



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

1. Name of the Institution	FAIRFIELD INSTITUTE OF MANAGEMENT TECHNOLOGY
Name of the head of the Institution	Prof. Dr. R K Garg
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01125063208
Mobile no.	9868472404
Registered Email	fimtnaaccycle2@gmail.com
Alternate Email	fimtnd@gmail.com
Address	FIMT Institutional Campus, Kapashera
City/Town	New Delhi
State/UT	Delhi
Pincode	110037

<b>2. Institutional Status</b>																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Urban																
Financial Status			Self financed																
Name of the IQAC co-ordinator/Director			Prof. Dr. Saroj Vyas																
Phone no/Alternate Phone no.			01125063208																
Mobile no.			9868472404																
Registered Email			fimtnaaccycle2@gmail.com																
Alternate Email			fimtnd@gmail.com																
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)			<a href="http://www.fimt-ggsipu.org/igac">http://www.fimt-ggsipu.org/igac</a>																
<b>4. Whether Academic Calendar prepared during the year</b>			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			<a href="http://www.fimt-ggsipu.org/igac">http://www.fimt-ggsipu.org/igac</a>																
<b>5. Accrediation Details</b>																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.67</td> <td>2016</td> <td>17-Mar-2016</td> <td>16-Mar-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.67	2016	17-Mar-2016	16-Mar-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.67	2016	17-Mar-2016	16-Mar-2021														
<b>6. Date of Establishment of IQAC</b>			01-Jun-2015																
<b>7. Internal Quality Assurance System</b>																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date &amp; Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>Various Initiatives(List Attached)</td> <td>31-May-2016 185</td> <td>1800</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	Various Initiatives(List Attached)	31-May-2016 185	1800					
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Various Initiatives(List Attached)	31-May-2016 185	1800																	

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Not Applicable	Not Applicable	Not Applicable	2016 0	0
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Significant Contribution of FIQAC 20162017 1 Strengthening and Monitoring the Quality of Academics. Teaching activity in the institute is regularly monitored. The student's feedback on teaching is analysed and communicated to the Director /Principal for further action. This has helped in enhancing the teaching quality of the faculty. 2 Call regular meetings of I.Q.A.C. and evaluate the achievements of all Departments and related organs. Two Meetings of IQAC have organized during the year. Dated :16th Jul 2016 Dated : 7th Jan 2017 3 Reduction in the rate of environmental degradation through maintenance of campus discipline Conducted activities related to green campus such as Tree Plantation 4 Seminar/ Workshops / Field Visit Course Coordinators were given responsibility to make announcement for the activities and programs to be conducted related to Seminar,Workshop and organizing Guest Lecture and Field Visits . 5 17th Annual Cultural Festivals: 9th Feb to 11th Feb2017 Active participation of Students and Prelims organised at FIMT campus

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
<a href="#">File Attached</a>	<a href="#">Respective Outcomes Yielded/Included</a>
<a href="#">View File</a>	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	13-Apr-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	The following activity heads are maintained through MIS: • Accounts financial works • Store material requisition • Staff attendance leave approval • Library information science • Student Support System • Detailed List of Examination • Admission data of candidates

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- The College follows the curriculum designed by Guru Gobind Singh Indraprastha University.
- The head of the departments conducts Academic Planning Meeting to plan and organize the schedule of lectures and distributes the syllabus among the faculty members of their departments.
- Lesson Plan for whole academic session provided by the faculties in the beginning of the session.
- The faculty members are instructed by the head of departments to complete the syllabus within stipulated time. If, for any reason, a faculty fails to finish his/her syllabus within the stipulated time, he/she is being asked to arrange extra classes for his/her subject.
- After completion of every unit, 75% students of the total class strength should sign the unit completion certificate before final submission.
- One class is provided as activity class in a week for students by which we try to deliver subject knowledge through activities, group discussion, debates, quiz etc.
- Workshops, guest lectures, seminar conducted by the institution time to time in every course.
- Student academic performance evaluated time to time.
- Institution provide practical

knowledge along with class room teaching through Industrial visit, court visit etc. • Institution ensures feedback time to time from students between the session regarding class lectures and in the end of the session institute takes the feedback from each student regarding each and every subject in the manner of feed back form.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NA	NA	01/08/2016	0	NA	NA

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Not Applicable	01/01/2016
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BBA	General	01/08/2016
BCA		01/08/2016
BA (Journalism)		01/08/2016
LLB	BA -LLB	01/08/2016
LLB	BBA LLB	01/08/2016
BCom	Honors	01/08/2016
BEd		01/08/2016

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Personality Development Course in BCA	09/01/2017	67
Communication Skills Course in BCA	01/08/2016	72
Cyber Ethics Course in BCA	09/01/2017	72
Skill Enhancement in BBA(G)	01/08/2016	330
Ability Enhancement in BBA(G)	09/01/2017	330
Personality Development	01/08/2016	110

in BA(JMC)

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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	General	189
BCom	Honours	29
BCA		40
BA (Journalism)		100
BEd		100
LLB	BBA(Integrated)	58
BA LLB	Integrated	287
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<ul style="list-style-type: none"><li>• Every Semester Students 'Feedback is obtained with the help of a structured questionnaire related to Academic support. Feedback so obtained is analysed dimensionwise.</li><li>• Detailed analysis is being prepared for the area of improvement in quality enhancement in education</li><li>• Teachers are provided with their respective feedback along with respective suggestions related to areas of improvement.</li><li>• Institution ensures feedback time to time from students between the session regarding class lectures and in the end of the session institute takes the feedback from each student regarding each and every subject in the manner of feedback form.</li></ul>

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

##### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	General	330	480	330
BCA		120	140	72
BA (Journalism)		120	150	110
BCom	Honors	120	150	89
BEd		100	150	100
BA LLB	Integrated	240	300	218

LLB	BBA(Integrated)	240	260	182
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2718	0	119	0	119

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
119	89	65	14	0	89
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No file uploaded.					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Not Available					
Number of students enrolled in the institution	Number of fulltime teachers		Mentor : Mentee Ratio		
0	0		0		

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	25	5	25	5

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Prof. Dr. Saroj Vyas	Principal	Rashtriya Mahila Achievers Award
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
BCA	020	Year	05/05/2017	19/07/2017
BA LLB	038	Year	05/05/2017	15/07/2017
BA (Journalism)	024	Year	05/05/2017	12/07/2017
BEd	021	Year	05/05/2017	22/06/2017
BBA	017	Year	05/05/2017	27/07/2017
BCom	888	Year	05/05/2017	14/07/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The evaluation of the students on the basis of examinations is an integral part of the teaching- the learning process, as per the guidelines issued by the university. The college also follows criteria for the internal college evaluation system. The college displays all the circulars on notice boards from time to time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The starting point for scheduling Spring semester is Commencement: shall be scheduled for the first weekend in July and for winter semester commencement starts from the month of January.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://fimt-ggsipu.org/program-outcome.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
888	BCom	Honours	52	52	100
017	BBA	General	125	109	87.2
024	BA (Journalism)		38	38	100
021	BEd		96	96	100
020	BCA		33	30	90.90

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.fimt-ggsipu.org/feedback-form.php>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NA	0	0
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## 3.2 – Innovation Ecosystem

### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
25th Economic Reform in India	Management Commerce	20/01/2017
Self Management and Etiquettes	Management Commerce	02/02/2017

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NA	NA	01/08/2016	NA
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	01/08/2016
No file uploaded.					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NA	NA	NA

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not Applicable	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	IT	3	0
National	Management	2	5.49
National	Education	2	0
International	IT	4	0
International	Management	6	0
International	Education	7	1.09
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
IT	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Not Applicable	Not Applicable	Not Applicable	2016	0	Not Applicable	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Not Applicable	Not Applicable	Not Applicable	2016	0	0	Not Applicable
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Visits(Court/Parliament)	District Courts	16	960
Industrial Visits	Sulabh, DJB, Parle, NSIC, Yakult, Network Bulls, Amar Ujala	18	1020
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Acknowledgement	Awarding Bodies	Number of students Benefited
Nil	Nil	Not Applicable	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS Awareness Camp	Institute of Public Health Hygiene	HIV AIDS Awareness Conference	60	400
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Not Applicable	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial Academia	MPR/Summer Training	ITC, Nestle, Mother Dairy, NIIT, etc.	05/06/2017	31/07/2017	All Students enrolled (5th Semester)
Internship	Internship	CONCEIT SOLUTION PVT. LTD, IBM, ITC, IDBI, Ranbaxy, BSES, etc.	05/06/2017	31/07/2017	All Students enrolled (5th Semester)
Placement	Placement	TCS, GENPACT, HDFC, Policy Bazaar, etc.	13/03/2017	31/03/2017	Final Year students of various courses participated.
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Kathmandu School of Law, Nepal	21/05/2016	Exchange program	0
No file uploaded.			

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES****4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
400	321.11

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
No file uploaded.	

**4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Alice	Fully	For Windows	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	43958	10989500	1918	479500	45876	11469000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Not Applicable	01/08/2016
No file uploaded.			

**4.3 – IT Infrastructure**

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/	Others
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								GBPS)	
Existing	60	2	60	2	2	2	6	2	0
Added	30	0	30	0	0	0	0	0	0
Total	90	2	90	2	2	2	6	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">Not Applicable</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
700	695.85	400	321.11

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose. Laboratory- Record of maintenance account is maintained by lab technicians and supervised by HODs of the concerned departments. Other measures to maintain laboratories are as follows: ? The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians of related owner enterprises. Library- The requirement and list of books is taken from the concerned departments and HoDs are involved in the process. The finalized list of required books is duly approved and signed by the Principal. Sports: Regarding the maintenance of indoor Badminton/ Volley Ball court / TT Courts /Gym on the college sports in charge. In their guidance accommodations are arranged. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments.</p> <p><a href="https://www.fimt-ggsipu.org/">https://www.fimt-ggsipu.org/</a></p>
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#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Nil	0	0
b) International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Stock Trading Stock Investing Strategies	27/03/2017	280	FIMT - School of IT, Management and Commerce
1st Intra Colege Client Councelling Competition	23/03/2017	426	FIMT - School of Law
Art Craft Workshop	24/02/2017	96	FIMT - School of Education
Personal Interview Group Discussion	06/02/2017	385	FIMT - School of IT, Management and Commerce
Schindlers List -Movie Screening	31/01/2017	410	FIMT - School of Law
Resume Writing PI Skills	24/01/2017	320	FIMT - School of Management and Commerce
7th Intra College Moot Competition	04/10/2016	200	FIMT - School of Law

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	Nil	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Tata Consultancy	23	2	Policy Bazaar	53	10

Services  
(TCS)

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	218	BCA, BBA(G), BA(JMC), B.Com.(H), B.Ed.	Various	Various	PG(Masters)
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	9
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Race	400 M - Won Silver Medal	1
Triple Jump	Won Bronze Medal	1
Arm Wrestling	Won Bronze Medal	1
<a href="#">View File</a>		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Sports	National	3	0	0	3
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Not Applicable.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Not Applicable

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a practice of participative management. The college provides a better opportunity to all the participating in the decision-making process, the college administrative and academic structure is in a manner to make the decision by participative arrangement. 1. Faculty members are given representation in various committees/cells nominated in the FIQAC and other committees. 2. The management authorities regularly undertake the review of working of the college in its periodic and working committee meeting. The Necessary guidance and directives are issued through these meetings. Periodical reviews are undertaken by the top management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	The Institute provides industry exposure to the Students by conducting Field Visits/Industrial Visits/Court Visits/Educational trips to various organisations/courts.
Human Resource Management	The governance and administration of the Institute/college is professional and also as per the spirit of the Act and Statutes which results into higher level of satisfaction especially amongst the students and scholars and staff of the Institute/College.
Library, ICT and Physical Infrastructure / Instrumentation	Library and administration are computerized, Library has slim software and Issue and collection through BAR code system. Online/ Subscription to E-Journals converting to digital Library. Addition of new class rooms and laboratories with equipment's enough reading time beyond college hours. Grow reading culture of text reference book.
Teaching and Learning	The institution, apart from the conventional classroom teaching, uses other innovative pedagogical approaches in teaching and learning. This includes teaching from original research articles, case study based approach in

imparting knowledge, use of ICT infrastructure, student seminars, invited talks and lectures from the academia, industry, research institution and practitioners, field studies, study tours, minor and major projects, assignments, tutorials, undertaking exposure to industry through real time projects as part of the major project and summer internship. Establishing the teaching plan for every subject well before the commencement of each semester along with the course contents are made available to all students on the start of the academic year. study materials[soft copy-Teacher's PowerPoint/PDF presentation, Simulation animation] are shared with students. Teaching faculty and students are encouraged to use latest technology such as LCD, internet, etc., in the teaching learning process. Faculty members are provided with Desktops and PA system Assignments, Workshops learning by doing RolePlay, Case studies, group discussion.

#### Examination and Evaluation

The institution, apart from the conventional classroom teaching, uses other innovative pedagogical approaches in teaching and learning. This includes teaching from original research articles, case study based approach in imparting knowledge, use of ICT infrastructure, student seminars, invited talks and lectures from the academia, industry, research institution and practitioners, field studies, study tours, minor and major projects, assignments, tutorials, undertaking exposure to industry through real time projects as part of the major project and summer internship. Establishing the teaching plan for every subject well before the commencement of each semester along with the course contents are made available to all students on the start of the academic year. study materials[soft copy-Teacher's PowerPoint/PDF presentation, Simulation animation] are shared with students. Teaching faculty and students are encouraged to use latest technology such as LCD, internet, etc., in the teaching learning process. Faculty members are provided with Desktops and PA system Assignments, Workshops

	learning by doing RolePlay, Case studies, group discussion. Final Theory examination (off line) conducted by University.
Curriculum Development	Improvement strategies regarding curriculum development is done by the GGSIP University by conducting meetings.
Research and Development	Faculty Development Programmes with a focus on sharpening research skills are organised by different schools of the Institute/College. Institute/College provides full support to the faculty members by encouraging and motivating to participate in research activities.
Admission of Students	The institute in accordance with GGSIP University follows the procedure of admission.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Nil

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Nil	Nil	Not Applicable	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Self Management and Etiquettes	Self Management and Etiquettes	02/02/2017	02/02/2017	35	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
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Nil	0	01/08/2016	31/07/2017	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	11	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	EPF/PPF, Free Uniform	Nil

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the financial accounts are audited by external auditor regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

17864060.00

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GGSIPIU University	No	Not Applicable
Administrative	Yes	GGSIPIU University	No	Not Applicable

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Not Implemented Yet.

6.5.3 – Development programmes for support staff (at least three)

Organised Self Management and Etiquette seminar for development of supporting staff held on 02.02.2017 and various other programmes from time-to-time.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Academic Planning and conduction of various activities according to the Academic Calendar
- Developing creativity, social and environmental ethics among the students through exhibitions, group discussions, study tours, and research paper presentations (oral/ poster) in seminars and conferences.
- Motivating the faculty for their active participation in Conferences, Seminars, Symposiums, Workshops, Webinars, Faculty Development Programmes, training, research, and extension activities to enhance the quality of teaching and

learning. • Automation of library services. • Student redressal, Prevention of sexual harassment, and Anti-ragging committees are operational. • Reduction in the rate of environmental degradation through maintenance of campus discipline. • Organization of on/ off-campus recruitment drives through placement cell.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	1. Academic Planning and conduction of various activities according to the Academic Calendar 2. Discussion on active participation of students in 17th Annual Cultural Festivals: 9th -Feb to 11th -Feb-2017 3. Student Redressal, Prevention of sexual	07/01/2017	07/12/2017	07/12/2017	8

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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day Celebration	08/03/2017	08/03/2017	38	10

#### 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Not yet Implemented.

### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	500
Ramp/Rails	Yes	10
Physical facilities	Yes	2
Rest Rooms	Yes	10
Scribes for examination	Yes	5

### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	0	0	01/08/2016	0	Nil	Nil	0
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### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	01/08/2016	Not Applicable

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	01/08/2016	31/07/2017	0
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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Waste management project • Cleanliness drive at the college level • Best out of the waste project • Tree plantation drive • Awareness in classrooms and campus by putting up energy saving and save water posters • Digital notes on students groups

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**TITLE: Enrichment Of Spiritual Quotient (Sq) Through Assembly**

**1. Objective of the Practice:** Incorporation of traditional values in modern curricula. the importance of spirituality has been historically neglected in education. new dimension to human intelligence has been recognized. - the Spiritual Quotient (SQ) this is the intelligence involved in questions about the meaning of life and ultimate values. Spiritual wisdom develops our concern for others

**2. Need Addressed and the Context** Integrating the best of the ancient values in the modern curriculum through organized living.

**3. The Practice** The college seeks to inculcate in every undergraduate, who is put through modern curricula, a deep sense of the traditional and spiritual values with the holistic discipline, the head and the heart. Daily theme-based assembly is an integral part of the daily routine. A regular assembly of 30 minutes is conducted daily with yoga practice and a session between principal, faculties and students is conducted to discuss

their daily life problems They also teach them how to deal with the daily challenges of life and help them build up their self-esteem. All these practices help us in developing our SQ and it is the spirituality which makes things easier for us, to go through life's journey with all its ups and downs

4. Evidence of Success In today's era filled with hatred and insensitivity, perhaps a little dose of understanding about our own spiritual dimension would do us all some good. The practice has been followed and A large number of students are recruited for demanding placements.

5. Resources This practice is generally suitable for a campus without much extra resource requirement.

Infrastructure, adequate faculty, and resources to maintain them are required. Regular classes, internal assessments and other College activities sometimes become a constraint and becomes a hurdle in our spiritual growth.

2. Title of Practice: Green Campus Initiative

1. Objective of the Practice:

- o To increase environmental awareness among students, staff of the college and among population in the vicinity of the college.
- o To minimize the environmental pollution in and around college campus.

2. The Context Clean environment is the basic necessity for human being for health and efficiency. Mostly limited availability of public transport compelled increased use of personal vehicles which is one of the reasons to increase pollution in and around campus.

3. The Practice The Green Campus Initiative practices are as follows:

- Evaluation of daily operations in terms of pollution prevention, waste stream management, and energy efficiency—reducing, reusing, recycling, repairing wherever possible.
- Organizing an environment awareness programs wherein faculties as well as students participate in various events and activities which talk about the importance of a green environment and how changes can be brought out at our campus and in our society to set an example of a responsible organization.

4. Evidence of Success To create awareness regarding environmental policy amongst the students and the management.

ii. To maintain pollution free campus by avoiding tobacco, pan-masala, chewing on the campus. As per the govt. rules and regulations regarding the instructions of tobacco free campus signboards are displayed at various places on the campus.

5. Resources To use the solid waste through vermin-compost on the campus and use it as a fertilizer. To use 'Use me' Dry and Wet dust bins in the college campus so as to keep college campus clean. To protect and nurture the Flora and Fauna on the campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.fimt-ggsipu.org/igac>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Fairfield Institute of Management and Technology (FIMT), New Delhi, established by The Fairfield Group of Institutions, backed by legacy of 42 years of shaping students career in the country is a self-financing, quality conscious and trend setting Institute with focus on providing equal opportunities for development of human potentials for every segment of society including the differentiated one. The FIMT is a venture of its own kind where academics and professionals have joined hands to aid and direct the agenda of education. The unique learning environment at FIMT is built upon the bringing together of a personalized, student-centric community, within an open environment that embraces a rich diversity of individuals, ideas and approaches. FIMT is recognized for its quality in teaching and learning which counts it among the BEST affiliated colleges of GGSIP University. In addition, the programs are recognized by the most prestigious associations in their respective fields. The Institute has been established through the dedicated and selfless endeavours of educationists and social workers who are deeply concerned with the standards of

education and are determined to upgrade the quality, content and direction of education. With a humanistic approach, entrepreneurial spirit, innovative vision, and focus on academic rigor, FIMT is committed to educating professionals and experts who will make a difference in our society. Our practice-based approach towards learning starts in the classroom help students to become international professionals The pioneer Institute is committed to give its best to all the stake holders, • FIMT believe in the all-round development of the beginners, which includes the values of Vivekananda. • FIMT want to create an environment where our ethnicity and traditions go hand in hand with the material world.

Provide the weblink of the institution

<http://fimt-ggsipu.org/>

#### **8.Future Plans of Actions for Next Academic Year**

- To provide guidance to the students for competitive exams and higher studies.
- To conduct remedial classes for the weak students.
- To motivate faculty members for research and refresher courses.
- To enhance academic environment by conducting more workshop/seminar/conferences/skill development activities.
- Improving classroom hygiene.