YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.	Name of the Institution		**Fairfield Institute of Management & Technology**

- Name of the Head of the institution — **Prof.(Dr) Saroj Vyas**

- Designation — **Director**

- Does the institution function from its own campus? — **Yes**

- Phone no./Alternate phone no. — **01125063208**

- Mobile No: — **9868472404**

- Registered e-mail — **fimtnaaccycle2@gmail.com**

- Alternate e-mail — **fimtnd@gmail.com**

- Address — **FIMT Institutional Campus, Kapashera**

- City/Town — **New Delhi**

- State/UT — **Delhi**

- Pin Code — **110037**

2. Institutional status

- Affiliated / Constitution Colleges — **Affiliated**

- Type of Institution — **Co-education**

- Location — **Urban**

- Financial Status **Self-financing**

- Name of the Affiliating University **Guru Gobind Singh Indraprashtha University , New Delhi-110078**

- Name of the IQAC Coordinator **Dr Shalini Kumar**

- Phone No. **01125063208**

- Alternate phone No. **01125063208**

- Mobile **8017821012**

- IQAC e-mail address **fimtnaaccycle2@gmail.com**

- Alternate e-mail address **fimtnaaccycle2@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) http://fimt-ggsipu.org/pdf/AQAR%202020-21%20Aproved.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://fimt-ggsipu.org/pdf/IC-CALENDER-021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.67**	**2016-17**	**16/03/2016**	**16/03/2021**
Cycle 2	**B**	**2.45**	**2020-21**	**16/11/2021**	**15/11/2026**

6.Date of Establishment of IQAC **01/06/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File]

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

•The Academic Calendar for the Academic Year 2021-22 was made more comprehensive to include diverse activities and its successful implementation was monitored by the IQAC. •Faculty were encouraged to publish research articles with UGC recognized peer revived Journal •Internships/Seminars/FDPs/Conferences/Webinars for student and faculty enrichment, and bridging the gap between traditional pedagogy and contemporary requirements. •Subject Literature Survey: We introduced 'Subject Literature Survey' as a compulsory activity for each student in each semester for all papers being studied in respective semesters •Created Institutional Support: Prompted the institute for creating appropriate Institutional support for students' for 'students self-conceived activities' which produce in the power of initiative and take them towards acceptability in Jobs and appreciation in society. •Institutional Preparedness for the application of New Education Policy 2020 • Participation in NIRF • Initiative for commencing new PG program (LLM) • Start a Judiciary coaching and Add on Course for Environmental Sustainability course

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Stepping up for the Post Graduation Program	The Institute has got approval for new Programmes in Masters of Law - (LL.M in Corporate Law, Alternative Dispute Resolution (ADR),New Criminal Law & Intellectual Property Rights (IPR)).
Academic calendar was made more meticulous for the guidelines of the students to perform with clarity for connecting with faculty lectures, continuous assessment and assignment submission	Academic calendar was prepared and uploaded on the website, Smooth transition to physical mode of teaching, paper setting, examination and evaluation • Timely completions of syllabus and remedial classes conducted based on the feedback
Empower stakeholders to participate in programs, projects, and activities leading to community development.	Under Unnat Bharat Abhiyan the Institute adopted five villages Daulatpur, Badusara, Raghupur, Jhatikara, Salahpur in consultation with the District Collectors for the development activities under the UBA.
. Provide Opportunities to the youth of the country for their all-round development with a sense of Duty, Commitment, Dedication, Discipline and Moral Values	Based on the application forwarded by the college raising of senior division NCC Company Army Wing has been sanctioned vide 3 Delhi BN NCC letter received on 12 Nov 2021. Based on the application forwarded by the college raising of senior division NCC Company Army Wing has been sanctioned vide 1 Delhi Girls BN NCC on 17 Nov 2021.
All departments are encouraged to organize seminar/Webimars, workshops and special lectures to improve the academic atmosphere.	Various Seminar/ Webinar/Workshops conducted during the year
Focus on Institutional social and outreach activities	NSS cell organized many activities during the session

Participation in Curriculum revision	BBA/B.Com/BCA/BA Eng curriculum revision taken up by FIMT Faculty with affiliating university.
To Promote faculty and Students for Research & Publication	FIMt Law Journal were revived and also Institute promotes students and faculty for research. As a result our teaching faculty published various research paper in different Journals.
To organize Bridge courses ,Add on courses across various programmes	Efforts and proposals are prepared for more collaborations & MOUs
To conduct environmental audit as a regular practice and implementation of Green protocol	Environmental and water Audit were conducted
To observe various days to promote institutional values and social responsibilty among students	National and International Days were observed, also various cross cutting issues related activities were conducted
To execute various Gender Sensitization and social awareness Programme	Formation of Gender Champion Club, Gender sensitization competition and seminar on women safety issues were organised

13. Whether the AQAR was placed before statutory body?

Yes

 • Name of the statutory body

Name	Date of meeting(s)
Management of FIMT	04/01/2023

14. Whether institutional data submitted to AISHE

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14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	20/01/2023

15.Multidisciplinary / interdisciplinary

In view of the NEP, the university has initiated new interdisciplinary centers integrating different departments in addition to the existing inter/multidisciplinary research and academics. Academic programs are redesigned to include Multidisciplinary /Interdisciplinary courses as electives.

Various Interdisciplinary Activities conducted at Institutional level

- ADD ON Program on -Health HIV AIDS Awareness
- Webinar.Seminar on Cancer Awreness Among Youth
- Quiz competition on GST
- Qualitative Aptitude Test
- Group Discussion on 'Will fake news kill social fibre in India if unchecked?'
- Economics Article Writing Competition
- Current Challenges and the future threats facing the Indian Economy

16.Academic bank of credits (ABC):

- As per the National Education Policy 2020, the Academic Bank of Credit (ABC) is going to implement by the university to facilitate the academic mobility of students.
- Our institute also adopts the policy guidelines for the appropriate credit transfer as per the guidelines of GGSIPU. The Institute has been following the pattern of CBCS/Elective adopted by the university.
- The university has informed the institute about the necessary action for the implementation of ABC. The faculties of our institute instructed the stakeholders regarding the same.
- The University is likely to conduct the workshop/ seminar for the implementation of ABC.

17.Skill development:

The Institute organizes various activities for the development of soft skills, life skills, values, and vocational guidance, Soft skills activities

- the One Week Training Programme from 4 Feb 2022-14 Feb 2022
- Soft Skill Enhancement webinar 28-08-2021
- How to crack CAT workshop on 24-02-2022
- Cyber Security Seminar on 08.03.2022
- Workshop on various techniques of paper mache and sculptur making workshop on 24.03.2022
- Job Readiness-Connect with Work workshop on 7.02.2022
- Collaboration Courses from NIOS
- Corporate Readiness Training 7.02.2022
- Entrepreneurship skill activity on 11-09-2021

Some of the major life skills activities included rejuvenating mind workshops on Happiness and Success in life, Mindfulness in the classroom and a special lecture on We all can be mentally healthy, etc. Professional Growth & Direction- A Path Ahead unlock Your Skill Without any Muskil , MOOC- New Way of Learning, and many more activities.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Institute encourages learning of the national language Hindi by organizing various Programmes including online value-added courses, webinars and seminars on culture heritage & law, and the celebration of Hindi Diwas.

Further, Subjects like Corporate Governance, Ethics and Social Responsibility of Business, Human Rights, and Value Education, etc. in the curriculum of various programs inculcate cultural values in Indian tradition so that students imbibe value orientation, cleebrations of National Days and festivals

Activities Conducted During the session :

- Yatrea-E-Hindustan: Kal se aaj atk Speech Competition on 14.07.21
- Desh Rangeela Painting Competition on 14th Aug 21
- Bharat ko Jaano Quiz Competition on 14th Aug 21
- Aazadi ki Jhalak Short Film Competition on 14th Aug 21
- Republic Day Celebration 25.01.2022
- Celebration of Zero Discrimination Day 03.03.2022
- World Water Day Celebration on 22.3.2022
- Celebrations on Hindi Pakhwada
- Debate club , "Waniswara" and Outspoken Club
- Celebrations of Diwali, Holi

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- FIMT provides a range of programmes.All of these programmes are provided as outcome-based education (OBE), which is created with consideration for both domestic and international needs.
- With explicitly specified Programme Outcomes, Programme Specific Outcomes, and Course Outcomes, the Institute has introduced outcome-based education.
- All courses are created with the outcomes of remembering, understanding, applying, analysing, evaluating, and creating in mind.
- In addition to domain-specific skills, learning outcomes at all levels guarantee social responsibility, ethics, and entrepreneurial abilities so that students can actively contribute to the country's economic, environmental, and social well-being.
- To implement the spirit of NEP, all course syllabi have been created with concern for societal demands at large

20.Distance education/online education:

- Educational institutions have used digital platforms to organize conferences, meetings, and other events since 2019.
- Following the pandemic, educational facilities were opened, which prepared the path for the adoption of the hybrid, method of education that combines online and offline resources.
- This might be viewed as the new norm that is also anticipated in the New Education Policy.
- The syllabus/ curriculum of the university also includes MOOCs, which are now compulsory for various programs. Access to online resources for teachers and students won't be a problem going forward thanks to the expertise gathered during the Covid-19 closure period.

Extended Profile

1.Programme

1.1   **433**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **2927**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **285**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **869**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **131**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **132**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	**433**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	**2927**
Number of students during the year	

File Description	Documents
Data Template	View File

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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**869**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**131**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**132**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**70**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**794.67**
4.3 Total number of computers on campus for academic purposes	**237**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute is affiliated with GGSIPU, based on IPU Academic Calendar Institute Prepares the Academic Calendar. Effective curriculum delivery is ensured through a planned and documented process.

- **Each semester begins with orientation activities and an understanding of the objectives and expected outcomes of each course for the period.**
- **The college innovates within these established academic structures, committed to providing holistic development for its students' Academic processes are streamlined, with timetables, workloads, prepped well in advance of the teaching sessions.**
- **The syllabus, lecture plan, previous year's question papers, notes, PowerPoint presentations, and video lectures for courses are provided.**
- **Experts are invited for for lectures with students to**

- **stimulate indulgence in the curriculum with objectivity and due concentration.**
- **Complementing the pursuit of effective curriculum transactions is the strong tutorial and mentor ward system. Smaller groups of students are created, so that academic and other discussions are individualized.**
- **Experiential learning for the students through internships, projects, and field trips is specifically facilitated.**
- **A Strong Mechanism was developed to take action on the feedback received from various stakeholders to attain an effective Teaching-Learning process.**
- **Compulsary Skill Development Activities.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://fimt-ggsipu.org/pdf/ACADEMIC-CALENDER-021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **Academic Calendar clearly outlines a schedule for teaching, examination, semester break, and vacations that is strictly followed by the college to ensure the smooth and efficient functioning of its teaching and administrative processes.**
- **Continuous Internal Evaluation System (CIE) is an integral part of the action plan, which is designed for effective delivery of teaching and training to our most valuable stake- holder's students.**
- **Each teacher is required to adhere to the timetable drafted in accordance with the Academic calendar covering specified days.**
- **For the purpose of conducting Continuous Internal Evaluation, teachers prepare their schedule of teaching, class tests, and assignments in accordance with their allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind**
- **Every teacher conducts regular class tests with MCQs/Subjective of the related topics. Multiple assessments are taken, with the aim of allowing the students to incorporate suggestions offered by the**

teacher, thereby making learning a continuum and creating various opportunities for the students to succeed.

- **Through the CIE, the student's academic progress is monitored regularly including attendance, participation in the various seminars, project work, unit-test, and semester examinations.**

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://fimt-ggsipu.org/student-portal1.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

400

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

400

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum integrates the following Courses on cross-cutting issues:

Life Skills Education: To foster the spirit of social responsibility in students to develop professionals in Life Skills Education

Business Ethics & Corporate Social Responsibility: To acquaint students with the basics of Business Ethics & Corporate Social Responsibility of business.

Education Department facilitates its students to visit special schools and slum areas, learning the significance of inclusive pedagogies.

Women & Law: Role of women in society through the medium of law. It also focuses on women's welfare laws.

Media Laws & Ethics: To explain reasonable restrictions on freedom of the press, describe the need & importance of the Press Council of India, utilize knowledge gained in coverage of judicial proceedings, Parliament and State Legislature

Env. Ethics, Human Values, and Literature: To enhance the sensibility and sensitivity of the students towards the interfaces between environmental ethics and Human values.

Various activities complement cross-cutting issues i.e Students from Mass Communication Department make documentary films on issues of gender, sustainability, and disability.

Generic Electives, Skill Enhancement Courses, and Ability Enhancement Compulsory Courses are offered within and across departments, to help students critically examine issues related to Human values gender, environment, and professional ethics.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1375

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://fimt-ggsipu.org/pdf/Feedback-Report-2022.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1270

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

143

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File]

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students will be assessed to identify their learning level by using different mechanisms:

- **Internal Exam**
- **After Completion of the First Two Units of the Syllabus.**
- **Comprehensive Viva After Completion of the Whole Syllabus.**
- **Attendance, Class Interaction, and Participation in different Professional Skill Development Activities.**

•The assessment will start from the beginning the first review will be done at the end of the first semester exams and the second review will be done at the end of the Academic Year at the end of the second-semester exams.

•Students securing below 50% will be treated as slow learners and Students securing more than 70% will be designated as advanced learners.

Slow Learner Activities

- **Extra/Remedial Class.**
- **Student Help Desk- Semester Orientation- Grievance Redressal through Mentor-Mentee Program.**
- **Meeting guest subject experts and attending their lectures/talks to make the subject interesting.**
- **Question Banks of graded difficulties.**
- **Flipped Classroom Teaching and Lucid-Comprehensive Subject Notes.**
- **Class Teaching by using integrated methods-Essential Reading Lists, Individual Assignments, Peer Teaching, and Interactive Teaching Classes.**

Advanced Learner Activities

- **Conferences, Seminars, Moot Courts, Workshops, Symposiums,**

etc.
  - **Value-Added/Add-On Courses.**
  - **Case Analysis and MOOC Courses.**
  - **Debates and Extempore.**
  - **Classes on Research Methodology.**
  - **Writing Assignments-Help in Publishing.**
  - **Outbound leadership training. Career Counselling**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2927	**131**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

  - **In the academic years 2021-2022, the institution used a variety of student-centered techniques, including role-playing, seminars, presentations, discussions, and research-based projects. activity-based learning, flip teaching, movie screenings, report writing, critique writing, in-class quizzes, and experiential learning.**
  - **The institution has also adopted other ICT-based learning methodologies. This encourages the students to participate in the teaching-learning activities, engage in meaningful discussions, and also sensitize them toward the practical utility of their knowledge.**
  - **Law department focus on the art of writing judgment & Moot court competitions. Legal awareness camps are being organized.**
  - **Newsletters are published by Departments and Societies to nurture creativity and other skills. A dedicated Activity Period is assigned every Saturday to organize various**

- **events by different societies and departments.**
- **Furthermore,Guest-lectures by invited experts and industry professionals, workshops, and National/International seminars on topical issues are organized to enhance student knowledge and keep them informed about global academic and research advancement.**

File Description	Documents
Upload any additional information	View File
Link for additional information	http://fimt-ggsipu.org/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **To be in terms of the growing need for ICT in teaching-learning, Institute is providing ICT-enabled classrooms with LCD projectors installed which helps in the e-learning process.**
- **Institute has its own created software for Online Examination Systems, Intranet-Based College Management Systems, Fee Record Management Systems, Assignment Record Management Systems, Attendance Record Management Systems, and Transport Record Management Systems.**
- **The College has a Wi-Fi Enabled Campus which helps the teachers and students to stay connected to the internet and learn and teach updated information.**
- **The college has smart classroom /ICT Enabled Classrooms to have Desktops, Laptops, and Projectors which help in the e-learning process.**
- **The library provides access to e-resources vide INFLIBNET to teachers and students. This provides resources to enable them to do research.**
- **Each student and Faulty have their own portal Student Portal and Employee Portal. Student can access their e-notes, the question [papers, assignments, PPTs, and video**
- **The college has well-equipped Computer Labs. The teachers take practical classes for courses like Mathematics, Commerce, Computer Science, Economics, etc. The labs are updated with new software like Tally, Microsoft Office, latest Excel utility.**
- **Online sessions through Google Meet, Microsoft Team, and Google Classroom) MOOC Platform (NPTEL, Coursera, SAP, Udemy, Edxetc),**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://fimt-ggsipu.org/fimt-infra.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

131

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

131

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

450

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is made transparent and robust by adopting different patterns of assessment through written exams/MCQ questions and participate in class discussion and performance of skill development activities.

In order to ensure smooth and efficient functioning in internal assessment, Teachers ensure that the students are aware of the internal assessment evaluation criteria. It is discussed with them in detail to enhance transparency and rigor with a view to focus on individual and original work.

The college encourages the teachers to adopt innovative methods as statement/case based question Witten test. The summary of internal assessment system is as follows –

- **MCQ questions after completion of every unit – 10 (Marks)**
- **After completion of two units written test – 10 (Marks)**
- **Class interaction and participation in different skill development activities – 5 (Marks)**

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- **The Institution has a well – defined system in place to deal with examination related grievances. There is complete transparency in the internal assessment system.MCQ test marks shall be generated by same day.**
- **In case of midterm written test the evaluated answers sheet is re-checked by other faculty members to avoid any kind of totaling mistake or omission of marked question or any unchecked question.**
- **The corrected answer scripts chosen at random are verified by the examination in-charge to ensure the standard of the evaluation process.**
- **The marks shall be displayed after evaluation within 10**

days on college notice board.

- ◆ **If students have any grievance related to this he/she will approach to examination In-Charge within 7 day in written manner.**
- ◆ **A three member committee will scrutinize the answer sheet and student will get satisfactory solution within the period of 7 days.**
- ◆ **Hence the college employs a robust multi-tiered mechanism to ensure transparency and objectivity in dealing with grievances related to internal examination.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

With the objectives of Outcome-Based Education (OBE), the Program Outcomes (POs), and Course Outcomes (COs) are framed by the department offering the concerned program after consultation with all faculty and stakeholders. After the attainment of the agreement, the same is widely propagated and publicized through various means: such as display and/or communication specified hereunder.

1. **Website**
2. **Curriculum /regulations books**
3. **Department Notice Boards**
4. **Laboratories**
5. **Student Orientation Programs**
6. **Parent meet**
7. **Faculty meetings**
8. **Alumni meetings**
9. **Library**

- ◆ **All our COs are connected with POs, which are also mentioned at the beginning of each course, and with objectives and purposes.the faculty members adopt their methods and mechanisms to ensure COs, also activities**

during the course are oriented towards COs.
- The faculty members, class teachers, and mentors, also inform the students and create awareness while addressing students, the Program In-charge creates awareness of POs and COs. and emphasizes the need to attain the outcomes.
- POs include many areas of inter-related knowledge, skills, and personality traits that are to be acquired by the students during their graduation. The POs/Cos of the program are available through electronic media at individual Department websites located on the college website

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://fimt-ggsipu.org/pdf/Programme%20Outcome.pdf
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- End Semester University Examination: The affiliating University conducts examinations as per semester and annual pattern through which the institution measures program outcomes based on the course attainment level.
- Internal Assessment: Internal assignments are given to the students to check their domain knowledge which is aligned with the Programme Outcomes of the respective subject.
- Institutional Examination and Tests: Students are assessed and evaluated throughout the semester at the institutional level through the unit test, surprise test, participation in PSDA
- Feedback Evaluation: The Institution collects feedback from students, Alumni, Employers, and Parents which is an important method of measuring attainment with the objectives of identifying the attainment level of students in terms of the program, and outcomes and understanding the impact of the teaching-learning process and understand the impact of Teaching Learning Methods
- Internships /Placements: One of the most important Programme Outcomes of an Undergraduate Degree is the employability of students upon successful completion of

their degree program. Placement Cell, which caters to the demands of companies from different sectors.

- Higher Studies: Another parameter to measure the attainment of POs, PSOs, and COs is through a progression of students towards higher studies in educational institutions in India

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://fimt-ggsipu.org/our-recruiters.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

869

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLScCNobbPocgl7wsBt40Vr3g
Mlt0Z6UUZfymQpgn9KJvqYC1OA/viewform

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.5

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

25

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **FIMT encourages students and promotes activities that address the social needs of society. The institution has volunteers led by enthusiastic and energetic program officers. The institution has adopted five villages of South West, New Delhi from MHRD.**

- **The FIMT Volunteers conducted between July 2022 to September 2022 a household survey under the"Unnat Bharat**

Abhiyan" with the aim to understand the need and difficulties of village members like govt. Schemes reached to the villages and no. of beneficiaries availed, basic facilities, education level, literacy rates, and infrastructure facilities.

- The institution has established several committees to organize programs on Menstrual Hygiene, Random kinds of Kindness, Flag Hoisting, Har Ghar Tiranga, E-Waste Awareness, and SwachtaPakhwada.

- Our FIMT takes pride to celebrate on the occasion of the 75 years of independence"Azadi ka Amrit Mahotsav" and distributed 3000 flags

- FIMT students are also engaged with the activities and initiatives of the"AARUDIT" foundation which is a nonprofit organization that is working towards solving the problems of the underprivileged section of society.

- FIMT organizes extension activities in the neighborhood community that sensitizes students toward community issues, gender disparities, social inequity, etc., and inculcate social values and commitment to society.

File Description	Documents
Paste link for additional information	http://fimt-ggsipu.org/events.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

75

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1171

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 – Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

17

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

17

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **The institution ensures adequate availability and optimal utilization of physical infrastructure. The Institute has state of art computer labs, a library, a language lab, faculty rooms, classrooms, and seminar halls.**
- **The college has specialized labs as per the requirement of different courses, examples are Moot Court for law**

students; an Audio-visual studio and production lab for Mass Communication students; Art and Craft Room for School of Education students; the Psychology Room and the language labs. Seminar halls having seating capacities of 450 and 100 are equipped with the latest infrastructure.

- The institute has a well-equipped library and a digital library having subscription of DELNET, NLIST, MANUPATRA and Open Access Link on Institutional Website to access ebooks and journals.
- The library is automated through INTERNATIONAL ILMS, KOHA software.
- Our Institutional portal has the link for Government initiative education through ICT for student access.
- The available infrastructure is optimally utilized beyond regular college hours, to conduct co-curricular activities/extracurricular activities, parent-teacher meetings, Campus Recruitment Training classes, meetings, webinars/seminars, conferences, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://fimt-ggsipu.org/fimt-infra.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution gives utmost importance to the overall development of the students and organizes various sports, games, and cultural activities on campus regularly. Institute has played a proactive and supportive role in grooming the students. The FIMT has cultural and sports committee to organize the cultural programs.

The Institution have well-equipped assembly halls for organizing functions and cultural events. Major cultural events are organized at the auditorium (Wing A,B,C).

The Institute provides the better infrastructural facilities for outdoor and indoor sports and games that include badminton, volleyball, basketball, carrom, table tennis and chess, gymnasium. It provides personal growth by learning skills, to meet new people and to pass on the cultural traditions. Our students have won Medals and Prizes in various competitions

organized Inter-college and university level and have brought many awards to the college.

There is provision for providing TA/DA to players for participation in Inter Collegiate, Inter University West Zone Competition and All India Interuniversity sports events. There is a provision for Refreshment and Lunch to participants and staffs for various events.

Winners are felicitated with mementos/ cash awards. Dias, Mike arrangements, Podium, Banner for felicitation during annual meet are arranged by the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://fimt-ggsipu.org/fimt-infra.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://fimt-ggsipu.org/fimt-infra.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

995.88

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File]
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File]

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Fairfield Information Resource Center (Library) of Fairfield Institute of Management & Technology is fully automated with internationally reputed open source ILMS KOHA Version 22.11 for the ease of day to day library operations management and to facilitate users.

Name and features of the ILMS software:

KOHA is the world's best open source library automation software, used by over 3,000 academics, public, and special libraries around the world. In India, libraries of esteemed institutions are using the KOHA ILMS.

Following are the major features of KOHA:

- **Web based multiple user support**
- **Support of international library standards i.e. MARC-21**
- **Fully customizable operations with source code availability**
- **Interactive and user friendly Web Opac with HTML and CSS support**
- **User login and self-management**
- **Z39.50 compatibilities (international standard client-server, application layer communications protocolfor searching and retrieving information from a databaseover a TCP/IP computer network)**

- Data import export facility
- Various reports and status generation.
- Auto e-mail
- Supports RSS Feeds

SI.NO

NAME OF SOFTWARE USED FOR COMPLETE AUTOMATION

YEAR OF COMMENCEMENT OF AUTOMATION

VENDOR

1

ALIS FOR WINDOW

2005 TO 2018

ALIS FOR WINDOW

2

KOHA 18.5

2018 TO 2019

DEEP SOLUTIONS

3

KOHA PRESENT VERSION 22.11

2019 TO TILL

SELF MANAGED SERVER. BY LIBRARIAN.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional Information	http://fimt-ggsipu.org/library.php

4.2.2 - The institution has subscription for | **A. Any 4 or more of the above**

the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

8.97

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

143

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute recognizes the vital role of Information Technology

Hardware infrastructure:

- **The institute has two IT labs, and one language lab consisting of 237 desktops and laptops, and 18 printers in the teaching block.**
- **There are 12 smart classrooms, 2 smart labs, and 2 digitally equipped conference halls in the college.**
- **The facilities of Projectors and desktops make the learning process effective as various innovative methods like cooperative learning, presentations can be incorporated by the faculties in the teaching-learning process**
- **Software infrastructure:**
- **The institute provides a free Wi-Fi facility to the students, faculty members & administrative staff.**
- **Student Portal: IT Department has taken the initiative to develop 'Institution Management Software' to provide enhanced online services to the students. Services for students such as online submission of practical curriculum files, and assignments, and conducting online internal exams.**
- **Desktops are running on Windows 10 operating system with MS office 2010 installed and few are running on Microsoft Office 365. The college uses DRRF software for lectures and attendance records.**
- **The institute takes the help of experts for the maintenance and repairs of computers and also for the up-gradation of the college website. Maintenance and up-gradation are being done from time to time.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://fimt-ggsipu.org/student-portal1.php

4.3.2 - Number of Computers

237

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

456.55

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Maintenance department looks after the overall maintenance of infrastructure as per the need, demands, of all the stakeholders.

- **Classrooms, Moot Court Seminar Halls & Auditoriums: Adequate in-house staff is employed to meticulously**

maintain hygiene, cleanliness,

- ◆ Audio-visual studio and production lab Repairing and maintenance of lab equipment are done by the respective person.
- ◆ Computer Labs: Computer maintenance and support are carried out by system administrators.
- ◆ E-Waste MOU There is systematic and regular disposal of all types of e-waste and e-scrap.
- ◆ Gym/Fitness Centre: A sport in charge takes care of the maintenance of sports equipment available in the institute.
- ◆ Electric Power Backup Facilities: The institute has a separate generator and staff for maintaining the power supply without any interruption for the smooth functioning of the college.
- ◆ Round the-Clock: The security of the college is maintained by the security guards. A total of 156 CCTV cameras have been installed to monitor the infrastructure.
- ◆ Canteen Facilities: The canteen is maintained by the service provider.
- ◆ Rainwater Harvesting: Rain Water Harvesting plant is projected on the campus to use rainwater for fulfilling water-related needs Cleaning & sanitizing of water purifiers, water coolers, and water tanks are done regularly.
- ◆ Pest control and proper garbage disposal are also done under the supervision of the supervisor to secure environmental hygiene.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://fimt-ggsipu.org/fimt-infra.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

138

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

138

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	http://fimt-ggsipu.org/events.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

560

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

560

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

120

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

221

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

14	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute constantly encourages the students to participate in decision-making in terms of academic and administrative activities through various committees.

Campus Ambassador: At the university level each year two campus ambassadors are selected from each college to undertake various SVEEP activities/ programs of the election commission to enrol left-out electors, , and to organize national votes day and inspire the voters in general to exercise their right to vote.

Clubs & Societies: The Institution supports various clubs & societies with the primary aim to direct the dynamism of students in constructive directions to produce a totally integrated personality through assimilation of the culture, literature, art, music, dance arena, and sports activities, photographic acumen, in addition to community services.

Besides representing the institution at different colleges and Universities, these societies also organize competitive events and showcase their talents in the various in-house events organized within FIMT

- **ZAHAANAT- The Theatre Society**
- **THIRAK- The Dance Society**
- **AAHANG- The Music Society**
- **HASGULLE – Stand-up Comedy Society**
- **PROSPEROUS- The Literary Society**
- **SRIJAN- The Production Society**

- ◆ **Gender Champion Club**
- ◆ **Civil Defence Society**

Our society member Vansh made a documentary got selected in Chandigarh film festival was held on 21 April – 24 April and won a award for the same from director Shantanu Gangul

File Description	Documents
Paste link for additional information	https://www.fimt-ggsipu.org/societies.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

FIMT Alumni Association (SUMANGAL-FIMT) is created to build an engaged supportive alumni network. The Alumni Association Contributions through various means:

Alumni Interaction: Alumni of FIMT give input to aspiring graduates. They are invited as resource persons at various events, guest lectures, and panel discussions. They provide inputs and share their experiences regarding skills, recent

technologies & trends in the corporate world, application of knowledge, and corporate working culture.

Placement & Career Guidance Assistance: Alumni are working in organizations in various capacities. They keep the faculties and the placement officer abreast of the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.

Summer Internship Opportunities: SIP is a part of the curriculum; Alumni provide innumerable opportunities in various companies to the students. 6. Entrepreneurship Awareness: Some of our Alumni have established start-ups in different sectors, many of which are first-generation entrepreneurs. They decided to become entrepreneurs during their academic span at SIP.

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/alumni.php
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- In light of shifting national and worldwide trends in education, FIMT's Vision and Mission have been aligned.
- . The institution's Vision and Mission reflect the distinctive characteristics of the institution. The College caters to the educational, social, cultural and economic needs of the society.

- **Goals are set to achieve the objectives outlined in the national higher education policy. The College's current vision is to be a global leader in education and a significant partner in India's growth toward a just, humane, and inclusive society.**
- **Our founder and chairman Shri V K N Bharadwaj with the insight of serving the society under the motto "Developing a second to none academic environment through the synergy 'actively join in the administration of the institution and motivates the Principal/Director, Program In Charge, Faculty, Non-teaching staff and students to work towards the achievement of the vision and mission.**
- **The Governing body consists of members of Management, eminent academicians, and industrialists, who guide the administrative and academic-related matters, expansion of infrastructure, implementation strategy, future plans, and other vital decisions.**
- **The decisions of the Governing Body are executed by the Principal/Director, IQAC Program In Charge of the Departments, and faculty members teaching and nonteaching staff.**

File Description	Documents
Paste link for additional information	http://fimt-ggsipu.org/vision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- **The college practices a decentralized and participative management approach in all its activities, initiatives, and decision-making by involving the Principal/Director, HODs, and Faculty members at all levels.**
- **Periodic meetings are convened with the HODs, and Faculty members where ideas are exchanged and decisions are made with respect to improvement in academic performance and infrastructural developments.**
- **Various committees in consultation with the Program In-charge Planning and Monitoring Board, Training and Placement Cell, help in the decentralization of work and ensure the collective responsibility of the entire team in each process. The functioning of the committees is reviewed periodically.**

- **Staff Selection Committee,**
- **IQAC,**
- **Exam Cell,**
- **Placement Committee,**
- **Grievance and Redressal Committee,**
- **Anti-Ragging Committee, etc.**

Details of Various Societies/Committess

- **http://fimt-ggsipu.org/grievance-cell.php**
- **http://fimt-ggsipu.org/internalcomplaint_committee.php**
- **https://fimt-ggsipu.org/legal-services-clinic.php**
- **https://fimt-ggsipu.org/societies.php**

The students take an active part in the various activities on the campus. This results in the effective and proper execution of the work and promotes cooperation between management, staff, and students.

File Description	Documents
Paste link for additional information	http://fimt-ggsipu.org/internalcomplaint_committee.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- **Our Institutional Strategic perspective plan is primarily drawn in consonance with institutional objectives and prescription of the affiliating and approving bodies.**
- **The institutional perspective plan aligns with the vision and mission of the institution, which are the constant driving factors for improving academic quality policies and strategies.**
- **Capacity building of the faculty has priority in our strategic plan Orienting students to theoretical knowledge with skill development through specialized interaction with expert/professional field study,**
- **Emphasis on using ICT tools for effective teaching and learning.**
- **Research Training workshops are organized for students to equip them with the latest research methodologies.**
- **Periodical assessments and thorough reviews of the**

infrastructure and activities are made to make the institutional strategic plan sustainable.

The Institutional Perspective and Strategic Plan that have been successfully implemented and has been achieved through the deployment of an Action Plan for the following initiatives:

- **Stepping up for the Post-Graduation Program**
- **Collaboration with Foreign Universities for Student Exchange Programmes**
- **Skill Development Activities by Placement Cell**
- **Introduction of innovative Add Course**
- **Publication of Law Journal & Multidisciplinary Journal**
- **Student's participation in various sports & cultural activities**

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://fimt-ggsipu.org/mou.php
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **The Institution has a well-defined de-centralized organizational structure to coordinate the academic and administrative functions.**
- **A hierarchical setup is established from top management to the level demarking the Duties, Responsibilities, Accountability, and Authorities at every stage. The Director is the Academic and Administrative Head of the institution who provides leadership and guidance in the planning, organization, and execution of all programs with the active support and participation of the faculty and non-teaching staff members**
- **The Board comprises representatives of various sections like Governing Body, Chairman, Executive Director, Faculty Librarians, Teachers' Representatives, and Alumni, deliberate and decide on various operational, tactical, and strategic issues of the Institution, and finalizes the**

Action Plan The IQAC functions as a Coordinating Body and Monitoring Cells to conduct an evaluation of the teachers' performances with regard to regularity, punctuality, sincerity, accountability, teaching quality, commitment,

- **IQAC looks after the sustenance and enhancement of academic inputs and outputs.**
- **Discipline & Anti-Ragging Committee, Grievance Redressal Committee, and the Internal Complaints Committee, objective of these committees is to ensure that no violation of rules takes place within the College and work towards addressing & settling grievances if any.**

File Description	Documents
Paste link for additional information	http://fimt-ggsipu.org/pdf/Organogram.pdf
Link to Organogram of the Institution webpage	http://fimt-ggsipu.org/pdf/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **The Institute has a Grievance Redressal and Appraisal Committee (GRAC) which facilitates the redressal of grievances in an unbiased manner and with complete confidentiality.**

- The teaching staff is also provided with financial support to attend workshops and seminars in India and abroad which is beneficial for their professional development.
- The management ensures the celebration of all the festivals together to encourage a healthy and hygienic work environment.
- Faculty Development Programs are organized on a timely basis for the professional development of the teachers and apprise them of new teaching pedagogies to upgrade their knowledge and improve the student experience.
- A biometric attendance system has been implemented to ensure transparency. Meditation, Rejuvenation, and Yoga classes are conducted for the teachers to support their mental health.
- An Internal Complaints Committee has been constituted to deal with the internal complaints(students/staff) of the college.
- the Institute has a well-equipped medical room for the teachers, students, and non-teaching staff.
- The teaching staff is provided with a well-maintained and independent workspace so that they can do their work more effectively without any distractions.
- Wellness Program ,Counseling & Guidance are also provided to the teaching & staff.

File Description	Documents
Paste link for additional information	http://fimt-ggsipu.org/fimt-infra.php
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

30

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution follows a well-developed appraisal system along with seniors based on criteria and takes the student feedback to bring out the actual performance of the faculty.

The Academic Performance Index is listed below:

1. Teaching, learning, and evaluation-related activities

2. Student Feedback

3. Professional development, co-curricular, and extension activities organized and Participated

4. Research and Academic Contribution

5. Extra-Curricular Activities

6. Participation in Admission activities

7. Performance is being evaluated periodically by the Management

At the end of each semester, feedback forms are issued to the students for each of the courses attended by them. The feedback forms in the form of questionnaires collect information about the teacher and different aspects pertaining to the teaching process. After the completion of each Academic year, faculty submit the Appraisal form. A team consisting of the Director and Senior Professor in the Department goes through the feedback forms collected from the students and suggests suitable measures

to improve the teaching-learning process.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

FIMT is a college affiliated with IP University and is a non-aided institute run by the "THE FAIRFIELD FOUNDATION (REGD)" registered as a trust under Income Tax Act 1961.

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution. An external audit is conducted once every year by an external agency.

Internal audit:

All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the Director.

External audit:

The accounts of the college are audited by a chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, Any queries, in the process of audit would be attended to immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

FIMT is a college affiliated with GGSIP University is a non-aided institute run by the "THE FAIRFIELD FOUNDATION (REGD)" registered as a trust under Income Tax Act 1961. Major sources of funds for FIMT are:

- student
- Interest on corpus fund invested in the form of FDRs with Schedule Bank

FIMT mobilizes its resources from funds generated from Self-financing and each and every amount of funds spent by the institute is monitored by the budget committee .Further, the budget allocation of the institute is prepared keeping in mind developmental criteria of the University; accordingly provisions are made in the Budget, which is prepared by a management under direct supervision of Finance Committee, which is reviewd and approved by Chairman , and then fund is sanctioned.

Optimum utilization of funds is ensured through :

- Enhancement of library facilities needs to augment learning practices and accordinglyrequisitefunds are utilized everyyear.
- Adequate funds are utilized for development and maintenance of infrastructure of theUniversity.
- Some funds are allocated for social service activities aspart of social responsibilitiesthroughNSSand NCC.

Main motto of resource mobilization and optimal utilization of resources is to put FIMT on bench mark in tune with quality teaching and unique growth of students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The primary concern of IQAC is to provide quality education to the students through an effective and meaningful teaching-learning process and also to adopt practices

Significant improvements in quality have been made by institutionalizing the following IQAC initiatives and Areas, where these incremental changes are reflected, are as follows:

- Teaching Learning : Internal Assessment: IQAC suggests innovative pedagogical methodologies like Power Point Presentations, Projects, Field Trips, Role Plays, Workshops, videos etc. in addition to the completion of curriculum through Assignments, Class Tests, Tutorials etc.
- Use of Learning platforms by faculty like Google, MOOCs, Udemy, Coursera. Teachers are encouraged to use ICT tools to prepare and deliver their lectures through audios, videos and PPTs.
- Research and development :IQAC promotes the culture of research amongst students by organizing Research Workshops for students.
- Interaction with industry Collaborations are established

- with Industries ,foreign Universities and Colleges so as to provide global exposure to the students.
- ◆ **Internship and Placement support :**
- ◆ **Student soft skills development**
- ◆ **Faculty development programs**
- ◆ **Collecting feedback from stakeholders like students, parents, staff and alumni to facilitate teaching-learning reforms. Student feedback of teachers is conducted regularly**
- ◆ **Attainment of Programme Outcomes, and Course Outcomes & Continuous**
- ◆ **Publication of Law Journal and Multidisciplinary Journal**

File Description	Documents
Paste link for additional information	http://fimt-ggsipu.org/pdf/IQhttp://fimt-ggsipu.org/pdf/IQAC_NEWLETTER_VVOLUME2021.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:

The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on-series and many more.

Preparation of lesson plan & Class Model : The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. Activities are prepared in Advance .

Daily lecture Record: Everyday faculty prepare and submit

details of the lecture along with the topic covered on an online portal.

Strong Feedback Mechanism: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/iqac.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://fimt-ggsipu.org/iqac.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

FIMTis committed to enhancing the struggles against gender inequality and fostering an The environment in which men and women can work in harmony and with dignity.

Gender Champion Club

The institute has established a Gender Sensitisation Club in 2022 for this purpose. The club's mission is to raise awareness of gender issues and to promote and create an enabling environment for gender justice. Under this program, more than 100 students were screened to select 12 Gender Champions. The club aims to sensitize people about the issues faced by the genders and create an egalitarian society.

Activities during the Year

- Initiated programme on Menstrual Hygiene entitled WHISPER
- Session on Women Empowerment on International Women's Day
- Women's Day is celebrations for the student and Faculty
- Celebrated National Girl Child Day through Essay Competition and Selfie with Daughter
- Movie screening of "JALPARI" on International day of Girl Child
- Essay Writing Competition on International Day of Non-Violence

Safety and Security:

- CCTV Camera
- 24-hour CCTV surveillance is maintained in the college. A total of 156 cameras are installed throughout the entire campus.
- Counselling Rooms At the Student's Counselling Room, the specialized staff offers to counsel
- Common Rooms: Separate common Rooms are available for female students.
- Internal Complaint Committee

File Description	Documents
Annual gender sensitization action plan	http://fimt-ggsipu.org/pdf/Gender-Champion-report.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://fimt-ggsipu.org/internalcomplaint_committee.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college took several initiatives to properly dispose of waste and maintain an eco-friendly environment in and around the campus.

Solid waste management: Institute practices the segregation of Solid Waste and its effective management on campus. The collected waste is segregated at the source of the generation. The waste bins are placed separately for dry and wet waste at every corner of the corridor, washrooms and common room. The dry waste bins are also placed in library, classrooms, etc. The dry and wet waste is handed over to a municipal waste collection agency for further treatment.

Liquid Waste Management: The liquid waste generated from the campus goes directly to the drainage system created in the vicinity of the institute. As well as we use enzyme-based bacterial treatment tablets in washrooms to keep washrooms neat

and clean.

E-waste: The Institute has an MOU for Collecting and Disposing of- waste generated in campus. MOU has been made with suppliers of Computers and electronics materials, in MOU it has been mutually agreed to give collected e-waste to non-profits.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File]()
Geo tagged photographs of the facilities	http://fimt-ggsipu.org/fimt-infra.php
Any other relevant information	[View File]()

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Any other relevant information	[View File]()

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is making enormous attempts to create an inclusive and supportive environment for the students and faculty as well.

To commemorate Women's Day, Yoga Day, Teachers' Day, and World AIDS Day, the faculty and students volunteer wholeheartedly in order to make the events successful and memorable. The institute's celebration of the Hindi Divas reflects its commitment to promoting linguistic harmony on campus.

The institute also takes account of socioeconomic diversity among the students and provides scholarships to those with limited financial resources.

- International Day of Democracy
- World Heart Day
- International Charity Day
- Free Oral and Health Camp
- World Environmental Day
- International Day of Happiness
- World Cancer Day
- National Youth Day etc

The institute also celebrates festivals such as Diwali, Lohri, and Christmas, encouraging interaction between teachers and students from various cultural backgrounds.

The NSS unit of our institute organizes events that promote awareness about community services, address the physical and social needs of communities, and foster stronger interpersonal

relationships via a framework of friendship and service.

These initiatives help students and faculty feel more connected with the institution and also prepare them for the challenges ahead.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution educates students about their constitutional commitments to values, rights, obligations, and responsibilities through a variety of academic and extracurricular activities,

*   **The college curriculum includes subjects which help in developing constitutional commitments among students**

*   **Indian Constitution,**
*   **Practical Ethics, and**
*   **Value Education, etc**

*   **Constitution Day is commemorated by the institute, which strives to spread constitutional principles and ideals.**

*   **Legal Awareness & Outreach Program began on 15th February 2022 to 15th Aug 2022 by the Delhi State Legal Services Authority. Where the students apprised about their rights and duties the laws which concerned them and the various schemes laid out for their benefits**

*   **The institution also conducts many initiatives, such as conducting awareness campaigns, hosting orientation programmes, training programmes, seminars, and workshops, to prepare future leaders to inherit human values while coping with constitutional commitments. Ethical Values, Citizens' Rights, Duties, and Responsibilities are only a**

few of the topics presented at the institution's many events.

- **Students are encouraged to participate in educational programmes about plastic bans, sanitation, voter rights, Swachh Bharat, human rights, and other important issues..**
- **At the FIMT campus, both Independence and Republic Day are celebrated with great enthusiasm and joy.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **Commemorating days, events and festivals of national importance honours the great heritage of India.**

- The Republic Day was marked online with various programmes organized by Yatra E Khalak, by the FIMT.
- Covid Vaccination Camps were organized /
- NSS Organised online "National Youth Week" by conducting different events like poster making , competitions, essay writing competitions, slogan/poetry writing
- competition and video-making competition.
- Food Safety Day & World blood donar Day was observed in the month of June.
- FIMT acknowledge the transnational role of Yoga, an ancient Indian knowledge system, in promoting physico-mental health. This year
- In collaboration with National Service Scheme (NSS) FIMT, organized a webinar on the topic "International Yoga Day" where eminent speakers were invited.
- NSS celebrated "International Yoga Day" via conducting various events like Video Demonstrations of different Yoga Asanas and Poster Making to spread awareness about Procedures and Benefits of Various Yoga Asanas competition, poster-making competition and essay writing competition to celebrate International Yoga Day.
- FIMT celebrates pan-Indian festivals like Diwali and Christmas.FIMT celebrate these and other regional festivals like Lohri to inculcate a sense of respect for our religion cultural diversity among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1:

Title of the practice: Educating and imparting Social Skills in

Students

Objectives of the practice.

- ◆ **Educational institutions, play a vital role in the development and improvement of the society, contributing to the welfare of citizens. Considering the social responsibility ofInstitutions with a large number of stakeholders, this practice aims to examine how these institutions establish the mission, objectives and strategic actions oriented at meeting these expectations.**
- ◆ **Educating for developing the social consciousness.**
- ◆ **Opportunities for Social Contribution.**

Best Practice-2:

Title of the practice: Alumni Engagement to assist current students

Objective of the practice

There are numerous advantages of having an engaged alumni community.

- ◆ **Alumni engagement aims for a lifelong alumni associations, alumni mentoring and helping the current students choose the right career stream or college, internships, placements and donations or can even play a vital role for developing Entrepreneurship skills and even contributing in the same. Alumni management, when done in the positive way, can make a huge difference in current students' career success and earn a reputation for their institutions.**

File Description	Documents
Best practices in the Institutional web site	[View File]
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Fairfield Institute of Management and Technology (FIMT), New Delhi, was founded with a vision of essential aspects like Global Standards, Value-Based Education, and Sustainable Development. Along with all educational disciplines our institute paved a way for the all-round development and personality of students with NSS, NCC, and UBA (Unnat Bharat Abhiyan).

Few prominent landmarks in the Academic Year 2021-22

Youth: Young Blood, New Vision

- Active participation in the Skilled Bharat Movement in collaboration with the Pilot Programme under the scheme of UNICEF YUVA
- Celebrated National Youth Day with the collaboration of YUVA- The Power Beyond Imagination
- The legal Awareness & Outreach Program began on 15th February 2022 to 15th Aug 2022 by the Delhi State Legal Services Authority. Where the students were apprised about their rights and duties the laws which concerned them and the various schemes laid out for their benefits

Women Empowerment: Care and Hygiene

- Initiated a program Menstrual Hygiene entitled WHISPER
- Session on Women's Empowerment on International Women's Day
- Celebrated National Girl Child Day through Essay Competition and Selfie with Daughter
- Movie screening of "JALPARI" on International day of Girl Child
- Essay Writing Competition on International Day of Non-Violence

An Exchange with Local Communities and Contribution to Nature

- Participation in Mega Swachhta Drive under the campaign of Clean India Campaign 2.0
- Celebrated World Mother Earth Day to balance the climate of our mother earth
- Flag distribution under the campaign of Har Ghar Tiranga
- Organized free vaccination camp under Covid Vaccination Drive

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- **To Create a Legal Aid service clinic by the School of Law, that aims at providing legal aid and assistance to economically and socially backward people who cannot afford to go to courts and get professional legal help.**
- **To make concerted efforts toward inculcating a culture of research and collaboration in the institution through Workshops, talks, seminars, joint publications, and enhancing the vibrancy of the College Journal.**
- **To recognize the achievement of the faculty, particularly in the field of research.**
- **To enrich and redesign the Mentor Ward System in light of the NEP 2020**
- **To motivate and develop students for entrepreneurship**
- **To motivate & provide in-house support to research cells for funded research projects**
- **To work towards Community Engagement under the Unnat Bharat Abhiyan (UBA), the flagship program of the Ministry of Education, to breathe life into the idea of attaining self-sufficient 'village republics.**
- **To conduct Awareness Programs related to Gender Sensitization, the Prohibition of Child Labour, and Domestic Violence, the Right to Free and Compulsory Education, Protecting Senior Citizen's Rights, Child Sexual Offenses, etc.**
- **To facilitate the implementation of the New Education Policy 2020 in the College by way of ADD on Programs /Certification Courses /Orientation Programmes for students and faculty members.**