Infrastructure / Instrumentation	? The IQAC monitors the regular updating of library resources. The new comers, both staff and students were given an orientation on effective use of library resources. ? Faculty are motivated encouraged to use ICT to enhance teaching learning pedagogy. ? Feedback was taken from students and staff and suggestions were put forward to improve library services. ? All departments were checked to ensure that

	there was adequate software and computational facilities to meet the needs of a growing institution.
Human Resource Management	? Orientation session was organized for newly joined faculty and non teaching staff. ? Workshop and Seminar were organized the up-gradation of skills and abilities of the non-teaching and ministerial staff, to motivate them and equip them for enhanced performance.
Industry Interaction / Collaboration	IQAC always seek their guidance is sought and their inputs and suggestions are welcomed and often implemented. Such interaction serves to enhance job opportunities and facilitate the introduction of programs with industry collaboration. Seminars, workshops and talks with experts from industry as resource persons are organized.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	? The Vision and Mission Statement is uploaded on the institutional website. ? Further development strategies are also uploaded on the website. ? The Governing Body Meeting Minutes and Resolutions by Circulation are mailed to the members in addition to circulation of hardcopies. ? Attendance software has been in use for monitoring students' attendance. After every class hour the concerned course teacher will be marking the absentees in the software system.
Administration	? The FIMT college authorities can exercise full supervision of all functions in the office through the Google doc, Google drive MS office and Excel software. ? The Director coordinates with Governing Body members as well as the teaching and non-teaching staff through email. ? All important administrative information including notices are regularly published on the FIMT college's website. ? The FIMT College is connected through high-speed internet of bandwidth 200MBPS. ? Fully automated, wireless office with 24x7 internet facility. ? The FIMT college office is linked through the intranet with the Director's office for online supervision by the management. ? Biometric attendance for all staff

	members.
Finance and Accounts	? The accounts of the FIMT group of Institutions technology maintained through the Tally software. ? Most of the financial transactions of the government and other organizations are through the PF MS software.
Student Admission and Support	? During the admission time, complete details of students are stored in the software. Further, reports in different forms are generated when there is a need arise.
Examination	? The forms for the Guru Gobind Singh Indraprastha University examinations are now submitted online and the details are accepted in both hard and softcopy. ? Setting questions papers Generation of Result Analysis and other reports to be submitted to the College are being generated using MS office.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Ms. Swati Gahlout	International Youth Fest	Rajasthan University, Jaipur	7500
2020	Ms. Garima Patwari	Student Exchange	Sophia College for NAAC Workshop, Ajmer	10000
2020	Ms. Shineh Suri	A A, NAAC Workshop	Sophia College for NAAC Workshop, Ajmer	5000
2020	Dr. Shalini Kumar	A A, NAAC Workshop	Sophia College for NAAC Workshop, Ajmer	8000
2020	Ms. Pooja Chaurasia	A A, NAAC Workshop	Sophia College for NAAC Workshop, Ajmer	5000
2020	Mr. Anil Kuntal	International Youth Fest	Rajasthan University, Jaipur	7500
2020	Ms. Malvika Sharma	Residential Programme	Kathmandu School of Law, Nepal	40000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nil	Nil	01/08/2019	30/06/2020	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Encouraging Creative Classroom: Needs, Challenges and Strategies	1	25/04/2020	25/04/2020	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
25	25	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? Faculty members are promoted for self-development programsand higher education ? The yoga session was organized ? 12 CL ? on festiveoccasions, lunches are organized ? The Institute sponsors the Research Publications registrations at academic conferences	? Employee Provident Fund ? Maternity Leave provided ? Yoga Session ? Health Check-up	? Scholarship ? Anti-Ragging Committee ? several workshops,training sessions are conducted for their overall improvement. ? Uniforms for Pupil Teachers.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The financial accounts are audited by external auditor regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the

year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

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6.4.3 – Total corpus fund generated

178.64

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GGSIP University	No	Not Applicable
Administrative	Yes	GGSIP University	No	Not Applicable

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Not Implemented Yet.

6.5.3 – Development programmes for support staff (at least three)

? Virtual ICT training for support staff was organized ? Academic guidance and support for higher education to non-teaching staff was provided.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Mentor-Mentee ratio introduced implemented students were motivated and encouraged to seek guidance from the mentor. Students participated in various activities throughout the academic session. ? Class representatives were selected for each course. ? More open and transparent interactions for Students for any grievances and suggestions ? Enhanced use of ICT by faculty in the teaching-learning process ? Implementation of E-Library Subscription of Manupatra, DELNET taken for Law Faculty Students for their case laws.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	? Literacy Awareness Drive in col laboration with Robinhood Academy at FIMT Campus	12/06/2019	25/01/2020	25/01/2020	210

2020	? Welfare services on Social Cause: Organised rally with Faculty student participation from FIMT on Beti Bachao Beti Padho Jan Aandolan.	12/06/2019	13/02/2020	13/02/2020	1300
2020	? Organizing Alumni Meet on Virtual Platform	03/03/2020	22/06/2020	22/06/2020	200
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day Celebration	07/03/2020	07/03/2020	60	Nill
Welfare services on Social Cause: Organised rally with Faculty student participation from FIMT on Beti Bachao Beti Padho Jan Aandolan.	13/02/2020	13/02/2020	900	400

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Not Yet Implemented.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	1000
Ramp/Rails	Yes	10
Physical facilities	Yes	2
Rest Rooms	Yes	10

Scribes for examination	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nill	Nill	01/08/2019	Nill	Nil	Nil	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	01/08/2019	Not Applicable

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Literacy Awareness Drive in collaboration with Robinhood Academy at FIMT Campus	25/01/2020	25/01/2020	210
Slum Life Upliftment Mission Foundation	01/07/2019	31/08/2019	13

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institution has taken up various initiatives to maintainan environmentally friendlycampus. The campus is full of greenery and is kept clean and tidy. The gardens, lawns, and plantationsinsidethecampus are maintainedbyadedicatedgroupofcaretakers and housekeeping staff. Regulating the use ofplastics. Propagating usage of Paper bags and discouraging use of Plastic bags The Staff and Faculty member ensure and oversee that there is no wastage of potable water Energy Conservation: Floorcoordinators were assigned the duty to make sure that lights, computers, and appliances are offduring the break, lunchtime, and after classes and create awareness about optimum usage of electricity.Energy-efficient lighting fixtures like T5, CFLs, and LEDs are used in all classrooms and departments

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-1: Title of the Practice: "Best Teacher Awards" as Teacher recognition scheme Objective of the Practice: ? To increase the morale and motivation among faculty members ? To create a culture of promoting quality in teaching learning. ? To give faculty a sense of recognition in the Institute ? To promote and increase the Research Culture in Institute The Context: ? The deepest principle in human nature is the passion to be appreciated. ? The Psychology of Recognition ? To increase Teacher Morale ? Now a day's Industry and society are dynamic with vast developments in different areas they demand

comprehensive knowledge and personality of an individual. ? The Institute seeks to inculcate in every Individual Faculty a deep sense of working on methods/ criteria of developing the overall personality ? As a researcher or learner, they learn new issues pertaining to Academic development along with societal challenges in addition to their curriculum. The Practice: Teachers will be evaluated based on an evaluation matrix and criteria for evaluation are mentioned below: ? Academic Performance and Student feedback ? Annual Performance Appraisal Reports or other performance appraisal tools of last 3 years ? Work done by teacher to encourage community, parents, alumni etc. to contribute to the Institute in any way. Evidence of Success ? Recognition of one's efforts, particularly in the Institute, is central to the human experience. It was evident that the impact has been particularly hard-felt in the field of education. ? In the face of diminishing financial prospects, receiving sincere, well-deserved praise can go a long way toward assuaging dissatisfied feelings and motivating Faculty. ? Best Teacher Award was given to Ms. Deepa Bhutani , Asst. Prof for the Academic Year 2019-20 Problems encountered and resources required ? This practice is generally suitable for a campus without much extra resource requirement. ? The diversity in Faculty background and upbringing i.e. lack in the art of effective articulation, introspection, indifferent attitude etc. Best Practice-2: Title of the practice: Educating and imparting Social Skills in Students Objectives of the practice ? Educational institutions play a vital role in the development and improvement of the society, contributing to the welfare of citizens. Considering the social responsibility of Institutions with a large number of stakeholders, this practice aims to examine how these institutions establish the mission, objectives and strategic actions oriented at meeting these expectations. ? Educating for developing the social conscious ? Opportunities for Social Contribution. The context ? This is platform for students is to participate actively in the activities conducted by Institute and University. The higher education sector is tackling social skills, including: ? How education can be a tool for change ? How the classroom and curriculum can play a part ? Why it needs to be addressed on both a local and global level ? How Social Responsibility indicators can be a framework for progress ? Students are motivated to participate in workshops of various multidisciplinary platforms. ? Exploring Real world Issues The practice During the academic year for holistic development of students and our commitment towards social skills is being achieved through the following means: ? Vigilance Awareness Week 2019 on the theme "Integrity - A Way of Life" ? Minor project with Slum upliftment Foundation ? Beti Bachao Beti Padhao Jan Andolan Rally ? Event organised with Robinhood Academy Evidence of Success: ? The above practice of encouraging students to take part in social responsibility Activity during the Academic Year 2019-20. ? Increase in student motivation and participation. ? Increase in effective teaching and learning process ? The practice has helped to establish an opportunity to promote the social development. Problems encountered and resources required ? Feeling in burden of academics to participate in activities. ? To motivate students for participation is challenge

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://fimt-ggsipu.org/pdf/Best-Practices-2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Fairfield Institute of Management and Technology (FIMT), New Delhi, shaping students' careers in the country is a self-financing, qualityconscious, and trend-setting Institute with a focus on providing equal opportunities for the

development of human potentials for every segment of society including the differentiated one. The Vision of the Institute focuses on essential aspects like global Standards, Value-based Education, and Sustainable Development. FIMT believes in the all-round development of the beginners, which includes the values of Vivekananda. FIMT focused to create an environment where our ethnicity and traditions go hand in hand with the material world The Institute has established its distinctive approach towards this complete Vision Excellence in Academics and Exploration of Knowledge through a holistic approach for the Development of a Rounded Personality with Global Vision and Social Responsibility. FIMT encourage Faculty students to take part in Mental Wellbeing Projects/ societal challenges awareness Programs, Participation of students in Co-Curricular Activities and Extra-Curricular Activities like workshops, Technical talks, Hands-on training Programs, Industrial Visits, social welfare programs helps to enhance all-rounded personality to strongly face the challenging road of the future Experiences and appreciations gained through these activities assist students during internships. Career guidance, Personal counselling, and Placement. FIMT is recognized for its quality in teaching and learning which counts it among the BEST affiliated colleges of GGSIP University. The pioneer Institute is committed to giving its best to all the stakeholders

Provide the weblink of the institution
http://fimt-ggsipu.org/pdf/Institutional-Distinctiveness1.pdf

8.Future Plans of Actions for Next Academic Year

IQAC Functioning: • To prepare and submit the IIQA and SSR on the NAAC portal Right now, the Coronavirus pandemic is forcing global experimentation with remote teaching. Focus on the ways to strengthen the Virtual Learning Experienceto continue bringing and delivering essential 21st Century Digital Skills to their students. Due to the pandemic situation FIMT focus to enhance the academic environment byconducting more workshop/seminar/conferences/skill development activities on the virtual platform. To increase in take in programs BA Eco (H) BA Eng in upcoming session To form Student council Various webinar to be scheduled along with the active Alumni participation Adoption/implementation of energy-saving projects. Increase faculty participation in e-content development. To consider the possibility of NBA or NIRF