<u>YEARLY STATUS REPORT - 2023-2024</u>

Part A

Data of the Institution

1.Name of the Institution   Fairfield Institute of Management and Technology

- Name of the Head of the institution   Pro.(Dr.) Saroj Vyas

- Designation   Director

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   01125063208

- Mobile No: 9868472404

- Registered e-mail   fimtnaaccycle2@gmail.com

- Alternate e-mail   fimtnd@gmail.com

- Address   FIMT Institutional Campus, Kapashera

- City/Town   New Delhi

- State/UT   Delhi

- Pin Code   110037

2.Institutional status

- Affiliated / Constitution Colleges   Affiliated

- Type of Institution   Co-education

- Location   Urban

- Financial Status   **Self-financing**

- Name of the Affiliating University   **Guru Gobind Singh Indraprastha University**

- Name of the IQAC Coordinator   **Dr. Shivani Singh**

- Phone No.   **01125063208**

- Alternate phone No.   **01125063208**

- Mobile   **8860192958**

- IQAC e-mail address   **fimtiqac@gmail.com**

- Alternate e-mail address   **fimtnaaccycle2@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://fimt-ggsipu.org/pdf/AQAR-2022-23.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://fimt-ggsipu.org/pdf/ACADEMIC-CALENDAR-FIMT-2023-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.67**	**2016-17**	**16/03/2016**	**16/03/2021**
Cycle 2	**B**	**2.45**	**2020-21**	**16/11/2021**	**15/11/2026**

6.Date of Establishment of IQAC   **01/06/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   Yes

- If yes, mention the amount   1,00,000/-

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Established Institute Innovation Club: The IQAC played a crucial role in setting up the Institute Innovation Club, which fosters a culture of creativity and entrepreneurship among students. This club encourages students to develop innovative ideas and supports them in transforming their concepts into tangible outcomes through mentorship and resources.

2. Established Pro Bono Club under Drishti Scheme: With the IQAC's initiative, the college introduced the Pro Bono Club under the Drishti Scheme. This club is dedicated to offering free legal services and awareness programs, enabling students to contribute their skills for social causes and support the community, particularly those in need of legal aid.

3. Expanded Social Outreach Programs: Recognizing the importance of community engagement, the IQAC has expanded the scope and number of social outreach programs. These initiatives allow students and faculty to actively participate in community service, promoting social responsibility and empathy toward underprivileged sections of society.

4. The IQAC took the initiative to enhance the academic offerings of the institution by incorporating diverse specializations into the existing Law-Postgraduate Programs. Our notable addition is the Criminal Justice System specialization, by taking approval from the GGSIPU, which provides students with a focused curriculum in the areas of criminal law, criminology, and justice. This specialization

strengthens the overall academic framework and aligns the curriculum with the growing demands of the legal profession.

5. Inauguration of Centre for IPR and Competition Law: Another milestone achieved through the efforts of the IQAC is the inauguration of the Centre for Intellectual Property Rights (IPR) and Competition Law. This centre serves as a platform for research and discussion on the evolving areas of IPR and competition law, providing students with specialized knowledge and exposure to these critical fields.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Strengthening the Existing UG/PG Programs	To ensure that undergraduate and postgraduate programs remain relevant and competitive, the IQAC has worked towards introducing new specializations. One notable addition was the launch of the Criminal Justice System specialization, designed to provide students with a deeper understanding of the legal, social, and institutional frameworks involved in justice delivery.
Promoting Faculty Participation in Conferences and Publications	In an effort to keep faculty members updated with global trends and research, the IQAC actively encouraged participation in national and international conferences/workshops. This initiative has led to a substantial increase in faculty attendance and engagement. Additionally, there has been a marked improvement in the number of papers being published in UGC Care-listed journals, raising the academic profile of the institution.

Establishment of a Pro Bono Club	The IQAC emphasized the need for students and faculty to engage in community service by establishing a Pro Bono Club. This platform allows legal professionals and students to offer free legal aid, fostering a sense of social responsibility while providing practical legal experience to students.
Formation of the Institution's Innovation Council (IIC)	To encourage innovation and entrepreneurship within the institution, the IQAC set up the Institution's Innovation Council (IIC). The council is tasked with nurturing creativity and fostering a spirit of innovation among students and faculty, ensuring a proactive approach to solving contemporary problems with novel ideas.
. Expansion of Social Outreach Programs under Unnat Bharat Abhiyan (UBA)	Under the Unnat Bharat Abhiyan (UBA) initiative, the institution organized several social outreach programs aimed at raising awareness on various social issues. Activities such as Nukkad Nataks (street plays) and social awareness camps were conducted to engage and educate local communities, contributing to the upliftment of rural areas
Publication of In-house Books and Journals	In line with its academic goals, the IQAC encouraged the publication of a range of in-house books and journals. These publications serve as valuable resources for students and researchers alike. Major publications include: • FIMT Law Journal • FIMT Multi-disciplinary Journal "Educator" • Legal magazine "Attorney" • Handbooks covering various

	topics such as Unnat Bharat Abhiyan, National Service Scheme, Judiciary Coaching, Legal Aid Society, Basic Concepts in C++, Artificial Intelligence & Law, Internet of Things, Data Analytics and Machine Learning, Mediation as a path for dispute resolution, and the Journey of Education Policies in India.
Initiation of Certificate Courses	The IQAC also introduced certificate courses aimed at expanding the skillsets of students. These courses include the Certificate Course on Drafting, Pleading, and Conveyancing, which equips students with essential legal drafting skills, and a course on the Journey of Education Policies in India, providing insights into the evolution of educational frameworks in the country.
Adoption of Sustainable Measures and Green Campus Initiatives	In its commitment to environmental sustainability, the institution has implemented various measures to establish a green campus environment. These initiatives earned the institution the Excellence Award for Sustainable Institutions of India Green Ranking 2024, recognizing its efforts to reduce its ecological footprint.
Strengthening the Legal Aid Society	The institution's Legal Aid Society has been further developed to provide greater access to legal services, especially for marginalized communities. Its contributions were recognized with the Knowledge Steez Award of

	Excellence for Social Justice and Legal Aid, acknowledging its significant role in promoting justice
Promoting a Research Environment and Securing Grants	The IQAC placed great emphasis on fostering a strong research culture. This has led to significant improvements in the overall research environment within the institution. As a result, the institution secured grant sanction or 1 research project, reflecting the growing recognition of its research efforts at national and international levels.

13.Whether the AQAR was placed before statutory body?　　**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Board of Management	30/11/2024

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
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- Name of the statutory body

Name	Date of meeting(s)
Board of Management	30/11/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
yes	16/03/2024

15.Multidisciplinary / interdisciplinary

The Guru Gobind Singh Indraprastha University has launched new interdisciplinary centres merging various departments in addition to the already established inter/multidisciplinary research and academics. Academic programmes now provide elective courses in the interdisciplinary and multidisciplinary courses. At the institutional level, several interdisciplinary activities were conducted. Faculty and Student Interaction program with

Synergy University conducted on 12th October 2023 Awareness program on Save water save our planet on 28th March 2024 Webinar on today's Era 8th November 2024 Seminar on Role of intestinal Micro biotic and pro biotic health and diseases conducted on 15th February 2024 Seminar on Investment Banking and Analytics on 4th March 2024 Seminar on global insights – Your Roadmap to study abroad on 20th February 2024 etc

16.Academic bank of credits (ABC):

The university as per the National Education Policy 2020 issued a circular dated 26-09-2022 available at: http://www.ipu.ac.in/Pubinfo2022/nt2709220228.pdf. requesting the institutes under its aegis to take appropriate steps for joining ABC Platform at the earliest. Concerning this the Institute took adequate steps to inform all the students and assisted them in the ABC registration process. A total number of 427 students have registered for the same. 1. B.Com(H)- 32 students 2. B.ed- 69 students 3. BA (Eco)- 5 students 4. BA(Eng)- 38 students 5. BA (JMC)- 5 students 6. BCA- 74 students 7. BBA- 91 students 8. BA.LL(H)- 48 students 9. BBA LLB- 24 students 10. LL.M- 41 students

17.Skill development:

The Institute organizes various activities for the development of soft skills, life skills, values, and vocational guidance, Following are a few Soft-skills activities organised during the academic session of 2022-23 Yog Shivir organized on 25th October 2023 Seminar on Career Clarity conducted on 27th October 2023 Workshop on Data Science unveiling insights in the digital Universe conducted 27th February 2024 Workshop on Performing Art Education on 12th -13th February 2024 Workshop on Digital Literacy to promote Viksit Bharat on 26th February 2024 Workshop on Transformation in Computer Graphics on Seminar on Court Practice and Court Etiquettes on 12th October 2023 Webinar on today's Era 8th November 2023 etc

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Institute encourages learning of the national language Hindi by organizing various Programmes including workshops and quiz competitions. Further, Subjects like Corporate Governance, Ethics and Social Responsibility of Business, Human Rights, and Value Education, etc. in the curriculum of various programs inculcate cultural values in Indian tradition so that students imbibe value orientation, celebrations of National Days and

festivals Activities Conducted During the session: Ganesh
Chaturthi Celebration on 19.09.2023 Krishna Janmashtmi on
6.09.2023 Teacher's Day Celebration on 5.09.2023 Non Fire food
cooking competition 16.10.2023 Indian Cinema Day 13.10.2023
Diwali Fest on 9.11.2023 Republic Day Celebration on 25th January
2023 Holi celebration on 22nd March 2024 etc

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

College has new outcome-based add-on courses that are floated
regularly for keeping pace with the dynamic business environment.
Comprehensive Course Outcome and Program Outcome and their
mapping is done by all the faculty members in addition to domain-
specific skills. In addition to domain-specific skills, learning
outcomes at all levels guarantee social responsibility, ethics,
and entrepreneurial abilities so that students can actively
contribute to the country's economic, environmental, and social
well-being. In order to implement the spirit of NEP, all course
syllabi of the University have been created with concern for
societal demands at large.

20.Distance education/online education:

FIMT used digital platforms to organize conferences, meetings,
and other events since 2019 FIMT organised its 2 certificate
courses in the hybrid mode, where students could join the course
online via Zoom Platform. FIMT organised Webinar on Today's Era
for the BAJMC students 35 Guest lectures for law students and
Post Graduations students that allow them to better understand
the practical application of law while approaching different
legal issues with a more advanced and nuanced approach

Extended Profile

1.Programme

1.1   **10**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **2227**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **294**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **725**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **188**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **183**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**10**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**2227**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**294**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**725**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**188**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**183**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**77**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**901.02**
4.3 Total number of computers on campus for academic purposes	**262**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **Orientation of the students: Curriculum delivery process is explained to the students on the orientation day by the Academic head of the Institute. The objectives and expected outcome of the curriculum are explained to the students on the orientation day.**
- **Interactive Classes: FIMT organizes interactive classes for effective curriculum delivery, it focuses on enhancement of learning and engagement.**
- **MCQs and Quizzes: MCQs and debates are mapped to the specific learning outcomes of each course or subject. Quizzes test theoretical understanding, while debates address the application of concepts.**
- **Add On and Certificate Courses: FIMT offers unique certificate courses in areas such as Drafting Pleading and Conveyancing, Journey of Education Policies in India, Mediation and Conflict Resolution in India.**
- **Mentor Mentee Programs: FIMT emphasizes the implementation**

of a strong tutorial and mentor-mentee system, which
includes the formation of smaller student groups to allow
individualized academic and personal interactions.

- Online webinars: FIMT College time to time engages its
  students in various online program in the academic year
  2023-24, online certificate course was organised for the
  Law students.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://www.ipu.ac.in/syll.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes, the Institute follows the Academic Calendar that includes
the conduct of Continuous Internal Evaluation. • Activities to
ensure Continuous internal evaluation: The Director of the
Institute also informs the teaching and non-teaching staff about
the academic calendar to ensure that the activities go smoothly
as planned. For the purpose of carrying out Continuous Internal
Evaluation, teachers plan their teaching schedule, class tests,
and assignments in accordance with their permitted time table,
keeping the academic calendar and college co-curricular
activities in mind. The students are informed of the deadline
for assignment submissions, class exams, and presentations, as
well as their final internal assessment marks, in advance,
through the College notice board and website. The students are
also informed of the criteria for evaluation. • Co-curricular
Activities The FIMT calendar showcases the diverse areas where
our students engage and excel. Equally important is setting
aside time for college events like 'Sports Day', Diwali Mela,
and Anugoonz, as a well-rounded education greatly benefits the
students' overall growth. The university is dedicated to
providing transformative education in a structured way,
emphasizing accessibility, clarity, and transparency.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://fimt-ggsipu.org/pdf/ACADEMIC-CALENDAR-FIMT-2023-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

139

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

139

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

• Courses on Ethics, Gender Equality, Human Values etc. The college informs faculty, non-teaching staff, and students about the Code of Professional Ethics, which instils moral and ethical values such as honesty, integrity, discipline, empathy, and respect for others. The academic curriculum includes courses on Intellectual Property Rights, Gender and Environment, Human Rights, and Sociology of Gender. Workshops, lectures, and film screenings assist students in comprehending the multiple strata of marginalization and enabling them to develop into resilient, progressive women. • College run Campaigns: The college premises

and its surroundings are maintained in a sanitary manner by FIMTians. Swacch Bharat Abhiyan, tree plantation campaigns, health camps, and self-defense workshops are among the activities in which students who are involved in cocurricular activities, such as NCC and NSS, participate. The paper recycling plant produces handmade pencils as mementos for visitors by recycling used paper. • UBA Cell is located at FIMT. This requires the implementation of rural spaces that are holistically developed through programs that emphasize education, sanitation, and skill development. The villagers engage in discussions regarding the potential for development and the concepts for self-reliance. This also instills a sense of pride and dedication in the student participants of this outreach program.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1099

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://fimt-ggsipu.org/iqac-pdf/student-feedbacks-2023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1285

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

29

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

• **Yes, the institution assesses the learning levels of students and organizes special programmes for advanced and slow learners.**
• **The Institute has implemented a comprehensive system to evaluate student learning levels. The faculty concerned led the Advanced and Slow Learner program for the academic year 2023-24, with program heads and class coordinators overseeing the execution of the plan. • A key component of this initiative involved assigning each student a faculty mentor, who was a full-time faculty member. This mentorship program served as a critical support system for Slow Learners. • Faculty mentors worked closely with their assigned students to identify those who were struggling. These students were regularly monitored, and their challenges were assessed. Based on the findings, they received expert counselling to improve their academic performance. • In addition, course instructors provided these students with extra assistance through tutorials, simplified study materials, and guidance on difficult topics. While Average Learners occasionally required teacher support, Slow Learners were given more focused attention. The assessment process began on the first day of the student's enrolment, and lists of Advanced, Average, and Slow Learners were maintained by faculty mentors after internal assessments were completed. Students who scored below 50% were categorized as Slow Learners, while those scoring above 70% were classified as Advanced Learners:**

File Description	Documents
Link for additional Information	https://fimt-ggsipu.org/pdf/circular-meeting-of-Advanced-and-Slow-Learner.pdf
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2227	**188**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **Activities beyond the classrooms: For the academic year 2023-24, FIMT organized a variety of events, including, workshops, field trips, seminars, and conferences, aimed at providing students with learning opportunities beyond the classroom. Through lectures, seminars, and tutorials, students gained hands-on experience, with each course including project assignments designed to develop research, analytical, and writing skills. In the Law department, the focus was on judgment writing and Moot Court competitions, along with the organization of legal awareness camps.**
- **Experiential Learning: Internships, industrial and academic visits to places such as Yakult, Coca-Cola, NCERT, NGOs, the Parliament of India, courts, and Lok-Adalat provide students with real-world experience.**
- **Participative Learning: Students are encouraged to engage in curricular and co-curricular activities, including cultural programs, Diwali fairs, social outreach programs, as well as add-on courses and presenting papers at national conferences.**
- **Problem-Solving Methodologies: FIMT offers a strong support system for both slow and advanced learners through its mentor-mentee program.**
- **ICT-Based Learning: The institution has integrated ICT-based learning methods to enhance student participation in teaching-learning activities, promote meaningful discussions, and highlight the practical applications of their knowledge.**

File Description	Documents
Upload any additional information	View File
Link for additional information	https://fimt-ggsipu.org/pdf/PRAYAAS-EK-KOSHISH.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Yes, Teachers use ICT enabled tools for effective teaching-learning process. • Wi-Fi Enabled Campus: The College provides a Wi-Fi-enabled campus, ensuring that both teachers and students can stay connected to the internet, facilitating access to the latest information for teaching and learning. • Smart Classrooms: The Institute features smart classrooms equipped with desktops, laptops, and projectors to support the e-learning process. • E-Resources: The library offers access to e-resources via INFLIBNET for both teachers and students, supporting research activities. Each student and faculty member has access to personal portals (Student Portal and Employee Portal) where students can access e-notes, question papers, assignments, PowerPoint presentations, and videos. • Computer Labs: The College has well-equipped computer labs where practical sessions are conducted for subjects like Mathematics, Commerce, Computer Science, and Economics. The labs are equipped with up-to-date software such as Tally, Microsoft Office, and the latest Excel utilities. Online learning sessions are also facilitated through platforms like Google Meet, Microsoft Teams, and Google Classroom, as well as MOOC platforms like NPTEL, Coursera, SAP, Udemy, and edX.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://fimt-ggsipu.org/student-portal1.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

61

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	*View File*
Circulars pertaining to assigning mentors to mentees	*View File*
mentor/mentee ratio	*View File*

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

188

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

53

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

300

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

and mode. Write description within 200 words. • The internal assessment process is made transparent by using a variety of evaluation methods, including written exams, multiple-choice questions, class discussions, and participation in skill development activities. • To ensure the smooth and effective execution of internal assessments, teachers make sure that students are well-informed about the evaluation criteria. These criteria are thoroughly discussed to promote transparency and encourage originality in student work. • The college also motivates teachers to implement innovative approaches, such as statement or case-based written tests. • The internal assessment system is structured as follows: Internal assessment – 15 marks, Class interaction and participation in skill development activities – 5 marks, Assignments and class presentations – 5 marks. • Academic Head of the College also sends the guidelines before the internal examination evaluation process commences.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.fimt-ggsipu.org/pdf/DATESHEET-23.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

• Internal Examination Evaluation: The college follows a multi-tiered approach to maintain transparency and fairness in resolving grievances related to internal exams. After internal

written tests, the evaluated answer sheets are re-checked by other faculty members to prevent errors such as miscalculations, omissions, or unchecked questions. Randomly selected corrected scripts are reviewed by the examination in-charge to ensure consistent evaluation standards. Marks are displayed on the college notice board within 10 days of the evaluation. • Exam-Related Enquiries: If students have any exam-related grievances, they can submit a written complaint to the examination in-charge within 7 days. A three-member committee then reviews the answer sheet, and the student receives a resolution within 7 days. • Assessment of Assignments and Presentations: Assignment and presentation topics are uploaded on the student portal at the beginning of each semester. Students can access and submit their work through the portal. Faculty members evaluate the submissions, providing marks and feedback directly on the portal.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.fimt-ggsipu.org/pdf/DATESHEET-23.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Guru Gobind Singh Indraprastha University provides the course outcomes. however,eachdepartment of FIMT offering the program develops the Program Outcomes (POs) and Course Outcomes (COs) in accordance with the goals of outcome-based education (OBE) after consultation with stakeholder. A Comprehensive lesson plan is prepared by each and every faculty member at the beginning of a new semester. This is widely propagated and publicized through various means: such as display and/or communication specified hereunder. 1. Website 2. Curriculum /regulations books 3. Department Notice Boards 4. Laboratories 5. Student Orientation Programs 6. Parent meet 7. Faculty meetings

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://fimt-ggsipu.org/pdf/ballb-lesson-plan.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

All COs are connected with POs, which are also mentioned at the beginning of each course, and with objectives and purposes. the faculty members adopt their methods and mechanisms to ensure COs, also activities during the course are oriented towards COs. POs include many areas of inter-related knowledge, skills, and personality traits that are to be acquired by the students during their graduation. The POs/Cos of the program are available through electronic media at individual Department websites located on the college website

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://fimt-ggsipu.org/pdf/bcom-lesson-plan.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

703

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	*View File*
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://fimt-ggsipu.org/iqac-pdf/annual-exam-report-Dec2023-Jun2024.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://fimt-ggsipu.org/iqac-pdf/Students-Satisfaction-Survey-2024.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2,00,000/-

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	*View File*
List of endowments / projects with details of grants(Data Template)	*View File*

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	www.iosworld.org

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

20

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

35

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

FIMT has always motivated students and promoted activities that address the social needs of society. The institution has volunteers led by enthusiastic and energetic program officers. The institution has adopted five villages of South West, New Delhi from MHRD. Following are a few activities conducted in the academic year 2023-24 1.FREE DENTAL CHECK UP CAMP atBADUSARAI on 9.3.2024 2. Legal Aid Camp on 17.02.2024 3.Health and Hygeine awareness camp at Daulatpur village on 5.12.2023 4.Women Health awareness camp at Jhatikra Village on 3.11.2023 5.Cleanliness drive at Jhatikra on 26.09.2023 6. Nari Shakti Purushkar at Jhatikra village on 7.3.2023 7. Legal Awareness Camp at JJ Colonies on 9.12.2023 8.Legal awareness camp at Bijwasan on 15.09.2023

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/events.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

277

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

35

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

● **Smart Classes and Traditional Classrooms: Smart classrooms at FIMT (Fairfield Institute of Management and Technology) are designed to enhance the teaching and learning experience by incorporating modern technology. ● Moot Court: The college has specialized labs as per the requirement of different courses, examples are Moot Court for law students. an Audio-visual studio**

and production lab for Mass Communication students; • ICT enabled Intellectual Property and Competition Law Centre • 3 fully functional IT labs • Art and Craft Room: for School of Education students; the Psychology Room and the language labs. Seminar halls having seating capacities of 450 and 100 are equipped with the latest infrastructure. • Legal Aid Clinic in collaboration with DSLA • Journalism Studio and Audio Video Lab: at FIMT (Fairfield Institute of Management and Technology) is a specialized facility designed to provide practical training and hands-on experience to students pursuing Journalism Course. • Separate Labs for Science, Psychology and English departments. • Library: The institute has a well-equipped library and a digital library having subscription of DELNET, NLIST, MANUPATRA and Open Access Link on Institutional Website to access e-books and journals. The library is automated through INTERNATIONAL ILMS, KOHA software.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://fimt-ggsipu.org/infra/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

• Cultural and Sports Society: The Institution gives utmost importance to the overall development of the students and organizes various sports, games, and cultural activities on campus regularly. Institute has played a proactive and supportive role in grooming the students. The FIMT has cultural and societies for organizing the cultural programs like Diwali Mela, Fresher's Party, dance competition, music competitions, drama Society, Literary society etc. • Sports Activity: The Institute provides the better infrastructural facilities for outdoor and indoor sports and games that include badminton, volleyball, basketball, carrom, table tennis and chess, gymnasium. It provides personal growth by learning skills, to meet new people and to pass on the cultural traditions. Our students have won Medals and Prizes in various competitions organized Intercollege and university level and have brought many awards to the college. There is provision for providing TA/DA to players for participation in Inter Collegiate, Inter University West Zone Competition and All India Interuniversity sports events. There is a provision for Refreshment and Lunch to

participants and staffs for various events. Winners are felicitated with mementos/ cash awards. Etc

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://fimt-ggsipu.org/infra/](#)

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://fimt-ggsipu.org/infra/](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

153.214

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

• **ILMS: Fairfield Information Resource Centre (Library) of Fairfield Institute of Management & Technology is fully automated with internationally reputed open source ILMS KOHA Version 22.11 for the ease of day-to-day library operations management and to facilitate users. • Name and features of the ILMS software: KOHA is the world's best open-source library automation software, used by over 3,000 academics, public, and special libraries around the world. In India, libraries of esteemed institutions are using the KOHA ILMS. Following are the major features of KOHA: Web based multiple user support Support of international library standards i.e. MARC-21 Fully customizable operations with source code availability Interactive and user friendly Web Opac with HTML and CSS support User login and self-management Z39.50 compatibilities (international standard client- server, application layer communications protocolfor searching and retrieving information from a databaseover a TCP/IP computer network) Data import export facility Various reports and status generation. Auto e-mail Supports RSS Feeds • Name of software used for complete automation year of commencement of automation : VENDOR 1 ALIS FOR WINDOW 2005 to 2018 Alis For Window 2 koha 18.5 2018 to 2019 deep solutions 3 koha present version self managed server. by librarian.**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://fimt-ggsipu.org/fimt-infra.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

15.53

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

153

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

• **Campus-Wide Connectivity High-speed Wi-Fi is available throughout the campus, including classrooms, libraries, hostels, and common areas, ensuring seamless internet access. • Regular Upgrades: The network infrastructure is frequently updated to maintain optimal speed, reliability, and security, accommodating**

the growing demands of e-learning and online resources. • Secure Access: The Wi-Fi system is equipped with firewalls and authentication protocols to ensure data privacy and prevent unauthorized access. The institute has 3 IT labs, and one language lab consisting of 262 desktops and laptops, and 18 printers in the teaching block. • There are 15 smart classrooms, 2 smart labs, and 2 digitally equipped conference halls in the college. • The facilities of Projectors and desktops make the learning process effective as various innovative methods like cooperative learning, presentations can be incorporated by the faculties in the teaching learning process Software infrastructure: • The institute provides a free Wi-Fi facility to the students, faculty members & administrative staff. Student Portal: IT Department has taken the initiative to develop 'Institution Management Software' to provide enhanced online services to the students. Services for students such as online submission of practical curriculum files, and assignments, and conducting online internal exams.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://fimt-ggsipu.org/infra/

4.3.2 - Number of Computers

262

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

901.02

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

• Regular Maintenance: A dedicated team is responsible for maintaining laboratory equipment and ensuring it functions correctly. Periodic calibration and testing of instruments are conducted for accuracy and safety. • Classrooms: Upkeep of Smart Classrooms, Audio-visual equipment, projectors, and interactive boards are inspected periodically to ensure smooth operation. • Infrastructure Maintenance Routine cleaning and repairs are carried out by the maintenance staff, with a reporting system in place for addressing issues. • Sports Facilities: Outdoor and indoor sports facilities are maintained through regular inspections, repairs, and upgrades. Equipment is logged and tracked for accountability and proper use. Scheduled sports events, practice sessions, and tournaments maximize the use of the sports complex. • Library Books, journals, and digital resources are catalogued using library management software. Clear procedures for issuing, returning, and reserving materials ensure efficient usage. • IT Support: An IT team oversees the functionality of hardware, software, and network systems. Regular updates and troubleshooting sessions keep systems secure and operational. Labs operate on a timetable to provide all students adequate time for practice, assignments, and research • Wi-Fi and IT Infrastructure A robust IT policy ensures timely upgrades and maintenance of network systems and Wi-Fi

`facilities. Cybersecurity measures`

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://fimt-ggsipu.org/fimt-infra.php](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

`4`

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

`343`

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://fimt-ggsipu.org/events.php
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1070

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1070

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

134

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

140

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

53

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

44

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Two students every year are selected as campus ambassador. • Further there are class representatives for each Section Clubs & Societies: The Institution supports various clubs & societies with the primary aim to direct the dynamism of students in constructive directions to produce a totally integrated personality through assimilation of the culture, literature, art, music, dance arena, and sports activities, photographic acumen, in addition to community services. • Besides representing the institution at different colleges and Universities, these societies also organize competitive events and showcase their talents in the various in-house events organized within FIMT • Following societies conducted workshops, auditions and other events at the college level as well as participated at the University level. ZAHAANAT- The Theatre Society THIRAK- The Dance Society AAHANG- The Music Society PROSPEROUS- The Literary Society SRIJAN- The Production Society GENDER CHAMPIONS CLUB Apart from this College has NCC and NSS Units are the back bone of the Institute

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/societies.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- **FIMT Alumni Association (SUMANGAL-FIMT) is created to build an engaged supportive alumni network. The alumni students are the resource persons in various workshops and conferences. FIMT see alumni as the best coaches.** ● **The alumni students are also responsible for building a robust environment for promoting internships. Etc. Alumni Interaction: Alumni are invited as resource persons at various events, guest lectures, and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in the corporate world, application of knowledge, and corporate working culture.** ● **Intra College Moot Court Competition: Alumni are engaged as moot court judges for the Intra Induction Moot Court Competition** ● **Internship Opportunities: Many students have been benefitted by the internship opportunities provided by alumni of the college. Career Guidance Assistance: Alumni are working in organizations in various capacities. They keep the faculties and the placement officer abreast of the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.** ● **Entrepreneurship Awareness: Some of our Alumni have established start-ups in different sectors, many of which are first-generation entrepreneurs. They decided to become entrepreneurs during their academic span at SIP.**

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/alumni.php
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

• The working of FIMT (Fairfield Institute of Management and Technology) aligns seamlessly with its vision and mission, embodying a commitment to fostering academic excellence, professional development, and social responsibility. The mission of the Institute to provide self-fulfillment and a competitive spirit is reflected through the activities workshops and seminars organized throughout the year. FIMT also provides judiciary coaching to those students who are keen on taking the exam. The technology-driven professional management is reflected through the e-governance, and study material is circulated through the online portals. The goal of achieving sustainable development of the college is reflected through the green initiatives taken by the college. • This alignment ensures that all policies, strategies, and actions undertaken by the institution are directed toward achieving its core objectives of empowering students with knowledge, skills, and values essential for holistic development. • The institution's Vision and Mission reflect the distinctive characteristics of the institution. The College caters to the educational, social, cultural, and economic needs of the society. Goals are set to achieve the objectives outlined in the national higher education policy. The College's current vision is to be a global leader in education and a significant partner in India's growth toward a just, humane, and inclusive society.

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/vision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership at FIMT is evident through its commitment to decentralization and participative management. • Our founder and chairman Shri V K N Bharadwaj with the insight of serving the society under the motto "Developing a second to none academic environment through the synergy 'actively join in the administration of the institution and motivates the Principal/Director, Program in Charge, Faculty, Non-teaching staff and students to work towards the achievement of the vision and mission.. The decisions of the Governing Body are executed by the Principal/Director, IQAC Program in Charge of the Departments, and faculty members teaching and nonteaching staff. 2. Societies and Committees: The long-standing practice of establishing various committees at FIMT is to ensure effective management and governance of administrative, curricular, co-curricular, inter and intra college level activities. College has various societies like Staff Selection Committee, IQAC, Exam Cell, Placement Committee, Grievance and Redressal Committee, Anti-Ragging Committee, etc. 3. Delegation of decision making: The Management administrators delegates all the academic decisions based on Institutes policy to the Director, HOD's, and Committees which creates an environment of organizational participatory democracy.

File Description	Documents
Paste link for additional information	https://www.fimt-ggsipu.org/societies.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

• The institutional strategic/perspective plan at FIMT is effectively deployed, reflecting the institution's commitment to achieving its long-term goals and vision. The plan is formulated

through a collaborative process involving inputs from key stakeholders, ensuring that it addresses academic, administrative, and infrastructural priorities comprehensively. 1. Establishing a Global Capacity Centre (GCC) Objective: To Equip students with skills and competencies to excel in international organizations, multinational corporations (MNCs), and global industries. FIMT shall set up a dedicated Global Capacity Centre on campus equipped with cutting-edge technology, simulation labs, and collaborative spaces. 2. Focus on Competitive Examinations and Higher Education Objective: To enable students to excel in competitive examinations (e.g., UPSC, UGC NET, Judiciary Services) and prepare for advanced studies in premier institutions globally. 3. Integration of Curriculum with Artificial Intelligence (AI) and Machine Learning (ML) Objective: Prepare students for a future where AI and ML are integral to legal and corporate practices. 4. Initiatives Towards Interdisciplinary and Multidisciplinary Activities Objective: Foster holistic education by bridging disciplines to address complex societal challenges.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://fimt-ggsipu.org/iqac-pdf/Strategic-development-documentation.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

• Each School has its committee and Directors or program in charge, IQAC overall looks after the quality of the student-centric activities conducted in each school. Apart from this there are several societies at the central level and not school specific like cultural committees of the college. • The functioning of institutional bodies at FIMT is both effective and efficient, as reflected in its well-structured policies, robust administrative setup, transparent appointment processes, and comprehensive service rules and procedures. •A hierarchical setup is established from top management to the level demarking the Duties, Responsibilities, Accountability, and Authorities at every stage. The Director is the Academic and Administrative Head of the institution who provides leadership and guidance in

the planning, organization, and execution of all programs. •The Board comprises representatives of various sections like Governing Body, Chairman, Executive Director, Faculty Librarians, Teachers' Representatives, and Alumni, deliberate and decide on strategic issues of the Institution, and finalizes the Action Plan •The IQAC functions as a Coordinating Body and Monitoring Cells to conduct an evaluation of the teachers' performances with regard to regularity, punctuality, sincerity, accountability, teaching quality, commitment.

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/naac-ssr/pdf/Servicerules-Faculty.pdf
Link to Organogram of the Institution webpage	https://fimt-ggsipu.org/pdf/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

FIMT demonstrates its commitment to the well-being of its teaching and non-teaching staff through a range of effective welfare measures. These initiatives are designed to promote professional growth, work-life balance, and overall satisfaction

among employees. • On Duty leaves: The teaching staff is provided with financial support to attend workshops and seminars in India and abroad which is beneficial for their professional development. • Wholesome environment for teaching and non-teaching staff: The management ensures the celebration of all the festivals together to encourage a healthy and hygienic work environment. • Faculty Development Programs are organized on a timely basis for the professional development of the teachers and apprise them of new teaching pedagogies to upgrade their knowledge and improve the student experience Meditation, Rejuvenation, and Yoga classes are conducted for the teachers to support their mental health. • An Internal Committee has been constituted to deal with the internal complaints(students/staff) of the college. The Institute has a well-equipped medical room for the teachers, students, and non-teaching staff. The teaching staff is provided with a well-maintained and independent workspace. • Wifi facility is given to all the teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/events-images.php?id=283
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

19

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized

by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

87

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

FIMT employs a comprehensive and transparent Performance Appraisal System (PAS) for both teaching and non-teaching staff, aimed at fostering professional growth, improving work performance, and aligning individual contributions with the institution's goals. 1. Teaching, learning, and evaluation-related activities 2. Student Feedback 3. Professional development, co-curricular, and extension activities organized and Participated 4. Research and Academic Contribution, workshops, FDPs, and Conferences attended 5. Extra-Curricular Activities 6. Performance is being evaluated periodically by the Management At the end of each semester, feedback forms are issued to the students for each of the courses attended by them. The feedback forms in the form of questionnaires collect information about the teacher and different aspects pertaining to the teaching process. After the completion of each Academic year, faculty submit the self-Appraisal form. A team consisting of the Director and Senior Professor in the Department goes through the feedback forms collected from the students and suggests suitable measures to improve the teaching-learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

FIMT is a college affiliated with IP University and is a nonaided institute run by the "THE FAIRFIELD FOUNDATION (REGD)" registered as a trust under Income Tax Act 1961. The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit: All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the Director. External audit: The accounts of the college are audited by a

chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, any queries, in the process of audit would be attended to immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1,00,000

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

FIMT employs several effective strategies for mobilizing funds and ensuring the optimal utilization of resources. These strategies are aligned with the institution's goal of maintaining academic excellence, promoting research and development, and ensuring sustainable growth. The budget allocation of the institute is prepared keeping in mind developmental criteria of the University; accordingly, provisions are made in the Budget, which is prepared by a management under direct supervision of Finance Committee, which is reviewed and approved by management, and then fund is sanctioned. Optimum utilization of funds is ensured through: Enhancement of library facilities needs to augment learning

practices and accordingly requisite funds are utilized every year. Infrastructure: Adequate funds are utilized for development and maintenance of infrastructure of the University. NSS & NCC: Some funds are allocated for social service activities as part of social responsibilities through NSS and NCC. Adequate funds are allocated for effective teaching-learning practices. National and International Conferences, Seminars, Workshops, FDPs, Refresher Courses, Guest lectures, field trips, and industrial visits are organized. Etc. Judicial Coaching: Judicial coaching is provided as a nominal amount for the law-students Career Counselling Cell- trains and organises training and skill development programs for the students.

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/pdf/fimt-booklet-2024.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at FIMT has played a pivotal role in institutionalizing quality assurance strategies. • Feedback system: The value of accurate and timely data has been feedback system is designed and implemented to capture, collate, analyse and report the data from various stakeholders such as Faculty, students, Departments and Societies. Analysis and taking consequent corrective measures to address the issues raised in feedback analysis is another vital area where IQAC is instrumental in maintaining overall standards in teaching learning processes For Students The institution has a student grievances committee, Students' Welfare, Anti-Ragging, and discipline committee. • IQAC initiatives and Areas, where these incremental changes are reflected, are as follows: • Internal Assessment: IQAC suggested innovative pedagogical methodologies like Power Point Presentations, Projects, Field Trips, Role Plays, Workshops, videos etc. in addition to the completion of curriculum through Assignments, Class Tests, Tutorials etc. • Research and development: IQAC promotes the culture of Interaction with industry Collaborations are established with Industries, foreign Universities and Colleges so as to provide global exposure to the students. For LL.M. students research

paper and conferences are made mandatory to help them have an exposure before they embark on their career.

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/iqac-pdf/IQAC-REPORT-2023-24.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At FIMT, the Internal Quality Assurance Cell (IQAC) plays a crucial role in reviewing and enhancing the teaching-learning processes, operational structures, and learning outcomes. The institution adopts a systematic approach to assess and refine these areas through periodic reviews and data-driven evaluations, ensuring continuous improvement in various activities. IQAC reviews the teaching and learning process based on the following criteria: 1. Introduction of New teaching ways 2. Lesson plan and its execution 3. Subject orientation 4. organised students' activities etc. Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on series and many more. Preparation of lesson plan & Class Model: The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. Activities are prepared in Advance. Strong Feedback Mechanism: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, and difficulties faced in the subject gives a clear idea about the problems faced by the students. Meetings with the faculties are conducted almost every Saturday.

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/iqac.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://fimt-ggsipu.org/iqac.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

• To promote gender equity, institutions typically implement a range of measures that address inclusivity, awareness, and empowerment. • The institute has a Gender Sensitization Club. The club's mission is to raise awareness of gender issues and to promote and create an enabling environment for gender justice. The club aims to sensitize people about the issues faced by the genders and create an egalitarian society. • Activities during the Year-Following activities were conducted by the club during the year 2023-24 1. Orientation program of Gender Champions club

2. The Pro Bono club organised the guest lecture on Gender equality at the workplace. 3. Workshop on Prevention on sexual harassment at the workplace was also organised 4. Women's Day celebration. Introduction of gender studies as an elective course for 9th Semester students and courses on legal rights, human rights, and societal issues related to gender. • Safety and Security-CCTV Camera 24-hour CCTV surveillance is maintained in the college. A total of 180 cameras are installed throughout the entire campus.

File Description	Documents
Annual gender sensitization action plan	https://fimt-ggsipu.org/pdf/QUEENBEE-GENDER-EQUALITY-HANDBOOK2024.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://fimt-ggsipu.org/fimt-infra.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

• The institution implemented a number of measures to manage garbage appropriately and preserve the environment on campus and in the surrounding areas. Management of solid waste: The institute separates solid garbage and manages it well on campus. At the point of generation, the collected trash is separated. Everywhere in the common area, restrooms, and hallway are trash cans designated for either dry or wet garbage. The libraries and

schools, among other places, also have dry trash containers. For additional treatment, the dry and wet trash is sent over to a municipal garbage collection company.

• Management of Liquid Waste: The drainage system built around the institute receives all liquid waste produced on campus. In order to maintain bathrooms tidy and clean, we also utilize enzyme-based bacterial treatment tablets in the restrooms.

• E-waste: An agreement is reached with the e-recyclers. It has been decided to donate the gathered e-waste to nonprofit organizations. Since no hazardous chemicals, radioactive waste, or biological waste is created, college doesn't require any of these waste management practices.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	https://fimt-ggsipu.org/fimt-infra.php
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered

vehicles
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutions often take strategic initiatives to foster an inclusive environment that embraces and celebrates cultural, regional, linguistic, communal, socioeconomic, and other diversities. • The college has various cultural societies that routinely schedule events that intend to raise awareness about India's rich heritage and cultural diversity -The college also organised multiple events for the 75th year of independence under the banner of Azaadi ka Amrit Mahotsav that enabled an exploration of Independent India's development from a multidisciplinary perspective. • The Institute has a gender sensitization club -The institute's School of law and drama society on the occasion of Ambedkar Jayanti performed a nukkad natak on to raise the issue of manual scavenging which is often overlooked by the society at the Indian Institute of Public Administration – • IIPA in collaboration with FIMT also held a workshop of SCs & STs (Prevention and Atrocities) Act 1989 on 10-08-2023.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institutions often take strategic initiatives to foster an inclusive environment that embraces and celebrates cultural, regional, linguistic, communal, socioeconomic, and other diversities. Some of these efforts include: Cultural Festivals: Organizing multicultural events and festivals to celebrate various traditions, fostering mutual understanding and respect. Ethnic Days: Hosting ethnic or traditional days where students and staff showcase regional attire, cuisines, and arts. Celebration of Religious Festivals: Hosting events for diverse religious celebrations to foster unity and understanding. Anti-Discrimination Policies: Enforcing strict policies against communal bias or religious intolerance. Scholarship Programs: Offering financial assistance and scholarships for economically weaker students to ensure equal opportunities. Fee Concessions and Subsidies: Providing subsidized education and resources for underprivileged students. Community Outreach: Engaging in social welfare initiatives to uplift marginalized communities. The institution educates students about their constitutional commitments to values, rights, obligations, and responsibilities through a variety of academic and extracurricular activities. The Institute has an active National Service Scheme (NSS) -The National Cadet Corps (NCC)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institutions play a significant role in fostering cultural, historical, and social awareness by organizing and celebrating national and international commemorative days, events, and festivals. These celebrations instil a sense of pride, unity, and global citizenship among students and employees. Following are the list of the activities Institution celebrated. 1. International Yoga Day 2024 on 21.06.2024 2. World Environment Day 2024on 05.06.2024 3. Aadi Mahotsav day on 10.02.2024 4. Republic Day Celebration 2024 on 25.01.2024 5. Celebration of Voter's Day 2024 on 25.01.2024 6. World Intellectual Property Day 2024 on 26.04.2024 7.World Theatre Day 2024 on 27.03.2024 8.International Women's Day on 08.03.2024 9.World Radio Day 2024 ON 10.02.2024 10. Constitution Day Awareness Camp 2023 on 24.11.2023/ 11. Pledge Taking Session On Independence Day 2023 On 15.08.2023 12. Flag Hoisting at FIMT Campus On Independence Day 2023 On 14.08.2023

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

At Fairfield Institute of Management and Technology (FIMT), two best practices have been successfully implemented to align with NAAC guidelines, enhancing the overall student experience and promoting academic research.

Firstly, FIMT has embraced a learner-centric approach that empowers students to lead and organize various institutional events and programs. Students now take the initiative in planning and executing functions such as National and Intra Moot Court competitions, Model United Nations, NSS, NCC, Unnat Bharat Abhiyan (UBA), and BJMC Pro Bono Society activities. This practice not only cultivates leadership skills but also instills a sense of responsibility, teamwork, and professionalism in students, preparing them for future challenges.

Secondly, FIMT has significantly increased research activities among both faculty and students. The institution encourages academic research, and efforts have been made to publish handbooks for different societies, clubs, and centers within the college. Additionally, FIMT supports the publication of books by both students and faculty, fostering a culture of academic excellence and contributing to the broader academic community. These initiatives reflect FIMT's commitment to continuous improvement and academic growth.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Hand-Holding Support for EWS Category

FIMT is deeply committed to inclusivity and ensuring equal opportunities for all students, particularly those from the Economically Weaker Sections (EWS) of society. The institution provides extensive hand-holding support to these students, offering financial assistance, scholarships, and personalized academic guidance. This support system ensures that students from the EWS category can pursue their education without

financial constraints, enabling them to focus on their academic and personal growth.

Entrepreneurship and Collaboration with IIC

FIMT also places a strong emphasis on entrepreneurship, with 11 active clubs dedicated to connecting students with society and providing opportunities for collaboration with industry professionals. These clubs foster innovation and practical learning, allowing students to gain hands-on experience in various fields. Moreover, FIMT's collaboration with the Institute Innovation Centre (IIC) further enhances these efforts, providing a platform for students to develop and implement their entrepreneurial ideas. Through this distinctive approach, FIMT nurtures future leaders and innovators, equipping them with the skills and networks needed to succeed in their careers.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **Orientation of the students: Curriculum delivery process is explained to the students on the orientation day by the Academic head of the Institute. The objectives and expected outcome of the curriculum are explained to the students on the orientation day.**
- **Interactive Classes: FIMT organizes interactive classes for effective curriculum delivery, it focuses on enhancement of learning and engagement.**
- **MCQs and Quizzes: MCQs and debates are mapped to the specific learning outcomes of each course or subject. Quizzes test theoretical understanding, while debates address the application of concepts.**
- **Add On and Certificate Courses: FIMT offers unique certificate courses in areas such as Drafting Pleading and Conveyancing, Journey of Education Policies in India, Mediation and Conflict Resolution in India.**
- **Mentor Mentee Programs: FIMT emphasizes the implementation of a strong tutorial and mentor-mentee system, which includes the formation of smaller student groups to allow individualized academic and personal interactions.**
- **Online webinars: FIMT College time to time engages its students in various online program in the academic year 2023-24, online certificate course was organised for the Law students.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://www.ipu.ac.in/syll.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes, the Institute follows the Academic Calendar that includes the conduct of Continuous Internal Evaluation. •

Activities to ensure Continuous internal evaluation: The Director of the Institute also informs the teaching and non-teaching staff about the academic calendar to ensure that the activities go smoothly as planned. For the purpose of carrying out Continuous Internal Evaluation, teachers plan their teaching schedule, class tests, and assignments in accordance with their permitted time table, keeping the academic calendar and college co-curricular activities in mind. The students are informed of the deadline for assignment submissions, class exams, and presentations, as well as their final internal assessment marks, in advance, through the College notice board and website. The students are also informed of the criteria for evaluation. • Co-curricular Activities The FIMT calendar showcases the diverse areas where our students engage and excel. Equally important is setting aside time for college events like 'Sports Day', Diwali Mela, and Anugoonz, as a well-rounded education greatly benefits the students' overall growth. The university is dedicated to providing transformative education in a structured way, emphasizing accessibility, clarity, and transparency.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://fimt-ggsipu.org/pdf/ACADEMIC-CALENDAR-FIMT-2023-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

139

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on

programs during the year

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139
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File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

• Courses on Ethics, Gender Equality, Human Values etc. The college informs faculty, non-teaching staff, and students about the Code of Professional Ethics, which instils moral and ethical values such as honesty, integrity, discipline, empathy, and respect for others. The academic curriculum includes courses on Intellectual Property Rights, Gender and Environment, Human Rights, and Sociology of Gender. Workshops, lectures, and film screenings assist students in comprehending the multiple strata of marginalization and enabling them to develop into resilient, progressive women. • College run Campaigns: The college premises and its surroundings are maintained in a sanitary manner by FIMTians. Swacch Bharat Abhiyan, tree plantation campaigns, health camps, and self-defense workshops are among the activities in which students who are involved in cocurricular activities, such as NCC and NSS, participate. The paper recycling plant produces handmade pencils as mementos for visitors by recycling used paper. • UBA Cell is located at FIMT. This requires the implementation of rural spaces that are holistically developed through programs that emphasize education, sanitation, and skill development. The villagers engage in discussions regarding the potential for development and the concepts for self-reliance. This also instills a sense of pride and dedication in the student participants of this outreach program.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1099

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://fimt-ggsipu.org/iqac-pdf/student-feedbacks-2023-24.pdf

TEACHING-LEARNING AND EVALUATION
2.1 - Student Enrollment and Profile
2.1.1 - Enrolment Number Number of students admitted during the year
2.1.1.1 - Number of sanctioned seats during the year
1285

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

29

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

• **Yes, the institution assesses the learning levels of students and organizes special programmes for advanced and slow learners. • The Institute has implemented a comprehensive system to evaluate student learning levels. The faculty concerned led the Advanced and Slow Learner program for the academic year 2023-24, with program heads and class coordinators overseeing the execution of the plan. • A key component of this initiative involved assigning each student a faculty mentor, who was a full-time faculty member. This mentorship program served as a critical support system for Slow Learners. • Faculty mentors worked closely with their assigned students to identify those who were struggling. These students were regularly monitored, and their challenges were assessed. Based on the findings, they received expert counselling to improve their academic performance. • In addition, course instructors provided these students with extra assistance through tutorials, simplified study materials, and guidance on difficult topics. While Average Learners occasionally required teacher support, Slow Learners were given more focused attention. The assessment process began on the first day of the student's enrolment, and lists of Advanced, Average, and Slow Learners were maintained by faculty mentors after internal assessments were completed. Students who scored below 50% were categorized as Slow Learners, while those scoring above 70% were classified as Advanced Learners:**

File Description	Documents
Link for additional Information	https://fimt-ggsipu.org/pdf/circular-meeting-of-Advanced-and-Slow-Learner.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2227	188

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **Activities beyond the classrooms: For the academic year 2023-24, FIMT organized a variety of events, including, workshops, field trips, seminars, and conferences, aimed at providing students with learning opportunities beyond the classroom. Through lectures, seminars, and tutorials, students gained hands-on experience, with each course including project assignments designed to develop research, analytical, and writing skills. In the Law department, the focus was on judgment writing and Moot Court competitions, along with the organization of legal awareness camps.**
- **Experiential Learning: Internships, industrial and academic visits to places such as Yakult, Coca-Cola, NCERT, NGOs, the Parliament of India, courts, and Lok-Adalat provide students with real-world experience.**
- **Participative Learning: Students are encouraged to engage in curricular and co-curricular activities, including cultural programs, Diwali fairs, social outreach programs, as well as add-on courses and presenting papers at national conferences.**
- **Problem-Solving Methodologies: FIMT offers a strong support system for both slow and advanced learners through its mentor-mentee program.**
- **ICT-Based Learning: The institution has integrated ICT-**

based learning methods to enhance student participation in teaching-learning activities, promote meaningful discussions, and highlight the practical applications of their knowledge.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	https://fimt-ggsipu.org/pdf/PRAYAAS-EK-KOSHISH.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Yes, Teachers use ICT enabled tools for effective teaching-learning process. • Wi-Fi Enabled Campus: The College provides a Wi-Fi-enabled campus, ensuring that both teachers and students can stay connected to the internet, facilitating access to the latest information for teaching and learning. • Smart Classrooms: The Institute features smart classrooms equipped with desktops, laptops, and projectors to support the e-learning process. • E-Resources: The library offers access to e-resources via INFLIBNET for both teachers and students, supporting research activities. Each student and faculty member has access to personal portals (Student Portal and Employee Portal) where students can access e-notes, question papers, assignments, PowerPoint presentations, and videos. • Computer Labs: The College has well-equipped computer labs where practical sessions are conducted for subjects like Mathematics, Commerce, Computer Science, and Economics. The labs are equipped with up-to-date software such as Tally, Microsoft Office, and the latest Excel utilities. Online learning sessions are also facilitated through platforms like Google Meet, Microsoft Teams, and Google Classroom, as well as MOOC platforms like NPTEL, Coursera, SAP, Udemy, and edX.

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://fimt-ggsipu.org/student-portal1.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

61

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

188

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

53

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

300

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

and mode. Write description within 200 words. • The internal assessment process is made transparent by using a variety of evaluation methods, including written exams, multiple-choice questions, class discussions, and participation in skill development activities. • To ensure the smooth and effective execution of internal assessments, teachers make sure that students are well-informed about the evaluation criteria. These criteria are thoroughly discussed to promote transparency and encourage originality in student work. • The college also motivates teachers to implement innovative approaches, such as statement or case-based written tests. • The internal assessment system is structured as follows: Internal assessment – 15 marks, Class interaction and participation in skill development activities – 5 marks, Assignments and class presentations – 5 marks. • Academic Head of the College also sends the guidelines before the internal examination evaluation process commences.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.fimt-ggsipu.org/pdf/DATESHEET-23.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

• **Internal Examination Evaluation: The college follows a multi-tiered approach to maintain transparency and fairness in resolving grievances related to internal exams. After internal written tests, the evaluated answer sheets are re-checked by other faculty members to prevent errors such as miscalculations, omissions, or unchecked questions. Randomly selected corrected scripts are reviewed by the examination in-charge to ensure consistent evaluation standards. Marks are displayed on the college notice board within 10 days of the evaluation. • Exam-Related Enquiries: If students have any exam-related grievances, they can submit a written complaint to the examination in-charge within 7 days. A three-member committee then reviews the answer sheet, and the student receives a resolution within 7 days. • Assessment of Assignments and Presentations: Assignment and presentation topics are uploaded on the student portal at the beginning of each semester. Students can access and submit their work through the portal. Faculty members evaluate the submissions, providing marks and feedback directly on the portal.**

File Description	Documents
Any additional information	View File
Link for additional information	https://www.fimt-ggsipu.org/pdf/DATESHEET-23.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Guru Gobind Singh Indraprastha University provides the course outcomes. however,eachdepartment of FIMT offering the program develops the Program Outcomes (POs) and Course Outcomes (COs) in accordance with the goals of outcome-based education (OBE)

after consultation with stakeholder. A Comprehensive lesson plan is prepared by each and every faculty member at the beginning of a new semester. This is widely propagated and publicized through various means: such as display and/or communication specified hereunder. 1. Website 2. Curriculum /regulations books 3. Department Notice Boards 4. Laboratories 5. Student Orientation Programs 6. Parent meet 7. Faculty meetings

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://fimt-ggsipu.org/pdf/ballb-lesson-plan.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

All COs are connected with POs, which are also mentioned at the beginning of each course, and with objectives and purposes. the faculty members adopt their methods and mechanisms to ensure COs, also activities during the course are oriented towards COs. POs include many areas of inter-related knowledge, skills, and personality traits that are to be acquired by the students during their graduation. The POs/Cos of the program are available through electronic media at individual Department websites located on the college website

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://fimt-ggsipu.org/pdf/bcom-lesson-plan.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

703

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	*View File*
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://fimt-ggsipu.org/iqac-pdf/annual-exam-report-Dec2023-Jun2024.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://fimt-ggsipu.org/iqac-pdf/Students-Satisfaction-Survey-2024.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2,00,000/-

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	*View File*
List of endowments / projects with details of grants(Data Template)	*View File*

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	<u>www.iosworld.org</u>

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

20

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

35

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

FIMT has always motivated students and promoted activities that address the social needs of society. The institution has volunteers led by enthusiastic and energetic program officers. The institution has adopted five villages of South West, New Delhi from MHRD. Following are a few activities conducted in the academic year 2023-24 1.FREE DENTAL CHECK UP CAMP atBADUSARAI on 9.3.2024 2. Legal Aid Camp on 17.02.2024 3.Health and Hygeine awareness camp at Daulatpur village on 5.12.2023 4.Women Health awareness camp at Jhatikra Village on 3.11.2023 5.Cleanliness drive at Jhatikra on 26.09.2023 6. Nari Shakti Purushkar at Jhatikra village on 7.3.2023 7. Legal Awareness Camp at JJ Colonies on 9.12.2023 8.Legal awareness camp at Bijwasan on 15.09.2023

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/events.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

277

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

35

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

• **Smart Classes and Traditional Classrooms: Smart classrooms at FIMT (Fairfield Institute of Management and Technology) are designed to enhance the teaching and learning experience by incorporating modern technology. • Moot Court: The college has specialized labs as per the requirement of different courses, examples are Moot Court for law students. an Audio-visual studio and production lab for Mass Communication students; • ICT enabled Intellectual Property and Competition Law Centre • 3 fully functional IT labs • Art and Craft Room: for School of Education students; the Psychology Room and the language labs. Seminar halls having seating capacities of 450 and 100 are equipped with the latest infrastructure. • Legal Aid Clinic in collaboration with DSLA • Journalism Studio and Audio Video Lab: at FIMT (Fairfield Institute of Management and Technology) is a specialized facility designed to provide practical training and hands-on experience to students pursuing Journalism Course. • Separate Labs for Science, Psychology and English departments. • Library: The institute has a well-equipped library and a digital library having subscription of DELNET, NLIST, MANUPATRA and Open Access Link on Institutional Website to access e-books and journals. The library is automated through INTERNATIONAL ILMS, KOHA software.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://fimt-ggsipu.org/infra/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

• **Cultural and Sports Society: The Institution gives utmost importance to the overall development of the students and organizes various sports, games, and cultural activities on campus regularly. Institute has played a proactive and supportive role in grooming the students. The FIMT has cultural and societies for organizing the cultural programs like Diwali Mela, Fresher's Party, dance competition, music competitions, drama Society, Literary society etc. • Sports Activity: The Institute provides the better infrastructural facilities for outdoor and indoor sports and games that include badminton, volleyball, basketball, carrom, table tennis and chess, gymnasium. It provides personal growth by learning skills, to meet new people and to pass on the cultural traditions. Our students have won Medals and Prizes in various competitions organized Intercollege and university level and have brought many awards to the college. There is provision for providing TA/DA to players for participation in Inter Collegiate, Inter University West Zone Competition and All India Interuniversity sports events. There is a provision for Refreshment and Lunch to participants and staffs for various events. Winners are felicitated with mementos/ cash awards. Etc**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://fimt-ggsipu.org/infra/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://fimt-ggsipu.org/infra/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

153.214

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

• ILMS: Fairfield Information Resource Centre (Library) of Fairfield Institute of Management & Technology is fully automated with internationally reputed open source ILMS KOHA Version 22.11 for the ease of day-to-day library operations management and to facilitate users. • Name and features of the ILMS software: KOHA is the world's best open-source library automation software, used by over 3,000 academics, public, and special libraries around the world. In India, libraries of esteemed institutions are using the KOHA ILMS. Following are the major features of KOHA: Web based multiple user support Support of international library standards i.e.

MARC-21 Fully customizable operations with source code availability Interactive and user friendly Web Opac with HTML and CSS support User login and self-management Z39.50 compatibilities (international standard client- server, application layer communications protocolfor searching and retrieving information from a databaseover a TCP/IP computer network) Data import export facility Various reports and status generation. Auto e-mail Supports RSS Feeds • Name of software used for complete automation year of commencement of automation : VENDOR 1 ALIS FOR WINDOW 2005 to 2018 Alis For Window 2 koha 18.5 2018 to 2019 deep solutions 3 koha present version self managed server. by librarian.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://fimt-ggsipu.org/fimt-infra.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

15.53

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

153

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

• **Campus-Wide Connectivity High-speed Wi-Fi is available throughout the campus, including classrooms, libraries, hostels, and common areas, ensuring seamless internet access. • Regular Upgrades: The network infrastructure is frequently updated to maintain optimal speed, reliability, and security, accommodating the growing demands of e-learning and online resources. • Secure Access: The Wi-Fi system is equipped with firewalls and authentication protocols to ensure data privacy and prevent unauthorized access. The institute has 3 IT labs, and one language lab consisting of 262 desktops and laptops, and 18 printers in the teaching block. • There are 15 smart classrooms, 2 smart labs, and 2 digitally equipped conference halls in the college. • The facilities of Projectors and desktops make the learning process effective as various innovative methods like cooperative learning, presentations can be incorporated by the faculties in the teaching learning process Software infrastructure: • The institute provides a free Wi-Fi facility to the students, faculty members & administrative staff. Student Portal: IT Department has taken**

the initiative to develop 'Institution Management Software'
to provide enhanced online services to the students. Services
for students such as online submission of practical
curriculum files, and assignments, and conducting online
internal exams.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://fimt-ggsipu.org/infra/

4.3.2 - Number of Computers

262

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

901.02

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

• **Regular Maintenance: A dedicated team is responsible for maintaining laboratory equipment and ensuring it functions correctly. Periodic calibration and testing of instruments are conducted for accuracy and safety. • Classrooms: Upkeep of Smart Classrooms, Audio-visual equipment, projectors, and interactive boards are inspected periodically to ensure smooth operation. • Infrastructure Maintenance Routine cleaning and repairs are carried out by the maintenance staff, with a reporting system in place for addressing issues. • Sports Facilities: Outdoor and indoor sports facilities are maintained through regular inspections, repairs, and upgrades. Equipment is logged and tracked for accountability and proper use. Scheduled sports events, practice sessions, and tournaments maximize the use of the sports complex. • Library Books, journals, and digital resources are catalogued using library management software. Clear procedures for issuing, returning, and reserving materials ensure efficient usage. • IT Support: An IT team oversees the functionality of hardware, software, and network systems. Regular updates and troubleshooting sessions keep systems secure and operational. Labs operate on a timetable to provide all students adequate time for practice, assignments, and research • Wi-Fi and IT Infrastructure A robust IT policy ensures timely upgrades and maintenance of network systems and Wi-Fi facilities. Cybersecurity measures**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://fimt-ggsipu.org/fimt-infra.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

4

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

343

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	https://fimt-ggsipu.org/events.php
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1070

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1070

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

134

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

140

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level

examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

53

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

44

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Two students every year are selected as campus ambassador. • Further there are class representatives for each Section Clubs & Societies: The Institution supports various clubs & societies with the primary aim to direct the dynamism of students in constructive directions to produce a totally integrated personality through assimilation of the culture, literature, art, music, dance arena, and sports activities, photographic acumen, in addition to community services. • Besides representing the institution at different colleges

and Universities, these societies also organize competitive events and showcase their talents in the various in-house events organized within FIMT • Following societies conducted workshops, auditions and other events at the college level as well as participated at the University level. ZAHAANAT- The Theatre Society THIRAK- The Dance Society AAHANG- The Music Society PROSPEROUS- The Literary Society SRIJAN- The Production Society GENDER CHAMPIONS CLUB Apart from this College has NCC and NSS Units are the back bone of the Institute

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/societies.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

• FIMT Alumni Association (SUMANGAL-FIMT) is created to build an engaged supportive alumni network. The alumni students are the resource persons in various workshops and conferences. FIMT see alumni as the best coaches. • The alumni students

are also responsible for building a robust environment for promoting internships. Etc. Alumni Interaction: Alumni are invited as resource persons at various events, guest lectures, and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in the corporate world, application of knowledge, and corporate working culture. • Intra College Moot Court Competition: Alumni are engaged as moot court judges for the Intra Induction Moot Court Competition • Internship Opportunities: Many students have been benefitted by the internship opportunities provided by alumni of the college. Career Guidance Assistance: Alumni are working in organizations in various capacities. They keep the faculties and the placement officer abreast of the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains. • Entrepreneurship Awareness: Some of our Alumni have established start-ups in different sectors, many of which are first-generation entrepreneurs. They decided to become entrepreneurs during their academic span at SIP.

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/alumni.php
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

• The working of FIMT (Fairfield Institute of Management and Technology) aligns seamlessly with its vision and mission, embodying a commitment to fostering academic excellence, professional development, and social responsibility. The

mission of the Institute to provide self-fulfillment and a competitive spirit is reflected through the activities workshops and seminars organized throughout the year. FIMT also provides judiciary coaching to those students who are keen on taking the exam. The technology-driven professional management is reflected through the e-governance, and study material is circulated through the online portals. The goal of achieving sustainable development of the college is reflected through the green initiatives taken by the college. • This alignment ensures that all policies, strategies, and actions undertaken by the institution are directed toward achieving its core objectives of empowering students with knowledge, skills, and values essential for holistic development. • The institution's Vision and Mission reflect the distinctive characteristics of the institution. The College caters to the educational, social, cultural, and economic needs of the society. Goals are set to achieve the objectives outlined in the national higher education policy. The College's current vision is to be a global leader in education and a significant partner in India's growth toward a just, humane, and inclusive society.

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/vision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership at FIMT is evident through its commitment to decentralization and participative management. • Our founder and chairman Shri V K N Bharadwaj with the insight of serving the society under the motto "Developing a second to none academic environment through the synergy 'actively join in the administration of the institution and motivates the Principal/Director, Program in Charge, Faculty, Non-teaching staff and students to work towards the achievement of the vision and mission.. The decisions of the Governing Body are executed by the Principal/Director, IQAC Program in Charge of the Departments, and faculty members teaching and nonteaching staff. 2. Societies and Committees: The long-standing practice of establishing various committees at FIMT is to ensure effective management and governance of

administrative, curricular, co-curricular, inter and intra college level activities. College has various societies like Staff Selection Committee, IQAC, Exam Cell, Placement Committee, Grievance and Redressal Committee, Anti-Ragging Committee, etc. 3. Delegation of decision making: The Management administrators delegates all the academic decisions based on Institutes policy to the Director, HOD's, and Committees which creates an environment of organizational participatory democracy.

File Description	Documents
Paste link for additional information	https://www.fimt-ggsipu.org/societies.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

• The institutional strategic/perspective plan at FIMT is effectively deployed, reflecting the institution's commitment to achieving its long-term goals and vision. The plan is formulated through a collaborative process involving inputs from key stakeholders, ensuring that it addresses academic, administrative, and infrastructural priorities comprehensively. 1. Establishing a Global Capacity Centre (GCC) Objective: To Equip students with skills and competencies to excel in international organizations, multinational corporations (MNCs), and global industries. FIMT shall set up a dedicated Global Capacity Centre on campus equipped with cutting-edge technology, simulation labs, and collaborative spaces. 2. Focus on Competitive Examinations and Higher Education Objective: To enable students to excel in competitive examinations (e.g., UPSC, UGC NET, Judiciary Services) and prepare for advanced studies in premier institutions globally. 3. Integration of Curriculum with Artificial Intelligence (AI) and Machine Learning (ML) Objective: Prepare students for a future where AI and ML are integral to legal and corporate practices. 4. Initiatives Towards Interdisciplinary and Multidisciplinary Activities Objective: Foster holistic education by bridging disciplines to address complex societal challenges.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://fimt-ggsipu.org/iqac-pdf/Strategic-development-documentation.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

• **Each School has its committee and Directors or program in charge, IQAC overall looks after the quality of the student-centric activities conducted in each school. Apart from this there are several societies at the central level and not school specific like cultural committees of the college. •The functioning of institutional bodies at FIMT is both effective and efficient, as reflected in its well-structured policies, robust administrative setup, transparent appointment processes, and comprehensive service rules and procedures. •A hierarchical setup is established from top management to the level demarking the Duties, Responsibilities, Accountability, and Authorities at every stage. The Director is the Academic and Administrative Head of the institution who provides leadership and guidance in the planning, organization, and execution of all programs. •The Board comprises representatives of various sections like Governing Body, Chairman, Executive Director, Faculty Librarians, Teachers' Representatives, and Alumni, deliberate and decide on strategic issues of the Institution, and finalizes the Action Plan •The IQAC functions as a Coordinating Body and Monitoring Cells to conduct an evaluation of the teachers' performances with regard to regularity, punctuality, sincerity, accountability, teaching quality, commitment.**

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/naac-ssr/pdf/Servicerules-Faculty.pdf
Link to Organogram of the Institution webpage	https://fimt-ggsipu.org/pdf/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

FIMT demonstrates its commitment to the well-being of its teaching and non-teaching staff through a range of effective welfare measures. These initiatives are designed to promote professional growth, work-life balance, and overall satisfaction among employees. • On Duty leaves: The teaching staff is provided with financial support to attend workshops and seminars in India and abroad which is beneficial for their professional development. • Wholesome environment for teaching and non-teaching staff: The management ensures the celebration of all the festivals together to encourage a healthy and hygienic work environment. • Faculty Development Programs are organized on a timely basis for the professional development of the teachers and apprise them of new teaching

pedagogies to upgrade their knowledge and improve the student experience Meditation, Rejuvenation, and Yoga classes are conducted for the teachers to support their mental health. • An Internal Committee has been constituted to deal with the internal complaints(students/staff) of the college. The Institute has a well-equipped medical room for the teachers, students, and non-teaching staff. The teaching staff is provided with a well-maintained and independent workspace. • Wifi facility is given to all the teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/events-images.php?id=283
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

19

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

87

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

FIMT employs a comprehensive and transparent Performance Appraisal System (PAS) for both teaching and non-teaching staff, aimed at fostering professional growth, improving work

performance, and aligning individual contributions with the institution's goals. 1. Teaching, learning, and evaluation-related activities 2. Student Feedback 3. Professional development, co-curricular, and extension activities organized and Participated 4. Research and Academic Contribution, workshops, FDPs, and Conferences attended 5. Extra-Curricular Activities 6. Performance is being evaluated periodically by the Management At the end of each semester, feedback forms are issued to the students for each of the courses attended by them. The feedback forms in the form of questionnaires collect information about the teacher and different aspects pertaining to the teaching process. After the completion of each Academic year, faculty submit the self-Appraisal form. A team consisting of the Director and Senior Professor in the Department goes through the feedback forms collected from the students and suggests suitable measures to improve the teaching-learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

FIMT is a college affiliated with IP University and is a nonaided institute run by the "THE FAIRFIELD FOUNDATION (REGD)" registered as a trust under Income Tax Act 1961. The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit: All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the Director. External audit: The accounts of the college are audited by a chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, any queries, in the process of audit would be attended to immediately along with the supporting documents within the prescribed time

limits. The institution did not come across with any major audit objection during the preceding years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1,00,000

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

FIMT employs several effective strategies for mobilizing funds and ensuring the optimal utilization of resources. These strategies are aligned with the institution's goal of maintaining academic excellence, promoting research and development, and ensuring sustainable growth. The budget allocation of the institute is prepared keeping in mind developmental criteria of the University; accordingly, provisions are made in the Budget, which is prepared by a management under direct supervision of Finance Committee, which is reviewed and approved by management, and then fund is sanctioned. Optimum utilization of funds is ensured through: Enhancement of library facilities needs to augment learning practices and accordingly requisite funds are utilized every year. Infrastructure: Adequate funds are

utilized for development and maintenance of infrastructure of the University. NSS & NCC: Some funds are allocated for social service activities as part of social responsibilities through NSS and NCC. Adequate funds are allocated for effective teaching-learning practices. National and International Conferences, Seminars, Workshops, FDPs, Refresher Courses, Guest lectures, field trips, and industrial visits are organized. Etc. Judicial Coaching: Judicial coaching is provided as a nominal amount for the law-students Career Counselling Cell- trains and organises training and skill development programs for the students.

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/pdf/fimt-booklet-2024.pdf
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at FIMT has played a pivotal role in institutionalizing quality assurance strategies. • Feedback system: The value of accurate and timely data has been feedback system is designed and implemented to capture, collate, analyse and report the data from various stakeholders such as Faculty, students, Departments and Societies. Analysis and taking consequent corrective measures to address the issues raised in feedback analysis is another vital area where IQAC is instrumental in maintaining overall standards in teaching learning processes For Students The institution has a student grievances committee, Students' Welfare, Anti-Ragging, and discipline committee. • IQAC initiatives and Areas, where these incremental changes are reflected, are as follows: • Internal Assessment: IQAC suggested innovative pedagogical methodologies like Power Point Presentations, Projects, Field Trips, Role Plays, Workshops, videos etc. in addition to the completion of curriculum through Assignments, Class Tests, Tutorials etc. • Research and development: IQAC promotes the culture of Interaction with industry Collaborations are established with Industries, foreign Universities and Colleges so as to provide global exposure to the students.

For LL.M. students research paper and conferences are made mandatory to help them have an exposure before they embark on their career.

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/iqac-pdf/IQAC-REPORT-2023-24.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At FIMT, the Internal Quality Assurance Cell (IQAC) plays a crucial role in reviewing and enhancing the teaching-learning processes, operational structures, and learning outcomes. The institution adopts a systematic approach to assess and refine these areas through periodic reviews and data-driven evaluations, ensuring continuous improvement in various activities. IQAC reviews the teaching and learning process based on the following criteria: 1. Introduction of New teaching ways 2. Lesson plan and its execution 3. Subject orientation 4. organised students' activities etc. Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on series and many more. Preparation of lesson plan & Class Model: The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. Activities are prepared in Advance. Strong Feedback Mechanism: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, and difficulties faced in the subject gives a clear idea about the problems faced by the students. Meetings with the faculties are conducted almost every Saturday.

File Description	Documents
Paste link for additional information	https://fimt-ggsipu.org/iqac.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://fimt-ggsipu.org/iqac.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

• To promote gender equity, institutions typically implement a range of measures that address inclusivity, awareness, and empowerment. • The institute has a Gender Sensitization Club. The club's mission is to raise awareness of gender issues and to promote and create an enabling environment for gender justice. The club aims to sensitize people about the issues faced by the genders and create an egalitarian society. • Activities during the Year-Following activities were

conducted by the club during the year 2023-24 1. Orientation program of Gender Champions club 2. The Pro Bono club organised the guest lecture on Gender equality at the workplace. 3. Workshop on Prevention on sexual harassment at the workplace was also organised 4. Women's Day celebration. Introduction of gender studies as an elective course for 9th Semester students and courses on legal rights, human rights, and societal issues related to gender. • Safety and Security- CCTV Camera 24-hour CCTV surveillance is maintained in the college. A total of 180 cameras are installed throughout the entire campus.

File Description	Documents
Annual gender sensitization action plan	https://fimt-ggsipu.org/pdf/QUEENBEE-GENDER-EQUALITY-HANDBOOK2024.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://fimt-ggsipu.org/fimt-infra.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

• The institution implemented a number of measures to manage garbage appropriately and preserve the environment on campus and in the surrounding areas. Management of solid waste: The

institute separates solid garbage and manages it well on campus. At the point of generation, the collected trash is separated. Everywhere in the common area, restrooms, and hallway are trash cans designated for either dry or wet garbage. The libraries and schools, among other places, also have dry trash containers. For additional treatment, the dry and wet trash is sent over to a municipal garbage collection company.

• Management of Liquid Waste: The drainage system built around the institute receives all liquid waste produced on campus. In order to maintain bathrooms tidy and clean, we also utilize enzyme-based bacterial treatment tablets in the restrooms.

• E-waste: An agreement is reached with the e-recyclers. It has been decided to donate the gathered e-waste to nonprofit organizations. Since no hazardous chemicals, radioactive waste, or biological waste is created, college doesn't require any of these waste management practices.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://fimt-ggsipu.org/fimt-infra.php
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly	A. Any 4 or all of the above

washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutions often take strategic initiatives to foster an inclusive environment that embraces and celebrates cultural, regional, linguistic, communal, socioeconomic, and other diversities. • The college has various cultural societies that routinely schedule events that intend to raise awareness about India's rich heritage and cultural diversity -The college also organised multiple events for the 75th year of independence under the banner of Azaadi ka Amrit Mahotsav that enabled an exploration of Independent India's development from a multidisciplinary perspective. • The Institute has a gender sensitization club -The institute's School of law and drama society on the occasion of Ambedkar Jayanti performed a nukkad natak on to raise the issue of manual scavenging which is often overlooked by the society at the Indian Institute of Public Administration – • IIPA in collaboration with FIMT also held a workshop of SCs & STs (Prevention and Atrocities) Act 1989 on 10-08-2023.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institutions often take strategic initiatives to foster an inclusive environment that embraces and celebrates cultural, regional, linguistic, communal, socioeconomic, and other diversities. Some of these efforts include: Cultural Festivals: Organizing multicultural events and festivals to celebrate various traditions, fostering mutual understanding and respect. Ethnic Days: Hosting ethnic or traditional days where students and staff showcase regional attire, cuisines, and arts. Celebration of Religious Festivals: Hosting events for diverse religious celebrations to foster unity and understanding. Anti-Discrimination Policies: Enforcing strict policies against communal bias or religious intolerance. Scholarship Programs: Offering financial assistance and scholarships for economically weaker students to ensure equal opportunities. Fee Concessions and Subsidies: Providing subsidized education and resources for underprivileged students. Community Outreach: Engaging in social welfare initiatives to uplift marginalized communities. The institution educates students about their constitutional commitments to values, rights, obligations, and responsibilities through a variety of academic and extracurricular activities. The Institute has an active National Service Scheme (NSS) -The National Cadet Corps (NCC)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institutions play a significant role in fostering cultural, historical, and social awareness by organizing and celebrating national and international commemorative days, events, and festivals. These celebrations instil a sense of pride, unity, and global citizenship among students and employees. Following are the list of the activities Institution celebrated. 1. International Yoga Day 2024 on 21.06.2024 2. World Environment Day 2024on 05.06.2024 3. Aadi Mahotsav day on 10.02.2024 4. Republic Day Celebration 2024 on 25.01.2024 5. Celebration of Voter's Day 2024 on 25.01.2024 6. World Intellectual Property Day 2024 on 26.04.2024 7.World Theatre Day 2024 on 27.03.2024 8.International Women's Day on 08.03.2024 9.World Radio Day 2024 ON 10.02.2024 10. Constitution Day Awareness Camp 2023 on 24.11.2023/ 11. Pledge Taking Session On Independence Day

2023 On 15.08.2023 12. Flag Hoisting at FIMT Campus On Independence Day 2023 On 14.08.2023

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

At Fairfield Institute of Management and Technology (FIMT), two best practices have been successfully implemented to align with NAAC guidelines, enhancing the overall student experience and promoting academic research.

Firstly, FIMT has embraced a learner-centric approach that empowers students to lead and organize various institutional events and programs. Students now take the initiative in planning and executing functions such as National and Intra Moot Court competitions, Model United Nations, NSS, NCC, Unnat Bharat Abhiyan (UBA), and BJMC Pro Bono Society activities. This practice not only cultivates leadership skills but also instills a sense of responsibility, teamwork, and professionalism in students, preparing them for future challenges.

Secondly, FIMT has significantly increased research activities among both faculty and students. The institution encourages academic research, and efforts have been made to publish handbooks for different societies, clubs, and centers within the college. Additionally, FIMT supports the publication of books by both students and faculty, fostering a culture of academic excellence and contributing to the broader academic community. These initiatives reflect FIMT's commitment to continuous improvement and academic growth.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Hand-Holding Support for EWS Category

FIMT is deeply committed to inclusivity and ensuring equal opportunities for all students, particularly those from the Economically Weaker Sections (EWS) of society. The institution provides extensive hand-holding support to these students, offering financial assistance, scholarships, and personalized academic guidance. This support system ensures that students from the EWS category can pursue their education without financial constraints, enabling them to focus on their academic and personal growth.

Entrepreneurship and Collaboration with IIC

FIMT also places a strong emphasis on entrepreneurship, with 11 active clubs dedicated to connecting students with society and providing opportunities for collaboration with industry professionals. These clubs foster innovation and practical learning, allowing students to gain hands-on experience in various fields. Moreover, FIMT's collaboration with the Institute Innovation Centre (IIC) further enhances these efforts, providing a platform for students to develop and implement their entrepreneurial ideas. Through this distinctive approach, FIMT nurtures future leaders and innovators, equipping them with the skills and networks needed to succeed in their careers.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Enhance UG/PG programs by adding diverse specializations.
2. Launch interdisciplinary programs in collaboration with local research institutes and industries.
3. Boost high-quality publications
4. Set up on-campus entrepreneurship initiatives.
5. Secure more research funding from external agencies..
6. Organize national and international workshops/conferences on emerging contemporary Issues
7. Attract international students through partnerships with global institutions.
8. Develop joint exchange research programs.
9. Monitor academic performance through ERP.
10. Encourage participation in national and international conferences/workshops.
11. Organize faculty development programs for skill enhancement.
12. Support staff members pursuing higher education.
13. Provide career counseling services.
14. Conduct employability enhancement programs.
15. Organize awareness programs for school children
16. Host interschool/intercollege competitions.
17. Create digital infrastructure for recording online lectures.
18. Build infrastructure for reliable water and electricity supply, including backups.
19. Increase the number of recruiters.
20. Encourage faculty and scholars to file patents and write research papers.